



Please ask for Martin Elliott
Direct Line: 01246 345236
Email committee.services@chesterfield.gov.uk

The Chair and Members of Cabinet

5 December 2016

Dear Councillor,

Please attend a meeting of the CABINET to be held on TUESDAY, 13 DECEMBER 2016 at 10.30 am in Committee Room 1, Town Hall, Rose Hill, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers' Interests relating to items on the Agenda
2. Apologies for Absence
3. Minutes (Pages 5 - 12)

To approve as a correct record the Minutes of the Cabinet meeting held on 29 November, 2016.

4. Forward Plan (Pages 13 - 22)
5. Delegation Report (Pages 23 - 24)

Items Recommended to Cabinet via Cabinet Members

Leader and Cabinet Member for Regeneration

6. Leader and Cabinet Member for Regeneration Revenue Budget 2016/17 - 2021/22 (Pages 25 - 36)

Deputy Leader and Cabinet Member for Planning

7. Deputy Leader and Cabinet Member for Planning Revenue Budget 2016/17 - 2021/22 (Pages 37 - 62)

Cabinet Member for Business Transformation

8. Cabinet Member for Business Transformation Revenue Budget 2016/17 - 2021/22 (Pages 63 - 80)

Cabinet Member for Governance

9. Cabinet Member for Governance Revenue Budget 2016/17 - 2021/22 (Pages 81 - 108)

Cabinet Member for Health and Wellbeing

10. Cabinet Member for Health and Wellbeing Revenue Budget 2016/17 - 2021/22 (Pages 109 - 132)

Cabinet Member for Housing

11. Cabinet Member for Housing Housing General Fund Revenue Budget 2016/17 - 2021/22 (Pages 133 - 146)

Cabinet Member for Town Centre and Visitor Economy

12. Cabinet Member for Town Centre and Visitor Economy Revenue Budget 2016/17 - 2021/22 (Pages 147 - 172)

Deputy Leader and Cabinet Member for Planning

13. General Fund Revenue Budget Summary (Pages 173 - 184)
14. Chesterfield Borough Local Plan (Pages 185 - 294)

Cabinet Member for Business Transformation

15. Local Council Tax Support Scheme 2017/18 (Pages 295 - 304)

Cabinet Member for Housing

16. Home & Communities Agency (HCA) Annual Report to Tenants (Pages 305 - 344)

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

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CABINET

Tuesday, 29th November, 2016

Present:-

Councillor Burrows (Chair)

Councillors T Gilby
T Murphy
Blank
Huckle

Councillors Ludlow
Serjeant
A Diouf

Non Voting Members Bagley
J Innes
Brown

Hollingworth
Wall

*Matters dealt with under the Delegation Scheme

91 **DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

92 **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

93 **MINUTES**

RESOLVED –

That the minutes of the meeting of Cabinet held on 15 November, 2016 be approved as a correct record and signed by the Chair.

94 **FORWARD PLAN**

The Forward Plan for the four month period 1 December, 2016 to 31 March, 2017 was reported for information.

***RESOLVED –**

That the Forward Plan be noted.

95 CIVIC ARRANGEMENTS 2017/18

The Democratic Services Manager submitted a report to confirm arrangements for the civic year 2017/18 in respect of the election of the Deputy Mayor, the Annual Council Meeting and Civic Dinner, and Civic Service.

The report noted that each year the Council is asked to confirm its civic arrangements for the forthcoming municipal year, namely the appointment of Deputy Mayor, the date of the Annual Council meeting to elect the Mayor and Deputy Mayor and the associated civic events. The appointment of Deputy Mayor as Vice Chairman of the Council is a statutory appointment under Part 1 of the Local Government Act 1972. In the case of a Borough Council the Vice Chairman is entitled to use the title of Deputy Mayor.

RESOLVED –

1. That it be recommended to Council that Councillor Stuart Brittain be invited to become Deputy Mayor of the Borough for 2017/18.
- *2. That it be noted that the Annual Council meeting will be held on Wednesday 10 May 2017, followed by a civic reception at the Winding Wheel.
- *3. That it be noted that the Annual Civic Service and Procession will be held on Saturday 13 May 2017.

REASON FOR DECISIONS

To enable the Council to confirm civic arrangements for 2017/18

96 VENUES FEES AND CHARGES 2017/18

The Arts and Venues Manager submitted proposals for the levels of fees and charges to be levied for lettings at the Pomegranate Theatre, the Winding Wheel, the Assembly Rooms in the Market Hall and Hasland Village Hall for 2017/18.

The report provided details of the charges currently applied to different categories of hirers at the two main cultural venues, and set out proposed increases. It also included details of charges and proposed increases at the Market Hall Assembly Rooms and Hasland Village Hall.

Following a review in 2011 the Council had implemented an improvement programme for the venues with the key aims of integrating the operation of the venues, improving the arts and cultural offer and reducing the overall subsidy to the Council tax payer. It was noted that the review had contributed in part to the reductions in subsidy required by the venues, with savings in net controllable costs of £282,000 being achieved compared to the 2011/12 outturn.

The report recommended that after no increases in charges in 2016/17 for the Pomegranate Theatre and the Winding Wheel, there should now be an increase in the hire rates charged for the two venues in order that the net operational costs of running the venues could continue to be reduced. It was also recommended that the charges for the Assembly Rooms at the Market Hall as well as for Hasland Village Hall should be increased.

The option of introducing a significantly greater increase to the charges was ruled out as there would have been a risk of losing potential hirers. Another option of leaving the charges unchanged was also ruled out as increases in the charges were still required to develop a sustainable business plan for the Venues.

***RESOLVED –**

1. That an average increase of 5% be levied on the theatre hire charges for the Pomegranate Theatre, as detailed at Appendix A of the officer's report, from 1 April 2017.
2. That an average increase of 4% be levied on the room hire charges at the Winding Wheel, as detailed at Appendix B of the officer's report, from 1 April 2017.
3. That an average increase of 3.5% be levied on all equipment hire charges at the Winding Wheel, as detailed at Appendix B of the officer's report, from 1 April 2017.

4. That an average increase of 4.5% be levied on professional companies and commercial use at the Winding Wheel from, as detailed at Appendix C of the officer's report, from 1 April 2017.
5. That an average increase of 3.5% be levied on all room hire charges at the Assembly Rooms in the Market Hall, as detailed at Appendix D of the officer's report, from 1 April 2017.
6. That an average increase of 3.5% be levied on all current room hire charges at Hasland Village Hall, as detailed at Appendix E of the officer's report, from 1 April 2017.
7. That the new Council Concessions Policy be applied to cultural venues fees and charges, where applicable, from 1 April 2017.
8. That the booking fee for tickets be increased to £1 per ticket from 1 May 2017.

REASON FOR DECISIONS

To make further progress towards a sustainable financial position for the venues.

97 ENVIRONMENTAL HEALTH FEES AND CHARGES 2017-18

The Senior Environmental Health Officer submitted a report recommending for approval proposed fees and charges for various environmental health functions, including Pest Control, Dog Control and Fixed Penalty Levels, for 2017/18. The proposed fees and charges were outlined at Appendix A of the officer's report.

The fees and charges proposals had taken into account:

- the general principles that govern the Council's approach to charging;
- the demand for, and income received from these services, especially since the introduction of a charge in April 2014 for treatment of pests posing a significant public health risk;
- a comparison of fees and charges made by other authorities in Derbyshire;

- the councils corporate concessions policy.

***RESOLVED –**

1. That the fees and charges for Environmental Health Services, including concessionary rates (where applicable), as detailed at Appendix A of the officer's report be approved and implemented from 1st April 2017.
2. That the Senior Environmental Health Officer be granted discretion to offer reduced charges for micro-chipping of dogs at promotional events and during campaigns.
3. That the Senior Environmental Health Officer be granted discretion to offer an alternative enforcement option for fly-tipping offences, where appropriate in place of issuing a fixed penalty notice.
4. That when developed, the Pest Control Business Plan be given full consideration by Cabinet.

REASON FOR DECISIONS

To set the environmental health fees and charges for 2017/18.

98 SHEFFIELD CITY REGION SOCIAL HOUSING COMPACT

The Housing Manager submitted a report seeking approval for Chesterfield Borough Council to sign up to the Sheffield City Region Social Housing Compact.

In January 2016 a seminar had been held to bring local authorities, ALMO's, Housing Associations and the Homes and Communities Agency together in order to discuss how all parties could continue to work together in order to increase new housing supply in the Sheffield City Region. This seminar had resulted in the formation of a steering group to develop a Social Housing Compact for the Sheffield City Region. The report noted that the objectives of the Compact included:

- Creating a common purpose for local authorities, ALMO's and Housing Associations providing and managing social and affordable housing in the Sheffield City Region;

- Providing an effective mechanism for engagement with the Local Enterprise Partnership, Sheffield City Region Combined Authority and the Homes and Communities Agency.
- Complementing the work of key housing organisations involved in affordable housing policy issues and avoiding duplication by focusing on issues specific to the Sheffield City Region;
- Enhancing and increasing opportunities for joint working, shared services, joint procurement and bidding for external resources.

The Housing Manager also noted that Compact had an action plan that showed how its objectives would be taken forward and measured.

***RESOLVED –**

1. That Chesterfield Borough Council signs up to the Sheffield City Region Housing Compact.
2. That the Cabinet Member for Housing be delegated responsibility to sign the Social Housing Compact on behalf of Chesterfield Borough Council.

REASONS FOR DECISIONS

To help achieve the Council priorities:

- To improve the quality of life for local people.
- To increase the supply and quality of housing in Chesterfield Borough to meet current and future needs.

99 LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

RESOLVED –

That under Regulation 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the public be excluded from the meeting for the following item of business on the grounds it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part I of Schedule 12A to the Local Government Act 1972.

100 SUPPORTED HOUSING CAPITAL INVESTMENT STRATEGY 2016 - 21

The Housing Manager submitted a report recommending for approval and implementation the proposed Supported Housing Capital Investment Strategy, 2016 -2021.

The proposed Supported Housing Capital Investment Strategy, 2016-2021 had been written in order to address a series of challenges faced by the the council as a provider of supported housing, including the low demand for properties and the subsequent impact of this situation on the long term viability of the Housing Revenue Account Business Plan. The proposed strategy included a range of actions including;

- Internal and external refurbishment of some schemes
- Closure and demolition where appropriate
- Introduction of local lettings policies for supported accommodation
- Introduction of a marketing strategy specifically for supported accommodation
- An incentive scheme for people to 'downsize' and / or release general needs accommodation.

The report also sought Cabinet approval for the closure and demolition of DUEWELL COURT at Barrow Hill. The report noted that due to the condition of the properties, the presence of asbestos and the subsequent difficulty of carrying out essential maintenance and fire safety work with the properties occupied by tenants; that the most cost effective solution and also the one best for the remaining residents would be to close and demolish DUEWELL COURT. The remaining tenants would be offered the opportunity to transfer to alternative properties anywhere within the Borough, and would also be eligible for home loss and disturbance payments.

***RESOLVED –**

1. That Chesterfield Borough Council signs up to the Sheffield City Region Housing Compact.
2. That the Cabinet Member for Housing be delegated responsibility to sign the Social Housing Compact on behalf of Chesterfield Borough Council.

REASONS FOR DECISIONS

To help achieve the Council priorities:

- To improve the quality of life for local people.
- To increase the supply and quality of housing in Chesterfield Borough to meet current and future needs.

CHESTERFIELD BOROUGH COUNCIL FORWARD PLAN
FOR THE FOUR MONTH PERIOD 1 JANUARY 2017 TO 30 APRIL 2017

What is the Forward Plan?

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of key decisions to be made on behalf of the Council. This Forward Plan sets out the details of the 'key' and other major decisions which the Council expects to take during the next four month period. The Plan is available to the public 28 days before the beginning of each month.

What is a Key Decision?

Any executive decision which is likely to result in the Council incurring significant expenditure or the making of savings where there is:

- a decision to spend £100,000 or more from an approved budget, or
- a decision to vire more than £50,000 from one budget to another, or
- a decision which would result in a saving of £50,000 or more to any budget head, or
- a decision to dispose or acquire any interest in land or buildings with a value of £50,000 or more, or
- a decision to propose the closure of, or reduction by more than ten (10) percent in the level of service (for example in terms of funding, staffing or hours of operation) provided from any facility from which Council services are supplied.

Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in one or more electoral wards. This includes any plans or strategies which are not within the Council's Policy Framework set out in Article 4 of the Council's Constitution.

Are any other decisions included on the plan?

The Forward Plan also includes details of any significant issues to be considered by the Executive Cabinet, full Council and Overview and Scrutiny Committee. They are called "non-key decisions". Non-key decisions that will be made in private are also listed.

How much notice is given of forthcoming decisions?

As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days' notice of new key decisions (and many new non-key decisions) that are listed on this document. Where this is not practicable, such key decisions will be taken under urgency procedures (in accordance with Rule 15 (General Exception) and Rule 16 (Special Urgency) of the Access to information Procedure Rules). This will be indicated in the final column and a separate notice is also published with additional details.

What information is included in the plan?

The plan will provide a description of the decision to be taken, who will make the decision and when the decision is to be made. The relevant Cabinet Member for each decision is listed. If you wish to make representations about the decision to be made, the contact details of the appropriate officer are also provided. Decisions which are expected to be taken in private (at a meeting of the Cabinet or by an individual Cabinet Member) are marked "private" and the reasons privacy is required will also be stated. Each issue is also listed separately on the website which will show more details including any Urgency Notices if issued.

How is consultation and Community Engagement carried out?

We want all our communities to be given the opportunity to be involved in the decisions that affect them so before a decision is taken, where appropriate, community engagement activities are carried out. The Council's Community Engagement Strategy sets out a framework for how the Council engages with its customers and communities. Details of engagement activities may be found in reports when published. Alternatively you can contact the officer to whom representations may be made.

Notice of Intention to Conduct Business in Private

Whilst the majority of the business at Cabinet meetings will be open to the public and media to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the Cabinet meetings shown on this Forward Plan will be held partly in private because some of the reports for the meeting will contain either confidential information or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

A list of the reports which are expected to be considered at this meeting in private are set out in a list on this Forward Plan. They are marked "private", including a number indicating the reason why the decision will be taken in private under the categories set out below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

If you would like to make representations about any particular decision to be conducted in private at this meeting then please email: democratic.services@chesterfield.gov.uk. Such representations must be received in advance of 5 clear working days before the date Cabinet meeting itself, normally by the preceding Monday. The Council is required to consider any representations received as to why an item should not be taken in private and to publish its decision.

It is possible that other private reports may be added at shorter notice to the agenda for the Cabinet meeting or for a Cabinet Member decision.

Huw Bowen
Chief Executive

Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: www.chesterfield.gov.uk



CHESTERFIELD
BOROUGH COUNCIL

Meeting Dates 2016/17

<u>Cabinet</u>	<u>Council</u>
5 April 2016* 3 May 2016* 17 May 2016 31 May 2016	27 April 2016 11 May 2016
14 June 2016* 28 June 2016	
12 July 2016* 26 July 2016	27 July 2016
6 September 2016* 20 September 2016	
4 October 2016* 18 October 2016	12 October 2016
1 November 2016* 15 November 2016 29 November 2016	
13 December 2016*	14 December 2016
10 January 2017* 24 January 2017	
7 February 2017* 21 February 2017	23 February 2017
7 March 2017* 21 March 2017	
4 April 2017* 18 April 2017	26 April 2017
2 May 2017* 16 May 2017 30 May 2017	10 May 2017

*Joint Cabinet and Employment and General Committee meet immediately prior to the first meeting of Cabinet each month

Cabinet members and their portfolios are as follows:

Leader and Cabinet Member for Regeneration	Councillor John Burrows	
Deputy Leader and Cabinet Member for Planning	Councillor Terry Gilby	
Cabinet Member for Business Transformation	Councillor Ken Huckle	Assistant Member Councillor Keith Brown
Cabinet Member for Governance	Councillor Sharon Blank	Assistant Member Councillor Mick Wall
Cabinet Member for Health and Wellbeing	Councillor Chris Ludlow	Assistant Member Councillor Helen Bagley
Cabinet Member for Housing	Councillor Tom Murphy	Assistant Member Councillor Sarah Hollingworth
Cabinet Member for Town Centre and Visitor Economy	Councillor Amanda Serjeant	Assistant Member Councillor Jean Innes

In addition to the Cabinet Members above, the following Councillors are voting Members for Joint Cabinet and Employment and General Committee

Councillor Helen Elliott
Councillor Gordon Simmons
Councillor John Dickinson
Councillor Jean Innes
Councillor Maureen Davenport

(To view the dates for other meetings please click [here](#).)

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decisions							
Key Decision 398	Sale of CBC Land/Property	Deputy Leader & Cabinet Member for Planning	Deputy Leader & Cabinet Member for Planning	Not before 30th Jan 2017	Matthew Sorby Tel: 01246 345800 matthew.sorby@chesterfield.gov.uk	Exempt 3 Contains financial information	No
Key Decision 584	Purchase of Property under Strategic Acquisitions Policy	Housing Manager	Cabinet Member - Housing	Not before 30th Jan 2017	Alison Craig Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Exempt 3	No
Key Decision 648	Apprentice Town	Cabinet	Leader & Cabinet Member for Regeneration	24 Jan 2017	Neil Johnson Tel: 01246 345241 neil.johnson@chesterfield.gov.uk	Public	No
Key Decision 657	Pay and Reward Review Progress Update	Joint Cabinet and Employment & General Committee	Cabinet Member - Business Transformation	10 Jan 2017	Kate Harley Kate.Harley@Chesterfield.gov.uk	Exempt 3, 4	No
Key Decision 659	Proposed Restructure of Accountancy Services	Joint Cabinet and Employment & General Committee	Leader & Cabinet Member for Regeneration	7 Mar 2017	Helen Fox Tel: 01246 345452 helen.fox@chesterfield.gov.uk	Exempt 1	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 666	Allocations Policy Review 6 month review of Allocations Policy	Cabinet	Cabinet Member - Housing	7 Mar 2017	Alison Craig Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 667	Tenancy Strategy & Policy To agree a revised Tenancy Strategy & Policy.	Cabinet	Cabinet Member - Housing	7 Mar 2017	Alison Craig Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 668	Leaseholder Charges To agree methodology for calculating leaseholder service charges.	Cabinet	Cabinet Member - Housing	21 Mar 2017	Alison Craig Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 670	Barrow Hill Contractor Appointment Approval to appoint contractor.	Cabinet	Cabinet Member - Housing	24 Jan 2017	Alison Craig Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Exempt 3	No
Key Decision 671	Future use of the former Queens Park Sports Centre To look at the case for the preferred option and take into account the public consultation.	Cabinet	Cabinet Member - Town Centre and Visitor Economy	24 Jan 2017	Michael Rich michael.rich@chesterfield.gov.uk	Public	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 673	Crematorium Delivery Options - Final Report A final decision on the future operating model of the Joint Crematorium.	Cabinet	Cabinet Member - Health and Wellbeing	13 Dec 2016	Angela Dunn Bereavement Services Manager Tel: 01246 345881 angela.dunn@chesterfield.gov.uk	Exempt 3	No
Key Decision 674	Chesterfield Borough Local Plan Publication of a draft plan for consultation.	Cabinet	Deputy Leader & Cabinet Member for Planning	13 Dec 2016	Alan Morey Tel: 01246 345371 alan.morey@chesterfield.gov.uk	Public	No
Key Decision 677	Policy and Communications restructure and the Democratic Services and Elections section within the Directorate of Resources - Phase 2 - Policy, Communications and Democratic Services	Joint Cabinet and Employment & General Committee	Cabinet Member - Governance, Deputy Leader and Cabinet Member for Planning, Leader and Cabinet Member for Regeneration	10 Jan 2017	Donna Reddish Tel: 01246 345307 donna.reddish@chesterfield.gov.uk	Exempt 1	No
Key Decision 679	Leader and Cabinet Member for Regeneration Revenue Budget 2016/17 - 2021/22	Cabinet	Leader & Cabinet Member for Regeneration	13 Dec 2016	Kevin Hanlon Director of Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 680	Deputy Leader and Cabinet Member for Regeneration Revenue Budget 2016/17 - 2021/22	Cabinet	Deputy Leader & Cabinet Member for Planning	13 Dec 2016	Kevin Hanlon Director of Resources kevin.hanlon@chesterfield.gov.uk	Public	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 681	Cabinet Member for Town Centre and Visitor Economy Revenue Budget 2016/17 - 2021/22	Cabinet	Cabinet Member - Town Centre and Visitor Economy	13 Dec 2016	Kevin Hanlon Director or Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 682	Cabinet Member for Housing Housing General Fund Revenue Budget 2016/17 - 2021/22	Cabinet	Cabinet Member - Housing	13 Dec 2016	Kevin Hanlon Director or Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 683	Cabinet Member for Health and Wellbeing Revenue Budget 2016/17 - 2021/22	Cabinet	Cabinet Member - Health and Wellbeing	13 Dec 2016	Kevin Hanlon Director or Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 684	Cabinet Member for Governance Revenue Budget 2016/17 - 2021/22	Cabinet	Cabinet Member - Governance	13 Dec 2016	Kevin Hanlon Director or Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 685	Cabinet Member for Business Transformation Revenue Budget 2016/17 - 2021/22	Cabinet	Cabinet Member - Business Transformation	13 Dec 2016	Kevin Hanlon Director or Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 686	General Fund Revenue Budget Summary	Cabinet	Deputy Leader & Cabinet Member for Planning	13 Dec 2016	Kevin Hanlon Director or Resources kevin.hanlon@chesterfield.gov.uk	Public	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 687	Local Council Tax Support Scheme 2017/18	Cabinet Council	Cabinet Member - Business Transformation	13 Dec 2016 14 Dec 2016	Kevin Hanlon Director or Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 688	Collection Fund Revised Estimates 2016/17	Cabinet	Deputy Leader & Cabinet Member for Planning	24 Jan 2017	Kevin Hanlon Director or Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 689	Annual Housing Revenue Account Rent and Service Charge Increase	Cabinet	Cabinet Member - Housing	24 Jan 2017	Kevin Hanlon, Alison Craig Director or Resources kevin.hanlon@chesterfield.gov.uk, Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 690	Treasury Management Strategy	Cabinet Council	Deputy Leader & Cabinet Member for Planning	7 Feb 2017 23 Feb 2017	Kevin Hanlon Director or Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 691	Housing Revenue Account Budget 2017/18	Cabinet	Cabinet Member - Housing	21 Feb 2017	Kevin Hanlon, Alison Craig Director or Resources kevin.hanlon@chesterfield.gov.uk, Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 692	Capital Strategy and General Fund Capital Programme	Cabinet Council	Leader & Cabinet Member for Regeneration	7 Feb 2017 23 Feb 2017	Kevin Hanlon Director or Resources kevin.hanlon@chesterfield.gov.uk	Public	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 693	2017/18 Budget and Medium Term Financial Plan	Cabinet Council	Leader & Cabinet Member for Regeneration	21 Feb 2017 23 Feb 2017	Kevin Hanlon Director or Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 694	Council Tax for 2017/18	Council	Leader & Cabinet Member for Regeneration	23 Feb 2017	Kevin Hanlon Director or Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 695	Town Hall Refurbishment	Cabinet Council	Cabinet Member - Business Transformation	6 Dec 2016 14 Dec 2016	Rachel O'Neil Customers, Commissioning and Change Manager rachel.oneil@chesterfield.gov.uk	Public	No
Key Decision 697	Home & Communities Agency (HCA) Annual Report to Tenants	Cabinet	Cabinet Member - Housing	13 Dec 2016	Alison Craig Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 698	Housing Capital Programme: New Programme for 2017/18, 2018/19 & 2019/20	Cabinet Council	Cabinet Member - Housing	21 Feb 2017 23 Feb 2017	Alison Craig Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 699	Housing Repairs Budget 2017/18	Cabinet	Cabinet Member - Housing	21 Feb 2017	Alison Craig Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 700	Disposal of 29 Cobden Road	Cabinet	Cabinet Member - Housing	10 Jan 2017	Alison Craig Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Exempt 3	No

Private Items (Non Key Decisions)

Non-Key 363	Application for Home Repairs Assistance	Cabinet Member - Housing	Cabinet Member - Housing	Not before 30th Jan 2017	Jane Thomas jane.thomas@chesterfield.gov.uk	Exempt 1, 3 Information relating to an individual information relating to financial affairs	No
Non-Key 367	Lease of Commercial and Industrial Properties	Deputy Leader & Cabinet Member for Planning	Deputy Leader & Cabinet Member for Planning	Not before 30th Jan 2017	Christopher Oakes Tel: 01246 345346 christopher.oakes@chesterfield.gov.uk	Exempt 3 Information relating to financial or business affairs	No
Non-Key 368	Application for Discretionary Rate Relief	Cabinet Member for Business Transformation	Cabinet Member - Business Transformation	Not before 30th Jan 2017		Exempt	No

Non Key Decisions

CABINET MEETING

13 December 2016

DELEGATION REPORT

DECISIONS TAKEN BY CABINET MEMBERS

Deputy Leader and Cabinet Member for Planning

Decision Record No.	Subject	Delegation Reference	Date of Decision
24/16/17	Sale of former Fire Station Site, Sheffield Road	G260L	28 October 2016
<p>Decision</p> <p>(1) That the Former Fire Station site, Sheffield Road, Chesterfield be disposed of on the terms set out in the officer's report.</p> <p>(2) That the Procurement and Contracts Law Manager be delegated authority to agree any late amendments to the sale as required.</p>			
<p>Reason for Decision</p> <p>1. To secure a one off capital receipt for the General Fund and redevelopment of a vacant site.</p> <p>2. To enable the conclusion of the sale contract in a timely and efficient manner.</p>			

Decision Record No.	Subject	Delegation Reference	Date of Decision
25/16/17	Release of restrictive covenant, disposal of vacant land and agreement of offsite easements at Dunston Road, Chesterfield	J420L	28 October 2016
<p>Decision</p> <p>(1) That the release of the restrictive covenant, disposal of vacant land and off-site drainage and foul easements at Dunston Road, Chesterfield be granted on the terms set out in the officer's report.</p> <p>(2) That the Procurement and Contracts Law Manager be granted delegated authority to agree any late amendments to the sale, release of covenant or easements as required.</p>			
<p>Reason for Decision</p> <p>1. To secure a one off capital receipt for the General Fund, to bring about economic regeneration of the site and improve the area.</p> <p>2. To enable the conclusion of the sale contract in a timely and efficient manner.</p>			

For publication

Leader & Cabinet Member for Regeneration Revenue Budgets 2016/17 to 2021/22

Meeting:	Cabinet
Date:	13 th December 2016
Cabinet portfolio:	Leader & Cabinet Member for Regeneration
Report by:	Director of Finance & Resources

1.0 Purpose of report

- 1.1 To consider the probable outturn for the current financial year; and
- 1.2 To consider the draft budget for 2017/18.

2.0 Recommendations

- 2.1 That the probable outturn for the current financial year be considered.
- 2.2 That the draft estimates for 2017/18 and future years be considered.

3.0 Probable Outturn 2016/17

- 3.1 The Probable Outturn for the current financial year is £591,830 a decrease of £10,910 or 1.8% on the original estimates for 2016/17.
- 3.2 The main reasons for the budget decrease is summarised below:

Table 1 – Significant Variances Original to Probable 2016/17

Description	Increase / (Decrease) £'000
<u>Changes to controllable budgets:</u>	
New Post – Project Manager Northern Gateway	14
Additional Hours – Economic Development Manager	4
Reduction in Publicity Budget	(5)
Recharge Project Manager Northern Gateway	(14)
SCR Grant – Waterside Project	(1,620)
Changes to controllable budgets	(1,621)
Change in support service recharges	(10)
Change in asset charges (REFCUS)	1,620
Overall Decrease	(11)

A detailed list of variances is shown at **Annexe 4**.

4.0 Draft Estimates 2017/18

4.1 The draft estimates for 2017/18 total £611,920 an increase of £9,180 or 1.5% on the original estimates for 2016/17.

4.2 The most significant variances include:

Table 2 – Significant Variances Original 2016/17 to Original 2017/18

Description	Increase / (Decrease) £'000
<u>Changes to controllable budgets:</u>	
New Post – Project Manager Northern Gateway	53
Employee Costs – Pay Award etc.	4
Recharge Project Manager Northern Gateway	(53)
SCR Grant – Waterside Project	(1,080)
Changes to controllable budgets	(1,076)

Change in support service recharges	5
Change in asset charges (REFCUS)	1,080
Overall Increase	9

A detailed list of variances is shown at **Annexe 5**.

4.3 The following budget assumptions have been used to produce the draft budgets.

- Pay award of 1% for each of the years 2017/18 to 2021/22
- Inflation rates –
 - Utilities 2% in 2017/18 and then 3% 2018/19 onwards
 - General CPI 1.5% in 2017/18 and then 2% 2018/19 onwards
 - Rates 2% 2017/18 onwards
 - Fees & Charges – minimum uplift of 3%

4.4 The budgets in this report are the first draft estimates which may need to be amended and refined before the final budget report is presented to Cabinet in February.

5.0 Growth Requests

5.1 Any growth requests (new costs that are not in the original budget – e.g. new posts) will be considered at the budget setting meeting in February 2017.

6.0 Medium Term Budget Issues

6.1 The forecast budgets for 2018/19 to 2021/22 have been included in annexes 1 to 3. Other than a provision for known inflationary pressures (paragraph 4.4), there are no other issues to report.

7.0 Risk management

7.1 There are a number of significant risks inherent in any budget forecasting exercise and the risks increase as the period covered increases.

8.0 Equalities Impact Assessment (EIA)

8.1 The budget process and forecasts produced do not require an EIA but any decisions to vary budgets and service provision may require EIA's specific to those options.

9.0 Recommendations

9.1 That the probable outturn for the current financial year be considered.

9.2 That the draft estimates for 2017/18 and future years be considered.

10.0 Reasons for recommendations

10.1 To enable the Council to set a balanced budget for 2017/18.

Glossary of Terms	
CPI	Consumer Price Index

Decision information

Key decision number	679
Wards affected	All
Links to Council Plan priorities	To continue delivering regeneration projects that will make Chesterfield Borough a better place

Document information

Report author	Contact number/email
Richard Staniforth	Tel: 01246 345456 richard.staniforth@chesterfield.gov.uk
Background documents	
These are unpublished works which have been relied on to a material extent when the report was prepared.	
<i>None.</i>	
Annexes to the report	
Annexe 1	Budget summary by programme area

Annexe 2	Detailed estimates by programme area
Annexe 3	Subjective analysis
Annexe 4	Variances – this year’s original estimate to revised
Annexe 5	Variances – this year’s original estimate to next year’s

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LEADER AND CABINET MEMBER FOR REGENERATION
BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21, 2021/22

SUMMARY

2015/16 Actual £	Programme Area	2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
61,964	Corporate Communication and Public Relations	52,180	56,040	57,130	57,770	58,370	58,910	59,500
445,495	Economic Development Strategy	550,560	535,790	554,790	562,170	566,880	571,770	576,490
507,459	TOTAL NET EXPENDITURE	602,740	591,830	611,920	619,940	625,250	630,680	635,990
2015/16 Carry Forward			0					
			591,830					
Less 2015/16 Original			602,740	602,740				
Increase/(Decrease)			(10,910)	9,180				
Increase/(Decrease) %			(1.8%)	1.5%				

ANNEXE 1B

LEADER & EXECUTIVE MEMBER FOR REGENERATION PORTFOLIO BUDGETS 2016/17 TO 2021/22
CONTROLLABLE & NON-CONTROLLABLE BUDGETS BY PROGRAMME AREA

2015/16 Actual £	Programme Area	2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
CONTROLLABLE BUDGETS								
167,593	Corporate Communications and Public Relations	176,260	177,100	179,950	181,730	183,520	185,330	187,150
196,967	Economic Development Strategy	291,710	(1,315,180)	(734,900)	333,050	295,690	297,600	299,520
364,560	TOTAL NET EXPENDITURE	467,970	(1,138,080)	(554,950)	514,780	479,210	482,930	486,670
NON-CONTROLLABLE BUDGETS - INTERNAL RECHARGES								
(105,629)	Corporate Communications and Public Relations	(124,080)	(121,060)	(122,820)	(123,960)	(125,150)	(126,420)	(127,650)
248,528	Economic Development Strategy	258,850	230,970	209,690	229,120	271,190	274,170	276,970
142,899	TOTAL INTERNAL RECHARGES	134,770	109,910	86,870	105,160	146,040	147,750	149,320
NON-CONTROLLABLE BUDGETS - ASSET CHARGES								
0	Corporate Communications and Public Relations	0	0	0	0	0	0	0
0	Economic Development Strategy	0	1,620,000	1,080,000	0	0	0	0
0	TOTAL ASSET CHARGES	0	1,620,000	1,080,000	0	0	0	0
TOTAL BUDGETS								
61,964	Corporate Communications and Public Relations	52,180	56,040	57,130	57,770	58,370	58,910	59,500
445,495	Economic Development Strategy	550,560	535,790	554,790	562,170	566,880	571,770	576,490
507,459	TOTAL BUDGETS	602,740	591,830	611,920	619,940	625,250	630,680	635,990

**LEADER AND CABINET MEMBER FOR REGENERATION
BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21, 2021/22**

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
PROGRAMME AREA CORPORATE COMMUNICATIONS AND PUBLIC RELATIONS								
Council Newspaper - Cost Centre 0458								
24,525	Supplies and Services	26,790	26,790	27,050	27,310	27,570	27,830	28,090
24,525	Net Controllable	26,790	26,790	27,050	27,310	27,570	27,830	28,090
21,990	Central & Departmental Support	25,520	25,650	26,100	26,370	26,590	26,870	27,120
46,515	Net	52,310	52,440	53,150	53,680	54,160	54,700	55,210
Publicity - Cost Centre 0461								
138,554	Employee Expenses	145,320	146,760	149,350	150,870	152,400	153,950	155,510
0	Transport Related Expenses	350	350	350	350	350	350	350
4,514	Supplies and Services	3,800	3,200	3,200	3,200	3,200	3,200	3,200
143,068	Net Controllable	149,470	150,310	152,900	154,420	155,950	157,500	159,060
18,931	Central & Departmental Support	20,650	24,410	25,090	25,530	25,500	25,880	25,990
(146,550)	Rechargeable Income	(170,250)	(171,120)	(174,010)	(175,860)	(177,240)	(179,170)	(180,760)
15,449	Net	(130)	3,600	3,980	4,090	4,210	4,210	4,290
61,964	TOTAL CORPORATE COMMUNICATIONS & PUBLIC RELATIONS	52,180	56,040	57,130	57,770	58,370	58,910	59,500

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2018/19 Original £	2019/20 Original £
		Original £	Probable £					
PROGRAMME AREA ECONOMIC DEVELOPMENT STRATEGY								
Industrial and Commercial Promotion - Cost Centre 0049								
21,278	Supplies and Services	29,000	24,000	29,000	29,000	29,000	29,000	29,000
0	Controllable Income	0	(1,620,000)	(1,080,000)	0	0	0	0
21,278	Net Controllable	29,000	(1,596,000)	(1,051,000)	29,000	29,000	29,000	29,000
0	Asset Charges	0	1,620,000	1,080,000	0	0	0	0
21,278	Net	29,000	24,000	29,000	29,000	29,000	29,000	29,000
Economic Development Administration - Cost Centre 0056								
212,448	Employee Expenses	184,590	202,700	237,980	225,930	188,570	190,480	192,400
705	Transport Related Expenses	550	550	550	550	550	550	550
23,886	Supplies and Services	38,870	38,870	38,870	38,870	38,870	38,870	38,870
38,700	Agency & Contracted Services	38,700	38,700	38,700	38,700	38,700	38,700	38,700
(100,050)	Controllable Income	0	0	0	0	0	0	0
175,689	Net Controllable	262,710	280,820	316,100	304,050	266,690	268,600	270,520
248,528	Central and Departmental Support	258,850	245,150	262,870	268,380	271,190	274,170	276,970
0	Rechargeable Income	0	(14,180)	(53,180)	(39,260)	0	0	0
424,217	Net	521,560	511,790	525,790	533,170	537,880	542,770	547,490
445,495	TOTAL ECONOMIC DEVELOPMENT STRATEGY	550,560	535,790	554,790	562,170	566,880	571,770	576,490

LEADER AND CABINET MEMBER FOR REGENERATION**SUMMARY SUBJECTIVE ANALYSIS**

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	<u>Expenditure:</u>							
351,003	Employee Expenses	329,910	349,460	387,330	376,800	340,970	344,430	347,910
0	Premises:	0	0	0	0	0	0	0
705	Transport Expenses	900	900	900	900	900	900	900
74,202	Supplies & Services	98,460	92,860	98,120	98,380	98,640	98,900	99,160
38,700	Agency and Contracts	38,700	38,700	38,700	38,700	38,700	38,700	38,700
0	Transfer to reserves	0	0	0	0	0	0	0
289,449	Central and Dept. Support	305,020	295,210	314,060	320,280	323,280	326,920	330,080
0	Asset Charges	0	1,620,000	1,080,000	0	0	0	0
754,059	Total Expenditure	772,990	2,397,130	1,919,110	835,060	802,490	809,850	816,750
	<u>Income:</u>							
0	Government Grants	0	(1,620,000)	(1,080,000)	0	0	0	0
(100,050)	Other Income	0	0	0	0	0	0	0
0	Sales	0	0	0	0	0	0	0
0	Fees and Charges	0	0	0	0	0	0	0
0	Rents	0	0	0	0	0	0	0
	Recharges:							
(133,900)	General Fund	(156,260)	(156,320)	(159,110)	(160,780)	(162,080)	(163,820)	(165,290)
(7,750)	HRA	(8,990)	(9,040)	(9,230)	(9,350)	(9,410)	(9,520)	(9,600)
(4,900)	Other	(5,000)	(19,940)	(58,850)	(44,990)	(5,750)	(5,830)	(5,870)
(246,600)	Total Income	(170,250)	(1,805,300)	(1,307,190)	(215,120)	(177,240)	(179,170)	(180,760)
507,459	NET EXPENDITURE	602,740	591,830	611,920	619,940	625,250	630,680	635,990

LEADER AND CABINET MEMBER FOR REGENERATION
BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Corporate Communication and Public Relations</u> <u>(Overspend £3,860)</u>		
<u>Central Support</u> Revised allocations	3,890	
<u>Other minor variations (Net)</u>		(30)
	3,890	(30)
<u>Net Overspend for Programme Area</u>	<u>3,860</u>	
<u>Economic Development Strategy</u> <u>(Underspend £14,770)</u>		
<u>Employees</u> Economic Development Manager Additional Hours Project Manager - Northern Gateway (New Post)	3,930 14,180	
<u>Supplied and Services</u> Budget Challenge - Reduction in Publicity and Promotion Non-Recurring		(5,000)
<u>Controllable Income</u> SCR Grant - Waterside Project Project Manager - Northern Gateway Recharge to Capital Scheme		(1,620,000) (14,180)
<u>Central Support</u> Revised Allocations		(13,700)
<u>Asset Charges</u> REFCUS - Waterside Project	1,620,000	
	1,638,110	(1,652,880)
<u>Net Underspend for Programme Area</u>	<u>(14,770)</u>	
TOTAL FOR PORTFOLIO	Underspend	
	(10,910)	

LEADER AND CABINET MEMBER FOR REGENERATION**ANALYSIS OF BUDGET CHANGES - 2016/17 TO 2017/18**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Corporate Communication and Public Relations</u> <u>(Overspend £4,950)</u>		
<u>Employees</u> General Salaries (Including Pay Inflation and Employers NI Increase)	4,030	
<u>Central Support</u> Revised Allocations	680	
<u>Other minor variations (Net)</u>	240	
	4,950	0
<u>Net Overspend for Programme Area</u>	<u>4,950</u>	
<u>Economic Development Strategy</u> <u>(Overspend £4,230)</u>		
<u>Employees</u> General Salaries (Including Pay Inflation and Employers NI Increase)	4,140	
Economic Development Manager Additional Hours (Removed)		(3,930)
Project Manager - Northern Gateway (New Post)	53,180	
<u>Controllable Income</u> SCR Grant - Waterside Project		(1,080,000)
Project Manager - Northern Gateway Recharge to Capital Scheme		(53,180)
<u>Asset Charges</u> REFCUS - Waterside Project	1,080,000	
<u>Central Support</u> Revised Allocations	4,020	
	1,141,340	(1,137,110)
<u>Net Overspend for Programme Area</u>	<u>4,230</u>	
TOTAL FOR PORTFOLIO	9,180	
Overspend		

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For publication

Deputy Leader & Cabinet Member for Planning Revenue Budgets 2016/17 to 2021/22

Meeting:	Cabinet
Date:	13 th December 2016
Cabinet portfolio:	Deputy Leader & Planning
Report by:	Director of Finance & Resources

1.0 Purpose of report

- 1.1 To consider the probable outturn for the current financial year;
and
- 1.2 To consider the draft budget for 2017/18.

2.0 Recommendations

- 2.1 That the probable outturn for the current financial year be considered.
- 2.2 That the draft estimates for 2017/18 and future years be considered.

3.0 Probable outturn 2016/17

- 3.1 The Probable Outturn for the current financial year for Deputy Leader & Cabinet Member for Planning is £657,320, an increase in the expenditure of £27,480 or 4.36% on the original estimate of £629,840.
- 3.2 The main reasons for the increases are summarised below:

Table 1 – Significant Variances Original to Probable 2016/17

Description	Increase / (Decrease) £'000
<u>Changes to controllable budgets:</u>	
General Employee Savings	(69)
Redundancy Costs	35
Agency Costs	24
Pension shortfalls – voluntary redundancy	222
Energy, Water & NNDR	(18)
Approved c/fwd – professional services	16
Employee Advertising	7
Supplies & Services	(5)
Contracted Services	5
Community Infrastructure Levy	25
Bank Charges	(10)
Drain Clearing Services	(8)
Government Grants	(10)
Industrial Units & Workshops Rents & SC	(78)
Industrial Units & Workshops Profit Share	8
Industrial Units Workshops Lease Renewal	(105)
Innovation Centre – Recharges & Rentals	(35)
Changes to controllable budgets	4
Changes to Asset Charges	17
Change in support service recharges	6
Overall increase in expenditure	27

A more detailed analysis of these changes is provided in **Annexe 4**.

4.0 Draft Estimates 2017/18

4.1 The 2017/18 budget estimate for Deputy Leader & Cabinet Member for Planning is £404,240 a decrease in expenditure of £225,600 or 35.82% on the original estimate for 2016/17 of £629,840.

4.2 The most significant variances include:

Table 2 – Significant Variances Original 2016/17 to Original 2017/18

Description	Increase / (Decrease) £'000
<u>Changes to controllable budgets:</u>	
General Employee incl Pay Inflation	33
Superannuation Costs	(8)
Energy NNDR & Water	(23)
Contracted Services	6
Bank Charges	(10)
Drain Clearing Services	(8)
Contribution to Building Control Services	(49)
Industrial Units & Workshops	(96)
Rent/Recharge	9
Industrial Units & Workshops Profit Share	(35)
Innovation Centre – Recharges & Rentals	16
Payments to Arvato/Kier	
Changes to controllable budgets	(165)
Changes in Asset Charges	(225)
Grant towards capital charges	195
Change in support service recharges	(31)
Overall decrease in expenditure	(226)

A detailed list of variances is shown at **Annexe 5**.

4.3 The following budget assumptions have been used to produce the draft Deputy Leader & Cabinet Member for Planning budgets.

- Pay award of 1% for all years.
- Inflation rates –
 - General CPI 1.5% in 2017/18 & 2.0% for all future years
 - Utilities 2% in 2017/18 & 3% for all future years
 - Rates 2% for all years
 - Fees & Charges – minimum of 3%

- 4.4 In addition, the controllable draft estimate for 2017/18 is £1,464,200, an increase in expenditure of £30,280 or 2.1% on the original controllable budget estimate of £1,433,920 in 2016/17.
- 4.5 The budgets in this report are the first draft estimates which may need to be amended and refined before the final budget report is presented to Cabinet in February 2017.

5.0 Growth Requests

- 5.1 Any growth requests will be considered at the budget setting meeting in February 2017.

6.0 Medium Term Budget Issues

- 6.1 Forecast budgets for 2018/19 to 2021/22 have been included in annexes 1 to 3. Other than a provision for known inflationary pressures, there are no other issues to report.

7.0 Risk management

- 7.1 There are a number of significant risks inherent in any budget forecasting exercise and the risks increase as the period covered increases.

8.0 Equalities Impact Assessment (EIA)

- 8.1 The budget process and forecasts produced do not require an EIA but any decisions to vary budgets and service provision may require EIA's specific to those options.

9.0 Recommendations

- 9.1 That the probable outturn for the current financial year be considered.
- 9.2 That the draft estimates for 2017/18 and future years be considered.

10.0 Reasons for recommendations

10.1 To enable the Council to set a balanced budget for 2017/18.

Glossary of Terms	
CPI	Consumer Price Index

Decision information

Key decision number	680
Wards affected	All
Links to Council Plan priorities	To continue delivering regeneration projects that will make Chesterfield Borough a better place

Document information

Report author	Contact number/email
Linda Coupe	2008 linda.coupe@chesterfield.gov.uk
Background documents	
These are unpublished works which have been relied on to a material extent when the report was prepared.	
Annexes to the report	
Annexe 1	Budget summary by programme area
Annexe 2	Detailed estimates by programme area
Annexe 3	Subjective analysis
Annexe 4	Variances – this year’s original estimate to revised
Annexe 5	Variances – this year’s original estimate to next year’s

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DEPUTY LEADER & CABINET MEMBER FOR PLANNINGBUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21,2021/22SUMMARY

2015/16 Actual £	Programme Area	2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
11,897	Council Plan	60	(150)	(160)	(160)	(160)	(140)	(110)
615,232	Development Management & Control	1,000,430	982,190	860,990	872,020	883,280	929,210	940,800
109,353	Innovation Centres	(24,310)	(61,000)	(48,620)	(51,580)	(82,070)	(41,480)	(44,680)
767,883	Financial Services	1,180,440	1,451,760	1,219,270	1,219,210	1,219,290	1,219,540	1,220,500
127,039	Kier Partnership (Asset Management)	(1,535,600)	(1,725,520)	(1,637,490)	(1,633,580)	(1,629,670)	(1,625,700)	(1,621,630)
8,875	Kier Partnership (Facilities Maintenance)	8,820	10,040	10,250	10,360	10,470	10,570	10,700
1,640,279	TOTAL NET EXPENDITURE	629,840	657,320	404,240	416,270	401,140	492,000	505,580
2015/16 Carry Forward & Funding from Reserves			(15,590)					
			641,730					
Less 2016/17 Original			629,840	629,840				
Increase/(Decrease)			11,890	(225,600)				
Increase/(Decrease) %			1.9%	(35.8%)				

DEPUTY LEADER & CABINET MEMBER FOR PLANNING
BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21,2021/22
CONTROLLABLE & NON-CONTROLLABLE BUDGETS BY PROGRAMME AREA

2015/16 Actual £	Programme Area	2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
CONTROLLABLE BUDGETS								
108,411	Council Plan	102,430	104,980	115,580	121,460	119,590	123,730	121,880
412,040	Development Management & Control	657,390	681,350	816,350	827,250	841,670	889,420	902,340
(127,639)	Innovation Centres	(87,690)	(118,020)	(116,190)	(119,240)	(149,480)	(197,460)	(200,720)
870,751	Financial Services	1,793,810	2,004,260	1,793,030	1,798,030	1,803,140	1,808,290	1,813,700
(1,302,157)	Kier Partnership (Asset Management)	(1,336,210)	(1,536,900)	(1,450,850)	(1,444,780)	(1,438,400)	(1,432,080)	(1,425,620)
300,772	Kier Partnership (Facilities Maintenance)	304,190	302,440	306,280	309,670	313,390	317,110	320,830
262,178	TOTAL NET EXPENDITURE	1,433,920	1,438,110	1,464,200	1,492,390	1,489,910	1,509,010	1,532,410
NON-CONTROLLABLE BUDGETS - INTERNAL RECHARGES								
(96,514)	Council Plan	(102,370)	(105,130)	(115,740)	(121,620)	(119,750)	(123,870)	(121,990)
(28,852)	Development Management & Control	9,310	(55,610)	(59,710)	(59,580)	(62,740)	(64,560)	(65,890)
14,855	Innovation Centres	14,400	13,970	14,510	14,600	14,350	14,400	14,460
(102,868)	Financial Services	(613,370)	(552,500)	(573,760)	(578,820)	(583,850)	(588,750)	(593,200)
(215,818)	Kier Partnership (Asset Management)	(199,390)	(188,620)	(186,640)	(188,800)	(191,270)	(193,620)	(196,010)
(291,897)	Kier Partnership (Facilities Maintenance)	(295,370)	(292,400)	(296,030)	(299,310)	(302,920)	(306,540)	(310,130)
(721,094)	TOTAL INTERNAL RECHARGES	(1,186,790)	(1,180,290)	(1,217,370)	(1,233,530)	(1,246,180)	(1,262,940)	(1,272,760)
NON-CONTROLLABLE BUDGETS - ASSET CHARGES/CAPITAL GRANTS								
0	Council Plan	0	0	0	0	0	0	0
232,044	Development Management & Control	333,730	356,450	104,350	104,350	104,350	104,350	104,350
222,137	Innovation Centres	48,980	43,050	53,060	53,060	53,060	141,580	141,580
0	Financial Services	0	0	0	0	0	0	0
1,645,014	Kier Partnership (Asset Management)	0	0	0	0	0	0	0
0	Kier Partnership (Facilities Maintenance)	0	0	0	0	0	0	0
2,099,195	TOTAL ASSET CHARGES	382,710	399,500	157,410	157,410	157,410	245,930	245,930
TOTAL BUDGETS								
11,897	Council Plan	60	(150)	(160)	(160)	(160)	(140)	(110)
615,232	Development Management & Control	1,000,430	982,190	860,990	872,020	883,280	929,210	940,800
109,353	Innovation Centres	(24,310)	(61,000)	(48,620)	(51,580)	(82,070)	(41,480)	(44,680)
767,883	Financial Services	1,180,440	1,451,760	1,219,270	1,219,210	1,219,290	1,219,540	1,220,500
127,039	Kier Partnership (Asset Management)	(1,535,600)	(1,725,520)	(1,637,490)	(1,633,580)	(1,629,670)	(1,625,700)	(1,621,630)
8,875	Kier Partnership (Facilities Maintenance)	8,820	10,040	10,250	10,360	10,470	10,570	10,700
1,640,279	TOTAL BUDGETS	629,840	657,320	404,240	416,270	401,140	492,000	505,580

**DEPUTY LEADER & CABINET MEMBER FOR PLANNING
BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21,2021/22**

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	PROGRAMME AREA COUNCIL PLAN							
	Council Plan - Cost Centre 0439 & 0459							
106,164	Employee Expenses	93,840	99,680	109,610	112,490	113,620	114,760	115,910
198	Transport Related Expenses	370	320	320	320	320	320	320
5,095	Supplies and Services	8,220	8,650	8,650	8,650	8,650	8,650	8,650
(3,046)	Income	0	(3,670)	(3,000)	0	(3,000)	0	(3,000)
108,411	Net Controllable	102,430	104,980	115,580	121,460	119,590	123,730	121,880
10,606	Central and Departmental Support	10,740	13,740	13,830	13,980	14,080	14,170	14,330
(107,120)	Rechargeable Income	(113,110)	(118,870)	(129,570)	(135,600)	(133,830)	(138,040)	(136,320)
11,897	Net	60	(150)	(160)	(160)	(160)	(140)	(110)
11,897	TOTAL COUNCIL PLAN	60	(150)	(160)	(160)	(160)	(140)	(110)

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	PROGRAMME AREA DEVELOPMENT MANAGEMENT & CONTROL							
	Environmental Enhancements - Cost Centre 0006							
7,558	Supplies and Services	7,530	8,380	8,520	12,670	12,820	12,970	13,120
(71,219)	Inter Committee Transfers	0	0	0	0	0	0	0
0	Income	0	0	0	0	0	0	0
(63,661)	Net Controllable	7,530	8,380	8,520	12,670	12,820	12,970	13,120
58,380	Asset Charges	58,380	62,740	63,690	63,690	63,690	63,690	63,690
(5,281)	Net	65,910	71,120	72,210	76,360	76,510	76,660	76,810
	Development Control - Cost Centre 0019							
337,378	Employee Expenses	352,430	389,480	358,210	364,420	368,730	373,220	377,890
2,457	Transport Related Expenses	2,540	2,540	2,540	2,540	2,540	2,540	2,540
45,876	Supplies and Services	33,770	33,270	32,790	32,820	32,850	32,880	32,910
17,247	Agency and Contracted Services	16,880	16,880	17,050	17,220	17,390	17,560	17,740
(641,902)	Income	(430,120)	(430,120)	(430,120)	(430,120)	(430,120)	(430,120)	(430,120)
(238,944)	Net Controllable	(24,500)	12,050	(19,530)	(13,120)	(8,610)	(3,920)	960
279,182	Central and Departmental Support	313,000	309,370	314,600	317,680	320,300	323,420	326,700
(43,170)	Recharge Income	(61,770)	(69,930)	(65,880)	(67,610)	(68,940)	(70,400)	(71,830)
0	Asset Charges	0	4,360	5,310	5,310	5,310	5,310	5,310
(2,932)	Net	226,730	255,850	234,500	242,260	248,060	254,410	261,140
	Building Control - Cost Centres 0022/0025							
100,518	Supplies and Services	104,170	104,170	55,000	55,000	55,000	55,000	55,000
0	Income	0	0	0	0	0	0	0
100,518	Net Controllable	104,170	104,170	55,000	55,000	55,000	55,000	55,000
40	Central and Departmental Support	40	160	0	0	0	0	0
(3,000)	Recharge Income	(3,030)	(3,030)	0	0	0	0	0
97,558	Net	101,180	101,300	55,000	55,000	55,000	55,000	55,000
	Forward Planning - Cost Centre 0011 & 0009							
123,117	Employee Expenses	228,550	175,070	215,360	219,400	223,510	225,780	228,030
419	Transport Related Expenses	600	450	450	450	450	450	450
14,722	Supplies and Services	18,500	33,470	18,390	18,390	18,390	53,390	53,390
0	Income	(50,000)	(25,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
138,258	Net Controllable	197,650	183,990	184,200	188,240	192,350	229,620	231,870
64,349	Central and Departmental Support	82,850	125,360	126,890	129,190	130,340	131,750	133,270
(56,430)	Recharge Income	(76,560)	(115,030)	(127,910)	(130,050)	(131,830)	(133,200)	(134,480)
146,177	Net	203,940	194,320	183,180	187,380	190,860	228,170	230,660
	Planning Services - Cost Centre 0016 & 0007							
5,850	Employee Expenses	0	0	0	0	0	0	0
41,404	Supplies and Services	41,170	42,340	42,580	42,980	43,380	43,780	44,180
0	Income	0	0	0	(4,000)	(4,000)	(4,000)	(4,000)
(125)	Inter Committee Transfers	0	(180)	0	0	0	0	0
47,129	Net Controllable	41,170	42,160	42,580	38,980	39,380	39,780	40,180
0	Central and Departmental Support	0	0	0	0	0	0	0
47,129	Net	41,170	42,160	42,580	38,980	39,380	39,780	40,180
	Land Drainage - Cost Centre 0154							
16,405	Supplies and Services	18,820	30,580	18,820	18,820	18,820	18,820	18,820
(95,036)	Income	(195,000)	(202,000)	0	0	0	0	0
11,761	Inter Committee Transfers	0	(11,760)	0	0	0	0	0
(66,870)	Net Controllable	(176,180)	(183,180)	18,820	18,820	18,820	18,820	18,820
37,974	Central and Departmental Support	41,960	37,380	39,630	38,880	39,220	39,650	40,080
138,315	Asset Charges	240,000	254,000	0	0	0	0	0
109,419	Net	105,780	108,200	58,450	57,700	58,040	58,470	58,900
	Borough Lighting & Street Naming - Cost Centres 0162/0163							
4,026	Premises Related Expenses	3,890	4,060	4,070	4,090	4,100	4,120	4,130
10,175	Supplies and Services	10,000	10,000	10,000	10,000	10,000	10,000	10,000
14,201	Net Controllable	13,890	14,060	14,070	14,090	14,100	14,120	14,130
16,356	Central and Departmental Support	20,550	15,720	17,220	16,900	17,020	17,210	17,390
30,557	Net	34,440	29,780	31,290	30,990	31,120	31,330	31,520

**DEPUTY LEADER & CABINET MEMBER FOR PLANNING
BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21,2021/22**

	Engineering Services - Cost Centre 0177							
38,309	Supplies and Services	26,040	126,040	26,060	26,080	21,100	21,120	16,140
320,650	Agency and Contracted Services	320,740	320,210	331,940	325,160	328,050	330,930	333,820
(123,415)	Income	(110,000)	(210,000)	(110,000)	(110,000)	(105,000)	(105,000)	(100,000)
235,544	Net Controllable	236,780	236,250	248,000	241,240	244,150	247,050	249,960
50,454	Central and Departmental Support	55,370	59,110	62,090	62,160	62,020	62,480	63,110
(285,998)	Recharge Income	(292,140)	(295,360)	(310,100)	(303,380)	(306,160)	(309,530)	(313,070)
0	Net	10	0	(10)	20	10	0	0
	Drain Cleaning - Cost Centre 2550							
78,699	Supplies and Services	69,000	79,500	80,290	81,090	81,900	82,720	83,550
28,570	Agency and Contracted Services	28,940	28,810	29,140	30,450	30,820	31,180	31,550
(103,028)	Income	(85,000)	(103,000)	(104,030)	(105,070)	(106,120)	(107,180)	(108,250)
4,241	Net Controllable	12,940	5,310	5,400	6,470	6,600	6,720	6,850
29,075	Central and Departmental Support	31,630	38,480	40,120	39,320	39,510	39,920	40,340
(29,110)	Recharge Income	(31,970)	(40,150)	(42,050)	(41,240)	(41,420)	(41,830)	(42,210)
4,206	Net	12,600	3,640	3,470	4,550	4,690	4,810	4,980
	Private Street Works - Cost Centre 0171							
641	Premises Related Expenses	0	0	0	0	0	0	0
641	Net Controllable	0	0	0	0	0	0	0
1,682	Central and Departmental Support	2,880	490	510	500	510	510	520
2,323	Net	2,880	490	510	500	510	510	520
	Bus Shelters - Cost Centre 0172							
26,534	Premises Related Expenses	36,000	36,000	36,000	36,000	36,000	36,000	36,000
9,583	Agency and Contracted Services	9,490	9,500	9,590	9,670	9,760	9,840	9,930
36,117	Net Controllable	45,490	45,500	45,590	45,670	45,760	45,840	45,930
66,529	Central and Departmental Support	79,810	54,160	57,590	56,390	56,910	57,530	58,190
35,349	Asset Charges	35,350	35,350	35,350	35,350	35,350	35,350	35,350
137,995	Net	160,650	135,010	138,530	137,410	138,020	138,720	139,470
	Street Scene Amenity Maintenance - Cost Centre 0174							
8,736	Premises Related Expenses	16,000	16,000	16,000	16,000	16,000	16,000	16,000
8,736	Net Controllable	16,000	16,000	16,000	16,000	16,000	16,000	16,000
21,106	Central and Departmental Support	29,140	24,230	25,160	24,740	24,950	25,210	25,490
29,842	Net	45,140	40,230	41,160	40,740	40,950	41,210	41,490
	Engineering Administration - Cost Centre 0168							
12,480	Agency and Contracted Services	12,680	12,630	12,780	12,920	13,080	13,240	13,390
12,480	Net Controllable	12,680	12,630	12,780	12,920	13,080	13,240	13,390
230	Central and Departmental Support	300	220	280	280	280	290	290
(12,710)	Recharge Income	(12,980)	(12,850)	(13,060)	(13,200)	(13,360)	(13,530)	(13,680)
0	Net	0	0	0	0	0	0	0
	Management & Planning Administration - Cost Centres 0053/0055							
176,426	Employee Expenses	163,910	177,500	178,290	183,540	185,390	187,300	189,200
1,586	Transport Related Expenses	790	1,580	1,630	1,680	1,730	1,730	1,730
6,627	Supplies and Services	6,270	6,150	6,200	6,250	6,300	6,350	6,400
(989)	Income	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)
183,650	Net Controllable	169,770	184,030	184,920	190,270	192,220	194,180	196,130
50,887	Central and Departmental Support	52,120	63,840	64,310	65,300	66,050	66,720	67,400
(216,298)	Recharge Income	(221,890)	(247,780)	(249,110)	(255,440)	(258,140)	(260,760)	(263,400)
18,239	Net	0	90	120	130	130	140	130
615,232	TOTAL DEVELOPMENT MANAGEMENT & CONTROL	1,000,430	982,190	860,990	872,020	883,280	929,210	940,800
2015/16		2016/17		2017/18	2018/19	2019/20	2020/21	2021/22
Actual		Original	Probable	Original	Original	Original	Original	Original
£		£	£	£	£	£	£	£
	PROGRAMME AREA INNOVATION CENTRES							
	Tapton Park Innovation Centre - Cost Centre 0493							
(51,137)	Income	(24,440)	(45,130)	(44,670)	(49,180)	(54,060)	(58,850)	(63,780)
(51,137)	Net Controllable	(24,440)	(45,130)	(44,670)	(49,180)	(54,060)	(58,850)	(63,780)
127,010	Asset Charges	21,030	20,560	26,570	26,570	26,570	26,570	26,570
75,873	Net	(3,410)	(24,570)	(18,100)	(22,610)	(27,490)	(32,280)	(37,210)
	Dunston Innovation Centre - Cost Centres 0078/0079							
65,382	Employee Expenses	70,030	65,280	65,970	66,510	67,070	67,710	68,350
127,715	Premises Related Expenses	123,590	132,860	128,080	129,630	131,260	132,920	134,640
193	Transport Related Expenses	230	230	230	230	230	230	230
58,946	Supplies and Services	93,320	87,320	93,320	93,320	93,320	93,320	93,320
63,895	Agency and Contracted Services	60,890	65,680	65,480	65,370	65,360	72,740	72,620
(417,865)	Income	(436,630)	(449,580)	(449,920)	(450,440)	(450,980)	(451,530)	(452,100)
25,232	Inter Committee Transfers	25,320	25,320	25,320	25,320	25,320	0	0
(76,502)	Net Controllable	(63,250)	(72,890)	(71,520)	(70,060)	(68,420)	(84,610)	(82,940)
14,855	Central and Departmental Support	14,400	13,970	14,510	14,600	14,350	14,400	14,460
95,127	Asset Charges	27,950	22,490	26,490	26,490	26,490	26,490	26,490
33,480	Net	(20,900)	(36,430)	(30,520)	(28,970)	(27,580)	(43,720)	(41,990)
	Holywell Cross Innovation Centre - Cost Centre 0072							
0	Income	0	0	0	0	(27,000)	(54,000)	(54,000)
0	Net Controllable	0	0	0	0	(27,000)	(54,000)	(54,000)
0	Asset Charges	0	0	0	0	0	88,520	88,520
0	Net	0	0	0	0	(27,000)	34,520	34,520
109,353	TOTAL INNOVATION CENTRES	(24,310)	(61,000)	(48,620)	(51,580)	(82,070)	(41,480)	(44,680)

**DEPUTY LEADER & CABINET MEMBER FOR PLANNING
BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21,2021/22**

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
PROGRAMME AREA FINANCIAL SERVICES								
Accounting Services - Cost Centres 0400/0409/0412								
495,319	Employee Expenses	467,730	466,130	484,910	489,310	493,790	498,330	502,920
473	Transport Related Expenses	700	700	700	700	700	700	700
122,924	Supplies and Services	120,470	111,570	111,120	111,670	112,230	112,790	113,360
618,716	Net Controllable	588,900	578,400	596,730	601,680	606,720	611,820	616,980
78,106	Central and Departmental Support	95,000	92,240	93,410	94,310	95,040	96,020	97,150
(608,660)	Recharge Income	(681,990)	(617,170)	(643,370)	(649,610)	(655,580)	(661,720)	(667,560)
88,162	Net	1,910	53,470	46,770	46,380	46,180	46,120	46,570
Insurance - Cost Centre 0411								
25,102	Employee Expenses	25,010	24,080	24,320	24,560	24,810	25,060	25,310
0	Transport Related Expenses	100	100	100	100	100	100	100
57	Supplies and Services	1,940	1,940	1,940	1,940	1,940	1,940	1,940
77,880	Inter Committee Transfers	0	0	0	0	0	0	0
103,039	Net Controllable	27,050	26,120	26,360	26,600	26,850	27,100	27,350
22,066	Central and Departmental Support	23,870	22,680	26,450	26,730	26,940	27,200	27,460
(50,250)	Recharge Income	(50,250)	(50,250)	(50,250)	(50,250)	(50,250)	(50,250)	(50,250)
74,855	Net	670	(1,450)	2,560	3,080	3,540	4,050	4,560
Corporate Financial Expenses & Pensions Backfunding - Cost Centre 0410								
244,336	Employee Expenses	1,216,720	1,460,320	1,207,250	1,207,250	1,207,250	1,207,250	1,207,250
838	Supplies and Services	0	0	0	0	0	0	0
(119,228)	Inter Committee Transfers	(61,730)	(83,450)	(60,010)	(60,010)	(60,010)	(60,010)	(60,010)
125,946	Net Controllable	1,154,990	1,376,870	1,147,240	1,147,240	1,147,240	1,147,240	1,147,240
455,870	Central and Departmental Support	0	0	0	0	0	0	0
581,816	Net	1,154,990	1,376,870	1,147,240	1,147,240	1,147,240	1,147,240	1,147,240
Transport Pensions - Cost Centre 0472								
23,050	Employee Expenses	22,870	22,870	22,700	22,510	22,330	22,130	22,130
23,050	Net Controllable	22,870	22,870	22,700	22,510	22,330	22,130	22,130
0	Central and Departmental Support							
23,050	Net	22,870	22,870	22,700	22,510	22,330	22,130	22,130
767,883	TOTAL FINANCIAL SERVICES	1,180,440	1,451,760	1,219,270	1,219,210	1,219,290	1,219,540	1,220,500
PROGRAMME AREA KIER PARTNERSHIP SERVICES (ASSET MANAGEMENT)								
Industrial Estates and Workshops - Cost Centres 0029/0030/0031/0033/0034/0035/0037/0038/0039/0040/0041/0042/0061/0064/0065/0070/0071/0073/0076/0077/0080/0081/0082/0083/0084/0086								
450,044	Premises Related Expenses	470,170	445,640	444,490	448,250	452,200	456,160	460,210
100	Transport Related Expenses	0	0	0	0	0	0	0
52,454	Supplies and Services	44,740	44,240	44,590	45,120	45,670	46,240	46,820
135,857	Agency and Contracted Services	136,870	142,150	144,950	145,180	145,370	145,520	145,720
(2,226,377)	Income	(2,262,660)	(2,341,100)	(2,365,380)	(2,367,400)	(2,369,430)	(2,371,510)	(2,373,600)
(506)	Inter Committee Transfers	0	0	0	0	0	0	0
(1,588,428)	Net Controllable	(1,610,880)	(1,709,070)	(1,731,350)	(1,728,850)	(1,726,190)	(1,723,590)	(1,720,850)
60,850	Central and Departmental Support	58,720	61,790	64,360	65,110	65,740	66,450	67,180
875,654	Asset Charges	0	0	0	0	0	0	0
(651,924)	Net	(1,552,160)	(1,647,280)	(1,666,990)	(1,663,740)	(1,660,450)	(1,657,140)	(1,653,670)
Estates - Cost Centres 0057/0058								
47,012	Premises Related Expenses	49,650	49,700	49,720	49,750	49,790	49,820	49,860
58,329	Supplies and Services	10,000	10,000	7,500	7,500	7,500	7,500	7,500
296,530	Agency and Contracted Services	301,230	299,970	302,780	306,320	310,000	313,690	317,370
(115,582)	Income	(86,210)	(187,500)	(79,500)	(79,500)	(79,500)	(79,500)	(79,500)
(18)	Inter Committee Transfers	0	0	0	0	0	0	0
286,271	Net Controllable	274,670	172,170	280,500	284,070	287,790	291,510	295,230
176,896	Central and Departmental Support	188,610	198,150	218,710	221,630	223,770	226,160	228,490
(453,564)	Recharge Income	(446,720)	(448,560)	(469,710)	(475,540)	(480,780)	(486,230)	(491,680)
769,360	Asset Charges	0	0	0	0	0	0	0
778,963	Net	16,560	(78,240)	29,500	30,160	30,780	31,440	32,040
127,039	TOTAL KIER PARTNERSHIP SERVICES (ASSET MANAGEMENT)	(1,535,600)	(1,725,520)	(1,637,490)	(1,633,580)	(1,629,670)	(1,625,700)	(1,621,630)
PROGRAMME AREA KIER PARTNERSHIP SERVICES (FACILITIES MAINTENANCE)								
Facilities Management - Cost Centres 0165/0447								
1,430	Supplies and Services	0	0	0	0	0	0	0
299,342	Agency and Contracted Services	304,190	302,440	306,280	309,670	313,390	317,110	320,830
300,772	Net Controllable	304,190	302,440	306,280	309,670	313,390	317,110	320,830
57,530	Central and Departmental Support	60,780	73,010	77,300	77,620	77,740	78,370	79,140
(349,427)	Rechargeable Income	(356,150)	(365,410)	(373,330)	(376,930)	(380,660)	(384,910)	(389,270)
8,875	Net	8,820	10,040	10,250	10,360	10,470	10,570	10,700
8,875	TOTAL KIER PARTNERSHIP SERVICES (FACILITIES MAINTENANCE)	8,820	10,040	10,250	10,360	10,470	10,570	10,700

DEPUTY LEADER & CABINET MEMBER FOR PLANNING**SUMMARY SUBJECTIVE ANALYSIS**

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	Expenditure:							
1,602,122	Employee Expenses	2,641,090	2,880,410	2,666,620	2,689,990	2,706,500	2,721,540	2,736,990
664,707	Premises:	699,300	684,260	678,360	683,720	689,350	695,020	700,840
5,426	Transport Expenses	5,330	5,920	5,970	6,020	6,070	6,070	6,070
660,367	Supplies & Services	613,960	737,620	565,770	572,300	569,870	607,470	605,100
1,184,154	Agency and Contracts	1,191,910	1,198,270	1,219,990	1,221,960	1,233,220	1,251,810	1,262,970
(76,222)	Inter Committee Transfers	(36,410)	(70,070)	(34,690)	(34,690)	(34,690)	(60,010)	(60,010)
1,494,644	Central and Dept. Support	1,161,770	1,204,100	1,256,970	1,265,320	1,274,770	1,287,460	1,300,990
2,099,195	Asset Charges	382,710	399,500	157,410	157,410	157,410	245,930	245,930
7,634,393	Total Expenditure	6,659,660	7,040,010	6,516,400	6,562,030	6,602,500	6,755,290	6,798,880
	Income:							
(95,036)	Government & Other Grants	(195,000)	(205,170)	0	(4,000)	(4,000)	(4,000)	(4,000)
(356,645)	Other Income	(382,530)	(472,180)	(407,680)	(411,510)	(416,740)	(420,950)	(426,320)
(989)	Sales	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)
(641,902)	Fees and Charges	(431,120)	(431,120)	(431,120)	(431,120)	(431,120)	(431,120)	(431,120)
(2,683,805)	Rents & Service Charges	(2,671,410)	(2,888,630)	(2,797,820)	(2,799,080)	(2,827,350)	(2,855,620)	(2,856,910)
	Recharges:							
(1,554,470)	General Fund	(1,686,420)	(1,676,270)	(1,748,800)	(1,770,200)	(1,785,690)	(1,807,690)	(1,823,630)
(207,789)	HRA	(189,700)	(231,170)	(239,970)	(240,780)	(243,140)	(245,800)	(248,340)
(453,478)	Other	(472,440)	(476,950)	(485,570)	(487,870)	(492,120)	(496,910)	(501,780)
(5,994,114)	Total Income	(6,029,820)	(6,382,690)	(6,112,160)	(6,145,760)	(6,201,360)	(6,263,290)	(6,293,300)
1,640,279	NET EXPENDITURE	629,840	657,320	404,240	416,270	401,140	492,000	505,580

DEPUTY LEADER & CABINET MEMBER FOR PLANNING
BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Council Plan</u>		
<u>Underspend £210</u>		
Employees general salaries - includes CMT restructure employee insurance	6,740	(900)
Controllable income government grant		(3,170)
Central Support revised allocations		(2,760)
Other minor variations (Net)		(120)
	6,740	(6,950)
<u>Net Spend for Programme Area</u>		<u>(210)</u>

DEPUTY LEADER & CABINET MEMBER FOR PLANNING
BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Development Management and Control</u>		
<u>Underspend £18,240</u>		
<u>Planning Services</u>		
Employees		
general salaries		(71,120)
employee advertising	6,750	
agency costs - approved at VCP	24,000	
redundancy costs	22,580	
employee insurances	1,760	
Supplies & Services		
professional services - approved carry forward	15,590	
insurances	810	
Controllable income		
Community Infrasture Levy	25,000	
Central Support		
revised allocations		(7,630)
Asset Charges	8,720	
Other minor variations (Net)		(640)
	105,210	(79,390)
<u>Engineering Services</u>		
Supplies & Services		
contracted services - drain clearing service	10,500	
Controllable Income		
Government grant - environmental scheme (REFCUS)		(7,000)
income - drain clearing service		(18,000)
Central Support		
revised allocations		(43,120)
Asset Charges		
environmental scheme (REFCUS)	14,000	
Other minor variations (Net)		(530)
	24,500	(68,650)
<u>Planning Management & Admin</u>		
Employees		
general salaries - includes CMT restructure	14,120	
employee insurances		(120)
Transport Related		
car allowances	790	
Central Support		
revised allocations		(14,170)
Other minor variations (Net)		(530)
	14,910	(14,820)
	144,620	(162,860)
<u>Net Spend for Programme Area</u>	<u>(18,240)</u>	

DEPUTY LEADER & CABINET MEMBER FOR PLANNING
BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Innovation Centres</u>		
<u>Underspend £36,690</u>		
Employees employee costs		(4,750)
Premises business rates vacant units	5,860	
Agency & Contracted Services blueprint partnership contribution	5,360	
building cleaning	2,640	
Supplies and Services Reduction in postage		(5,000)
Central Support revised allocations		(430)
Controllable income other recharged services	3,300	
catering and conference facilities		(3,800)
rental income		(11,560)
electricity credits		(1,700)
investment TPIC		(21,160)
Asset Charges		(5,930)
Other minor variations (Net)	480	
	17,640	(54,330)
<u>Net Spend for Programme Area</u>	<u>(36,690)</u>	
<u>Financial Services</u>		
<u>Overspend £271,320</u>		
Employees salary savings (vacant posts)		(14,430)
increased salary costs due to redundancy	12,790	
employee insurance		(1,060)
Other employee costs	170	
Pension shortfall (voluntary redundancy scheme - funded from reserve)	243,600	
Supplies & Services reduction in bank charges		(10,000)
minor increases in professional services/subscriptions	1,100	
Inter Committee Transfers contributions from HRA & DSO for back funding of pensions		(21,720)
Central Support revised allocations	60,870	
	318,530	(47,210)
<u>Net Spend for Programme Area</u>	<u>271,320</u>	

DEPUTY LEADER & CABINET MEMBER FOR PLANNING
BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Kier Partnership Services (Asset Management)</u>		
<u>Underspend £189,920</u>		
Premises		
electricity charges		(4,650)
business rates vacant units		(19,300)
refuse collection	1,180	
Agency & Contracted Services		
blueprint partnership contribution	2,740	
building cleaning	2,680	
Controllable income		
general rents		(77,960)
substation lease renewal (non-recurring)		(104,600)
Central Support		
revised allocations	10,770	
Other minor variations (Net)		(780)
	17,370	(207,290)
<u>Net Spend for Programme Area</u>	<u>(189,920)</u>	
<u>Kier Partnership Services (Facilities Maintenance)</u>		
<u>Overspend £1,220</u>		
Agency & Contracted Services		
arvato payment		(1,750)
Central Support		
revised allocations	2,970	
	2,970	(1,750)
<u>Net Spend for Programme Area</u>	<u>1,220</u>	
TOTAL FOR PORTFOLIO	<u>27,480</u>	

DEPUTY LEADER & CABINET MEMBER FOR PLANNING
BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Council Plan</u>		
<u>Underspend £220</u>		
Employees		
general salaries - incl pay inflation & CMT restructure	16,640	
employee insurance		(870)
Controllable Income		
miscellaneous income		(3,000)
Central Support		
revised allocations		(13,370)
Other minor variations (Net)	380	
	17,020	(17,240)
<u>Net Spend for Programme Area</u>		
	<u>(220)</u>	

DEPUTY LEADER & CABINET MEMBER FOR PLANNING
BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Development Management and Control</u>		
<u>Underspend £139,440</u>		
<u>Planning Services</u>		
Employees		
general salaries		(10,250)
employee insurances	2,080	
Supplies & Services		
insurances	900	
general fund contribution for building control services		(49,170)
Central Support		
revised allocations		(6,830)
Asset Charges	10,620	
Other minor variations (Net)	1,190	
	14,790	(66,250)
<u>Engineering Services</u>		
Supplies & Services		
contracted services - drain clearing service	11,290	
Agency & Contracted Services		
street cleaning		
arvato payments	11,400	
Controllable Income		
Government grant - environmental scheme (REFCUS)	195,000	
income - drain clearing service		(19,030)
Central Support		
revised allocations		(47,160)
Asset Charges		
environmental scheme (REFCUS)		(240,000)
Other minor variations (Net)	400	
	218,090	(306,190)
<u>Planning Management & Admin</u>		
Employees		
general salaries - incl pay inflation and CMT restructure	14,770	
employee insurances	10	
Central Support		
revised allocations		(15,030)
Other minor variations (Net)	370	
	15,150	(15,030)
	248,030	(387,470)
<u>Net Spend for Programme Area</u>	<u>(139,440)</u>	

DEPUTY LEADER & CABINET MEMBER FOR PLANNING
BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Innovation Centres</u>		
<u>Underspend £24,310</u>		
Employees employee costs		(4,060)
Premises electricity charges	2,690	
Agency & Contracted Services building cleaning	3,200	
blueprint partnership contribution	4,550	
Controllable income general rents		(15,000)
investment TPIC		(20,230)
Central Support revised allocations	110	
Asset Charges revised allocations	4,550	
Other minor variations (Net)		(120)
	15,100	(39,410)
<u>Net Spend for Programme Area</u>	<u>(24,310)</u>	
<u>Financial Services</u>		
<u>Overspend £38,830</u>		
Employees salary inflation increase	1,260	
salary increase due to SLT re-structure	15,130	
employee insurance		(260)
decrease in pension costs		(9,470)
Supplies & Services reduction in bank charges		(9,670)
Inter Committee Transfers contributions from HRA & DSO for back funding of pensions	1,720	
Central Support revised allocations	39,610	
Other minor variations (Net)	510	
	58,230	(19,400)
<u>Net Spend for Programme Area</u>	<u>38,830</u>	

DEPUTY LEADER & CABINET MEMBER FOR PLANNING
BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Kier Partnership Services (Asset Management)</u>		
<u>Underspend £101,890</u>		
Premises		
electricity charges		(3,460)
business rates (vacant units)		(22,300)
Supplies & Services		
miscellaneous expenses		(2,500)
Agency & Contracted Services		
building cleaning	3,280	
Arvato / Kier Payments	2,200	
blueprint partnership contribution	4,000	
Controllable income		
grounds maintenance recharges	4,450	
service charges		(2,810)
general rents		(93,960)
inclusive rents		(4,060)
Central Support		
revised allocations	12,750	
Other minor variations (Net)	520	
	27,200	(129,090)
<u>Net Spend for Programme Area</u>	<u>(101,890)</u>	
<u>Kier Partnership Services (Facilities Maintenance)</u>		
<u>Overspend £1,430</u>		
Agency & Contracted Services		
Arvato payments	2,090	
Central Support		
revised allocations		(660)
	2,090	(660)
<u>Net Spend for Programme Area</u>	<u>1,430</u>	
TOTAL FOR PORTFOLIO	<u>(225,600)</u>	

Account	Account(T)	Original Budget		
1301	General Salaries	53790	51220	-2570
1302	Overtime-Salaried Staff	3200	3200	0
1340	N.I.-Salaried Staff	3560	3160	-400
1350	Superann-Salaried Staff	7500	6770	-730
1366	First Aid Allowances	180	180	0
1390	Training Costs - Employees	500	500	0
1410	Employee Related Insurances	1300	940	-360
2188	Minor Improvements/Alterations	260	260	0
2216	Electricity	38110	40800	2690
2227	NNDR	18670	18790	120
2228	Water Charges (Metered)	1260	1290	30
2230	Sewerage & Environmental Charges	2000	1630	-370
2244	Cleaning - Rechargeable	6790	8470	1680
2245	Contract Cleaning	1340	1500	160
2249	Refuse Collection Charges	4610	4810	200
2251	Buildings Insurance	5750	5730	-20
2252	Boiler/Engineering Insurance	70	70	0
2255	Contrib. to Premises Renewals Fund	44730	44730	0
2463	Transfer to/from Earmarked Reserves	25320	25320	0
3928	Car Allowances - Employees	230	230	0
4101	Office Equipment & Furniture	3200	3200	0
4204	General Equipment/Materials	500	500	0
4216	Catering Consumables	240	240	0
4242	Contract Catering	8000	8000	0
4264	Printing & Stationery	1160	1160	0
4271	Security Services	3330	3330	0
4281	Contracted Services	4000	4000	0
4282	Rechargeable Services	5480	5480	0
4330	Postage & Franking Machines	25000	25000	0
4337	Telephone Expenses	39410	39410	0
4338	Rechargeable Telephone Exps	0	0	0
4418	General Publicity/Promotion	3000	3000	0
5010	Grounds Maintenance	5760	2600	-3160
5011	Building Cleaning	20580	23780	3200
5022	Innovation Support Project Contribution	15000	15000	0
5040	Blueprint Partnership (Regen)	19550	24100	4550
7005	Payments Recharge	410	420	10
7006	Payroll Recharge	310	220	-90
7011	Health & Safety Recharge	290	250	-40
7014	Publicity Recharge	80	80	0
7044	Est/Prop Mgt Admin Recharge	1290	400	-890
7048	Personnel Recharges	920	640	-280
7049	Training Recharge	140	200	60
7051	Central Computing Facilities	5410	5940	530
7067	Credit Income Recharge	5140	5450	310
7081	Invoice Processing Recharges	410	420	10
7085	Information Assurance Recharge	0	490	490
8006	Depreciation and Impairment Losses	48980	53060	4080
9046	Postages Recharged	-16000	-16000	0
9057	Electricity Recharged	-16200	-17350	-1150
9060	Other Rechargeable Services	-21900	-18600	3300
9078	Catering and Conference Facfts	-35000	-38500	-3500
9081	Telephone Meter Recharge	-18000	-15000	3000
9083	Rechargeable Cleaning Costs	-6790	-8470	-1680
9218	Electricity Credits	-3300	-5000	-1700
9253	Inclusive Rents	-14440	-11000	3440
9256	General Rents	-305000	-320000	-15000
9302	Investments	-24440	-44670	-20230

-24310	-48620	-24310
		0
		0
		0
		0
		0
		0
		0
		-48620

Account	Account(T)	Original Budget	Account	Account(T)	Actual	Original Bu
1301	General Se	51220	1301	General Se	0	51220
1302	Overtime-S	3200	1302	Overtime-S	0	3200
1340	N.I.-Salarie	3160	1340	N.I.-Salarie	0	3160
1350	Superann-t	6770	1350	Superann-t	0	6770
1366	First Aid Al	180	1366	First Aid Al	0	180
1390	Training Co	500	1390	Training Co	0	500
1410	Employee l	940	1410	Employee l	0	940
2188	Minor Impr	260	2188	Minor Impr	0	260
2216	Electricity	40800	2216	Electricity	0	40800
2227	NNDR	18790	2227	NNDR	0	18790
2228	Water Cha	1290	2228	Water Cha	0	1290
2230	Sewerage	1630	2230	Sewerage	0	1630
2244	Cleaning -	8470	2244	Cleaning -	0	8470
2245	Contract Cl	1500	2245	Contract C	0	1500
2249	Refuse Col	4810	2249	Refuse Col	0	4810
2251	Buildings Ir	5730	2251	Buildings Ir	0	5730
2252	Boiler/Engi	70	2252	Boiler/Engi	0	70
2255	Contrib. to	44730	2255	Contrib. to	0	44730
2463	Transfer to	25320	2463	Transfer to	0	25320
3928	Car Allowa	230	3928	Car Allowa	0	230
4101	Office Equi	3200	4101	Office Equi	0	3200
4204	General Ec	500	4204	General Ec	0	500
4216	Catering Co	240	4216	Catering Co	0	240
4242	Contract C	8000	4242	Contract C	0	8000
4264	Printing & S	1160	4264	Printing & S	0	1160
4271	Security Se	3330	4271	Security Se	0	3330
4281	Contracted	4000	4281	Contracted	0	4000
4282	Rechargea	5480	4282	Rechargea	0	5480
4330	Postage &	25000	4330	Postage &	0	25000
4337	Telephone	39410	4337	Telephone	0	39410
4418	General Pu	3000	4418	General Pu	0	3000
5010	Grounds M	2600	5010	Grounds M	0	2600
5011	Building Cl	23780	5011	Building Cl	0	23780
5022	Innovation	15000	5022	Innovation	0	15000
5040	Blueprint P	24100	5040	Blueprint P	0	24100
7005	Payments l	420	7005	Payments l	0	420
7006	Payroll Rec	220	7006	Payroll Rec	0	220
7011	Health & S	250	7011	Health & S	0	250
7014	Publicity Re	80	7014	Publicity Re	0	80
7044	Est/Prop M	400	7044	Est/Prop M	0	400
7048	Personnel	640	7048	Personnel	0	640
7049	Training Re	200	7049	Training Re	0	200
7051	Central Co	5940	7051	Central Co	0	5940
7067	Credit Inco	5450	7067	Credit Inco	0	5450
7081	Invoice Prc	420	7081	Invoice Prc	0	420
7085	Information	490	7085	Information	0	490
8006	Depreciatic	53060	8006	Depreciatic	0	53060
9046	Postages F	-16000	9046	Postages F	0	-16000
9057	Electricity F	-17350	9057	Electricity F	0	-17350
9060	Other Rect	-18600	9060	Other Rect	0	-18600
9078	Catering ar	-38500	9078	Catering ar	0	-38500
9081	Telephone	-15000	9081	Telephone	0	-15000
9083	Rechargea	-8470	9083	Rechargea	0	-8470
9218	Electricity C	-5000	9218	Electricity C	0	-5000
9253	Inclusive R	-11000	9253	Inclusive R	0	-11000
9256	General Re	-320000	9256	General Re	0	-320000
9302	Investment	-44670	9302	Investment	0	-44670
		-48620			0	-48620

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For publication
**Cabinet Member for Business Transformation Revenue Budgets
2016/17 to 2021/22**

Meeting: Cabinet

Date: 13th December 2016

Cabinet portfolio: Business Transformation

Report by: Director of Finance & Resources

1.0 Purpose of report

- 1.1 To consider the probable outturn for the current financial year;
and
- 1.2 To consider the draft budget for 2017/18.

2.0 Recommendations

- 2.1 That the probable outturn for the current financial year be considered.
- 2.2 That the draft estimates for 2017/18 and future years be considered.

3.0 Probable Outturn 2016/17

- 3.1 The Probable Outturn for the current financial year is £1,913,590, an increase of £456,670 or 31.3% on the Original Estimate.
- 3.2 The main reasons for the budget increase are summarised below:

Table 1 – Significant Variances Original to Probable 2016/17

Description	Increase / (Decrease) £'000
<u>Changes to controllable budgets:</u>	
Employee Costs	(69)
Reduction in business rates	(6)
Reduction in PPP costs	(10)
Additional resource 'Pay and Reward' project	31
Reduction in software licence/support fee's (£30k Idox)	(35)
Contribution to reserves Idox	30
Increased professional services PPP contract review	50
Housing Benefit base budget correction	261
Council Tax welfare reform	50
Reduction in Housing Benefits bad debts provision contributions	(100)
Reduction in Severn Trent commission income	30
Increased professional services TOM	29
Central Printing Recharges ICT	14
Other variances (net)	(5)
Changes to controllable budgets	270
Changes to Asset Charges	6
Change in support service recharges	181
Overall Increase	457

A detailed list of variances is shown at **Annexe 4**.

4.0 Draft Estimates 2017/18

4.1 The draft estimates for 2017/18 total £1,825,460, an increase of £368,540 or 25.3% on the original estimates for 2016/17.

4.2 The most significant variances include:

Table 2 – Significant Variances Original 2016/17 to Original 2017/18

Description	Increase / (Decrease) £'000
<u>Changes to controllable budgets:</u>	
'Learning Pool' training system	14
PPP indexation	22
Reduction in software licence/support fee's (£30k Idox)	(35)
Contribution to reserves Idox	30
Software licence / support contract inflationary increase	7
Increased court costs	9
Increased banking charges	3
Housing Benefit base budget correction	261
Council Tax localisation grants	48
Reduction in Housing Benefits bad debts provision contributions	(100)
Reduction in Severn Trent commission income	30
Housing Benefit administration subsidy	28
Overpayment of rent rebates and allowances	(25)
Employee costs – GPGS fixed term contracts ending	(107)
Other variances (net)	5
Changes to controllable budgets	190
Changes in Asset Charges	4
Change in support service recharges	174
Overall Increase	368

A detailed list of variances is shown at **Annexe 5**.

4.3 The following budget assumptions have been used to produce the draft budgets.

- Pay award of 1% for each of the years 2017/18 to 2021/22
- Inflation rates –
 - Utilities 2% in 2017/18 and then 3% 2018/19 onwards
 - General CPI 1.5% in 2017/18 and then 2% 2018/19 onwards
 - Rates 2% 2017/18 onwards
 - Fees & Charges – minimum uplift of 3%

4.4 The budgets in this report are the first draft estimates which may need to be amended and refined before the final budget report is presented to Cabinet in February.

5.0 Growth Requests

5.1 Any growth requests (new costs that are not in the original budget – e.g. new posts) will be considered at the budget setting meeting in February 2017.

6.0 Medium Term Budget Issues

6.1 The forecast budgets for 2018/19 to 2021/22 have been included in annexes 1 to 3. Other than a provision for known inflationary pressures (paragraph 4.4), there are no other issues to report.

7.0 Risk management

8.1 There are a number of significant risks inherent in any budget forecasting exercise and the risks increase as the period covered increases. The key budget risks/opportunities for the portfolio are listed below:

- Further reductions in government support for housing benefits

8.0 Equalities Impact Assessment (EIA)

8.1 The budget process and forecasts produced do not require an EIA but any decisions to vary budgets and service provision may require EIA's specific to those options.

9.0 Recommendations

9.1 That the probable outturn for the current financial year be considered.

9.2 That the draft estimates for 2017/18 and future years be considered.

10.0 Reasons for recommendations

10.1 To enable the Council to set a balanced budget for 2017/18.

Glossary of Terms	
CPI	Consumer Price Index

Decision information

Key decision number	685
Wards affected	All
Links to Council Plan priorities	<p>To improve access to technology that meets the needs of our residents, businesses and Visitors</p> <p>To become financially self-sufficient by 2020, so we can continue to deliver the services our communities need</p>

Document information

Report author	Contact number/email
Richard Staniforth David Corker	Tel: 01246 345456 Ext. 2010
Background documents	
These are unpublished works which have been relied on to a material extent when the report was prepared.	
<i>None.</i>	
Annexes to the report	
Annexe 1	Budget summary by programme area
Annexe 2	Detailed estimates by programme area
Annexe 3	Subjective analysis
Annexe 4	Variances – this year’s original estimate to revised
Annexe 5	Variances – this year’s original estimate to next year’s

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CABINET MEMBER FOR BUSINESS TRANSFORMATION
BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21, 2021/22

SUMMARY

2015/16 Actual £	Programme Area	2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
(1,047)	Customer Services (Arvato)	250	1,060	3,690	2,330	2,020	2,020	2,320
(101)	Human Resources and Payroll (Arvato)	120	32,080	20,120	5,670	5,540	5,620	5,980
40,775	ICT (Arvato)	68,440	50,200	54,180	53,170	54,510	55,220	57,230
1,328,689	Revenues and Benefits (Arvato)	1,304,520	1,522,820	1,590,170	1,636,970	1,673,420	1,722,450	1,770,750
4,164	Arvato / Kier Partnership Services	(20)	50,020	40	10	40	50	70
214,187	Great Place Great Service	81,000	254,960	153,390	195,290	197,390	199,200	201,140
10,835	Lean Foundation	12,960	2,500	2,500	2,500	2,500	2,500	2,500
265	Procurement and Contract Management	(20,310)	(50)	1,370	1,340	1,350	1,390	1,450
47,441	Project Academy	9,960	0	0	0	0	0	0
1,645,208	TOTAL NET EXPENDITURE	1,456,920	1,913,590	1,825,460	1,897,280	1,936,770	1,988,450	2,041,440
2015/16 Carry Forwards			0					
			1,913,590					
Less 2014/15 Original			1,456,920	1,456,920				
Increase/(Decrease)			456,670	368,540				
Increase/(Decrease) %			(31.3%)	(25.3%)				

CABINET MEMBER FOR BUSINESS TRANSFORMATION
BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21, 2021/22
CONTROLLABLE & NON-CONTROLLABLE BUDGETS BY PROGRAMME AREA

2015/16 Actual £	Programme Area	2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
CONTROLLABLE BUDGETS								
427,946	Customer Services (Arvato)	399,940	391,860	396,190	400,400	404,650	409,420	414,190
502,228	Human Resources and Payroll (Arvato)	482,500	533,970	499,510	490,680	495,200	500,530	505,860
800,273	ICT (Arvato)	1,372,670	1,379,440	1,392,150	1,410,160	1,407,520	1,417,580	1,436,890
1,188,713	Revenues and Benefits (Arvato)	1,023,650	1,258,680	1,303,660	1,353,510	1,401,430	1,448,300	1,493,140
72,088	Arvato / Kier Partnership Services	92,770	124,270	93,690	94,320	94,960	95,620	96,280
345,811	Great Place Great Service	257,540	235,490	139,800	180,880	182,660	184,460	186,280
5,475	Lean Foundation	7,300	2,500	2,500	2,500	2,500	2,500	2,500
71,897	Procurement and Contract Management	59,000	39,000	57,780	58,850	59,440	60,030	60,630
39,958	Project Academy	0	0	0	0	0	0	0
3,454,389	TOTAL NET EXPENDITURE	3,695,370	3,965,210	3,885,280	3,991,300	4,048,360	4,118,440	4,195,770
NON-CONTROLLABLE BUDGETS - INTERNAL RECHARGES								
(431,244)	Customer Services (Arvato)	(401,940)	(393,050)	(394,750)	(400,320)	(404,880)	(409,650)	(414,120)
(502,329)	Human Resources and Payroll (Arvato)	(482,380)	(501,890)	(479,390)	(485,010)	(489,660)	(494,910)	(499,880)
(792,512)	ICT (Arvato)	(1,349,790)	(1,381,640)	(1,388,600)	(1,404,250)	(1,374,390)	(1,383,740)	(1,401,040)
112,905	Revenues and Benefits (Arvato)	253,100	237,070	259,440	251,790	252,040	254,200	257,660
(67,924)	Arvato / Kier Partnership Services	(92,790)	(74,250)	(93,650)	(94,310)	(94,920)	(95,570)	(96,210)
(131,624)	Great Place Great Service	(176,540)	19,470	13,590	14,410	14,730	14,740	14,860
5,360	Lean Foundation	5,660	0	0	0	0	0	0
(71,632)	Procurement and Contract Management	(79,310)	(39,050)	(56,410)	(57,510)	(58,090)	(58,640)	(59,180)
7,483	Project Academy	9,960	0	0	0	0	0	0
(1,871,517)	TOTAL INTERNAL RECHARGE	(2,314,030)	(2,133,340)	(2,139,770)	(2,175,200)	(2,155,170)	(2,173,570)	(2,197,910)
NON-CONTROLLABLE BUDGETS - ASSET CHARGES/CAPITAL GRANTS								
2,251	Customer Services (Arvato)	2,250	2,250	2,250	2,250	2,250	2,250	2,250
0	Human Resources and Payroll (Arvato)	0	0	0	0	0	0	0
33,014	ICT (Arvato)	45,560	52,400	50,630	47,260	21,380	21,380	21,380
27,071	Revenues and Benefits (Arvato)	27,770	27,070	27,070	31,670	19,950	19,950	19,950
0	Arvato / Kier Partnership Services	0	0	0	0	0	0	0
0	Great Place Great Service	0	0	0	0	0	0	0
0	Lean Foundation	0	0	0	0	0	0	0
0	Procurement and Contract Management	0	0	0	0	0	0	0
0	Project Academy	0	0	0	0	0	0	0
62,336	TOTAL ASSET CHARGES	75,580	81,720	79,950	81,180	43,580	43,580	43,580
TOTAL BUDGETS								
(1,047)	Customer Services (Arvato)	250	1,060	3,690	2,330	2,020	2,020	2,320
(101)	Human Resources and Payroll (Arvato)	120	32,080	20,120	5,670	5,540	5,620	5,980
40,775	ICT (Arvato)	68,440	50,200	54,180	53,170	54,510	55,220	57,230
1,328,689	Revenues and Benefits (Arvato)	1,304,520	1,522,820	1,590,170	1,636,970	1,673,420	1,722,450	1,770,750
4,164	Arvato / Kier Partnership Services	(20)	50,020	40	10	40	50	70
214,187	Great Place Great Service	81,000	254,960	153,390	195,290	197,390	199,200	201,140
10,835	Lean Foundation	12,960	2,500	2,500	2,500	2,500	2,500	2,500
265	Procurement and Contract Management	(20,310)	(50)	1,370	1,340	1,350	1,390	1,450
47,441	Project Academy	9,960	0	0	0	0	0	0
1,645,208	TOTAL BUDGETS	1,456,920	1,913,590	1,825,460	1,897,280	1,936,770	1,988,450	2,041,440

**CABINET MEMBER FOR BUSINESS TRANSFORMATION
BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21, 2021/22**

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	PROGRAMME AREA CUSTOMER SERVICES (ARVATO)							
	Customer Service Centre - Cost Centre 0402							
9,357	Premises Related Expenses	9,410	2,970	2,970	2,970	2,970	2,970	2,970
16,733	Supplies and Services	0	0	0	0	0	0	0
313,425	Agency and Contract Services	300,560	299,300	302,630	305,770	308,920	312,590	316,260
339,515	Net Controllable	309,970	302,270	305,600	308,740	311,890	315,560	319,230
45,141	Central and Departmental Suppç	63,700	67,300	70,790	70,550	69,560	70,110	70,920
(387,543)	Recharged Income	(375,710)	(370,260)	(374,830)	(379,080)	(381,510)	(385,760)	(389,970)
2,251	Asset Charges	2,250	2,250	2,250	2,250	2,250	2,250	2,250
(636)	Net	210	1,560	3,810	2,460	2,190	2,160	2,430
	Head of Customer Services - Cost Centre 0435							
88,431	Agency and Contract Services	89,970	89,590	90,590	91,660	92,760	93,860	94,960
88,431	Net Controllable	89,970	89,590	90,590	91,660	92,760	93,860	94,960
2,968	Central and Departmental Suppç	3,460	4,390	4,100	4,110	4,060	4,090	4,110
(91,810)	Recharged Income	(93,390)	(94,480)	(94,810)	(95,900)	(96,990)	(98,090)	(99,180)
(411)	Net	40	(500)	(120)	(130)	(170)	(140)	(110)
(1,047)	TOTAL CUSTOMER SERVICES	250	1,060	3,690	2,330	2,020	2,020	2,320

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	PROGRAMME AREA HUMAN RESOURCES AND PAYROLL (ARVATO)							
	Human Resources - Cost Centre 0408/0436							
45,060	Supplies and Services	36,000	66,500	50,000	36,000	36,000	36,000	36,000
266,686	Agency and Contracted Services	270,670	269,530	272,540	275,740	278,250	281,550	284,850
(136)	Income	0	0	0	0	0	0	0
311,610	Net Controllable	306,670	336,030	322,540	311,740	314,250	317,550	320,850
56,382	Central and Departmental Suppç	75,000	77,580	80,320	81,060	81,920	82,830	83,800
(369,470)	Recharged Income	(385,460)	(384,850)	(386,660)	(390,870)	(394,400)	(398,480)	(402,530)
(1,478)	Net	(3,790)	28,760	16,200	1,930	1,770	1,900	2,120
	Training - Cost Centre 0438							
0	Employee Expenses	0	22,800	0				
5,726	Supplies and Services	6,570	6,570	6,570	6,570	6,570	6,570	6,570
61,278	Agency and Contracted Services	62,090	61,830	62,520	63,260	64,020	64,780	65,540
67,004	Net Controllable	68,660	91,200	69,090	69,830	70,590	71,350	72,110
18,226	Central and Departmental Suppç	18,840	19,140	19,530	19,770	19,990	20,190	20,390
(85,460)	Recharged Income	(87,610)	(110,710)	(88,650)	(89,780)	(90,750)	(91,700)	(92,590)
(230)	Net	(110)	(370)	(30)	(180)	(170)	(160)	(90)
	Members Training - Cost Centre 0477							
1,880	Supplies and Services	4,000	4,000	4,000	4,000	4,000	4,000	4,000
1,880	Net Controllable	4,000	4,000	4,000	4,000	4,000	4,000	4,000
0	Central and Departmental Suppç	0	0	0	0	0	0	0
1,880	Net	4,000	4,000	4,000	4,000	4,000	4,000	4,000
	Accounts Payable - Cost Centre 0401/0451							
7,016	Supplies and Services	10	10	10	10	10	10	10
114,718	Agency and Contracted Services	103,160	102,730	103,870	105,100	106,350	107,620	108,890
121,734	Net Controllable	103,170	102,740	103,880	105,110	106,360	107,630	108,900
54,703	Central and Departmental Suppç	61,060	66,150	65,070	65,640	66,130	66,780	67,530
(176,710)	Recharged Income	(164,210)	(169,200)	(169,000)	(170,830)	(172,550)	(174,530)	(176,480)
(273)	Net	20	(310)	(50)	(80)	(60)	(120)	(50)
(101)	TOTAL HUMAN RESOURCES	120	32,080	20,120	5,670	5,540	5,620	5,980

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	PROGRAMME AREA ICT (ARVATO)							
	Reprographics - Cost Centre 0442							
74,670	Agency and Contracted Services	75,020	74,710	75,540	76,430	77,340	78,260	79,180
(52,574)	Income	(59,000)	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)
22,096	Net Controllable	16,020	29,710	30,540	31,430	32,340	33,260	34,180
19,958	Central and Departmental Suppç	20,410	20,720	20,850	21,610	22,430	22,690	22,940
157	Asset Charges	3,500	130	3,500	2,630	1,970	1,970	1,970
42,211	Net	39,930	50,560	54,890	55,670	56,740	57,920	59,090
	ICT - Cost Centre 0474							
344,070	Supplies and Services	913,110	908,060	915,030	927,280	918,770	922,490	935,460
435,041	Agency and Contracted Services	443,540	441,670	446,580	451,450	456,410	461,830	467,250
(934)	Income	0	0	0	0	0	0	0
778,177	Net Controllable	1,356,650	1,349,730	1,361,610	1,378,730	1,375,180	1,384,320	1,402,710
71,120	Central and Departmental Suppç	73,780	73,420	73,620	75,200	77,130	77,970	78,810
(883,590)	Recharged Income	(1,443,980)	(1,475,780)	(1,483,070)	(1,501,060)	(1,473,950)	(1,484,400)	(1,502,790)
32,857	Asset Charges	42,060	52,270	47,130	44,630	19,410	19,410	19,410
(1,436)	Net	28,510	(360)	(710)	(2,500)	(2,230)	(2,700)	(1,860)
40,775	TOTAL ICT (ARVATO)	68,440	50,200	54,180	53,170	54,510	55,220	57,230

**CABINET MEMBER FOR BUSINESS TRANSFORMATION
BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21, 2021/22**

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
	PROGRAMME AREA							
	REVENUES AND BENEFITS (ARVATO)							
	Cost of Collection - Cost Centres 0403/0404/0405/0406/0416/0485							
229,411	Supplies and Services	146,470	158,090	160,020	162,120	164,260	166,440	168,670
950,019	Agency and Contracted Services	969,880	965,790	976,560	988,070	999,940	1,011,810	1,023,680
(505,324)	Income	(466,800)	(500,800)	(502,410)	(504,050)	(505,720)	(507,420)	(509,160)
674,106	Net Controllable	649,550	623,080	634,170	646,140	658,480	670,830	683,190
1,563,046	Central and Departmental Support	1,659,520	1,658,120	1,691,730	1,706,420	1,712,990	1,732,550	1,752,250
(1,590,750)	Recharged Income	(1,601,800)	(1,604,970)	(1,626,940)	(1,648,170)	(1,651,840)	(1,670,690)	(1,688,950)
11,719	Asset Charges	12,420	11,720	11,720	16,320	4,600	4,600	4,600
658,121	Net	719,690	687,950	710,680	720,710	724,230	737,290	751,090
	Benefits - Cost Centres 0415/0494							
144,554	Supplies and Services	0	137,300	47,750	48,230	48,710	49,200	49,690
850,796	Agency and Contracted Services	869,020	865,360	874,060	883,850	894,470	905,090	915,710
37,158,773	Transfer Payments	37,600,310	35,723,280	35,707,190	35,699,190	35,689,990	35,681,690	35,673,290
57,444	Inter Committee Transfers	110,000	10,000	10,000	10,000	10,000	10,000	10,000
(37,876,474)	Income	(38,388,720)	(36,286,910)	(36,158,210)	(36,125,210)	(36,094,210)	(36,065,210)	(36,038,210)
335,093	Net Controllable	190,610	449,030	480,790	516,060	548,960	580,770	610,480
335,389	Central and Departmental Support	392,500	387,040	399,420	400,970	401,030	405,140	409,770
670,482	Net	583,110	836,070	880,210	917,030	949,990	985,910	1,020,250
	Revenues Hall - Cost Centre 0480							
86,613	Premises Related Expenses	88,690	89,560	90,320	91,600	92,910	94,240	95,620
600	Supplies and Services	950	950	950	950	950	950	950
92,301	Agency and Contracted Services	93,850	96,060	97,430	98,760	100,130	101,510	102,900
179,514	Net Controllable	183,490	186,570	188,700	191,310	193,990	196,700	199,470
28,530	Central and Departmental Support	29,560	25,100	25,800	25,990	26,270	26,580	26,830
(223,310)	Recharged Income	(226,680)	(228,220)	(230,570)	(233,420)	(236,410)	(239,380)	(242,240)
15,352	Asset Charges	15,350	15,350	15,350	15,350	15,350	15,350	15,350
86	Net	1,720	(1,200)	(720)	(770)	(800)	(750)	(590)
1,328,689	TOTAL REVENUES AND BENEFITS	1,304,520	1,522,820	1,590,170	1,636,970	1,673,420	1,722,450	1,770,750

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
	PROGRAMME AREA							
	ARVATO / KIER PARTNERSHIP SERVICES							
	Shared Services - Cost Centre 0453							
62,621	Employee Expenses	61,970	66,270	62,890	63,520	64,160	64,820	65,480
284	Transport Related Expenses	800	800	800	800	800	800	800
9,183	Supplies and Services	30,000	57,200	30,000	30,000	30,000	30,000	30,000
72,088	Net Controllable	92,770	124,270	93,690	94,320	94,960	95,620	96,280
29,830	Central and Departmental Support	32,120	22,830	24,440	24,790	25,120	25,410	25,650
(97,754)	Recharged Income	(124,910)	(97,080)	(118,090)	(119,100)	(120,040)	(120,980)	(121,860)
4,164	Net	(20)	50,020	40	10	40	50	70
4,164	TOTAL ARVATO / KIER PARTNERSHIP SERVICES	(20)	50,020	40	10	40	50	70

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
	PROGRAMME AREA							
	GREAT PLACE GREAT SERVICE							
	Management Services - Cost Centre 0434/2669							
289,991	Employee Expenses	287,590	238,080	178,100	177,760	179,540	181,340	183,160
246	Transport Related Expenses	3,140	1,500	1,020	1,000	1,000	1,000	1,000
107,149	Supplies and Services	8,120	37,220	2,580	2,120	2,120	2,120	2,120
(51,575)	Income	(41,310)	(41,310)	(41,900)	0	0	0	0
345,811	Net Controllable	257,540	235,490	139,800	180,880	182,660	184,460	186,280
32,646	Central and Departmental Support	36,870	101,720	70,630	72,600	73,710	74,280	74,990
(164,270)	Recharged Income	(213,410)	(82,250)	(57,040)	(58,190)	(58,980)	(59,540)	(60,130)
214,187	Net	81,000	254,960	153,390	195,290	197,390	199,200	201,140
214,187	TOTAL GREAT PLACE GREAT SERVICE	81,000	254,960	153,390	195,290	197,390	199,200	201,140

**CABINET MEMBER FOR BUSINESS TRANSFORMATION
BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21, 2021/22**

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	PROGRAMME AREA LEAN FOUNDATION							
	Best Value - Cost Centre 0496							
5,475	Supplies and Services	7,300	2,500	2,500	2,500	2,500	2,500	2,500
5,475	Net Controllable	7,300	2,500	2,500	2,500	2,500	2,500	2,500
5,360	Central and Departmental Suppc	5,660	0	0	0	0	0	0
10,835	Net	12,960	2,500	2,500	2,500	2,500	2,500	2,500
10,835	TOTAL LEAN FOUNDATION	12,960	2,500	2,500	2,500	2,500	2,500	2,500

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	PROGRAMME AREA PROCUREMENT AND CONTRACT MANAGEMENT							
	Shared Procurement - Cost Centre 0448							
3,633	Employee Expenses	20,000	0	18,390	19,070	19,260	19,450	19,640
68,264	Supplies and Services	39,000	39,000	39,390	39,780	40,180	40,580	40,990
71,897	Net Controllable	59,000	39,000	57,780	58,850	59,440	60,030	60,630
3,108	Central and Departmental Suppc	3,100	1,650	1,820	1,760	1,680	1,690	1,700
(74,740)	Income	(82,410)	(40,700)	(58,230)	(59,270)	(59,770)	(60,330)	(60,880)
265	Net	(20,310)	(50)	1,370	1,340	1,350	1,390	1,450
265	TOTAL PROCUREMENT AND ((20,310)	(50)	1,370	1,340	1,350	1,390	1,450

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	PROGRAMME AREA PROJECT ACADEMY							
	Project Academy - Cost Centre 0454							
39,918	Employee Expenses	0	0	0	0	0	0	0
40	Transport Related Expenses	0	0	0	0	0	0	0
39,958	Net Controllable	0	0	0	0	0	0	0
7,483	Central and Departmental Suppc	9,960	0	0	0	0	0	0
47,441	Net	9,960	0	0	0	0	0	0
47,441	TOTAL PROJECT ACADEMY	9,960	0	0	0	0	0	0

CABINET MEMBER FOR BUSINESS TRANSFORMATION**SUMMARY SUBJECTIVE ANALYSIS**

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	<u>Expenditure:</u>							
396,163	Employee Expenses	369,560	327,150	259,380	260,350	262,960	265,610	268,280
95,962	Premises Expenses	98,100	92,530	93,290	94,570	95,880	97,210	98,590
570	Transport Expenses	3,940	2,300	1,820	1,800	1,800	1,800	1,800
985,120	Supplies & Services	1,191,530	1,417,400	1,258,800	1,259,560	1,254,070	1,260,860	1,276,960
3,247,365	Agency and Contracts	3,277,760	3,266,570	3,302,320	3,340,090	3,378,590	3,418,900	3,459,220
57,444	Inter Committee Transfers	110,000	10,000	10,000	10,000	10,000	10,000	10,000
37,158,773	Transfer Payments	37,600,310	35,723,280	35,707,190	35,699,190	35,689,990	35,681,690	35,673,290
2,273,890	Central and Dept. Support	2,485,540	2,525,160	2,548,120	2,570,470	2,582,020	2,610,310	2,639,690
62,347	Asset Charges	75,580	81,720	79,950	81,180	43,580	43,580	43,580
44,277,634	Total Expenditure	45,212,320	43,446,110	43,260,870	43,317,210	43,318,890	43,389,960	43,471,410
	<u>Income:</u>							
(37,791,792)	Government & Other Grants	(38,388,720)	(36,194,110)	(36,158,210)	(36,125,210)	(36,094,210)	(36,065,210)	(36,038,210)
(618,602)	Other Income	(456,810)	(599,610)	(507,400)	(465,500)	(465,500)	(465,500)	(465,500)
(76,625)	Fees and Charges	(110,300)	(80,300)	(81,910)	(83,550)	(85,220)	(86,920)	(88,660)
	Recharges:							
(3,052,568)	General Fund	(3,461,670)	(3,361,140)	(3,407,670)	(3,448,070)	(3,443,040)	(3,476,790)	(3,515,200)
(655,972)	HRA	(781,640)	(731,150)	(745,120)	(755,190)	(753,140)	(761,290)	(770,510)
(436,867)	Other	(556,260)	(566,210)	(535,100)	(542,410)	(541,010)	(545,800)	(551,890)
(42,632,426)	Total Income	(43,755,400)	(41,532,520)	(41,435,410)	(41,419,930)	(41,382,120)	(41,401,510)	(41,429,970)
1,645,208	NET EXPENDITURE	1,456,920	1,913,590	1,825,460	1,897,280	1,936,770	1,988,450	2,041,440

CABINET MEMBER FOR BUSINESS TRANSFORMATION
BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Customer Services (Arvato)</u> <u>(Overspend £810)</u>		
Premises - business rates reduction		(6,440)
Agency & Contracted Services - payments to Arvato		(1,640)
Central Support - revised allocations	8,890	
	8,890	(8,080)
<u>Net Spend for Programme Area</u>	<u>810</u>	
<u>Human Resources and Payroll (Arvato)</u> <u>(Overspend £31,960)</u>		
Employees - 'Learning Pool' System vired from PPP Client	22,800	
Supplies & Services - additional resource 'Pay and Reward' project	30,500	
Agency & Contracted Services - payments to Arvato		(1,830)
Central Support - revised allocations		(19,510)
	53,300	(21,340)
<u>Net Spend for Programme Area</u>	<u>31,960</u>	
<u>ICT (Arvato)</u> <u>(Underspend £18,240)</u>		
Supplies & Services - reduction in software licence budget (£30k Idox project) - contribution to service improvement reserve (see above)	30,000	(35,150)
Agency & Contracted Services - payments to Arvato - central printing recharges	14,000	(2,180)
Central Support - revised allocations		(31,850)
Asset charges	6,840	
Other minor variations (Net)	100	
	50,940	(69,180)
<u>Net Spend for Programme Area</u>	<u>(18,240)</u>	

CABINET MEMBER FOR BUSINESS TRANSFORMATION
BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Revenues and Benefits (Arvato)</u>		
<u>(Overspend £218,300)</u>		
Agency & Contracted Services - payments to Arvato - building cleaning	2,520	(8,090)
Benefit Payments - base budget correction - council tax welfare reform staff until 31/03/2017	261,000 50,000	
Inter committee transfers - reduced bad debts provision		(100,000)
Controllable income - commission from Severn Trent Water	30,000	
Central Support - revised allocations		(16,030)
Asset charges		(700)
Other minor variations (Net)		(400)
	343,520	(125,220)
<u>Net Spend for Programme Area</u>	<u>218,300</u>	
<u>Arvato / Kier Partnership Services</u>		
<u>(Overspend £50,040)</u>		
Employees - PPP client post handover month	4,340	
Supplies & Services - 'Learning Pool' System vired to HR Training (non-recurring) - Professional Services - PPP contract review (non-recurring)	50,000	(22,800)
Central Support - revised allocations	18,540	
Other minor variations (Net)		(40)
	72,880	(22,840)
<u>Net Spend for Programme Area</u>	<u>50,040</u>	

CABINET MEMBER FOR BUSINESS TRANSFORMATION
BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Great Place Great Service</u> <u>(Overspend £173,960)</u>		
Employees - Business Transformation and GPGS staffing vacancies		(49,310)
Transport - reduction in car allowance payments		(1,640)
Supplies & Services - professional services TOM system planning and design	29,100	
Central Support - revised allocations	196,010	
Other minor variations (Net)		(200)
	225,110	(51,150)
<u>Net Spend for Programme Area</u>	<u>173,960</u>	
<u>Lean Foundation</u> <u>(Underspend £10,460)</u>		
Supplies & Services - professional services		(4,800)
Central Support - revised allocations		(5,660)
	0	(10,460)
<u>Net Spend for Programme Area</u>	<u>(10,460)</u>	
<u>Procurement and Contract Management</u> <u>(Overspend £20,260)</u>		
Employees - service now delivered by third party (CRH FT)		(20,000)
Supplies & Services - service now delivered by third party		
Central Support - revised allocations	40,260	
	40,260	(20,000)
<u>Net Spend for Programme Area</u>	<u>20,260</u>	
<u>Project Academy</u> <u>(Underspend £9,960)</u>		
Central Support - revised allocations programme ceased		(9,960)
	0	(9,960)
<u>Net Spend for Programme Area</u>	<u>(9,960)</u>	
TOTAL FOR PORTFOLIO	<u>456,670</u>	

CABINET MEMBER FOR BUSINESS TRANSFORMATION
BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Customer Services (Arvato)</u> <u>(Overspend £3,440)</u>		
Premises - business rates reduction		(6,440)
Agency & Contracted Services - payments to Arvato inflationary increase	2,690	
Central Support - revised allocations	7,190	
	9,880	(6,440)
<u>Net Spend for Programme Area</u>	<u>3,440</u>	
<u>Human Resources and Payroll (Arvato)</u> <u>(Overspend £20,000)</u>		
Employees - 'Learning Pool' System vired from PPP Client	14,000	
Agency & Contracted Services - payments to Arvato inflationary increase	3,010	
Central Support - revised allocations	2,990	
	20,000	0
<u>Net Spend for Programme Area</u>	<u>20,000</u>	
<u>ICT (Arvato)</u> <u>(Underspend £14,260)</u>		
Supplies & Services - reduction in software licence budget (£30k Idox project) - contribution to service improvement reserve (see above) - inflationary increase software licences / support contracts	30,000 6,930	(35,150)
Agency & Contracted Services - payments to Arvato inflationary increase - central printing recharges	3,560 14,000	
Central Support - revised allocations		(38,810)
Asset Charges	5,070	
Other minor variations (Net)	140	
	59,700	(73,960)
<u>Net Spend for Programme Area</u>	<u>(14,260)</u>	

CABINET MEMBER FOR BUSINESS TRANSFORMATION
BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Revenues and Benefits (Arvato)</u>		
<u>(Overspend £285,650)</u>		
Premises		
- utilities and business rates	1,510	
Supplies & Services		
- increased court costs	8,900	
- increased bank charges	3,040	
- increased professional services	1,500	
Agency & Contracted Services		
- payments to Arvato inflationary increase	12,240	
- building cleaning	3,060	
Benefit Payments		
- base budget correction	261,000	
- CT localisation grants	47,750	
- overpayments rent rebates and rent allowances		(24,500)
Inter committee transfers - reduced bad debts provision		(100,000)
Controllable income		
- HB administration subsidy	35,900	
- commission from Severn Trent Water	28,390	
Central Support - revised allocations	6,340	
Asset Charges		(700)
Other minor variations (Net)	2,730	
	410,850	(125,200)
<u>Net Spend for Programme Area</u>	<u>285,650</u>	
<u>Arvato / Kier Partnership Services</u>		
<u>(Overspend £60)</u>		
Employees		
- general salaries - incl pay inflation	920	
Central Support - revised allocations		(860)
	920	(860)
<u>Net Spend for Programme Area</u>	<u>60</u>	

CABINET MEMBER FOR BUSINESS TRANSFORMATION
BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Great Place Great Service</u> <u>(Overspend £72,390)</u>		
Employees - fixed term contracts end - reduction in training costs		(107,420) (2,000)
Transport - reduction in car allowance payments		(2,120)
Supplies & Services - reduction in miscellaneous expenses - reduction in subsistence		(3,660) (910)
Central Support - revised allocations	190,130	
Other minor variations (Net)		(1,630)
	190,130	(117,740)
<u>Net Spend for Programme Area</u>	<u>72,390</u>	
<u>Lean Foundation</u> <u>(Underspend £10,460)</u>		
Supplies & Services - professional services		(4,800)
Central Support - revised allocations		(5,660)
	0	(10,460)
<u>Net Spend for Programme Area</u>	<u>(10,460)</u>	
<u>Procurement and Contract Management</u> <u>(Underspend £21,680)</u>		
Employees - service now delivered by third party (CRH FT)		(1,610)
Supplies & Services - service now delivered by third party		
Central Support - revised allocations	22,900	
Other minor variations (Net)	390	
	23,290	(1,610)
<u>Net Spend for Programme Area</u>	<u>21,680</u>	
<u>Project Academy</u> <u>(Underspend £9,960)</u>		
Central Support - allocation ceased		(9,960)
	0	(9,960)
<u>Net Spend for Programme Area</u>	<u>(9,960)</u>	
TOTAL FOR PORTFOLIO	<u>368,540</u>	

For publication

Cabinet Member for Governance Revenue Budgets 2016/17 to 2021/22

Meeting:	Cabinet
Date:	13 th December 2016
Cabinet portfolio:	Governance
Report by:	Director of Finance & Resources

1.0 Purpose of report

- 1.1 To consider the probable outturn for the current financial year; and
- 1.2 To consider the draft budget for 2017/18.

2.0 Recommendations

- 2.1 That the probable outturn for the current financial year be considered.
- 2.2 That the draft estimates for 2017/18 and future years be considered.

3.0 Probable Outturn 2016/17

- 3.1 The Probable Outturn for the current financial year is £2,594,990 a decrease of £73,090 or 2.7% on the Original Estimate.
- 3.2 The main reasons for the increase are summarised below:

Description	Increase / (Decrease) £'000
<u>Changes to controllable budgets:</u>	
General Employee Cost increase	16
Increase in Members NI contributions	5
Agency cover in Legal Services	27
Increase in Premises costs	4
Senior Leadership Team recruitment	30
Removal of Community Grants	(48)
Reduction in Mayoral costs	(7)
Increased health & safety costs	26
Land Charges litigation costs	6
Introduction of living wage (building cleaning)	9
One-off increase in Legal Services income	(38)
Reduction in other rechargeable income	7
Government Prevent Funding	(5)
Use of reserve to cover increase legal costs	(10)
Reduced Twinning activities	(5)
Other Minor Variations	2
Changes to controllable budgets	19
Changes to Asset Charges	(13)
Change in support service recharges	(79)
Overall decrease	(73)

A more detailed analysis of these changes is provided in **Annexe 4**

4.0 Draft Estimates 2017/18

4.1 The draft estimates for 2017/18 total £2,700,760 an increase of £32,680 or 1.2% on the original estimates for 2016/17.

4.2 The most significant variances include:

Table 2 – Significant Variances Original 16/17 to Original 17/18

Description	Increase / (Decrease) £'000
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<u>Changes to controllable budgets:</u>	
Salary increases	8
Increase in Members NI contributions	5
Service re-structures	137
Removal of Community Grants	(48)
Reduction in committee servicing costs	(7)
Increase in Land Charges overhead	4
Increase in Members Allowances	4
Increase in Utilities	4
Introduction of living wage (building cleaning)	12
Net decrease in supplies & services	(8)
Decrease in other rechargeable income	6
Increase in Land Charges income	3
Minor Variations	3
Changes to controllable budgets	123
Changes in Asset Charges	(11)
Change in support service recharges	(79)
Overall increase	33

A detailed list of variances is shown at **Annexe 5**.

The majority of the increase in controllable budgets (£137k) is due to the establishment of the new CMT and information assurance posts within the portfolio.

4.3 The following budget assumptions have been used to produce the draft budgets.

- Pay award of 1% for each of the years 17/18 to 21/22
- Inflation rates –
 - Utilities 2% in 2017/18 & 3% for all future years
 - General CPI 1.5% in 2017/18 and then 2% 2017/18 onwards
 - Rates 2% for all years
 - Fees & Charges – minimum of 3%

4.4 The budgets in this report are the first draft estimates which may need to be amended and refined before the final budget report is presented to Cabinet in February.

5.0 Growth Requests

5.1 Any growth requests will be considered at the budget setting meeting in February 2017.

6.0 Medium Term Budget Issues

6.1 Forecast budgets for 2018/19 to 2021/22 have been included in annexes 1 to 3. Other than a provision for known inflationary pressures, there are no other issues to report.

7.0 Risk management

7.1 There are a number of significant risks inherent in any budget forecasting exercise and the risks increase as the period covered increases.

8.0 Equalities Impact Assessment (EIA)

8.1 The budget process and forecasts produced do not require an EIA but any decisions to vary budgets and service provision may require EIA's specific to those options.

9.0 Recommendations

9.1 That the probable outturn for the current financial year be considered.

9.2 That the draft estimates for 2017/18 and future years be considered.

10.0 Reasons for recommendations

10.1 To enable the Council to set a balanced budget for 2017/18.

Glossary of Terms <i>(delete table if not relevant)</i>	
CPI	Consumer Price Index

Decision information

Key decision number	684
Wards affected	All
Links to Council Plan	To provide value for money

priorities	services.
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Document information

Report author	Contact number/email
David Corker	01246 345457 david.corker@chesterfield.gov.uk
Background documents	
These are unpublished works which have been relied on to a material extent when the report was prepared.	
<i>This must be made available to the public for up to 4 years.</i>	
Annexes to the report	
Annexe 1	Budget summary by programme area
Annexe 2	Detailed estimates by programme area
Annexe 3	Subjective analysis
Annexe 4	Variances – this year’s original estimate to revised
Annexe 5	Variances – this year’s original estimate to next year’s

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CABINET MEMBER FOR GOVERNANCE**BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21,2021/22****SUMMARY**

2015/16 Actual £	Programme Area	2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
(10)	Audit and Standards	0	20	(10)	(40)	0	0	(10)
43,295	Chief Executive	15,970	15,450	15,770	15,770	15,760	15,760	15,780
105,176	Civic Services and Mayoralty	106,960	93,980	98,190	96,130	95,950	96,610	97,310
89,643	Community Assemblies	107,750	63,020	71,280	72,920	74,520	75,210	75,890
7,200	Corporate Health and Safety	1,260	26,410	60	20	0	10	10
11,251	Democratic Services	(5,010)	(60)	(50)	(50)	(50)	(60)	(40)
246,942	Elections and Electoral Registration	186,030	195,140	241,980	247,280	338,610	255,010	257,210
29,077	Emergency and Continuity Planning	30,180	30,170	30,170	30,230	30,310	30,340	30,360
22,313	Equalities Framework	27,290	27,500	29,160	30,090	29,860	30,540	30,330
50,936	Legal Services	34,530	59,060	65,830	67,380	68,700	69,990	71,660
506,061	Member Support and Development	580,280	579,410	589,800	595,280	603,470	604,930	610,600
1,405,178	Democratic Representation and Scrutiny	1,486,040	1,360,790	1,383,360	1,405,860	1,419,510	1,435,940	1,448,180
248,754	Support Services	84,110	142,390	175,220	181,660	190,760	193,500	196,970
4,867	Twinning	12,690	1,710	0	0	0	0	0
2,770,683	TOTAL NET EXPENDITURE	2,668,080	2,594,990	2,700,760	2,742,530	2,867,400	2,807,780	2,834,250
	2016/17 Carry Forward & Funding from Reserves		0					
			2,594,990					
	Less 2016/17 Original		2,668,080	2,668,080				
	Increase/(Decrease)		(73,090)	32,680				
	Increase/(Decrease) %		2.7%	(1.2%)				

CABINET MEMBER FOR GOVERNANCE
BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21,2021/22
CONTROLLABLE & NON-CONTROLLABLE BUDGETS BY PROGRAMME AREA

2015/16 Actual £	Programme Area	2016/17		2017/18	2018/19	2019/20	2020/21	2021/22
		Original £	Probable £	Original £	Original £	Original £	Original £	Original £

CONTROLLABLE BUDGETS								
152,210	Audit and Standards	160,890	160,890	162,500	164,130	165,770	167,430	169,100
451,532	Chief Executive	391,570	412,090	386,350	389,940	393,590	397,260	400,980
69,930	Civic Services and Mayoralty	69,100	56,980	62,740	60,040	59,240	59,530	59,820
72,365	Community Assemblies	89,150	40,700	43,550	44,960	46,410	46,840	47,250
83,234	Corporate Health and Safety	85,350	110,780	85,150	85,840	86,530	87,220	87,920
179,379	Democratic Services	179,280	137,170	98,020	99,330	100,630	101,570	102,510
151,772	Elections and Electoral Registration	73,000	86,110	146,420	150,360	240,430	155,740	156,830
15,187	Emergency and Continuity Planning	16,260	16,260	16,260	16,260	16,260	16,260	16,260
6,033	Equalities Framework	10,110	9,490	9,540	9,580	9,620	9,650	9,700
281,605	Legal Services	270,870	322,060	428,260	402,610	398,600	403,510	408,480
425,629	Member Support and Development	496,730	502,110	507,210	511,900	519,480	520,240	525,050
38,120	Democratic Representation and Scrutiny	42,240	41,550	42,780	43,180	43,580	43,980	44,390
732,612	Support Services	700,810	712,940	719,680	732,370	742,970	753,840	764,870
2,277	Twinning	7,000	1,710	0	0	0	0	0
2,661,885	TOTAL NET EXPENDITURE	2,592,360	2,610,840	2,708,460	2,710,500	2,823,110	2,763,070	2,793,160

NON-CONTROLLABLE BUDGETS - INTERNAL RECHARGES								
(152,220)	Audit and Standards	(160,890)	(160,870)	(162,510)	(164,170)	(165,770)	(167,430)	(169,110)
(408,237)	Chief Executive	(375,600)	(396,640)	(370,580)	(374,170)	(377,830)	(381,500)	(385,200)
35,246	Civic Services and Mayoralty	37,860	37,000	35,450	36,090	36,710	37,080	37,490
17,278	Community Assemblies	18,600	22,320	27,730	27,960	28,110	28,370	28,640
(76,034)	Corporate Health and Safety	(84,090)	(84,370)	(85,090)	(85,820)	(86,530)	(87,210)	(87,910)
(168,128)	Democratic Services	(184,290)	(137,230)	(98,070)	(99,380)	(100,680)	(101,630)	(102,550)
95,170	Elections and Electoral Registration	113,030	109,030	95,560	96,920	98,180	99,270	100,380
13,890	Emergency and Continuity Planning	13,920	13,910	13,910	13,970	14,050	14,080	14,100
16,280	Equalities Framework	17,180	18,010	19,620	20,510	20,240	20,890	20,630
(230,669)	Legal Services	(236,340)	(270,520)	(371,610)	(344,410)	(339,080)	(342,700)	(346,000)
80,432	Member Support and Development	83,550	77,300	82,590	83,380	83,990	84,690	85,550
1,367,058	Democratic Representation and Scrutiny	1,443,800	1,319,240	1,340,580	1,362,680	1,375,930	1,391,960	1,403,790
(720,534)	Support Services	(739,020)	(672,490)	(646,390)	(655,750)	(677,340)	(685,470)	(693,030)
2,590	Twinning	5,690	0	0	0	0	0	0
(127,878)	TOTAL INTERNAL RECHARGES	(46,600)	(125,310)	(118,810)	(82,190)	(90,020)	(89,600)	(93,220)

NON-CONTROLLABLE BUDGETS - ASSET CHARGES/CAPITAL GRANTS								
0	Audit and Standards	0	0	0	0	0	0	0
0	Chief Executive	0	0	0	0	0	0	0
0	Civic Services and Mayoralty	0	0	0	0	0	0	0
0	Community Assemblies	0	0	0	0	0	0	0
0	Corporate Health and Safety	0	0	0	0	0	0	0
0	Democratic Services	0	0	0	0	0	0	0
0	Elections and Electoral Registration	0	0	0	0	0	0	0
0	Emergency and Continuity Planning	0	0	0	0	0	0	0
0	Equalities Framework	0	0	0	0	0	0	0
0	Legal Services	0	7,520	9,180	9,180	9,180	9,180	9,180
0	Member Support and Development	0	0	0	0	0	0	0
0	Democratic Representation and Scrutiny	0	0	0	0	0	0	0
236,676	Support Services	122,320	101,940	101,930	105,040	125,130	125,130	125,130
0	Twinning	0	0	0	0	0	0	0
236,676	TOTAL ASSET CHARGES	122,320	109,460	111,110	114,220	134,310	134,310	134,310

TOTAL BUDGETS								
(10)	Audit and Standards	0	20	(10)	(40)	0	0	(10)
43,295	Chief Executive	15,970	15,450	15,770	15,770	15,760	15,760	15,780
105,176	Civic Services and Mayoralty	106,960	93,980	98,190	96,130	95,950	96,610	97,310
89,643	Community Assemblies	107,750	63,020	71,280	72,920	74,520	75,210	75,890
7,200	Corporate Health and Safety	1,260	26,410	60	20	0	10	10
11,251	Democratic Services	(5,010)	(60)	(50)	(50)	(50)	(60)	(40)
246,942	Elections and Electoral Registration	186,030	195,140	241,980	247,280	338,610	255,010	257,210
29,077	Emergency and Continuity Planning	30,180	30,170	30,170	30,230	30,310	30,340	30,360
22,313	Equalities Framework	27,290	27,500	29,160	30,090	29,860	30,540	30,330
50,936	Legal Services	34,530	59,060	65,830	67,380	68,700	69,990	71,660
506,061	Member Support and Development	580,280	579,410	589,800	595,280	603,470	604,930	610,600
1,405,178	Democratic Representation and Scrutiny	1,486,040	1,360,790	1,383,360	1,405,860	1,419,510	1,435,940	1,448,180
248,754	Support Services	84,110	142,390	175,220	181,660	190,760	193,500	196,970

4,867	Twining	12,690	1,710	0	0	0	0	0
2,770,683	TOTAL BUDGETS	2,668,080	2,594,990	2,700,760	2,742,530	2,867,400	2,807,780	2,834,250

**CABINET MEMBER FOR GOVERNANCE
BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21,2021/22**

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	PROGRAMME AREA AUDIT AND STANDARDS							
	Audit - Cost Centre 0407							
152,210	Supplies and Services	160,890	160,890	162,500	164,130	165,770	167,430	169,100
152,210	Net Controllable	160,890	160,890	162,500	164,130	165,770	167,430	169,100
(152,220)	Recharge Income	(160,890)	(160,870)	(162,510)	(164,170)	(165,770)	(167,430)	(169,110)
(10)	Net	0	20	(10)	(40)	0	0	(10)
(10)	TOTAL AUDIT AND STANDARDS	0	20	(10)	(40)	0	0	(10)

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	PROGRAMME AREA CHIEF EXECUTIVES							
	Chief Executive - Cost Centre 0420							
414,574	Employee Expenses	363,770	386,020	360,050	363,640	367,290	370,960	374,680
3,045	Transport Related Expenses	1,400	2,000	1,400	1,400	1,400	1,400	1,400
18,845	Supplies and Services	10,700	8,670	9,200	9,200	9,200	9,200	9,200
436,464	Net Controllable	375,870	396,690	370,650	374,240	377,890	381,560	385,280
19,723	Central and Departmental Support	19,880	22,740	23,120	23,650	24,150	24,360	24,640
(427,960)	Recharged Income	(395,480)	(419,380)	(393,700)	(397,820)	(401,980)	(405,860)	(409,840)
28,227	Net	270	50	70	70	60	60	80
	Subscriptions - Cost Centre 0469							
15,068	Supplies and Services	15,700	15,400	15,700	15,700	15,700	15,700	15,700
15,068	Net Controllable	15,700	15,400	15,700	15,700	15,700	15,700	15,700
0	Central and Departmental Support	0						
15,068	Net	15,700	15,400	15,700	15,700	15,700	15,700	15,700
43,295	TOTAL CHIEF EXECUTIVE	15,970	15,450	15,770	15,770	15,760	15,760	15,780

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	PROGRAMME AREA CIVIC SERVICES AND MAYORALTY							
	Mayoral and Civic - Cost Centre 0421/0422/0428							
39,637	Employee Expenses	36,840	30,190	33,030	33,300	32,470	32,730	32,990
2,641	Premises Related Expenses	1,500	2,700	2,700	2,700	2,700	2,700	2,700
5,680	Transport Related Expenses	8,700	8,700	7,240	7,260	7,280	7,300	7,320
22,199	Supplies and Services	22,680	16,010	20,390	17,400	17,410	17,420	17,430
(227)	Income	(620)	(620)	(620)	(620)	(620)	(620)	(620)
69,930	Net Controllable	69,100	56,980	62,740	60,040	59,240	59,530	59,820
35,246	Central and Departmental Support	37,860	37,000	35,450	36,090	36,710	37,080	37,490
105,176	Net	106,960	93,980	98,190	96,130	95,950	96,610	97,310
105,176	TOTAL CIVIC SERVICES AND MAYORALTY	106,960	93,980	98,190	96,130	95,950	96,610	97,310

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	PROGRAMME AREA COMMUNITY ASSEMBLIES							
	Community Forums - Cost Centres 0350/0351							
36,642	Employee Expenses	35,750	36,680	38,550	39,960	41,410	41,840	42,250
305	Premises Related	800	0	0	0	0	0	0
189	Transport Related Expenses	300	300	300	300	300	300	300
40,370	Supplies and Services	52,300	3,720	4,700	4,700	4,700	4,700	4,700
(5,141)	Income	0	0	0	0	0	0	0
72,365	Net Controllable	89,150	40,700	43,550	44,960	46,410	46,840	47,250
17,278	Central and Departmental Support	18,600	22,320	27,730	27,960	28,110	28,370	28,640

**CABINET MEMBER FOR GOVERNANCE
BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21,2021/22**

89,643	Net	107,750	63,020	71,280	72,920	74,520	75,210	75,890
89,643	TOTAL COMMUNITY ASSEMBLIES	107,750	63,020	71,280	72,920	74,520	75,210	75,890

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
		PROGRAMME AREA CORPORATE HEALTH AND SAFETY						
	Corporate Health and Safety - Cost Centre 0430							
74,104	Employee Expenses	68,900	67,990	68,700	69,390	70,080	70,770	71,470
592	Transport Related Expenses	2,100	2,100	2,100	2,100	2,100	2,100	2,100
8,538	Supplies and Services	14,350	40,690	14,350	14,350	14,350	14,350	14,350
83,234	Net Controllable	85,350	110,780	85,150	85,840	86,530	87,220	87,920
6,046	Central and Departmental Support	6,090	25,380	24,980	25,130	25,230	25,490	25,710
(82,080)	Recharged Income	(90,180)	(109,750)	(110,070)	(110,950)	(111,760)	(112,700)	(113,620)
7,200	Net	1,260	26,410	60	20	0	10	10
7,200	TOTAL CORPORATE HEALTH AND SAFETY	1,260	26,410	60	20	0	10	10

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
		PROGRAMME AREA DEMOCRATIC SERVICES						
	Committee Services - Cost Centre 0417							
161,096	Employee Expenses	168,380	129,370	90,220	91,530	92,830	93,770	94,710
133	Transports Related Expenses	200	200	200	200	200	200	200
18,150	Supplies and Services	10,700	7,600	7,600	7,600	7,600	7,600	7,600
179,379	Net Controllable	179,280	137,170	98,020	99,330	100,630	101,570	102,510
25,942	Central and Departmental Support	33,270	26,500	27,270	27,170	26,880	27,110	27,440
(194,070)	Recharged Income	(217,560)	(163,730)	(125,340)	(126,550)	(127,560)	(128,740)	(129,990)
11,251	Net	(5,010)	(60)	(50)	(50)	(50)	(60)	(40)
11,251	TOTAL DEMOCRATIC SERVICES	(5,010)	(60)	(50)	(50)	(50)	(60)	(40)

**CABINET MEMBER FOR GOVERNANCE
BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21,2021/22**

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
PROGRAMME AREA ELECTIONS AND ELECTORAL REGISTRATION								
Electoral Expenses - Cost Centres 0425/0426								
53,414	Employee Expenses	30,950	44,060	104,370	108,310	112,620	113,690	114,780
4,484	Premises Related Expenses	0	0	0	0	0	0	0
205	Transport Related Expenses	0	0	0	0	0	0	0
122,383	Supplies and Services	42,550	42,550	42,550	42,550	128,310	42,550	42,550
	Inter Committee Transfers	0	0	0	0	0	0	0
(28,714)	Income	(500)	(500)	(500)	(500)	(500)	(500)	(500)
151,772	Net Controllable	73,000	86,110	146,420	150,360	240,430	155,740	156,830
95,170	Central and Departmental Support	113,030	109,030	95,560	96,920	98,180	99,270	100,380
246,942	Net	186,030	195,140	241,980	247,280	338,610	255,010	257,210
246,942	TOTAL ELECTIONS AND ELECTORAL REGI	186,030	195,140	241,980	247,280	338,610	255,010	257,210

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
PROGRAMME AREA EMERGENCY AND CONTINUITY PLANNING								
Emergency Planning - Cost Centre 0449								
15,187	Supplies and Services	16,260	16,260	16,260	16,260	16,260	16,260	16,260
15,187	Net Controllable	16,260	16,260	16,260	16,260	16,260	16,260	16,260
13,890	Central and Departmental Support	13,920	13,910	13,910	13,970	14,050	14,080	14,100
29,077	Net	30,180	30,170	30,170	30,230	30,310	30,340	30,360
29,077	TOTAL EMERGENCY AND CONTINUITY PLA	30,180	30,170	30,170	30,230	30,310	30,340	30,360

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
PROGRAMME AREA EQUALITIES FRAMEWORK								
Equalities - Cost Centre 0468								
4,043	Employee Expenses	3,810	3,940	3,990	4,030	4,070	4,100	4,150
	Transport Related Expenses		50	50	50	50	50	50
1,990	Supplies and Services	6,300	10,230	5,500	5,500	5,500	5,500	5,500
	Income		(4,730)					
6,033	Net Controllable	10,110	9,490	9,540	9,580	9,620	9,650	9,700
16,280	Central and Departmental Support	17,180	18,010	19,620	20,510	20,240	20,890	20,630
22,313	Net	27,290	27,500	29,160	30,090	29,860	30,540	30,330
22,313	TOTAL EQUALITIES FRAMEWORK	27,290	27,500	29,160	30,090	29,860	30,540	30,330

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
PROGRAMME AREA LEGAL SERVICES								
General Legal Services - Cost Centre 0429/0433								
313,048	Employee Expenses	312,870	391,060	464,560	438,790	434,300	438,680	443,090
588	Transports Related Expenses	510	1,910	1,910	1,910	1,910	1,910	1,910
19,715	Supplies and Services	19,990	21,140	21,010	21,010	21,010	21,010	21,010
67,299	Agency and Contracted Services	68,760	68,470	69,240	70,050	70,890	71,740	72,580
(1)	Inter Committee Transfers		(10,000)					
(100,112)	Income	(97,580)	(139,910)	(114,620)	(115,790)	(116,640)	(117,450)	(118,220)
300,537	Net Controllable	304,550	332,670	442,100	415,970	411,470	415,890	420,370
82,845	Central and Departmental Support	90,280	106,140	109,150	110,860	111,790	112,870	114,060
(354,490)	Recharged Income	(392,920)	(440,420)	(543,570)	(518,960)	(515,410)	(520,940)	(526,300)

**CABINET MEMBER FOR GOVERNANCE
BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21,2021/22**

28,892	Net	1,910	(1,610)	7,680	7,870	7,850	7,820	8,130
	<u>Land Charges - Cost Centre 0431</u>							
35,144	Employee Expenses	24,710	26,990	28,510	28,800	29,090	29,380	29,670
88,307	Supplies and Services	26,870	38,660	34,750	34,940	35,140	35,340	35,540
63,398	Inter Committee Transfers							
(205,781)	Income	(85,260)	(76,260)	(77,100)	(77,100)	(77,100)	(77,100)	(77,100)
(18,932)	Net Controllable	(33,680)	(10,610)	(13,840)	(13,360)	(12,870)	(12,380)	(11,890)
40,976	Central and Departmental Support	66,300	63,760	62,810	63,690	64,540	65,370	66,240
	Asset Charges		7,520	9,180	9,180	9,180	9,180	9,180
22,044	Net	32,620	60,670	58,150	59,510	60,850	62,170	63,530
50,936	TOTAL LEGAL SERVICES	34,530	59,060	65,830	67,380	68,700	69,990	71,660

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	PROGRAMME AREA MEMBER SUPPORT AND DEVELOPMENT							
	<u>Members - Cost Centre 0423/0424</u>							
44,073	Employee Expenses	41,930	47,310	40,620	40,970	40,160	40,500	40,840
6,714	Transports Related Expenses	5,300	5,300	5,300	5,300	5,300	5,300	5,300
393,803	Supplies and Services	472,500	472,500	472,790	477,130	485,520	485,940	490,410
(18,961)	Income	(23,000)	(23,000)	(11,500)	(11,500)	(11,500)	(11,500)	(11,500)
425,629	Net Controllable	496,730	502,110	507,210	511,900	519,480	520,240	525,050
91,992	Central and Departmental Support	95,310	93,450	98,990	99,940	100,700	101,560	102,580
(11,560)	Recharged Income	(11,760)	(16,150)	(16,400)	(16,560)	(16,710)	(16,870)	(17,030)
506,061	Net	580,280	579,410	589,800	595,280	603,470	604,930	610,600
506,061	TOTAL MEMBER SUPPORT AND DEVELOPM	580,280	579,410	589,800	595,280	603,470	604,930	610,600

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	PROGRAMME AREA DEMOCRATIC REPRESENTATION AND SCRUTINY							
	<u>Democratic Representation - Cost Centre 0437</u>							
0	Supplies and Services	0	0	0	0	0	0	0
0	Net Controllable	0	0	0	0	0	0	0
376,390	Central and Departmental Support	379,150	353,320	341,430	346,530	351,270	354,990	358,740
376,390	Net	379,150	353,320	341,430	346,530	351,270	354,990	358,740
	<u>Corporate Support - Cost Centre 0483</u>							
0	Supplies and Services	0	0	0	0	0	0	0
0	Net Controllable	0	0	0	0	0	0	0
925,810	Central and Departmental Support	993,140	898,920	942,900	958,880	967,230	978,720	986,530
925,810	Net	993,140	898,920	942,900	958,880	967,230	978,720	986,530
	<u>Scutiny - Cost Centre 0432</u>							
37,351	Employee Expenses	39,040	38,850	39,580	39,980	40,380	40,780	41,190
101	Transports Related Expenses	200	200	200	200	200	200	200
668	Supplies and Services	3,000	2,500	3,000	3,000	3,000	3,000	3,000
38,120	Net Controllable	42,240	41,550	42,780	43,180	43,580	43,980	44,390
64,858	Central and Departmental Support	71,510	67,000	56,250	57,270	57,430	58,250	58,520
102,978	Net	113,750	108,550	99,030	100,450	101,010	102,230	102,910
1,405,178	TOTAL DEMOCRATIC REPRESENTATION &	1,486,040	1,360,790	1,383,360	1,405,860	1,419,510	1,435,940	1,448,180

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	PROGRAMME AREA SUPPORT SERVICES							
	<u>Administration Support - Cost Centre 0418</u>							
88,056	Employee Expenses	83200	83660	86860	90200	91100	92030	92970

**CABINET MEMBER FOR GOVERNANCE
BUDGETS 2016/17,2017/18,2018/19,2019/20,2020/21,2021/22**

159	Supplies and Services	150	150	150	150	150	150	150
88,215	Net Controllable	83,350	83,810	87,010	90,350	91,250	92,180	93,120
21,391	Central and Departmental Support	21,540	22,800	22,860	23,180	23,420	23,670	23,880
(100,860)	Recharged Income	(105,000)	(106,540)	(109,790)	(113,450)	(114,590)	(115,770)	(116,930)
8,746	Net	(110)	70	80	80	80	80	70
Support Services Team - Cost Centre 0566								
173,648	Employee Expenses	153,600	154,690	153,870	155,260	156,830	158,430	160,040
371	Transport Related Expenses	160	160	160	160	160	160	160
11,215	Supplies and Services	2,280	2,280	2,280	2,280	2,280	2,280	2,280
(14,891)	Income	0	0	0	0	0	0	0
170,343	Net Controllable	156,040	157,130	156,310	157,700	159,270	160,870	162,480
46,266	Central and Departmental Support	46,720	51,300	53,960	54,760	55,570	56,080	56,660
(197,900)	Recharged Income	(203,470)	(204,090)	(204,000)	(207,220)	(209,330)	(211,640)	(213,360)
51	Asset Charges	40	40	30	20	0	0	0
18,760	Net	(670)	4,380	6,300	5,260	5,510	5,310	5,780
Council Offices - Cost Centres 0443/0444/0445/0446								
91,139	Employee Expenses	81,780	82,620	82,210	82,990	83,770	84,570	85,380
298,282	Premises Related Expenses	299,560	303,280	306,370	310,790	315,310	319,980	324,740
234	Transport Related Expenses	500	250	250	250	250	250	250
9,470	Supplies and Services	7,110	5,300	3,960	3,960	3,960	3,960	3,960
160,195	Agency and Contracted Services	160,890	170,280	173,300	176,060	178,890	181,760	184,670
(19)	Inter Committee Transfers	0	0	0	0	0	0	0
(85,247)	Income	(88,420)	(89,730)	(89,730)	(89,730)	(89,730)	(89,730)	(89,730)
474,054	Net Controllable	461,420	472,000	476,360	484,320	492,450	500,790	509,270
51,269	Central and Departmental Support	49,060	55,850	57,960	58,680	59,270	59,920	60,500
(540,700)	Recharged Income	(547,870)	(491,810)	(467,380)	(471,700)	(491,680)	(497,730)	(503,780)
236,625	Asset Charges	122,280	101,900	101,900	105,020	125,130	125,130	125,130
221,248	Net	84,890	137,940	168,840	176,320	185,170	188,110	191,120
248,754	TOTAL SUPPORT SERVICES	84,110	142,390	175,220	181,660	190,760	193,500	196,970

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
		PROGRAMME AREA TWINNING						
	Twining - Cost Centre 0460							
2,277	Supplies and Services	7,000	1,710	0	0	0	0	0
2,277	Net Controllable	7,000	1,710	0	0	0	0	0
2,590	Central and Departmental Support	5,690	0	0	0	0	0	0
4,867	Net	12,690	1,710	0	0	0	0	0
4,867	TOTAL OVERVIEW AND SCRUTINY	12,690	1,710	0	0	0	0	0

CABINET MEMBER FOR GOVERNANCE**SUMMARY SUBJECTIVE ANALYSIS**

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	<u>Expenditure:</u>							
1,565,969	Employee Expenses	1,445,530	1,523,430	1,595,120	1,587,150	1,596,400	1,612,230	1,628,210
305,713	Premises Expenses	301,860	305,980	309,070	313,490	318,010	322,680	327,440
17,853	Transport Expenses	19,370	21,170	19,110	19,130	19,150	19,170	19,190
940,553	Supplies & Services	891,330	866,260	836,690	839,860	935,860	852,390	858,740
227,494	Agency and Contracts	229,650	238,750	242,540	246,110	249,780	253,500	257,250
63,378	Inter Committee Transfers		(10,000)					
1,933,962	Central and Dept. Support	2,078,530	1,987,430	2,013,950	2,045,190	2,064,770	2,088,080	2,106,740
236,676	Asset Charges	122,320	109,460	111,110	114,220	134,310	134,310	134,310
5,291,598	Total Expenditure	5,088,590	5,042,480	5,127,590	5,165,150	5,318,280	5,282,360	5,331,880
	<u>Income:</u>							
(124,456)	Government & Other Grants	0	(4,730)					
(71,622)	Other Income	(79,620)	(72,910)	(85,120)	(86,290)	(87,140)	(87,950)	(88,720)
(20,171)	Sales	(23,520)	(23,020)	(12,020)	(12,020)	(12,020)	(12,020)	(12,020)
(157,577)	Fees and Charges	(103,820)	(144,360)	(107,200)	(107,200)	(107,200)	(107,200)	(107,200)
(85,248)	Rents & Service Charges	(88,420)	(89,730)	(89,730)	(89,730)	(89,730)	(89,730)	(89,730)
	Recharges:							
(1,819,440)	General Fund	(1,874,340)	(1,818,570)	(1,847,130)	(1,853,050)	(1,881,010)	(1,901,110)	(1,920,640)
(140,690)	HRA	(152,910)	(164,910)	(170,360)	(164,760)	(164,850)	(166,620)	(168,350)
(101,710)	Other	(97,880)	(129,260)	(115,270)	(109,570)	(108,930)	(109,950)	(110,970)
(2,520,914)	Total Income	(2,420,510)	(2,447,490)	(2,426,830)	(2,422,620)	(2,450,880)	(2,474,580)	(2,497,630)
2,770,684	NET EXPENDITURE	2,668,080	2,594,990	2,700,760	2,742,530	2,867,400	2,807,780	2,834,250

CABINET MEMBER FOR GOVERNANCE
BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Audit and Standards</u> <u>(Overspend £10)</u>		
Other minor variations (Net)	20	
	20	0
<u>Net Overspend for Programme Area</u>	<u>20</u>	

CABINET MEMBER FOR GOVERNANCE
BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Chief Executive</u>		
<u>(Underspend £520)</u>		
Employees - Salary Saving - Employee Insurance		(7,290) (60)
Transport - Increase in travel costs	600	
Supplies & Services - Senior Leadership Team recruitment	29,600	
Central Support - Revised allocations		(21,040)
Other minor variations (Net)		(2,330)
	30,200	(30,720)
<u>Net Underspend for Programme Area</u>		
<u>(520)</u>		
<u>Civic Services and Mayoralty</u>		
<u>Underunderspend £12,980</u>		
Employees - Salary saving (due to maternity leave) - Employee Insurances		(6,290) (360)
Premises - Maintenance of public clocks	1,200	
Supplies & Services - reduction in cost of insuring Mayor's regalia - reduction in hospitality costs - repayment of unused allowance by former Mayor		(1,090) (4,200) (1,380)
Central Support - Revised allocations		(860)
Other minor variations (Net)		
	1,200	(14,180)
<u>Net Underspend for Programme Area</u>		
<u>(12,980)</u>		

CABINET MEMBER FOR GOVERNANCE**BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Community Assemblies</u>		
<u>(Underspend £44,730)</u>		
Employees - Salary inflation	930	
Premises - reduction in room hire charges		(800)
Supplies & Services - removal of community grants - other minor variations		(46,000) (2,580)
Central Support - Revised allocations	3,720	
	4,650	(49,380)
<u>Net Underspend for Programme Area</u>		<u>(44,730)</u>
<u>Corporate Health and Safety</u>		
<u>(Overspend £25,150)</u>		
Employees - Salary Saving - Employee Insurance		(580) (330)
Supplies & Services - Fire risk assessments - system upgrade to record asbestos surveys	22,500 3,840	
Central Support - Revised allocations		(280)
Other minor variations (Net)		
	26,340	(1,190)
<u>Net Overspend for Programme Area</u>		<u>25,150</u>
<u>Democratic Services</u>		
<u>(Overspend £4,950)</u>		
Employees - Salary savings due to vacant posts - Employee Insurances		(38,350) (660)
Supplies & Services - reduction meeting overhead cost		(3,100)
Central Support - Revised allocations	47,060	
	47,060	(42,110)
<u>Net Overspend for Programme Area</u>		<u>4,950</u>

CABINET MEMBER FOR GOVERNANCE**BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Elections and Electoral Registration</u>		
<u>(Overspend £9,110)</u>		
Employees - increased staff salaries due to re-structure - Employee Insurances	12,730 380	
Central Support - Revised allocations		(4,000)
	13,110	(4,000)
<u>Net Overspend for Programme Area</u>	<u>9,110</u>	
<u>Emergency and Continuity Planning</u>		
<u>(Underspend £10)</u>		
Central Support - Revised allocations		(10)
	0	(10)
<u>Net Underspend for Programme Area</u>	<u>(10)</u>	
<u>Equalities Framework</u>		
<u>(Overspend £210)</u>		
Employees - Salary inflation	130	
Central Support - Revised allocations	830	
Other minor variations		(750)
	960	(750)
<u>Net Overspend for Programme Area</u>	<u>210</u>	
<u>Legal Services</u>		
<u>(Overspend £24,530)</u>		
Employees - Removal of established post from Legal Services - Establishment of Information Assurance Post - Establishment of Corporate Management Team post - Salary savings due to maternity leave - provisional agency cost to cover maternity leave - Re-grading of Land Charges Officer - Use of reserves to provide maternity cover - Employee Insurances		(5,700)
	34,140	
	61,040	
		(26,670)
	26,670	
	2,490	
		(10,000)
		(180)
Transport - Increase in transport costs	1,410	
Supplies & Services - Minor increases in budgets to establish new posts - Land Charges litigation costs (to be funded from New Burdens Grant)	1,150 8,520	

CABINET MEMBER FOR GOVERNANCE**BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
Controllable income - Increase in rechargeable income - One-off increase on legal fee income		(4,330) (38,000)
Asset Charges	7,520	
Central Support - Revised allocations		(34,180)
Other minor variations (Net)	650	
	143,590	(119,060)
<u>Net Overspend for Programme Area</u>		<u>24,530</u>
<u>Member Support and Development</u> <u>(Underspend £870)</u>		
Employees - Increase in Members NI costs	5,380	
Controllable income - increase in rechargeable income		(4,390)
Central Support - Revised allocations		(1,860)
Other minor variations (Net)		
	5,380	(6,250)
<u>Net Underspend for Programme Area</u>		<u>(870)</u>
<u>Democratic Representation and Scrutiny</u> <u>(Underspend £125,250)</u>		
Central Support - Revised allocations		(124,560)
Other minor variations (Net)		(690)
	0	(125,250)
<u>Net Underspend for Programme Area</u>		<u>(125,250)</u>
<u>Support Services</u> <u>(Overspend £58,280)</u>		
Employees - Increase in salary cost - Employee Insurances	2,480	(90)
Premises		

CABINET MEMBER FOR GOVERNANCE**BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
- Misc minor variations	3,720	
Supplies & Services		
- decreased cost of confidential waste disposal		(2,000)
- Misc minor variations	190	
Agency & Contracted Services		
- increased building cleaning costs due to living wage	9,750	
Asset Charges		(20,380)
Central Support		
- Revised allocations	66,530	
Other minor variations (Net)		(1,920)
	82,670	(24,390)
<u>Net Overspend for Programme Area</u>	<u>58,280</u>	
<u>Twinning</u>		
<u>(Underspend £10,980)</u>		
Supplies & Services		
- Reduced Twinning activity		(5,290)
Central Support		
- Revised allocations		(5,690)
	0	(10,980)
<u>Net Underspend for Programme Area</u>	<u>(10,980)</u>	
TOTAL FOR PORTFOLIO	<u>(73,090)</u>	

CABINET MEMBER FOR GOVERNANCE**BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Audit and Standards</u> <u>(Underspend £10)</u>		
Other minor variations (Net)		(10)
	0	(10)
<u>Net Overspend for Programme Area</u>		<u>(10)</u>

CABINET MEMBER FOR GOVERNANCE**BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
Chief Executive		
<u>(Underspend £200)</u>		
Employees		
- Pay inflation	3,550	
- Revised budget for NI		(6,150)
Central Support		
- Revised allocations	5,020	
Other minor variations (Net)		(2,620)
	8,570	(8,770)
<u>Net Underspend for Programme Area</u>		
<u>(200)</u>		
Civic Services and Mayoralty		
<u>(Underspend £8,770)</u>		
Employees		
- Pay increments	270	
- Pay inflation	2,590	
- reduction in chauffeuring duties		(6,320)
- Employee insurance		(350)
Premises		
- Maintenance of public clocks	1,200	
Transport		
- reduction in transport costs		(1,460)
Supplies & Services		
- reduction in civic hospitality		(4,200)
- procurement of civic regalia	3,000	
- Revised allocations		(2,410)
Other minor variations (Net)		(1,090)
	7,060	(15,830)
<u>Net Underspend for Programme Area</u>		
<u>(8,770)</u>		

CABINET MEMBER FOR GOVERNANCE**BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Community Assemblies</u>		
<u>(Underspend £36,470)</u>		
Employees		
- Pay increments	1,460	
- Pay inflation	1,310	
Premises		
- reduction in room hire charges		(800)
Supplies & Services		
- removal of Community Grants		(46,000)
- other minor variations		(1,600)
Central Support		
- Revised allocations	9,130	
Other minor variations (Net)	30	
	11,930	(48,400)
<u>Net Underspend for Programme Area</u>		<u>(36,470)</u>
<u>Corporate Health and Safety</u>		
<u>(Underspend £1,200)</u>		
Employees		
- Salary saving		(560)
- Pay inflation	650	
- Employee Insurance		(290)
Central Support		
- Revised allocations		(1,000)
Other minor variations (Net)		
	650	(1,850)
<u>Net Underspend for Programme Area</u>		<u>(1,200)</u>
<u>Democratic Services</u>		
<u>(Overspend £4,960)</u>		
Employees		
- Restructuring of Service area		(78,430)
- Pay inflation	840	
- Employee Insurance		(570)
Supplies & Services		
- reduction in meeting overhead cost		(3,100)
Central Support		
- Revised allocations	86,220	
	87,060	(82,100)
<u>Net Overspend for Programme Area</u>		<u>4,960</u>

CABINET MEMBER FOR GOVERNANCE**BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Elections and Electoral Registration</u>		
<u>(Overspend £55,950)</u>		
Employees		
- Re-structuring of Service area	72,030	
- Pay inflation	980	
- Employee Insurances	410	
Central Support		
- Revised allocations		(17,470)
	73,420	(17,470)
<u>Net Overspend for Programme Area</u>		
<u>55,950</u>		
<u>Emergency and Continuity Planning</u>		
<u>(Underspend £10)</u>		
Central Support		
- Revised allocations		(10)
Other minor variations (Net)		
	0	(10)
<u>Net Underspend for Programme Area</u>		
<u>(10)</u>		
<u>Equalities Framework</u>		
<u>(Overspend £1,870)</u>		
Employees		
- Pay inflation	80	
- Employee insurance	100	
Central Support		
- Revised allocations	2,440	
Other minor variations (Net)		(750)
	2,620	(750)
<u>Net Overspend for Programme Area</u>		
<u>1,870</u>		
<u>Legal Services</u>		
<u>(Overspend £31,300)</u>		
Employees		
- Pay increments	4,150	
- Pay inflation	3,220	
- removal of established post from Legal Services		(5,700)
- Establishment of Information Assurance Posts	68,130	
- Establishment of Corporate Management Team post	76,570	
- increased cost of professional subscriptions	700	
- additional hours added to Legal Services establishment	20,450	
- Employee Insurances	10	
- removal of budget for training courses for Data protection accreditation		(1,000)

CABINET MEMBER FOR GOVERNANCE**BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
Transport - Increased transport costs	1,400	
Supplies & Services - increase in land charges professional fees - increase in insurance costs - minor increase in budgets to establish new posts	3,000 1,520 1,000	
Agency & Contracted Services - Increase in PPP contract costs	480	
Controllable income - Increase in rechargeable income		(17,040)
Asset Charges	9,180	
Central Support - Revised allocations		(135,270)
Other minor variations (Net)	500	
	190,310	(159,010)
Net Overspend for Programme Area	31,300	
Member Support and Development (Overspend £9,520)		
Employees - Increase in Members NI contributions - Pay inflation - Reduction in establishment hours - Employee Insurances - reduction in committee servicing staffing costs	5,050 340	(1,600) (100) (5,000)
Supplies & Services - Members allowance increase - reduction in committee serving supplies	4,290	(4,000)
Controllable income - decrease in rechargeable income	11,500	
Central Support - Revised allocations		(960)
Other minor variations (Net)		
	21,180	(11,660)
Net Overspend for Programme Area	9,520	
Democratic Representation and Scrutiny (Underspend £102,680)		
Employees - Pay inflation - Employee Insurances	480 60	

CABINET MEMBER FOR GOVERNANCE**BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
Central Support - Revised allocations		(103,220)
	540	(103,220)
Net Underspend for Programme Area		<u>(102,680)</u>
Support Services		
<u>(Overspend £91,110)</u>		
Employees		
- Pay increments	2,820	
- Pay inflation	3,060	
- Salary savings		(1,710)
- Employee Insurances	190	
Premises		
- increase in cost of utilities	4,450	
- misc minor variations	2,360	
Supplies & Services		
- decreased cost of confidential waste disposal		(2,000)
- misc minor variations		(1,150)
Agency & Contracted Services		
- increased building cleaning costs due to living wage	11,820	
- increased PPP contract costs	590	
Controllable income		
- revised income from lettings		(1,310)
Asset Charges		(20,390)
Central Support - Revised allocations	92,630	
Other minor variations (Net)		(250)
	117,920	(26,810)
Net Overspend for Programme Area		<u>91,110</u>
Twinning		
<u>(Underspend £12,690)</u>		
- ceased twinning activity		(12,690)
	0	(12,690)
Net Underspend for Programme Area		<u>(12,690)</u>
TOTAL FOR PORTFOLIO		<u>32,680</u>

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For Publication

Cabinet Member for Health & Well-being Revenue Budgets 2016/17 to 2021/22

Meeting:	Cabinet
Date:	13 th December 2016
Cabinet Portfolio:	Health & Well-being
Report by:	Director of Finance & Resources

1.0 Purpose of Report

- 1.1 To consider the Probable Outturn for the current financial year; and
- 1.2 To consider the Draft Budget for 2017/18.

2.0 Recommendations

- 2.1 That the Probable Outturn for the current financial year be considered.
- 2.2 That the Draft Estimates for 2017/18 and future years be considered.

3.0 Probable outturn 2016/17

- 3.1 The overall Probable Outturn for the current financial year for Health & Well-being is net expenditure of £7,003,290. This is a decrease of £730,900 or 9.5% on the Original Estimate of £7,734,190.

3.2 The Controllable Budgets (excluding Asset Charges and Internal Recharges) show a Probable Outturn of £5,232,380. This is a decrease of £642,750 on the Original Estimate of £5,875,130.

3.3 The most significant budget changes are summarised below:

Table 1: Variances, Original to Probable 2016/17

Description	Increase/ (Decrease) £'000s
Changes to Controllable Budgets:	
Community Safety Employees	(26)
Environmental Health Employees	(104)
Health and Well-being Manager	57
Parks Employees	(20)
Leisure Centre Employees	(28)
Street Scene & Waste Collection Employees	(91)
Redundancy costs	31
General Grounds Maintenance	(15)
Energy/Water charges	(21)
Professional Services/Fees	68
Grants/Contributions awarded	(31)
Licensing Income	(19)
Leisure Centres Income	(379)
Waste Collection Income	(62)
Net of other variations	(3)
Changes to Controllable Budgets	(643)
Changes to Asset Charges	30
Changes to Internal Recharges	(156)
Changes in Internal Rechargeable Income	38
Overall Decrease	(731)

A more detailed analysis of these changes is provided in **Annexe 4**.

4.0 Draft Estimates 2017/18

4.1 The 2017/18 Budget Estimate for Health & Well-being is a net total of £7,020,630. This is a decrease of £713,560 or 9.2% on the 2016/17 Original Estimate of £7,734,190.

4.2 The Controllable Budgets (excluding Asset Charges and Internal Recharges) show a Draft Estimate of £5,279,420. This is a decrease of £595,710 on the Original Estimate of £5,875,130.

4.3 The most significant budget changes are summarised as follows:

**Table 2: Variances, Original 2016/17
to Original 2017/18**

Description	Increase / (Decrease) £'000s
Changes to Controllable Budgets:	
Community Safety Employees	(16)
Environmental Health Employees	(124)
Health and Well-being Employees	60
Parks Employees	(15)
Street Scene & Waste Collection Employees	(72)
General Grounds Maintenance	(15)
Energy/Water charges	(14)
Grants/Contributions awarded	(27)
Renewals Fund Contributions	61
Contracted Services indexation	84
Licensing Income	(19)
Section 106 monies	16
Leisure Centres Income	(453)
Waste Collection Income	(89)
Net of other variations	27
Changes to Controllable Budgets	(596)
Changes to Asset Charges	32
Changes to Internal Recharges	(180)
Changes in Internal Rechargeable Income	30
Overall Decrease	(714)

A detailed list of variances is shown at **Annexe 5**.

4.4 The following budget assumptions have been used to produce the draft budgets.

- Pay award of 1% for each of the years 2017/18 to 2021/22
- Inflation rates:
 - Utilities 2% in 2017/18; then 3% for 2018/19 onwards
 - General RPI 2% in 2017/18; then 3% in future years

- General CPI 1.5% in 2017/18; then 2% in future years
- Business Rates (based on RPI): 2% in 2017/18, then 3%
- Fees & Charges: minimum uplift of 3%

4.5 The budgets in this report are the first draft estimates which will need to be amended and refined before the final budget report is presented to Cabinet in February 2017.

5.0 Growth Requests

5.1 Any growth requests (new costs that are not in the Original Budget) will be considered at the budget setting meeting in February 2017.

6.0 Medium Term Budget Issues

6.1 The forecast Budgets for 2018/19 to 2021/22 have been included in Annexes 1 to 3. Other than provisions for known inflationary pressures (paragraph 4.4), the only change to highlight for this portfolio is an increased provision for Waste Collection from October 2018 when the contract is relet.

7.0 Risk Management

7.1 There are a number of significant risks inherent in any budget forecasting exercise and the risks increase as the period covered increases.

8.0 Equalities Impact Assessment (EIA)

8.1 The budget process and forecasts produced do not require an EIA, but any decisions to vary budgets and service provision may require EIAs specific to those options.

9.0 Recommendations

9.1 That the Probable Outturn for the current financial year be considered.

9.2 That the Draft Estimates for 2017/18 and future years be considered.

10.0 Reason for Recommendations

10.1 To enable the Council to set a balanced budget for 2017/18.

Glossary of Terms	
RPI/CPI	Retail Price Index/Consumer Price Index

Decision information

Key decision number	683
Wards affected	All
Links to Council Plan priorities	To increase the quality of public space for which the council has responsibility through targeted improvement programmes. To improve the health and well-being of people in Chesterfield Borough.

Document information

Report authors	Contact / email
Paula Clayton	<u>paula.clayton@chesterfield.gov.uk</u> Ext. 2009
John Hassall	<u>john.hassall@chesterfield.gov.uk</u> Ext. 2011
Background documents	
These are unpublished works which have been relied on to a material extent when the report was prepared.	
None	
Annexes to the report	
Annexe 1	Budget Summary by Programme Area
Annexe 2	Detailed Estimates by Programme Area
Annexe 3	Subjective Analysis
Annexe 4	Variances: this year's Original Estimate to the Probable Outturn

Annexe 5	Variances: this year's Original Estimate to next year's Original Estimate
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HEALTH and WELL-BEING PORTFOLIO**BUDGETS 2016/17, 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22****SUMMARY**

2015/16 Actual £	Programme Area	2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
172,560	Bereavement Services	166,500	178,960	178,760	175,250	171,460	167,590	163,540
52,658	Community Safety and Licensing	151,650	68,470	104,030	108,780	112,010	115,920	119,960
(11,536)	Concessionary Travel	(3,100)	(11,240)	(11,320)	(11,410)	(11,500)	(11,590)	(11,680)
736,559	Environmental Health Services	817,460	704,910	626,150	627,760	635,500	640,470	645,260
276,140	Grants to Voluntary Organisations	276,170	247,170	249,540	244,540	244,550	244,550	244,550
44,443	Health and Well-being Strategy	44,500	33,080	18,090	19,380	19,320	19,340	19,380
3,215,202	Parks and Open Spaces	2,254,710	2,221,760	2,239,830	2,266,070	2,281,620	2,298,450	2,315,460
2,563,595	Sports Facilities	1,247,660	914,390	850,980	814,760	773,690	725,190	676,570
1,239,098	Street Scene and Building Cleaning	1,248,210	1,170,560	1,173,840	1,184,850	1,203,750	1,215,890	1,228,200
1,491,247	Waste Collection and Recycling	1,530,430	1,475,230	1,590,730	1,820,800	2,050,670	2,091,770	2,124,630
9,779,966	TOTAL NET EXPENDITURE	7,734,190	7,003,290	7,020,630	7,250,780	7,481,070	7,507,580	7,525,870
	Less 2015/16 Carry Forward / Funding from Reserves		0					
	Sub-total		7,003,290					
	Less 2016/17 Original		7,734,190	7,734,190	7,734,190	7,734,190	7,734,190	7,734,190
	Increased/(Decreased) Requirements		(730,900)	(713,560)	(483,410)	(253,120)	(226,610)	(208,320)
	Increase/(Decrease) %		(9.5%)	(9.2%)	(6.3%)	(3.3%)	(2.9%)	(2.7%)

HEALTH and WELL-BEING PORTFOLIO
BUDGETS 2016/17, 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22

CONTROLLABLE & NON-CONTROLLABLE BUDGETS BY PROGRAMME AREA

2015/16 Actual £	Programme Area	2016/17		2017/18	2018/19	2019/20	2020/21	2021/22
		Original £	Probable £	Original £	Original £	Original £	Original £	Original £
CONTROLLABLE BUDGETS								
136,151	Bereavement Services	131,500	145,990	144,060	140,430	136,590	132,410	128,030
(55,848)	Community Safety and Licensing	10,320	(40,410)	(14,730)	(10,930)	(8,310)	(5,670)	(3,030)
(11,536)	Concessionary Travel	(3,100)	(11,240)	(11,320)	(11,410)	(11,500)	(11,590)	(11,680)
575,115	Environmental Health Services	581,280	478,760	425,670	428,630	431,590	434,570	437,320
275,830	Grants to Voluntary Organisations	275,830	246,860	249,220	244,220	244,220	244,220	244,220
32,373	Health and Well-being Strategy	30,220	87,840	93,260	95,360	96,150	96,950	97,760
1,605,183	Parks and Open Spaces	1,633,410	1,600,550	1,627,030	1,651,770	1,667,630	1,681,510	1,695,530
891,187	Sports Facilities	538,000	162,920	101,290	85,210	37,760	(12,780)	(63,890)
1,229,048	Street Scene and Building Cleaning	1,296,430	1,237,570	1,217,800	1,230,480	1,242,700	1,255,360	1,268,130
1,345,564	Waste Collection and Recycling	1,381,240	1,323,540	1,447,140	1,675,510	1,904,430	1,943,920	1,975,140
6,023,067	TOTAL NET EXPENDITURE	5,875,130	5,232,380	5,279,420	5,529,270	5,741,260	5,758,900	5,767,530
NON-CONTROLLABLE BUDGETS - INTERNAL RECHARGES								
36,409	Bereavement Services	35,000	32,970	34,700	34,820	34,870	35,180	35,510
297,566	Community Safety and Licensing	357,050	334,240	355,460	359,800	362,330	366,150	370,180
555,013	Environmental Health Services	694,090	595,800	569,290	573,230	582,460	588,370	594,350
310	Grants to Voluntary Organisations	340	310	320	320	330	330	330
47,220	Health and Well-being Strategy	51,490	34,930	37,080	37,370	37,660	38,050	38,420
296,988	Parks and Open Spaces	296,480	265,360	259,330	262,360	264,800	267,750	270,740
172,255	Sports Facilities	204,750	249,450	250,120	249,150	247,550	249,610	252,130
128,888	Street Scene and Building Cleaning	146,310	109,440	105,600	105,760	105,660	106,640	107,700
159,133	Waste Collection and Recycling	166,570	173,150	160,520	162,380	163,470	165,260	167,100
1,693,782	TOTAL INTERNAL RECHARGES	1,952,080	1,795,650	1,772,420	1,785,190	1,799,130	1,817,340	1,836,460
NON-CONTROLLABLE BUDGETS - ASSET CHARGES								
8,851	Environmental Health Services	6,290	8,250	16,270	14,210	12,660	12,660	12,660
1,313,031	Parks and Open Spaces	324,820	355,850	353,470	351,940	349,190	349,190	349,190
1,502,289	Sports Facilities	506,760	504,230	501,810	482,660	490,660	490,660	490,660
7,302	Street Scene and Building Cleaning	5,480	5,480	4,110	3,080	16,500	16,500	16,500
2,831,473	TOTAL ASSET CHARGES	843,350	873,810	875,660	851,890	869,010	869,010	869,010
NON-CONTROLLABLE BUDGETS - INTERNAL RECHARGEABLE INCOME								
(189,060)	Community Safety and Licensing	(215,720)	(225,360)	(236,700)	(240,090)	(242,010)	(244,560)	(247,190)
(402,420)	Environmental Health Services	(464,200)	(377,900)	(385,080)	(388,310)	(391,210)	(395,130)	(399,070)
(35,150)	Health and Well-being Strategy	(37,210)	(89,690)	(112,250)	(113,350)	(114,490)	(115,660)	(116,800)
(2,136)	Sports Facilities	(1,850)	(2,210)	(2,240)	(2,260)	(2,280)	(2,300)	(2,330)
(126,140)	Street Scene and Building Cleaning	(200,010)	(181,930)	(153,670)	(154,470)	(161,110)	(162,610)	(164,130)
(13,450)	Waste Collection and Recycling	(17,380)	(21,460)	(16,930)	(17,090)	(17,230)	(17,410)	(17,610)
(768,356)	TOTAL RECHARGEABLE INCOME	(936,370)	(898,550)	(906,870)	(915,570)	(928,330)	(937,670)	(947,130)
TOTAL BUDGETS								
172,560	Bereavement Services	166,500	178,960	178,760	175,250	171,460	167,590	163,540
52,658	Community Safety and Licensing	151,650	68,470	104,030	108,780	112,010	115,920	119,960
(11,536)	Concessionary Travel	(3,100)	(11,240)	(11,320)	(11,410)	(11,500)	(11,590)	(11,680)
736,559	Environmental Health Services	817,460	704,910	626,150	627,760	635,500	640,470	645,260
276,140	Grants to Voluntary Organisations	276,170	247,170	249,540	244,540	244,550	244,550	244,550
44,443	Health and Well-being Strategy	44,500	33,080	18,090	19,380	19,320	19,340	19,380
3,215,202	Parks and Open Spaces	2,254,710	2,221,760	2,239,830	2,266,070	2,281,620	2,298,450	2,315,460
2,563,595	Sports Facilities	1,247,660	914,390	850,980	814,760	773,690	725,190	676,570
1,239,098	Street Scene and Building Cleaning	1,248,210	1,170,560	1,173,840	1,184,850	1,203,750	1,215,890	1,228,200
1,491,247	Waste Collection and Recycling	1,530,430	1,475,230	1,590,730	1,820,800	2,050,670	2,091,770	2,124,630
9,779,966	TOTAL BUDGETS	7,734,190	7,003,290	7,020,630	7,250,780	7,481,070	7,507,580	7,525,870

HEALTH and WELL-BEING PORTFOLIO
BUDGETS 2016/17, 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22

2015/16 Actual £	Service/Description	2016/17		2017/18	2018/19	2019/20	2020/21	2021/22
		Original £	Probable £	Original £	Original £	Original £	Original £	Original £
PROGRAMME AREA - BEREAVEMENT SERVICES								
Cemeteries - Cost Centre 0559								
68,714	Employee Expenses	61,900	62,070	65,170	65,820	66,470	67,140	67,810
49,960	Premises Related Expenses	69,750	68,930	69,300	69,890	70,470	71,080	71,700
743	Transport Related Expenses	710	700	710	720	730	730	740
5,745	Supplies and Services	9,100	9,600	9,600	9,600	9,600	9,600	9,600
156,332	Contracted Services	156,990	156,700	157,750	159,330	160,920	162,530	164,160
(217,095)	Income	(245,950)	(230,950)	(237,650)	(244,560)	(251,680)	(259,210)	(266,980)
64,399	Net Controllable	52,500	67,050	64,880	60,800	56,510	51,870	47,030
32,258	Central and Departmental Support	31,900	29,950	31,620	31,700	31,720	32,000	32,290
96,657	NET	84,400	97,000	96,500	92,500	88,230	83,870	79,320
Closed Churchyards - Cost Centre 0561								
26,876	Premises Related Expenses	34,000	34,000	34,000	34,000	34,000	34,000	34,000
240	Supplies and Services	250	250	250	250	250	250	250
44,636	Contracted Services	44,750	44,690	44,930	45,380	45,830	46,290	46,750
71,752	Net Controllable	79,000	78,940	79,180	79,630	80,080	80,540	81,000
4,151	Central and Departmental Support	3,100	3,020	3,080	3,120	3,150	3,180	3,220
75,903	NET	82,100	81,960	82,260	82,750	83,230	83,720	84,220
172,560	TOTAL BEREAVEMENT SERVICES	166,500	178,960	178,760	175,250	171,460	167,590	163,540

2015/16 Actual £	Service/Description	2016/17		2017/18	2018/19	2019/20	2020/21	2021/22
		Original £	Probable £	Original £	Original £	Original £	Original £	Original £
PROGRAMME AREA - COMMUNITY SAFETY AND LICENSING								
Community Safety - Cost Centres 0361/0365								
52,565	Employee Expenses	87,510	61,170	68,860	69,560	70,300	71,010	71,720
181	Transport Related Expenses	830	500	500	500	500	500	500
5,395	Supplies and Services	9,850	13,230	14,230	14,230	14,230	14,230	14,230
(27,658)	Income	(22,380)	(15,710)	(15,710)	(15,710)	(15,710)	(15,710)	(15,710)
30,483	Net Controllable	75,810	59,190	67,880	68,580	69,320	70,030	70,740
31,681	Central and Departmental Support	32,670	15,970	16,130	16,220	16,240	16,360	16,510
62,164	NET	108,480	75,160	84,010	84,800	85,560	86,390	87,250
Licensing - Cost Centres 0244/0245/0246/0247/0248/0250								
175,720	Employee Expenses	192,860	181,870	195,660	198,760	200,640	202,570	204,500
1,204	Transport Related Expenses	1,890	1,890	1,890	1,890	1,890	1,890	1,890
38,669	Supplies and Services	28,500	24,360	27,560	27,560	27,560	27,560	27,560
(301,924)	Income	(288,740)	(307,720)	(307,720)	(307,720)	(307,720)	(307,720)	(307,720)
(86,331)	Net Controllable	(65,490)	(99,600)	(82,610)	(79,510)	(77,630)	(75,700)	(73,770)
265,885	Central and Departmental Support	324,380	318,270	339,330	343,580	346,090	349,790	353,670
(189,060)	Rechargeable Income	(215,720)	(225,360)	(236,700)	(240,090)	(242,010)	(244,560)	(247,190)
(9,506)	NET	43,170	(6,690)	20,020	23,980	26,450	29,530	32,710
52,658	TOTAL COMM SAFETY AND LICENSING	151,650	68,470	104,030	108,780	112,010	115,920	119,960

2015/16 Actual £	Service/Description	2016/17		2017/18	2018/19	2019/20	2020/21	2021/22
		Original £	Probable £	Original £	Original £	Original £	Original £	Original £
PROGRAMME AREA - CONCESSIONARY TRAVEL								
Concessionary Travel - Cost Centre 0473								
(11,536)	Income	(3,100)	(11,240)	(11,320)	(11,410)	(11,500)	(11,590)	(11,680)
(11,536)	NET	(3,100)	(11,240)	(11,320)	(11,410)	(11,500)	(11,590)	(11,680)
(11,536)	TOTAL CONCESSIONARY TRAVEL	(3,100)	(11,240)	(11,320)	(11,410)	(11,500)	(11,590)	(11,680)

HEALTH and WELL-BEING PORTFOLIO
BUDGETS 2016/17, 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22

2015/16 Actual £	Service/Description	2016/17		2017/18	2018/19	2019/20	2020/21	2021/22
		Original £	Probable £	Original £	Original £	Original £	Original £	Original £
PROGRAMME AREA - ENVIRONMENTAL HEALTH SERVICES								
Air, Noise and Environmental Management - Cost Centres 0208/0209/0210/0211/0239								
40,278	Employee Expenses	39,080	29,020	0	0	0	0	0
119	Transport Related Expenses	450	0	0	0	0	0	0
(3,960)	Transfer from Earmarked Reserves	0	0	0	0	0	0	0
36,234	Supplies and Services	36,490	20,250	17,920	17,920	17,920	17,920	17,920
(15,932)	Income	(18,000)	(17,000)	(17,000)	(17,000)	(17,000)	(17,000)	(17,000)
56,739	Net Controllable	58,020	32,270	920	920	920	920	920
193,209	Central and Departmental Support	289,290	222,020	193,770	194,920	201,880	203,790	205,730
310	Asset Charges	130	230	8,250	6,190	4,640	4,640	4,640
250,258	NET	347,440	254,520	202,940	202,030	207,440	209,350	211,290
Public Conveniences - Cost Centre 0213								
9,925	Employee Expenses	14,480	0	0	0	0	0	0
41,936	Premises Related Expenses	43,380	42,150	42,410	42,700	42,980	43,290	43,340
31,300	Supplies and Services	36,230	31,810	31,350	31,350	31,350	31,350	31,350
68,870	Contracted Services	70,410	59,740	59,790	59,840	59,900	59,960	60,020
(436)	Income	(900)	(400)	(400)	(400)	(400)	(400)	(400)
151,595	Net Controllable	163,600	133,300	133,150	133,490	133,830	134,200	134,310
13,137	Central and Departmental Support	13,610	6,640	4,800	4,840	4,890	4,950	5,000
8,541	Asset Charges	6,160	8,020	8,020	8,020	8,020	8,020	8,020
173,273	NET	183,370	147,960	145,970	146,350	146,740	147,170	147,330
Environmental Administration - Cost Centre 0258								
127,878	Employee Expenses	135,680	61,530	62,900	63,490	64,100	64,690	65,300
441	Transport Related Expenses	600	600	600	600	600	600	600
13,254	Supplies and Services	8,820	7,520	7,520	7,520	7,520	7,520	7,520
141,573	Net Controllable	145,100	69,650	71,020	71,610	72,220	72,810	73,420
62,740	Central and Departmental Support	84,460	78,420	74,220	74,870	75,240	76,190	77,130
(177,580)	Rechargeable Income	(229,420)	(145,670)	(148,180)	(149,470)	(150,510)	(152,060)	(153,600)
26,733	NET	140	2,400	(2,940)	(2,990)	(3,050)	(3,060)	(3,050)
Food Safety - Cost Centres 0200/0202/0204/0259								
204,538	Employee Expenses	197,670	197,650	199,690	201,720	203,730	205,750	207,780
2,179	Transport Related Expenses	2,500	2,450	2,450	2,450	2,450	2,450	2,450
26,331	Supplies and Services	14,790	43,840	18,840	18,840	18,840	18,840	18,840
0	Contracted Services	1,080	0	0	0	0	0	0
(7,840)	Income	(1,480)	(400)	(400)	(400)	(400)	(400)	(400)
225,208	Net Controllable	214,560	243,540	220,580	222,610	224,620	226,640	228,670
285,927	Central and Departmental Support	306,730	288,720	296,500	298,600	300,450	303,440	306,490
(224,840)	Rechargeable Income	(234,780)	(232,230)	(236,900)	(238,840)	(240,700)	(243,070)	(245,470)
286,295	NET	286,510	300,030	280,180	282,370	284,370	287,010	289,690
736,559	TOTAL ENVIRONMENTAL HEALTH SERV.	817,460	704,910	626,150	627,760	635,500	640,470	645,260

2015/16 Actual £	Service/Description	2016/17		2017/18	2018/19	2019/20	2020/21	2021/22
		Original £	Probable £	Original £	Original £	Original £	Original £	Original £
PROGRAMME AREA - GRANTS TO VOLUNTARY ORGANISATIONS								
Grants - Cost Centres 0463/0491								
275,830	Supplies and Services	275,830	246,860	249,220	244,220	244,220	244,220	244,220
275,830	Net Controllable	275,830	246,860	249,220	244,220	244,220	244,220	244,220
310	Central and Departmental Support	340	310	320	320	330	330	330
276,140	NET	276,170	247,170	249,540	244,540	244,550	244,550	244,550
276,140	TOTAL GRANTS TO VOLUNTARY ORG.	276,170	247,170	249,540	244,540	244,550	244,550	244,550

HEALTH and WELL-BEING PORTFOLIO
BUDGETS 2016/17, 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22

2015/16 Actual £	Service/Description	2016/17		2017/18	2018/19	2019/20	2020/21	2021/22
		Original £	Probable £	Original £	Original £	Original £	Original £	Original £
PROGRAMME AREA - HEALTH AND WELL-BEING STRATEGY								
Health and Well-being Manager - Cost Centre 0508								
0	Employee Expenses	0	56,820	77,170	77,950	78,730	79,520	80,320
0	Supplies and Services	0	750	1,000	1,000	1,000	1,000	1,000
0	Net Controllable	0	57,570	78,170	78,950	79,730	80,520	81,320
0	Central and Departmental Support	0	4,660	4,760	4,790	4,820	4,860	4,910
0	Rechargeable Income	0	(62,200)	(82,880)	(83,700)	(84,510)	(85,340)	(86,180)
0	NET	0	30	50	40	40	40	50
Community Lifestyles - Cost Centre 0565								
25,344	Employee Expenses	25,550	23,000	8,280	410	420	430	440
392	Premises Related Expenses	280	150	50	0	0	0	0
176	Transport Related Expenses	400	0	0	0	0	0	0
25,144	Supplies and Services	36,770	50,800	16,260	16,000	16,000	16,000	16,000
(25,700)	Income	(32,780)	(43,680)	(9,500)	0	0	0	0
25,356	Net Controllable	30,220	30,270	15,090	16,410	16,420	16,430	16,440
2,750	Central and Departmental Support	2,810	2,780	2,950	2,930	2,860	2,870	2,890
28,106	NET	33,030	33,050	18,040	19,340	19,280	19,300	19,330
Strategic Leisure - Cost Centre 0562								
35,150	Central and Departmental Support	37,210	27,490	29,370	29,650	29,980	30,320	30,620
(35,150)	Rechargeable Income	(37,210)	(27,490)	(29,370)	(29,650)	(29,980)	(30,320)	(30,620)
0	NET	0	0	0	0	0	0	0
Leisure Legacy project - Cost Centre 1440								
7,017	Supplies and Services	0	0	0	0	0	0	0
7,017	Net Controllable	0	0	0	0	0	0	0
9,320	Central and Departmental Support	11,470	0	0	0	0	0	0
16,337	NET	11,470	0	0	0	0	0	0
44,443	TOTAL HEALTH & WELLBEING STRATEGY	44,500	33,080	18,090	19,380	19,320	19,340	19,380

2015/16 Actual £	Service/Description	2016/17		2017/18	2018/19	2019/20	2020/21	2021/22
		Original £	Probable £	Original £	Original £	Original £	Original £	Original £
PROGRAMME AREA - PARKS AND OPEN SPACES								
Parks and Recreation Grounds - Cost Centres 0511/0512/0516/0576								
124,255	Employee Expenses	140,750	125,860	130,960	132,240	133,570	134,920	136,300
372,227	Premises Related Expenses	370,360	354,680	354,430	356,270	358,180	360,150	362,150
15,675	Transport Related Expenses	15,860	12,540	12,600	12,700	12,800	12,900	13,000
153,297	Supplies and Services	109,830	157,360	134,950	135,180	135,410	135,660	135,910
740,620	Contracted Services	746,260	738,930	744,290	752,040	759,890	767,800	775,810
(223,750)	Income	(169,170)	(212,990)	(189,790)	(182,370)	(185,470)	(188,660)	(191,940)
1,182,324	Net Controllable	1,213,890	1,176,380	1,187,440	1,206,060	1,214,380	1,222,770	1,231,230
160,385	Central and Departmental Support	160,090	148,040	152,840	154,520	155,970	157,690	159,470
320,451	Asset Charges	286,670	310,490	308,110	306,580	305,310	305,310	305,310
1,663,160	NET	1,660,650	1,634,910	1,648,390	1,667,160	1,675,660	1,685,770	1,696,010
Woodlands and Amenity Areas - Cost Centres 0514/0517/0518								
42,202	Premises Related Expenses	44,850	42,590	42,600	42,610	42,620	42,640	42,650
24,299	Supplies and Services	20,000	20,000	20,000	20,000	20,000	20,000	20,000
187,109	Contracted Services	187,820	187,590	188,750	190,640	192,550	194,470	196,410
(8,602)	Income	(10,010)	(8,510)	(8,510)	(8,510)	(8,510)	(8,510)	(8,510)
245,008	Net Controllable	242,660	241,670	242,840	244,740	246,660	248,600	250,550
45,922	Central and Departmental Support	44,860	40,190	37,550	38,010	38,340	38,760	39,210
290,930	NET	287,520	281,860	280,390	282,750	285,000	287,360	289,760
Grant Aid, Outdoor Recreation - Cost Centre 0519								
4,500	Supplies and Services	4,500	2,690	4,500	4,500	4,500	4,500	4,500
4,500	NET	4,500	2,690	4,500	4,500	4,500	4,500	4,500
Allotments - Cost Centre 0558								
4,860	Premises Related Expenses	5,880	4,880	4,880	4,880	4,880	4,880	4,880
(4,622)	Income	(4,650)	(4,650)	(4,650)	(4,650)	(4,650)	(4,650)	(4,650)
238	Net Controllable	1,230	230	230	230	230	230	230
20,717	Central and Departmental Support	19,890	16,810	16,230	16,470	16,650	16,830	16,990
20,955	NET	21,120	17,040	16,460	16,700	16,880	17,060	17,220

HEALTH and WELL-BEING PORTFOLIO
BUDGETS 2016/17, 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22

2015/16 Actual £	Service/Description	2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	Children's Play Areas - Cost Centre 0513							
18,508	Premises Related Expenses	24,180	22,430	22,320	22,570	22,830	23,090	23,370
158,850	Contracted Services	159,580	159,330	160,200	161,800	163,420	165,050	166,710
(31,484)	Income	(31,600)	(31,400)	(15,920)	(15,170)	(13,080)	(13,080)	(13,080)
145,874	Net Controllable	152,160	150,360	166,600	169,200	173,170	175,060	177,000
24,519	Central and Departmental Support	26,280	22,490	18,690	18,910	19,090	19,310	19,530
34,021	Asset Charges	28,220	28,220	28,220	28,220	26,740	26,740	26,740
204,414	NET	206,660	201,070	213,510	216,330	219,000	221,110	223,270
	Brighter Chesterfield (Roundabouts) - Cost Centre 1443							
238	Premises Related Expenses	260	260	270	270	280	290	300
129	Supplies and Services	150	1,500	1,500	1,500	1,500	1,500	1,500
13,580	Contracted Services	26,000	16,000	16,000	16,000	16,000	16,000	16,000
(4,012)	Income	(26,000)	(5,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
9,935	Net Controllable	410	12,760	7,770	7,770	7,780	7,790	7,800
8,256	Central and Departmental Support	8,470	7,200	8,090	8,190	8,250	8,350	8,440
18,191	NET	8,880	19,960	15,860	15,960	16,030	16,140	16,240
	Chesterfield in Bloom - Cost Centre 0524							
2,667	Premises Related Expenses	2,000	150	0	0	0	0	0
10,413	Supplies and Services	10,500	10,500	10,500	10,500	10,500	10,500	10,500
(2,972)	Income	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
10,108	Net Controllable	9,500	7,650	7,500	7,500	7,500	7,500	7,500
6,820	Central and Departmental Support	6,850	6,080	8,050	8,150	8,230	8,320	8,410
16,928	NET	16,350	13,730	15,550	15,650	15,730	15,820	15,910
	Golf Course - Cost Centre 0515							
(58,466)	Income	(58,750)	(58,750)	(58,750)	(58,750)	(58,750)	(58,750)	(58,750)
(58,466)	Net Controllable	(58,750)	(58,750)	(58,750)	(58,750)	(58,750)	(58,750)	(58,750)
2,008	Central and Departmental Support	2,300	870	900	910	920	930	940
958,559	Asset Charges	9,930	17,140	17,140	17,140	17,140	17,140	17,140
902,101	NET	(46,520)	(40,740)	(40,710)	(40,700)	(40,690)	(40,680)	(40,670)
	Amenity Maintenance (Highways)- Cost Centre 0523							
16,676	Premises Related Expenses	13,000	13,000	13,000	13,000	13,000	13,000	13,000
160,474	Contracted Services	160,790	160,540	161,880	163,500	165,140	166,790	168,450
(111,488)	Income	(105,980)	(105,980)	(105,980)	(105,980)	(105,980)	(105,980)	(105,980)
65,662	Net Controllable	67,810	67,560	68,900	70,520	72,160	73,810	75,470
28,361	Central and Departmental Support	27,740	23,680	16,980	17,200	17,350	17,560	17,750
94,023	NET	95,550	91,240	85,880	87,720	89,510	91,370	93,220
3,215,202	TOTAL PARKS AND OPEN SPACES	2,254,710	2,221,760	2,239,830	2,266,070	2,281,620	2,298,450	2,315,460

2015/16 Actual £	Service/Description	2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	PROGRAMME AREA - SPORTS FACILITIES							
	Queen's Park Sports Centre - Cost Centres 0502/0932/0934/0940/0941/0943							
1,089,987	Employee Expenses	1,072,960	1,060,460	1,077,590	1,087,560	1,097,650	1,107,820	1,118,130
526,371	Premises Related Expenses	480,110	476,660	481,120	492,560	504,380	516,530	529,030
481	Transport Related Expenses	500	600	600	600	600	600	600
297,496	Supplies and Services	280,380	332,050	320,830	321,140	321,440	320,400	320,690
60,529	Contracted Services	60,020	67,520	69,080	70,430	71,790	73,190	74,610
(1,323,839)	Income	(1,628,870)	(2,013,780)	(2,049,750)	(2,086,700)	(2,140,120)	(2,195,140)	(2,251,820)
651,025	Net Controllable	265,100	(76,490)	(100,530)	(114,410)	(144,260)	(176,600)	(208,760)
91,104	Central and Departmental Support	107,450	131,530	133,620	133,470	132,890	133,980	135,350
1,290,902	Asset Charges	278,550	276,700	274,290	274,290	274,290	274,290	274,290
(2,136)	Rechargeable Income	(1,850)	(2,210)	(2,240)	(2,260)	(2,280)	(2,300)	(2,330)
2,030,895	NET	649,250	329,530	305,140	291,090	260,640	229,370	198,550
	Healthy Living Centre - Cost Centres 0505/0506/0507/0509/0950							
802,938	Employee Expenses	829,790	817,720	826,390	833,690	841,030	848,500	856,030
342,787	Premises Related Expenses	365,360	364,660	370,460	379,790	389,380	399,270	409,430
702	Transport Related Expenses	760	600	600	600	600	600	600
255,144	Supplies and Services	249,960	217,470	202,270	203,070	203,880	204,720	205,580
48,446	Contracted Services	48,070	53,850	55,100	56,180	57,270	58,380	59,530
(1,209,855)	Income	(1,221,040)	(1,214,890)	(1,253,000)	(1,273,710)	(1,310,140)	(1,347,650)	(1,386,300)
240,162	Net Controllable	272,900	239,410	201,820	199,620	182,020	163,820	144,870
81,151	Central and Departmental Support	97,300	117,920	116,500	115,680	114,660	115,630	116,780
211,387	Asset Charges	228,210	227,530	227,520	208,370	216,370	216,370	216,370
532,700	NET	598,410	584,860	545,840	523,670	513,050	495,820	478,020
2,563,595	TOTAL SPORTS FACILITIES	1,247,660	914,390	850,980	814,760	773,690	725,190	676,570

HEALTH and WELL-BEING PORTFOLIO
BUDGETS 2016/17, 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22

2015/16 Actual £	Service/Description	2016/17		2017/18	2018/19	2019/20	2020/21	2021/22
		Original £	Probable £	Original £	Original £	Original £	Original £	Original £
PROGRAMME AREA - STREET SCENE AND BUILDING CLEANING								
Environmental Protection - Cost Centre 0278								
317,817	Employee Expenses	359,640	317,740	287,940	291,080	293,660	296,590	299,520
16,660	Transport Related Expenses	19,140	17,520	17,230	17,330	17,430	17,530	17,630
25,012	Supplies and Services	43,330	32,980	32,980	32,980	32,980	32,980	32,980
(47,336)	Income	(42,700)	(47,700)	(47,700)	(47,700)	(47,700)	(47,700)	(47,700)
312,153	Net Controllable	379,410	320,540	290,450	293,690	296,370	299,400	302,430
70,448	Central and Departmental Support	87,130	59,360	62,060	61,680	61,210	61,710	62,290
7,302	Asset Charges	5,480	5,480	4,110	3,080	16,500	16,500	16,500
(126,140)	Rechargeable Income	(200,010)	(181,930)	(153,670)	(154,470)	(161,110)	(162,610)	(164,130)
263,763	NET	272,010	203,450	202,950	203,980	212,970	215,000	217,090
Street Cleaning - Cost Centres 0235-0237/0269/0270/0280-0294								
20,288	Supplies and Services	18,830	18,830	18,940	19,050	19,170	19,290	19,410
989,865	Contracted Services	922,630	922,640	932,850	942,180	951,600	961,110	970,730
(93,258)	Income	(24,440)	(24,440)	(24,440)	(24,440)	(24,440)	(24,440)	(24,440)
916,895	Net Controllable	917,020	917,030	927,350	936,790	946,330	955,960	965,700
43,650	Central and Departmental Support	44,210	35,750	28,170	28,560	28,810	29,110	29,420
960,545	NET	961,230	952,780	955,520	965,350	975,140	985,070	995,120
Building Cleaning Client - Cost Centre 0271								
14,790	Central and Departmental Support	14,970	14,330	15,370	15,520	15,640	15,820	15,990
14,790	NET	14,970	14,330	15,370	15,520	15,640	15,820	15,990
1,239,098	TOTAL STREET SCENE, etc.	1,248,210	1,170,560	1,173,840	1,184,850	1,203,750	1,215,890	1,228,200

2015/16 Actual £	Service/Description	2016/17		2017/18	2018/19	2019/20	2020/21	2021/22
		Original £	Probable £	Original £	Original £	Original £	Original £	Original £
PROGRAMME AREA - WASTE COLLECTION AND RECYCLING								
Waste Collection and Recycling - Cost Centres 0215/0216/0218/0220/0240/0263								
107,161	Employee Expenses	102,090	71,740	97,460	98,430	99,410	100,420	101,430
1,064	Transport Related Expenses	2,500	2,500	2,500	2,500	2,500	2,500	2,500
371,090	Supplies and Services	385,640	399,030	467,670	476,540	485,630	494,940	494,940
2,025,746	Contracted Services	2,033,150	2,054,470	2,110,700	2,362,960	2,616,520	2,681,440	2,748,460
(1,159,497)	Income	(1,142,140)	(1,204,200)	(1,231,190)	(1,264,920)	(1,299,630)	(1,335,380)	(1,372,190)
1,345,564	Net Controllable	1,381,240	1,323,540	1,447,140	1,675,510	1,904,430	1,943,920	1,975,140
159,133	Central and Departmental Support	166,570	173,150	160,520	162,380	163,470	165,260	167,100
(13,450)	Rechargeable Income	(17,380)	(21,460)	(16,930)	(17,090)	(17,230)	(17,410)	(17,610)
1,491,247	NET	1,530,430	1,475,230	1,590,730	1,820,800	2,050,670	2,091,770	2,124,630
1,491,247	TOTAL WASTE COLLECTION & RECYCLING	1,530,430	1,475,230	1,590,730	1,820,800	2,050,670	2,091,770	2,124,630

HEALTH and WELL-BEING PORTFOLIO**SUMMARY SUBJECTIVE ANALYSIS**

2015/16 Actual £	2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £	
	Original £	Probable £						
<u>Expenditure:</u>								
3,147,120	Employee Expenses	3,259,960	3,066,650	3,098,070	3,120,710	3,149,710	3,179,360	3,209,280
	Premises Expenses							
582,806	Repairs and Maintenance	505,370	510,660	506,370	506,370	506,370	506,370	506,370
87,992	Gen Grounds M/nance (sub-contractor)	127,880	112,530	112,380	112,380	112,380	112,380	112,380
418,053	Energy and Water	408,240	386,960	394,720	406,560	418,740	431,340	444,230
287,110	Rent and Rates	345,200	346,550	353,260	363,760	374,630	385,820	397,090
69,740	Other	66,720	67,840	68,110	69,470	70,880	72,310	73,780
(3,960)	Transfer from Earmarked Reserves	0	0	0	0	0	0	0
39,625	Transport Expenses	46,140	39,900	39,680	39,890	40,100	40,300	40,510
	Supplies & Services							
323,588	Equipment and Materials	321,800	350,260	329,440	330,260	331,200	332,180	333,180
679,084	Professional Services/Fees	646,020	714,420	637,010	646,110	655,420	664,960	665,200
313,012	Grants and Subscriptions	312,490	281,060	285,230	280,230	280,230	280,230	280,230
125,870	Provisions	150,300	156,100	217,500	217,730	217,960	216,850	217,060
185,272	Other	149,140	139,840	138,710	138,620	138,690	138,760	138,830
4,655,059	Contracted Services	4,617,550	4,622,000	4,701,320	4,980,280	5,260,830	5,353,010	5,447,640
1,693,782	Central and Departmental Support	1,952,080	1,795,650	1,772,420	1,785,190	1,799,130	1,817,340	1,836,460
2,831,473	Asset Charges	843,350	873,810	875,660	851,890	869,010	869,010	869,010
15,435,626	Total Expenditure	13,752,240	13,464,230	13,529,880	13,849,450	14,225,280	14,400,220	14,571,250
<u>Income:</u>								
(18,548)	Government Grants applied	(10,440)	(20,950)	(10,440)	0	0	0	0
(335,475)	Contributions, other Local Authorities	(236,570)	(249,240)	(200,230)	(161,000)	(161,090)	(161,180)	(161,270)
(276,755)	Other Income	(309,840)	(302,560)	(276,490)	(276,520)	(275,210)	(276,010)	(276,830)
(154,147)	Sales	(208,030)	(205,760)	(200,650)	(200,650)	(200,650)	(200,650)	(200,650)
(3,986,933)	Fees and Charges	(4,200,730)	(4,665,970)	(4,784,610)	(4,914,770)	(5,048,820)	(5,186,870)	(5,329,080)
(115,446)	Rents & Service Charges	(116,070)	(117,910)	(129,960)	(130,160)	(130,110)	(130,260)	(130,420)
	Recharges:							
(764,502)	General Fund	(932,200)	(886,860)	(895,020)	(903,620)	(916,290)	(925,510)	(934,840)
(544)	HRA	(580)	(11,690)	(11,850)	(11,950)	(12,040)	(12,160)	(12,290)
(3,310)	Other	(3,590)	0	0	0	0	0	0
(5,655,660)	Total Income	(6,018,050)	(6,460,940)	(6,509,250)	(6,598,670)	(6,744,210)	(6,892,640)	(7,045,380)
9,779,966	NET EXPENDITURE	7,734,190	7,003,290	7,020,630	7,250,780	7,481,070	7,507,580	7,525,870

HEALTH and WELL-BEING PORTFOLIO**BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Bereavement Services</u> <u>Increase £12,460</u>		
Premises - electricity/water/sewerage charges		(810)
Income - fees	15,000	
Central Support - revised allocations		(2,030)
Other minor variations (net)	300	
	15,300	(2,840)
Net Increase for Programme Area	12,460	
<u>Community Safety and Licensing</u> <u>Decrease £83,180</u>		
Employees - Community Safety restructure		(26,340)
- Licensing overtime (2016/17 only), pending restructure		(8,210)
- Licensing overtime general		(2,170)
- Licensing training deferred		(970)
Supplies & Services - contribution to analyst employed by DCC	4,380	
- Licensing equipment, reinstated for 2017/18 for possible equipment: new test station contract		(3,200)
Income - reduced contributions from Police & Crime Commissioner	6,670	
- Licensing increase		(18,980)
Central Support - revised allocations (net)		(32,450)
Other minor variations (net)		(1,910)
	11,050	(94,230)
Net Decrease for Programme Area	(83,180)	
<u>Concessionary Travel</u> <u>Decrease £8,140</u>		
Income - Derbyshire County Council contribution, administration of Gold Cards		(8,140)
	0	(8,140)
Net Decrease for Programme Area	(8,140)	

HEALTH and WELL-BEING PORTFOLIO**BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Environmental Health Services</u> <u>Decrease £112,550</u>		
Employees - redundancy	5,400	
- savings		(87,200)
- Admin staff moved to Environmental Services (Depot)		(16,890)
Premises - Public Conveniences electricity, water & sewerage		(1,230)
Supplies & Services - Sustainability, paper recycling moved to Recycling		(7,230)
- reduction due to redundant post		(9,110)
- equipment - Public Conveniences		(4,420)
- increase in funeral costs	4,000	
- solicitors costs for prosecution case	25,000	
Contracted Services - Public Conveniences cleaning		(10,670)
Central Support - revised allocations (net)		(11,990)
Asset Charges	1,960	
Other minor variations (net)		(170)
	36,360	(148,910)
Net Decrease for Programme Area		(112,550)
<u>Grants to Voluntary Organisations</u> <u>Decrease £29,000</u>		
Supplies & Services - reduction in grants		(29,000)
	0	(29,000)
Net Decrease for Programme Area		(29,000)
<u>Health and Well-being Strategy</u> <u>Decrease £11,420</u>		
Employees - new provision for Health and Well-being Strategy Manager	56,820	
- Community Lifestyles overtime		(2,000)
Supplies & Services - extra provision for Five/60, part funded by Public Health	14,300	
Income - DCC Public Health contributions applied		(10,900)
Central Support - revised allocations		(16,560)
Internal Rechargeable Income		(52,480)
Other minor variations (net)		(600)
	71,120	(82,540)
Net Decrease for Programme Area		(11,420)

HEALTH and WELL-BEING PORTFOLIO**BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Parks and Open Spaces</u> <u>Decrease £32,950</u>		
Employees - seasonal posts filled by new staff on establishment, prev. agency	6,620	
- Ranger vacancy/restructure		(26,540)
- insurance	3,570	
Premises - gen grounds m/nance: tree works carried out by sub-contractors		(13,500)
- maintenance of 'Living Wall'		(1,850)
- electricity/gas/water/sewerage charges		(6,610)
- business rates		(2,850)
Transport - reduced fuel/insurance/renewals fund contributions		(3,320)
Supplies & Services - equipment funded via grants/contributions	21,850	
- extra security provision, locking & unlocking	24,500	
Contracted Services - Parks' public conveniences cleaning		(7,200)
- Roundabouts maintenance contingency removed		(10,000)
Income - DCLG revenue funding applied, Monkey Park		(10,510)
- contributions towards equipment		(11,350)
- Parks fees & charges, mainly football		(7,720)
- Parks rents of land and café		(7,620)
- Roundabouts sponsorship contract: target not achieved	21,000	
Central Support - revised allocations		(31,120)
Asset Charges	31,030	
Other minor variations (net)		(1,330)
	108,570	(141,520)
Net Decrease for Programme Area		(32,950)

HEALTH and WELL-BEING PORTFOLIO**BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Sports Facilities</u> <u>Decrease £333,270</u>		
Employees - revised provision, salaries/wages/oncosts		(131,980)
- overtime	84,000	
- agency staff, climbing wall	20,000	
- redundancy (net)	3,140	
- insurance	2,290	
Premises - electricity/gas/water/sewerage charges		(11,400)
- business rates	4,350	
Supplies & Services - resale items	11,000	
- chemicals/equip (incl. items originally charged to capital)	15,510	
- catering provisions		(15,000)
- printing/stationery	4,700	
- equipment servicing/professional fees		(13,000)
- provision for coaching fees (invoiced)	13,000	
- contributions to Renewals Fund, gym equipment	5,800	
Contracted Services - building cleaning introduction of Living Wage	13,290	
Income - QPSC swimming		(67,100)
- QPSC dry sports		(45,690)
- QPSC gym		(283,740)
- QPSC catering	11,000	
- QPSC miscellaneous	620	
- HLC swimming	2,570	
- HLC dry sports	1,950	
- HLC gym		(4,100)
- HLC creche lease, extra rent-free period	5,000	
Central Support - revised allocations	44,700	
Asset Charges		(2,530)
Internal Rechargeable Income		(360)
Other minor variations (net)		(1,290)
	242,920	(576,190)
Net Decrease for Programme Area		(333,270)

HEALTH and WELL-BEING PORTFOLIO**BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Street Scene and Building Cleaning</u> <u>Decrease £77,650</u>		
Employees - redundancy - savings	23,000	(64,900)
Supplies & Services - kennelling savings		(10,000)
Income - Environmental Protection		(5,000)
Central Support - revised allocations		(18,790)
Other minor variations (net)		(1,960)
	23,000	(100,650)
Net Decrease for Programme Area		(77,650)
<u>Waste Collection and Recycling</u> <u>Decrease £55,200</u>		
Employees - vacant post - insurance		(25,850) (4,500)
Supplies & Services - refuse disposal costs - Recycling, transferred from Sustainability	7,840 7,230	
Contracted Services - extra trade waste/bulky household/contract indexation	21,320	
Income - general fees & charges - extra trade refuse/bulky household fees - DCC contribution to temporary posts		(6,610) (64,080)
Central Support - revised allocations (net)	2,500	(570)
Other minor variations (net)		
	46,410	(101,610)
Net Decrease for Programme Area		(55,200)
TOTAL DECREASE FOR PORTFOLIO		(730,900)

HEALTH and WELL-BEING PORTFOLIO**BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Bereavement Services</u> <u>Increase £12,260</u>		
Employees - pay award/increments	3,060	
Premises - electricity/water/sewerage charges		(750)
Contracted Services - grounds maintenance indexation	1,290	
Income - fees (after estimated 3% increase)	8,240	
Central Support - revised allocations		(300)
Other minor variations (Net)	720	
	13,310	(1,050)
Net Increase for Programme Area	12,260	
<u>Community Safety and Licensing</u> <u>Decrease £47,620</u>		
Employees - Community Safety restructure - pay award/increments	10,490	(26,340)
Supplies & Services - contribution to analyst employed by DCC	4,380	
Income - reduced contributions from Police & Crime Commissioner - Licensing increase	6,670	(18,890)
Central Support - revised allocations (net)		(22,570)
Other minor variations (net)		(1,360)
	21,540	(69,160)
Net Decrease for Programme Area	(47,620)	
<u>Concessionary Travel</u> <u>Decrease £8,220</u>		
Income - Derbyshire County Council contribution, administration of Gold Cards		(8,220)
	0	(8,220)
Net Decrease for Programme Area	(8,220)	

HEALTH and WELL-BEING PORTFOLIO**BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Environmental Health Services</u> <u>Decrease £191,310</u>		
Employees - savings - Admin staff moved to Environmental Services (Depot)		(107,430) (16,890)
Supplies & Services - Sustainability, paper recycling moved to Recycling - reduction due to redundant post - increase in funeral costs - equipment: Public Conveniences	4,000	(7,230) (11,440) (4,880)
Contracted Services - Public Conveniences cleaning		(10,620)
Central Support - revised allocations (net)		(45,680)
Asset charges	9,980	
Other minor variations (net)		(1,120)
	13,980	(205,290)
Net Decrease for Programme Area		(191,310)
<u>Grants to Voluntary Organisations</u> <u>Decrease £26,630</u>		
Supplies & Services - reduction in grants		(26,630)
	0	(26,630)
Net Decrease for Programme Area		(26,630)
<u>Health and Well-being Strategy</u> <u>Decrease £26,410</u>		
Employees - full year provision for Health and Well-being Strategy Manager - Community Lifestyles Officer, fixed term post ending July 2017	77,170	(17,340)
Supplies & Services - Five/60 and Village Games, assume discontinuing (unless extra funding becomes available)		(20,000)
Income - DCC Public Health contributions, based on confirmed figures only	23,280	
Central Support - revised allocations		(14,410)
Internal Rechargeable Income		(75,040)
Other minor variations (net)		(70)
	100,450	(126,860)
Net Decrease for Programme Area		(26,410)

HEALTH and WELL-BEING PORTFOLIO**BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Parks and Open Spaces</u> <u>Decrease £14,880</u>		
Employees - seasonal posts filled by new staff on establishment, prev. agency	6,320	
- Ranger vacancy/restructure, incl. pay award/increments		(21,300)
- insurance	3,780	
Premises - gen grounds m/nance: tree works carried out by sub-contractors		(13,500)
- maintenance of 'Living Wall'		(2,000)
- electricity/gas/water/sewerage charges		(5,760)
- business rates		(2,720)
Transport - reduced fuel/insurance/renewals fund contributions		(3,260)
Supplies & Services - extra security provision, locking & unlocking	24,500	
Contracted Services - Parks' public conveniences cleaning		(7,200)
- grounds maintenance indexation	7,510	
- building cleaning/street cleansing indexation	1,220	
- Roundabouts maintenance contingency removed		(10,000)
Income - Parks fees & charges, mainly football (incl. est 3% increase)		(9,900)
- Parks rents of land and café		(8,500)
- Play Areas reduction in s.106 monies	15,680	
- Roundabouts sponsorship: revised base	16,000	
Central Support - revised allocations		(37,150)
Asset Charges	28,650	
Other minor variations (net)	2,750	
	106,410	(121,290)
Net Decrease for Programme Area		(14,880)

HEALTH and WELL-BEING PORTFOLIO**BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Sports Facilities</u> <u>Decrease £396,680</u>		
Employees - revised provision, salaries/wages/oncosts (incl. pay award, etc.)		(104,370)
- overtime	84,000	
- agency staff, climbing wall	20,000	
- insurance	4,110	
Premises - electricity/gas/water/sewerage charges		(4,590)
- business rates	10,500	
Supplies & Services - resale items	11,000	
- chemicals/equipment	8,850	
- catering provisions		(15,000)
- printing/stationery	4,700	
- equipment servicing/professional fees		(33,900)
- provision for coaching fees (invoiced)	13,000	
- contributions to Renewals Fund, gym equipment	5,800	
Contracted Services - building cleaning, Living Wage/indexation	16,030	
Income - QPSC swimming (incl. estimated 3% fee increase)		(83,060)
- QPSC dry sports		(45,450)
- QPSC gym		(308,370)
- QPSC catering	11,000	
- QPSC miscellaneous		(2,450)
- HLC swimming		(5,450)
- HLC dry sports		(740)
- HLC gym		(27,730)
- HLC rents		(5,500)
- DCC Public Health contributions, based on confirmed figures only	14,910	
Central Support - revised allocations	45,370	
Asset Charges		(4,950)
Internal Rechargeable Income		(390)
Other minor variations (net)		(4,000)
	249,270	(645,950)
Net Decrease for Programme Area		(396,680)

HEALTH and WELL-BEING PORTFOLIO**BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Street Scene and Building Cleaning</u> <u>Decrease £74,370</u>		
Employees - pay award - savings	2,840	(74,540)
Supplies & Services - kennelling savings		(10,000)
Contracted Services - street cleansing indexation	10,220	
Income - Environmental Protection		(5,000)
Central Support - revised allocations	5,630	
Asset Charges		(1,370)
Other minor variations (net)		(2,150)
	18,690	(93,060)
Net Decrease for Programme Area		(74,370)
<u>Waste Collection and Recycling</u> <u>Increase £60,300</u>		
Employees - insurance		(4,450)
Supplies & Services - contributions to Renewals Fund restarted - refuse disposal costs - Recycling, transferred from Sustainability	61,180 15,290 7,230	
Contracted Services - waste collection indexation	77,550	
Income - additional recycling credits - extra trade refuse/bulky household fees		(14,500) (76,430)
Central Support - revised allocations (net)		(5,600)
Other minor variations (net)	30	
	161,280	(100,980)
Net Increase for Programme Area		60,300
TOTAL DECREASE FOR PORTFOLIO		(713,560)

For Publication

Cabinet Member for Housing – Housing General Fund (HGF) Revenue Budgets 2016/17 to 2021/22

Meeting:	Cabinet
Date:	13 December 2016
Cabinet portfolio:	Housing
Report by:	Director of Finance & Resources

1.0 Purpose of Report

- 1.1 To consider the probable outturn for the current financial year; and
- 1.2 To consider the draft budget for 2017/18.

2.0 Recommendations

- 2.1 That the probable outturn for the current financial year be considered.
- 2.2 That the draft estimates for 2017/18 and future years be considered.

3.0 Probable 2016/17

- 3.1 The Overall Probable Outturn for the current financial year for Housing General Fund (HGF) is net expenditure of £951,750, which is a decrease of £258,690 or (21.37%) on the Original Estimate of £1,210,440.
- 3.2 The Controllable costs (excludes asset charges and internal recharges) show a Probable Outturn of £858,090, which is a

decrease of £2,130 (0.25%) on the original Controllable budget estimate of £860,220.

3.3 The main reason for the budget decrease is a reduction in asset charges (£245,000) resulting from a net increase in income on the Disabled Facilities Grants (DFGs). However, these are internal accounting adjustments as a corresponding opposite entry is posted to the interest and capital charges account held corporately. The "bottom line" for the Council as a whole is not affected.

3.4 The main reasons for the budget decrease are summarised below:

**Table 1 – Significant Variances Original to Probable
2016/17**

Description	Increase / (Decrease) £'000
<u>Changes to controllable budgets:</u>	
Employees	11
Supplies & Services	(7)
Income (mainly admin fees on DFGs)	(6)
Changes to controllable budgets	(2)
Change in support service recharges	(12)
Change in asset charges	(245)
Overall Decrease	(259)

A more detailed analysis of these changes is provided in **Annexe 4**.

4.0 Draft Estimates 2017/18

4.1 The 2017/18 budget estimate for Housing General Fund is a net total of £1,116,090, which is a decrease of £94,350 or 7.79% on the original estimate for 2016/17 of £1,210,440.

4.2 The Controllable costs (excludes asset charges and internal recharges) show a draft estimate for 2017/18 of £864,630, which is an increase of £4,410 (0.51%) on the Original 2016/17 Controllable budget estimate of £860,220.

4.3 The most significant variances include:

Table 2 – Significant Variances Original 16/17 to Original 17/18

Description	Increase / (Decrease) £'000
<u>Changes to controllable budgets:</u>	
Employees – Increments and Pay Award	5
General Fund Contribution to HRA	7
Supplies & Services	(7)
Income	(1)
Changes to controllable budgets	4
Change in support service recharges	(5)
Change in asset charges	(93)
Overall Decrease	(94)

A detailed list of variances is shown at **Annexe 5**.

4.4 The following budget assumptions have been used to produce the draft Housing General Fund budgets.

- Pay award of 1% for each of the years 2017/18 to 2021/22
- Inflation rates –
 - Utilities 2% in 2017/18 and then 3% 2018/19 onwards
 - General CPI 1.5% in 2017/18 and then 2% 2018/19 onwards
 - Rates 2% 2017/18 onwards
 - Fees & Charges – minimum uplift of 3%

4.5 The budgets in this report are the first draft estimates which may need to be amended and refined in January 2017 before the final budget report is presented to Cabinet in February.

5.0 Growth Requests

5.1 Any growth requests (new costs that are not in the original budget – e.g. new I.T. system) will be considered at the budget setting meeting in February 2017.

6.0 Medium Term Budget Issues

6.1 The forecast budgets for 2018/19 to 2021/22 have been included in annexes 1 to 3. Other than a provision for known inflationary pressures (paragraph 4.4), there are no other issues to report.

7.0 Risk Management

7.1 There are a number of significant risks inherent in any budget forecasting exercise and the risks increase as the period covered increases. The key budget risk for this portfolio is detailed below:

- The Homelessness budget is demand-led and therefore sensitive to service demand changes. Currently expenditure is being contained within existing budgets, but any increase in applications from homeless people (e.g. if there is severe winter weather) could be a major risk to the Council as no allowance for any increases have been built into the budget. In order to minimise any potential costs to the General Fund, approval is to be sought to fill the vacant temporary Prevention Officer post for a further 3 years. The post will be paid for from the homelessness prevention funding from the DCLG. This request will be considered shortly by the Vacancy Control Panel.

8.0 Equalities Impact Assessment (EIA)

8.1 The budget process and forecasts produced do not require an EIA but any decisions to vary budgets and service provision may require EIA's.

9.0 Recommendations

9.1 That the probable outturn for the current financial year be considered.

9.2 That the draft estimates for 2017/18 and future years be considered.

10.0 Reasons for Recommendations

10.1 To enable the Council to set a balanced budget for 2017/18.

Glossary of Terms	
DCLG	Department for Communities and Local Government
CPI	Consumer Price Index

Decision information

Key decision number	682
Wards affected	All
Links to Council Plan priorities	To improve the quality of life for local people by increasing the supply and quality of housing in Chesterfield to meet current and future needs.

Document information

Report author	Contact number/email
Steven Spencer	Tel: 01246 345454 steve.spencer@chesterfield.gov.uk
Background documents	
These are unpublished works which have been relied on to a material extent when the report was prepared.	
None.	
Annexes to the report	
Annexe 1	Budget summary by programme area
Annexe 2	Detailed estimates by programme area
Annexe 3	Subjective analysis
Annexe 4	Variances – this year’s original estimate to revised
Annexe 5	Variances – this year’s original estimate to next year’s

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**HOUSING (GENERAL FUND)
BUDGETS 2016/17 TO 2021/22**

Annexe 1a

SUMMARY

2015/16 Actual £	Programme Area	2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
294,270	Home Ownership	18,130	8,710	9,570	9,730	9,860	9,970	10,070
0	Housing Sub-Regional Work	2,500	2,500	2,500	2,500	2,500	2,500	2,500
251,605	Private Sector Improvements	302,590	57,350	209,890	210,090	210,300	210,500	210,720
111,526	Home Improvement Agency	142,350	126,150	134,110	135,100	136,240	137,730	139,260
605,976	Contributions to H.R.A.	632,020	631,770	639,500	646,120	651,550	657,330	663,400
101,818	Private Housing Administration	112,850	125,270	120,520	121,850	122,320	123,400	124,590
1,365,195	TOTAL NET EXPENDITURE	1,210,440	951,750	1,116,090	1,125,390	1,132,770	1,141,430	1,150,540
	Less 2016/17 Original		1,210,440	1,210,440				
	Increased/(Reduced) Requirements		(258,690)	(94,350)				
			(21.37%)	(7.79%)				

CONTROLLABLE & NON-CONTROLLABLE BUDGETS BY PROGRAMME AREA

2015/16 Actual £	Programme Area	2016/17		2017/18	2018/19	2019/20	2020/21	2021/22
		Original £	Probable £	Original £	Original £	Original £	Original £	Original £

CONTROLLABLE BUDGETS								
3,450	Home Ownership	8,690	3,490	3,490	3,520	3,550	3,590	3,630
0	Housing Sub-Regional Work	2,500	2,500	2,500	2,500	2,500	2,500	2,500
98,075	Home Improvement Agency	115,730	108,730	115,970	117,280	118,590	119,940	121,300
605,976	Contributions to H.R.A.	632,020	631,770	639,500	646,120	651,550	657,330	663,400
92,216	Private Housing Administration	101,280	111,600	103,170	104,790	105,820	106,870	107,920
799,717	TOTAL NET EXPENDITURE	860,220	858,090	864,630	874,210	882,010	890,230	898,750

NON-CONTROLLABLE BUDGETS - INTERNAL RECHARGES								
7,820	Home Ownership	9,440	5,220	6,080	6,210	6,310	6,380	6,440
19,060	Private Sector Improvements	19,590	19,350	19,890	20,090	20,300	20,500	20,720
13,451	Home Improvement Agency	26,620	17,420	18,140	17,820	17,650	17,790	17,960
9,602	Private Housing Administration	11,570	13,670	17,350	17,060	16,500	16,530	16,670
49,933	TOTAL NET EXPENDITURE	67,220	55,660	61,460	61,180	60,760	61,200	61,790

NON-CONTROLLABLE BUDGETS - ASSET CHARGES								
283,000	Home Ownership	0	0	0	0	0	0	0
232,545	Private Sector Improvements	283,000	38,000	190,000	190,000	190,000	190,000	190,000
515,545	TOTAL NET EXPENDITURE	283,000	38,000	190,000	190,000	190,000	190,000	190,000

TOTAL BUDGETS								
294,270	Home Ownership	18,130	8,710	9,570	9,730	9,860	9,970	10,070
0	Housing Sub-Regional Work	2,500	2,500	2,500	2,500	2,500	2,500	2,500
251,605	Private Sector Improvements	302,590	57,350	209,890	210,090	210,300	210,500	210,720
111,526	Home Improvement Agency	142,350	126,150	134,110	135,100	136,240	137,730	139,260
605,976	Contributions to H.R.A.	632,020	631,770	639,500	646,120	651,550	657,330	663,400
101,818	Private Housing Administration	112,850	125,270	120,520	121,850	122,320	123,400	124,590
1,365,195	TOTAL NET EXPENDITURE	1,210,440	951,750	1,116,090	1,125,390	1,132,770	1,141,430	1,150,540

HOUSING (GENERAL FUND) BUDGETS 2016/17 TO 2021/22

2015/16 Actual £	Programme Area	2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
PROGRAMME AREA - HOME OWNERSHIP								
Land Disposal - Cost Centre 0363								
6,340	Central and Departmental Support	8,070	5,160	6,020	6,140	6,230	6,300	6,360
6,340	NET	8,070	5,160	6,020	6,140	6,230	6,300	6,360
Housing Act Advances - Cost Centre 0364								
3,450	Supplies and Services	8,690	3,490	3,490	3,520	3,550	3,590	3,630
3,450	Net Controllable	8,690	3,490	3,490	3,520	3,550	3,590	3,630
1,480	Central and Departmental Support	1,370	60	60	70	80	80	80
4,930	NET	10,060	3,550	3,550	3,590	3,630	3,670	3,710
Loans & Grants to RSLs - Cost Centre 0366								
0	Supplies and Services	0	0	0	0	0	0	0
0	Net Controllable	0	0	0	0	0	0	0
283,000	Asset Charges	0	0	0	0	0	0	0
283,000	NET	0	0	0	0	0	0	0
294,270	NET	18,130	8,710	9,570	9,730	9,860	9,970	10,070
PROGRAMME AREA - HOUSING SUB-REGIONAL WORK								
Housing Sub-Regional Work - Cost Centre 0368								
0	Supplies and Services	2,500	2,500	2,500	2,500	2,500	2,500	2,500
0	Controllable Income	0	0	0	0	0	0	0
0	Net Controllable	2,500	2,500	2,500	2,500	2,500	2,500	2,500
0	NET	2,500	2,500	2,500	2,500	2,500	2,500	2,500
PROGRAMME AREA - PRIVATE SECTOR IMPROVEMENTS								
Improvement Grants - Cost Centre 0367								
0	Controllable Income	0	0	0	0	0	0	0
0	Net Controllable	0	0	0	0	0	0	0
19,060	Central and Departmental Support	19,590	19,350	19,890	20,090	20,300	20,500	20,720
232,545	Asset Charges	283,000	38,000	190,000	190,000	190,000	190,000	190,000
251,605	NET	302,590	57,350	209,890	210,090	210,300	210,500	210,720
PROGRAMME AREA HOME IMPROVEMENT AGENCY Cost Centre 0362								
106,285	Employee Expenses	108,490	108,380	110,380	111,500	112,620	113,770	114,930
8,120	Premises Related Expenses	7,920	8,000	8,200	8,350	8,500	8,660	8,820
3,805	Transport Related Expenses	4,020	3,650	3,690	3,730	3,770	3,810	3,850
7,091	Supplies and Services	10,300	18,700	8,700	8,700	8,700	8,700	8,700
(27,226)	Controllable Income	(15,000)	(30,000)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
98,075	Net Controllable	115,730	108,730	115,970	117,280	118,590	119,940	121,300
13,451	Central and Departmental Support	26,620	17,420	18,140	17,820	17,650	17,790	17,960
111,526	NET	142,350	126,150	134,110	135,100	136,240	137,730	139,260

HOUSING (GENERAL FUND) BUDGETS 2016/17 TO 2021/22

2015/16 Actual £	Programme Area	2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
PROGRAMME AREA								
CONTRIBUTION TO HOUSING REVENUE ACCOUNT								
Cost Centres 0371/0374/0376								
357,476	Homelessness	381,020	382,810	388,640	392,870	395,940	399,370	403,050
168,150	Maintenance of Grassed Areas	168,350	168,580	169,510	171,230	172,970	174,690	176,440
8,000	Social Service Use of Communal Rooms	8,000	8,000	8,000	8,000	8,000	8,000	8,000
8,000	General Fund Use of Community Rooms	8,000	10,000	10,000	10,000	10,000	10,000	10,000
51,530	Private Sector Initiatives	53,700	49,430	50,270	50,810	51,300	51,790	52,300
12,820	Careline charge	12,950	12,950	13,080	13,210	13,340	13,480	13,610
605,976	NET	632,020	631,770	639,500	646,120	651,550	657,330	663,400
PROGRAMME AREA - PRIVATE HOUSING ADMINISTRATION								
Cost Centre 0262								
116,204	Employee Expenses	118,070	129,060	120,790	122,590	123,820	125,060	126,310
5,540	Premises Related Expenditure	5,410	5,460	5,590	5,700	5,800	5,910	6,010
1,840	Transport Related Expenses	780	1,260	1,270	1,280	1,290	1,300	1,310
5,905	Supplies and Services	8,850	8,270	8,270	8,270	8,270	8,270	8,270
(37,273)	Controllable Income	(31,830)	(32,450)	(32,750)	(33,050)	(33,360)	(33,670)	(33,980)
92,216	Net Controllable	101,280	111,600	103,170	104,790	105,820	106,870	107,920
25,702	Central and Departmental Support	27,830	29,930	33,770	33,640	33,250	33,450	33,760
(16,100)	Recharge Income	(16,260)	(16,260)	(16,420)	(16,580)	(16,750)	(16,920)	(17,090)
101,818	NET	112,850	125,270	120,520	121,850	122,320	123,400	124,590

SUMMARY SUBJECTIVE ANALYSIS

2015/16 Actual £	Programme Area	2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
	<u>Expenditure</u>							
222,489	Employee Expenses	226,560	237,440	231,170	234,090	236,440	238,830	241,240
13,660	Premises Related Expenses	13,330	13,460	13,790	14,050	14,300	14,570	14,830
5,645	Transport Expenses	4,800	4,910	4,960	5,010	5,060	5,110	5,160
16,446	Supplies & Services	30,340	32,960	22,960	22,990	23,020	23,060	23,100
64,833	Central and Departmental Support	82,420	70,720	76,720	76,590	76,330	76,920	77,670
1,200	Customer Service Charges	1,060	1,200	1,160	1,170	1,180	1,200	1,210
515,545	Asset Charges	283,000	38,000	190,000	190,000	190,000	190,000	190,000
605,976	Contributions to H.R.A.	632,020	631,770	639,500	646,120	651,550	657,330	663,400
1,445,794	Total Expenditure	1,273,530	1,030,460	1,180,260	1,190,020	1,197,880	1,207,020	1,216,610
	<u>Income</u>							
(64,499)	Fees & Charges	(46,830)	(62,450)	(47,750)	(48,050)	(48,360)	(48,670)	(48,980)
(16,100)	Recharges	(16,260)	(16,260)	(16,420)	(16,580)	(16,750)	(16,920)	(17,090)
(80,599)	Total Income	(63,090)	(78,710)	(64,170)	(64,630)	(65,110)	(65,590)	(66,070)
1,365,195	NET EXPENDITURE	1,210,440	951,750	1,116,090	1,125,390	1,132,770	1,141,430	1,150,540

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HOUSING (GENERAL FUND) BUDGETS
BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Home Ownership - Under-spend £9,420</u>		
Central & Departmental Support - Revised allocations (net)		(4,220)
Supplies & Services - Reduction in LAMS financial guarantee		(5,200)
	0	(9,420)
Net Under-spend - Home Ownership		(9,420)
<u>Private Sector Improvements -Under-spend £245,240</u>		
Central & Departmental Support - Revised allocations		(240)
Asset Charges (DFG's/Improvement grants)		(245,000)
	0	(245,240)
Net Under-spend - Private Sector Improvements		(245,240)
<u>Home Improvement Agency - Under-spend £16,200</u>		
Employees - Reduction in Employee Related Insurances		(110)
Premises - Service charge for Venture House	80	
Transport - Reduced car allowances		(370)
Supplies & Services - Repayment of Unused Grant (see income below)	10,000	
Supplies & Services - Savings on general printing and telephones		(1,600)
Income - Grant now repaid (see above)		(10,000)
Income - Increased admin fees on DFGs due to increase in work		(5,000)
Central & Departmental Support - Revised allocations (Home Energy Advisor)		(9,200)
	10,080	(26,280)
Net Under-spend - Home Improvement Agency		(16,200)
<u>Contributions to HRA - Under-spend £250</u>		
Increase in Contributions to HRA - Grounds maintenance charge	230	
Increase in Contributions to HRA - Homelessness	1,790	
Increase in Contributions to HRA - GF Use of Community Rooms	2,000	
Increase in Contributions to HRA - Private Sector Initiatives		(4,270)
	4,020	(4,270)
Net Under-spend - Contributions to HRA		(250)
<u>Private Housing Administration - Over-spend £12,420</u>		
Employees - Increased costs due to temporary increase in hours for Private Sector Housing Manager as approved by Vacancy Control Panel	10,990	
Premises - Service Charge for Venture House	50	
Transport - Increased car allowances costs	480	
Supplies and Services - Savings on general office costs		(580)
Central & Departmental Support - Revised allocations (net)	2,100	
Income - Increase in miscellaneous income		(620)
	13,620	(1,200)
Net Over-spend - Private Housing Administration	12,420	
TOTAL PROJECTED UNDER-SPEND FOR PORTFOLIO		(258,690)

HOUSING (GENERAL FUND) BUDGETS
BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Home Ownership - Under-spend £8,560</u>		
Central & Departmental Support - Revised allocations (net)		(3,360)
Supplies & Services - Reduction in LAMS financial guarantee		(5,200)
	0	(8,560)
Net Under-spend - Home Ownership		(8,560)
<u>Private Sector Improvements - Under-spend £92,700</u>		
Central & Departmental Support - Revised allocations	300	
Asset Charges - (DFG's/Improvement grants)		(93,000)
	300	(93,000)
Net Under-spend - Private Sector Improvements		(92,700)
<u>Home Improvement Agency - Under-spend £8,240</u>		
Employees - Increase in employee costs	1,890	
Premises - Venture House service charge	280	
Transport - Reduction in car allowances		(330)
Supplies & Services - Savings on general printing and telephones		(1,600)
Central & Departmental Support - Revised allocations		(8,480)
	2,170	(10,410)
Net Under-spend - Home Improvement Agency		(8,240)
<u>Contributions to HRA - Over-spend £7,480</u>		
Reduction in Contributions to HRA - Careline charge	130	
Increase in Contributions to HRA - GF Use of Communal Rooms	2,000	
Increase in Contributions to HRA - Grounds Maintenance charge	1,160	
Increase in Contributions to HRA - Homelessness	7,620	
Reduction in Contributions to HRA - Private Sector Initiatives		(3,430)
	10,910	(3,430)
Net Over-spend - Contributions to HRA	7,480	
<u>Private Housing Administration - Over-spend £7,670</u>		
Employees - Increase in employee costs	2,720	
Premises - Venture House service charge	180	
Transport - Increase in car allowance costs	490	
Supplies and Services - Savings on general office costs		(580)
Central & Departmental Support - Revised allocations (net)	5,940	
Income - Increase in miscellaneous income		(920)
Recharge Income - Increase in income		(160)
	9,330	(1,660)
Net Over-spend - Private Housing Administration	7,670	
TOTAL PROJECTED UNDER-SPEND FOR PORTFOLIO		(94,350)

For publication

Cabinet Member for Town Centre & Visitor Economy Revenue Budgets 2016/17 to 2021/22

Meeting:	Cabinet
Date:	13 th December 2016
Cabinet portfolio:	Town Centre & Visitor Economy
Report by:	Director of Finance & Resources

1.0 Purpose of report

- 1.1 To consider the probable outturn for the current financial year;
and
- 1.2 To consider the draft budget for 2017/18.

2.0 Recommendations

- 2.1 That the probable outturn for the current financial year be considered.
- 2.2 That the draft estimates for 2017/18 and future years be considered.

3.0 Probable Outturn 2016/17

- 3.1 The Probable Outturn for the current financial year for Cabinet Member for Town Centre & Visitor Economy is a surplus of £641,790, an increase in the surplus of £341,280 or 113.6% on the original estimate of £300,510.
- 3.2 The main reasons for the decreases are summarised below:

Table 1 – Significant Variances Original to Probable 2016/17

Description	Increase / (Decrease) £'000
<u>Changes to controllable budgets:</u>	
General Employee Savings	(117)
Cultural and Visitor Services Manager removed from establishment	(62)
Premises Energy, Water & Insurances	11
NNDR reductions	(27)
Building Cleaning increase (Living Wage)	16
Structural surveys on Saltergate MSCP	10
Grounds Maintenance reduction Car Parks	(8)
Car Parking reduced fees and charges	136
Cultural Venues increased supplies and services (artist fee's etc.)	60
Cultural Venues increased income	(132)
Support for Women's Tour cycle race	8
Fireworks Display	(4)
Markets increased refuse charges	9
Markets reduced income	55
Markets Hall increase supplies and services	9
Markets Hall reduced income	19
Pavements general repairs increase	4
Pavements reduced rents	27
Vicar Lane general repairs increase	8
Vicar Lane increased rent (non-recurring backdated head rent)	(207)
Other Minor Variations	2
Changes to controllable budgets	(283)
Changes to Asset Charges	(55)
Change in support service recharges	(3)
Overall increase in surplus	(341)

A detailed list of variances is shown at **Annexe 4**.

4.0 Draft Estimates 2017/18

4.1 The 2017/18 budget estimate for Cabinet Member for Town Centre & Visitor Economy is a surplus of £469,790 this is an increase in

surplus of £169,280 or 56.3% on the original estimates for 2016/17 of £300,510.

4.2 The most significant variances include:

Table 2 – Significant Variances Original 2016/17 to Original 2017/18

Description	Increase / (Decrease) £'000
<u>Changes to controllable budgets:</u>	
General Employee Savings	(89)
Cultural and Visitor Services Manager removed from establishment	(62)
Premises Energy, Water & Insurances	21
Cultural Venues business rates reductions	(9)
Building Cleaning increase (Living Wage)	20
Grounds Maintenance reduction Car Parks	(4)
Car Parking reduced fees and charges	58
Saltergate MSCP closure for refurbishment	213
Cultural Venues increased supplies and services (artist fee's etc.)	47
Cultural Venues increased income	(152)
Markets increased refuse collection charges	10
Markets reduced income	48
Market Hall Cafe new venture	(28)
Pavements reduced rents	59
Town Centre properties rents	(105)
Town Centre properties business rates	(20)
Vicar Lane general repairs increase	8
Vicar Lane increased head rent	(62)
Visitor Information Centre reduced sales	8
Other Minor Variations	(6)
Changes to controllable budgets	(45)
Changes in Asset Charges	(151)
Change in support service recharges	27
Overall increase in surplus	(169)

A detailed list of variances is shown at **Annexe 5**.

4.3 The following budget assumptions have been used to produce the draft budgets.

- Pay award of 1% for each of the years 2017/18 to 2021/22
- Inflation rates –
 - 2% Gas & Electricity 2017/18 & 3% for all future years
 - General CPI 1.5% in 2017/18 and then 2% 2018/19 onwards
 - Rates 2% for all years
 - Fees & Charges – minimum of 3%

4.4 The budgets in this report are the first draft estimates which may need to be amended and refined before the final budget report is presented to Cabinet in February.

5.0 Growth Requests

5.1 Any growth requests will be considered at the budget setting meeting in February 2017.

6.0 Medium Term Budget Issues

6.1 Forecast budgets for 2017/18 to 2020/21 have been included in annexes 1 to 3. Other than a provision for known inflationary pressures, there are no other issues to report.

7.0 Risk management

7.1 There are a number of significant risks inherent in any budget forecasting exercise and the risks increase as the period covered increases.

8.0 Equalities Impact Assessment (EIA)

8.1 The budget process and forecasts produced do not require an EIA but any decisions to vary budgets and service provision may require EIA's specific to those options.

9.0 Recommendations

- 9.1 That the probable outturn for the current financial year be considered.
- 9.2 That the draft estimates for 2017/18 and future years be considered.

10.0 Reasons for recommendations

- 10.1 To enable the Council to set a balanced budget for 2017/18.

Glossary of Terms	
CPI	Consumer Price Index

Decision information

Key decision number	681
Wards affected	All
Links to Council Plan priorities	To develop our great town centre

Document information

Report author	Contact number/email
Richard Staniforth	Tel: 01246 345456 Richard.staniforth@chesterfield.gov.uk

Background documents

These are unpublished works which have been relied on to a material extent when the report was prepared.

Annexes to the report

Annexe 1	Budget summary by programme area
Annexe 2	Detailed estimates by programme area
Annexe 3	Subjective analysis
Annexe 4	Variances – this year's original estimate to revised
Annexe 5	Variances – this year's original estimate to next year's

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TOWN CENTRE and VISITOR ECONOMY PORTFOLIO
BUDGETS 2016/17, 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22

SUMMARY

2015/16 Actual £	Programme Area	2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
(953,944)	Car Parking	(1,024,320)	(958,470)	(903,130)	(1,077,710)	(973,130)	(1,079,920)	(1,058,770)
127,537	CCTV	157,680	51,270	56,270	44,580	38,280	32,180	35,980
1,405,591	Cultural Venues	1,275,670	1,215,740	1,213,240	1,230,920	1,237,920	1,246,320	1,255,230
74,792	Festivals and Events	68,070	74,790	65,640	65,820	65,970	66,130	66,290
(803,157)	Markets	(258,200)	(196,190)	(227,780)	(236,470)	(226,940)	(229,670)	(227,150)
139,057	Tourism Strategy	110,900	101,930	85,630	86,430	86,740	87,130	87,540
2,435,800	Town Centre Management	(798,020)	(1,115,170)	(952,280)	(977,950)	(915,410)	(873,310)	(869,520)
159,986	Visitor Information Centre	167,710	184,310	192,620	194,850	197,730	199,520	203,030
2,585,662	TOTAL NET EXPENDITURE	(300,510)	(641,790)	(469,790)	(669,530)	(488,840)	(551,620)	(507,370)
	2015/16 Carry Forward & Funding from Reserves		0					
			(641,790)					
	Less 2016/17 Original		(300,510)	(300,510)	(300,510)	(300,510)	(300,510)	(300,510)
	Increased/(Decreased) Requirements		(341,280)	(169,280)	(369,020)	(188,330)	(251,110)	(206,860)
	Increase/(Decrease) %		(113.6%)	(56.3%)	(122.8%)	(62.7%)	(83.6%)	(68.8%)

TOWN CENTRE and VISITOR ECONOMY PORTFOLIO
BUDGETS 2016/17, 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22
CONTROLLABLE & NON-CONTROLLABLE BUDGETS BY PROGRAMME AREA

2015/16 Actual £	Programme Area	2016/17		2017/18	2018/19	2019/20	2020/21	2021/22
		Original £	Probable £	Original £	Original £	Original £	Original £	Original £
CONTROLLABLE BUDGETS								
(1,487,020)	Car Parking	(1,542,260)	(1,463,850)	(1,334,790)	(1,515,930)	(1,531,900)	(1,646,050)	(1,632,420)
220,618	CCTV	257,580	183,320	177,100	174,360	174,420	174,200	183,990
723,096	Cultural Venues	747,410	705,950	680,580	690,220	697,850	705,050	712,770
70,885	Festivals and Events	64,710	70,990	61,940	62,060	62,170	62,290	62,410
(297,962)	Markets	(353,330)	(255,840)	(296,150)	(304,880)	(294,500)	(297,260)	(293,690)
188,693	Tourism Strategy	163,800	98,810	82,390	83,260	83,630	84,010	84,390
(2,588,541)	Town Centre Management	(2,521,140)	(2,819,950)	(2,620,190)	(2,573,040)	(2,478,640)	(2,379,230)	(2,374,110)
124,985	Visitor Information Centre	128,190	142,020	148,620	150,730	153,920	155,410	158,650
(3,045,246)	TOTAL NET EXPENDITURE	(3,055,040)	(3,338,550)	(3,100,500)	(3,233,220)	(3,133,050)	(3,141,580)	(3,098,010)
NON-CONTROLLABLE BUDGETS - INTERNAL RECHARGES								
301,645	Car Parking	308,790	296,380	304,110	310,670	315,880	323,240	330,760
(136,708)	CCTV	(135,170)	(148,040)	(153,140)	(159,120)	(165,480)	(171,360)	(177,350)
133,450	Cultural Venues	140,360	111,720	130,010	130,190	129,550	130,750	131,940
3,907	Festivals and Events	3,360	3,800	3,700	3,760	3,800	3,840	3,880
48,333	Markets	48,860	37,510	40,700	41,620	41,760	42,780	42,720
(49,636)	Tourism Strategy	(52,900)	3,120	3,240	3,170	3,110	3,120	3,150
91,241	Town Centre Management	85,100	87,970	92,000	93,110	94,130	95,190	96,260
25,461	Visitor Information Centre	29,980	32,750	34,460	34,580	34,270	34,570	34,840
417,693	TOTAL INTERNAL RECHARGES	428,380	425,210	455,080	457,980	457,020	462,130	466,200
NON-CONTROLLABLE BUDGETS - ASSET CHARGES/CAPITAL GRANTS								
231,431	Car Parking	209,150	209,000	127,550	127,550	242,890	242,890	242,890
43,627	CCTV	35,270	15,990	32,310	29,340	29,340	29,340	29,340
549,045	Cultural Venues	387,900	398,070	402,650	410,510	410,520	410,520	410,520
0	Festivals and Events	0	0	0	0	0	0	0
(553,528)	Markets	46,270	22,140	27,670	26,790	25,800	24,810	23,820
0	Tourism Strategy	0	0	0	0	0	0	0
4,933,100	Town Centre Management	1,638,020	1,616,810	1,575,910	1,501,980	1,469,100	1,410,730	1,408,330
9,540	Visitor Information Centre	9,540	9,540	9,540	9,540	9,540	9,540	9,540
5,213,215	TOTAL ASSET CHARGES	2,326,150	2,271,550	2,175,630	2,105,710	2,187,190	2,127,830	2,124,440
TOTAL BUDGETS								
(953,944)	Car Parking	(1,024,320)	(958,470)	(903,130)	(1,077,710)	(973,130)	(1,079,920)	(1,058,770)
127,537	CCTV	157,680	51,270	56,270	44,580	38,280	32,180	35,980
1,405,591	Cultural Venues	1,275,670	1,215,740	1,213,240	1,230,920	1,237,920	1,246,320	1,255,230
74,792	Festivals and Events	68,070	74,790	65,640	65,820	65,970	66,130	66,290
(803,157)	Markets	(258,200)	(196,190)	(227,780)	(236,470)	(226,940)	(229,670)	(227,150)
139,057	Tourism Strategy	110,900	101,930	85,630	86,430	86,740	87,130	87,540
2,435,800	Town Centre Management	(798,020)	(1,115,170)	(952,280)	(977,950)	(915,410)	(873,310)	(869,520)
159,986	Visitor Information Centre	167,710	184,310	192,620	194,850	197,730	199,520	203,030
2,585,662	TOTAL BUDGETS	(300,510)	(641,790)	(469,790)	(669,530)	(488,840)	(551,620)	(507,370)

TOWN CENTRE and VISITOR ECONOMY PORTFOLIO
BUDGETS 2016/17, 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
PROGRAMME AREA - CAR PARKING								
Saltergate MSCP - Cost Centre 0150								
144,423	Premises Related Expenses	145,450	146,110	147,370	149,550	151,780	154,060	156,390
15,420	Supplies and Services	10,270	20,480	10,490	10,490	10,490	10,490	10,490
3,459	Contracted Services	4,970	3,480	3,510	4,550	4,580	4,620	4,650
(317,691)	Income	(317,140)	(318,640)	(105,640)	(327,520)	(377,520)	(439,670)	(439,670)
(154,389)	Net Controllable	(156,450)	(148,570)	55,730	(162,930)	(210,670)	(270,500)	(268,140)
61,930	Central and Departmental Support	62,550	63,420	65,750	67,710	69,710	71,770	73,890
18,000	Asset Charges	18,000	18,000	0	0	115,340	115,340	115,340
(74,459)	NET	(75,900)	(67,150)	121,480	(95,220)	(25,620)	(83,390)	(78,910)
New Beetwell Street MSCP - Cost Centre 0151								
146,978	Premises Related Expenses	148,170	149,850	151,270	153,640	156,080	158,560	161,110
8,110	Supplies and Services	10,340	10,370	10,380	10,380	10,380	10,380	10,380
668	Contracted Services	1,500	0	1,000	1,000	1,000	1,000	1,000
(324,949)	Income	(340,860)	(335,260)	(335,260)	(344,520)	(344,520)	(354,050)	(354,050)
(169,193)	Net Controllable	(180,850)	(175,040)	(172,610)	(179,500)	(177,060)	(184,110)	(181,560)
0	Central and Departmental Support	0	0	0	0	0	0	0
89,925	Asset Charges	89,930	89,930	89,930	89,930	89,930	89,930	89,930
(79,268)	NET	(90,920)	(85,110)	(82,680)	(89,570)	(87,130)	(94,180)	(91,630)
Surface Parking - Cost Centre 0152								
333,147	Premises Related Expenses	335,470	335,880	334,940	340,420	345,730	351,140	356,670
9,600	Transport Related Expenses	9,600	9,600	9,600	9,600	9,600	9,600	9,600
190,604	Supplies and Services	210,970	202,380	202,360	202,370	202,380	202,390	202,400
17,941	Contracted Services	23,080	18,100	21,300	21,480	21,670	21,860	22,040
(2,009,773)	Income	(2,120,260)	(1,972,710)	(2,059,600)	(2,019,470)	(2,019,470)	(2,075,370)	(2,075,370)
(1,458,481)	Net Controllable	(1,541,140)	(1,406,750)	(1,491,400)	(1,445,600)	(1,440,090)	(1,490,380)	(1,484,660)
123,870	Central and Departmental Support	125,110	126,840	131,510	135,420	139,420	143,550	147,800
123,506	Asset Charges	101,220	101,070	37,620	37,620	37,620	37,620	37,620
(1,211,105)	NET	(1,314,810)	(1,178,840)	(1,322,270)	(1,272,560)	(1,263,050)	(1,309,210)	(1,299,240)
Car Parks Administration - Cost Centre 0153								
271,167	Employee Expenses	302,300	241,480	248,050	246,250	248,760	251,260	253,830
17,893	Premises Related Expenses	19,630	18,920	19,230	19,610	19,890	20,380	20,780
5,164	Transport Related Expenses	5,660	5,460	5,480	5,490	5,500	5,510	5,520
23,092	Supplies and Services	17,710	18,660	18,710	18,710	18,710	18,710	18,710
889	Contracted Services	880	990	1,020	1,040	1,060	1,080	1,100
(23,162)	Income	(10,000)	(19,000)	(19,000)	(19,000)	2,000	2,000	2,000
295,043	Net Controllable	336,180	266,510	273,490	272,100	295,920	298,940	301,940
115,845	Central and Departmental Support	121,130	106,120	106,850	107,540	106,750	107,920	109,070
410,888	NET	457,310	372,630	380,340	379,640	402,670	406,860	411,010
(953,944)	TOTAL CAR PARKING	(1,024,320)	(958,470)	(903,130)	(1,077,710)	(973,130)	(1,079,920)	(1,058,770)

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
PROGRAMME AREA - CCTV								
CCTV - Cost Centre 0149								
182,838	Employee Expenses	215,790	145,620	138,870	137,700	139,390	140,650	141,850
17,073	Premises Related Expenses	17,290	17,270	17,550	17,910	18,280	18,660	19,050
30,000	Transport Related Expenses	30,000	30,000	30,000	30,000	30,000	30,000	30,000
79,385	Supplies and Services	83,580	81,100	81,530	82,000	82,490	82,990	83,500
889	Contracted Services	880	990	1,020	1,040	1,060	1,080	1,100
(89,567)	Income	(89,960)	(91,660)	(91,870)	(94,290)	(96,800)	(99,180)	(91,510)
220,618	Net Controllable	257,580	183,320	177,100	174,360	174,420	174,200	183,990
49,092	Central and Departmental Support	52,490	39,620	40,150	39,970	39,580	39,850	40,190
(185,800)	Recharge Income	(187,660)	(187,660)	(193,290)	(199,090)	(205,060)	(211,210)	(217,540)
43,627	Asset Charges	35,270	15,990	32,310	29,340	29,340	29,340	29,340
127,537	NET	157,680	51,270	56,270	44,580	38,280	32,180	35,980
127,537	TOTAL CCTV	157,680	51,270	56,270	44,580	38,280	32,180	35,980

TOWN CENTRE and VISITOR ECONOMY PORTFOLIO
BUDGETS 2016/17, 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
PROGRAMME AREA - CULTURAL VENUES								
Revolution House/Museum - Cost Centres 0535/0536/0537								
119,621	Employee Expenses	116,840	103,690	112,340	113,780	114,840	115,910	116,990
80,138	Premises Related Expenses	80,090	81,790	78,530	79,480	80,470	81,460	82,500
227	Transport Related Expenses	370	250	320	320	320	320	320
31,397	Supplies and Services	30,850	32,170	31,560	31,750	31,950	32,150	32,350
7,811	Contracted Services	7,750	8,020	7,540	7,690	7,840	8,000	8,160
(8,151)	Income	(4,450)	(4,450)	(4,500)	(4,500)	(4,500)	(4,500)	(4,500)
231,043	Net Controllable	231,450	221,470	225,790	228,520	230,920	233,340	235,820
33,531	Central and Departmental Support	34,690	21,380	22,870	22,970	22,940	23,170	23,360
71,223	Asset Charges	67,520	71,220	71,220	73,850	73,850	73,850	73,850
335,797	NET	333,660	314,070	319,880	325,340	327,710	330,360	333,030
Winding Wheel - Cost Centres 0539/0540/0947								
378,392	Employee Expenses	330,310	340,730	342,370	345,510	348,700	351,920	355,200
97,012	Premises Related Expenses	128,830	132,240	128,640	130,590	132,580	134,640	136,760
472	Transport Related Expenses	670	550	550	550	550	550	550
609,924	Supplies and Services	441,660	476,080	470,160	470,210	470,260	470,320	470,390
28,062	Contracted Services	27,810	31,370	32,120	32,770	33,420	34,090	34,770
(866,675)	Income	(683,550)	(744,850)	(741,900)	(744,940)	(748,060)	(751,280)	(754,600)
247,187	Net Controllable	245,730	236,120	231,940	234,690	237,450	240,240	243,070
47,678	Central and Departmental Support	50,540	42,250	50,660	50,720	50,440	50,890	51,340
138,413	Asset Charges	118,890	130,530	135,110	140,340	140,350	140,350	140,350
433,278	NET	415,160	408,900	417,710	425,750	428,240	431,480	434,760
Swanwick Memorial Hall - Cost Centre 0552								
2,442	Premises Related Expenses	2,460	2,480	2,500	2,510	2,520	2,530	2,540
(5,540)	Income	(2,820)	(2,860)	0	0	0	0	0
(3,098)	Net Controllable	(360)	(380)	2,500	2,510	2,520	2,530	2,540
101,803	Asset Charges	4,920	1,580	1,580	1,580	1,580	1,580	1,580
98,705	NET	4,560	1,200	4,080	4,090	4,100	4,110	4,120
Hasland Village Hall - Cost Centre 0553								
25,165	Employee Expenses	36,980	25,860	26,170	26,430	26,690	26,930	27,180
25,247	Premises Related Expenses	25,750	25,590	25,850	26,200	26,570	26,970	27,380
0	Transport Related Expenses	10	0	0	0	0	0	0
2,077	Supplies and Services	2,120	2,220	2,120	2,120	2,120	2,120	2,120
1,888	Contracted Services	1,870	2,110	2,160	2,200	2,250	2,300	2,340
(38,281)	Income	(35,440)	(34,640)	(35,490)	(25,800)	(26,570)	(27,370)	(28,190)
16,096	Net Controllable	31,290	21,140	20,810	31,150	31,060	30,950	30,830
1,350	Central and Departmental Support	1,400	1,110	1,120	1,130	1,130	1,150	1,150
8,761	Asset Charges	8,760	8,760	8,760	8,760	8,760	8,760	8,760
26,207	NET	41,450	31,010	30,690	41,040	40,950	40,860	40,740
Rest Rooms - Cost Centre 0554								
29,146	Premises Related Expenses	19,940	19,920	19,950	19,980	20,010	20,040	20,070
0	Supplies and Services	0	0	0	0	0	0	0
29,146	Net Controllable	19,940	19,920	19,950	19,980	20,010	20,040	20,070
4,313	Central and Departmental Support	4,490	820	880	880	890	900	910
57,417	Asset Charges	16,380	14,210	14,210	14,210	14,210	14,210	14,210
90,876	NET	40,810	34,950	35,040	35,070	35,110	35,150	35,190
Market Hall Assembly Rooms - Cost Centre 0582								
15,511	Employee Expenses	16,340	14,340	14,530	14,680	14,840	15,000	15,150
0	Transport Related Expenses	20	0	0	0	0	0	0
47,433	Supplies and Services	48,190	48,310	48,670	49,150	49,640	49,640	50,120
(19,368)	Income	(18,020)	(18,020)	(18,650)	(19,210)	(19,790)	(20,380)	(20,990)
43,576	Net Controllable	46,530	44,630	44,550	44,620	44,690	44,260	44,280
3,792	Central and Departmental Support	3,960	960	1,000	1,020	1,020	1,030	1,030
47,368	NET	50,490	45,590	45,550	45,640	45,710	45,290	45,310
Pomegranate Theatre - Cost Centres 1200/1210/1230								
372,767	Employee Expenses	344,300	377,920	381,190	384,720	388,280	391,890	395,540
84,299	Premises Related Expenses	85,190	86,060	86,890	88,170	89,490	90,860	92,260
22	Transport Related Expenses	90	0	0	0	0	0	0
571,742	Supplies and Services	584,570	609,200	602,160	603,460	603,510	603,560	603,620
20,404	Contracted Services	16,230	18,310	18,750	19,120	19,500	19,900	20,290
(890,088)	Income	(857,550)	(928,440)	(953,950)	(966,720)	(969,580)	(972,520)	(975,550)
159,146	Net Controllable	172,830	163,050	135,040	128,750	131,200	133,690	136,160
42,786	Central and Departmental Support	45,280	45,200	53,480	53,470	53,130	53,610	54,150
171,428	Asset Charges	171,430	171,770	171,770	171,770	171,770	171,770	171,770
373,360	NET	389,540	380,020	360,290	353,990	356,100	359,070	362,080
1,405,591	TOTAL CULTURAL VENUES	1,275,670	1,215,740	1,213,240	1,230,920	1,237,920	1,246,320	1,255,230

TOWN CENTRE and VISITOR ECONOMY PORTFOLIO
BUDGETS 2016/17, 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
PROGRAMME AREA - FESTIVALS AND EVENTS								
Illuminations/Entertainments/Fireworks - Cost Centres 0543/0544/0545/0548								
2,832	Premises Related Expenses	2,320	2,900	2,960	3,050	3,140	3,230	3,330
61,343	Supplies and Services	59,380	60,360	59,660	59,670	59,680	59,690	59,700
(10,125)	Income	(10,210)	(13,840)	(13,960)	(13,960)	(13,960)	(13,960)	(13,960)
54,050	Net Controllable	51,490	49,420	48,660	48,760	48,860	48,960	49,070
3,437	Central and Departmental Support	2,910	3,380	3,260	3,290	3,320	3,360	3,400
57,487	NET	54,400	52,800	51,920	52,050	52,180	52,320	52,470
Market Festival/Marathon/Women's Tour - Cost Centres 0527/0528								
15,335	Supplies and Services	11,720	20,020	11,720	11,720	11,720	11,720	11,720
1,500	Contracted Services	1,500	1,550	1,560	1,580	1,590	1,610	1,620
0	Income	0	0	0	0	0	0	0
16,835	Net Controllable	13,220	21,570	13,280	13,300	13,310	13,330	13,340
470	Central and Departmental Support	450	420	440	470	480	480	480
17,305	NET	13,670	21,990	13,720	13,770	13,790	13,810	13,820
74,792	TOTAL FESTIVALS AND EVENTS	68,070	74,790	65,640	65,820	65,970	66,130	66,290
PROGRAMME AREA - MARKETS								
Chesterfield Open Market - Cost Centre 0100								
163,106	Employee Expenses	169,360	166,820	168,350	170,370	172,240	174,110	175,960
218,317	Premises Related Expenses	203,870	208,980	215,500	219,550	223,700	227,920	232,240
1,896	Transport Related Expenses	2,550	2,120	2,130	2,140	2,150	2,160	2,170
26,505	Supplies and Services	35,860	35,900	35,920	35,940	35,960	35,980	36,000
9,289	Contracted Services	9,380	9,380	9,470	9,560	9,660	9,760	9,860
(548,268)	Income	(572,940)	(522,100)	(528,100)	(535,850)	(535,850)	(543,720)	(543,720)
(129,155)	Net Controllable	(151,920)	(98,900)	(96,730)	(98,290)	(92,140)	(93,790)	(87,490)
43,083	Central and Departmental Support	49,540	44,320	42,920	43,210	43,440	43,860	44,290
(554,422)	Asset Charges	45,380	21,250	25,050	23,740	22,750	21,760	20,770
(640,494)	NET	(57,000)	(33,330)	(28,760)	(31,340)	(25,950)	(28,170)	(22,430)
Staveley Open Market - Cost Centre 0101								
3,912	Premises Related Expenses	4,010	4,270	4,320	4,390	4,480	4,570	4,650
2,000	Supplies and Services	1,000	1,000	0	0	0	0	0
(383)	Income	(380)	(400)	(400)	(400)	(400)	(400)	(400)
5,529	Net Controllable	4,630	4,870	3,920	3,990	4,080	4,170	4,250
894	Asset Charges	890	890	890	890	890	890	890
6,423	NET	5,520	5,760	4,810	4,880	4,970	5,060	5,140
Car Boot and Medieval Market - Cost Centres 0105/0107								
487	Employee Expenses	450	800	810	820	830	840	860
7,115	Supplies and Services	7,110	7,430	7,430	7,430	7,430	7,430	7,430
(22,267)	Income	(27,820)	(23,820)	(24,820)	(25,200)	(25,200)	(25,580)	(25,580)
(14,665)	Net Controllable	(20,260)	(15,590)	(16,580)	(16,950)	(16,940)	(17,310)	(17,290)
10,399	Central and Departmental Support	11,650	10,730	10,460	10,550	10,610	10,720	10,820
(4,266)	NET	(8,610)	(4,860)	(6,120)	(6,400)	(6,330)	(6,590)	(6,470)
Market Hall Café - Cost Centre 0108								
0	Employee Expenses	0	0	89,490	113,240	114,740	116,200	117,310
0	Premises Related Expenses	0	0	17,680	22,200	22,300	22,700	22,500
0	Supplies and Services	0	6,700	99,020	128,630	133,570	138,420	143,780
0	Income	0	0	(248,640)	(324,000)	(337,200)	(350,400)	(364,800)
0	Transfer to Earmarked Reserve	0	0	8,800	11,000	11,000	11,000	11,000
0	Net Controllable	0	6,700	(33,650)	(48,930)	(55,590)	(62,080)	(70,210)
0	Central and Departmental Support	0	0	3,850	4,410	4,480	5,110	4,660
0	Asset Charges	0	0	1,730	2,160	2,160	2,160	2,160
0	NET	0	6,700	(28,070)	(42,360)	(48,950)	(54,810)	(63,390)
Market Hall - Cost Centre 0102								
80,021	Employee Expenses	79,730	78,240	81,120	82,100	82,870	83,630	84,400
152,780	Premises Related Expenses	154,560	160,630	162,890	165,890	168,990	172,150	175,400
16,361	Supplies and Services	10,530	13,180	10,700	10,710	10,720	10,730	10,740
37,514	Contracted Services	38,000	42,750	43,750	44,610	45,490	46,390	47,310
(545,630)	Income	(546,550)	(527,610)	(531,270)	(528,520)	(523,300)	(523,300)	(523,780)
(258,954)	Net Controllable	(263,730)	(232,810)	(232,810)	(225,210)	(215,230)	(210,400)	(205,930)
66,577	Central and Departmental Support	64,110	62,350	63,170	63,960	64,550	65,240	65,930
(192,377)	NET	(199,620)	(170,460)	(169,640)	(161,250)	(150,680)	(145,160)	(140,000)
Market Administration - Cost Centre 0104								
72,422	Employee Expenses	68,650	70,590	71,860	72,590	73,310	74,050	74,790
4,128	Premises Related Expenses	4,170	4,170	4,210	4,290	4,380	4,470	4,560
22,733	Supplies and Services	5,130	5,130	3,630	3,630	3,630	3,630	3,630
99,283	Net Controllable	77,950	79,890	79,700	80,510	81,320	82,150	82,980
36,086	Central and Departmental Support	45,070	31,280	28,540	28,540	28,400	28,630	28,880
(107,812)	Rechargeable Income	(121,510)	(111,170)	(108,240)	(109,050)	(109,720)	(110,780)	(111,860)
27,557	NET	1,510	0	0	0	0	0	0
(803,157)	TOTAL MARKETS	(258,200)	(196,190)	(227,780)	(236,470)	(226,940)	(229,670)	(227,150)

**TOWN CENTRE and VISITOR ECONOMY PORTFOLIO
BUDGETS 2016/17, 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22**

2015/16 Actual £		2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
		Original £	Probable £					
PROGRAMME AREA - TOURISM STRATEGY								
Tourism Publicity - Cost Centre 0520								
36,802	Employee Expenses	36,850	35,270	36,330	37,200	37,570	37,950	38,330
39	Transport Related Expenses	0	0	0	0	0	0	0
31,285	Supplies and Services	35,600	39,060	39,060	39,060	39,060	39,060	39,060
68,126	Net Controllable	72,450	74,330	75,390	76,260	76,630	77,010	77,390
9,363	Central and Departmental Support	8,280	910	880	870	880	880	880
77,489	NET	80,730	75,240	76,270	77,130	77,510	77,890	78,270
Arts Development - Cost Centre 0542								
18,160	Employee Expenses	17,400	17,340	0	0	0	0	0
0	Transport Related Expenses	10	0	0	0	0	0	0
20,886	Supplies and Services	11,800	7,000	7,000	7,000	7,000	7,000	7,000
(9,000)	Income	0	0	0	0	0	0	0
30,046	Net Controllable	29,210	24,340	7,000	7,000	7,000	7,000	7,000
940	Central and Departmental Support	960	720	710	690	700	710	730
30,986	NET	30,170	25,060	7,710	7,690	7,700	7,710	7,730
Cultural and Visitor Services Manager - Cost Centre 0530								
90,161	Employee Expenses	61,660	0	0	0	0	0	0
360	Supplies and Services	480	140	0	0	0	0	0
90,521	Net Controllable	62,140	140	0	0	0	0	0
5,308	Central and Departmental Support	5,380	1,490	1,650	1,610	1,530	1,530	1,540
(65,247)	Rechargeable Income	(67,520)	0	0	0	0	0	0
30,582	NET	0	1,630	1,650	1,610	1,530	1,530	1,540
139,057	TOTAL TOURISM STRATEGY	110,900	101,930	85,630	86,430	86,740	87,130	87,540
PROGRAMME AREA - TOWN CENTRE MANAGEMENT								
Town Centre Pavements - Cost Centre 0043/0044								
141,820	Employee Expenses	138,220	126,340	148,130	150,840	153,590	156,310	159,040
307,030	Premises Related Expenses	281,990	288,440	286,000	289,950	293,970	298,110	302,330
60,070	Supplies and Services	44,720	48,400	44,060	44,090	44,120	44,150	44,180
309,835	Contracted Services	311,960	317,160	320,990	324,690	331,580	335,380	339,220
(2,680,833)	Income	(2,684,690)	(2,658,050)	(2,625,920)	(2,543,900)	(2,456,490)	(2,394,220)	(2,402,040)
(1,862,078)	Net Controllable	(1,907,800)	(1,877,710)	(1,826,740)	(1,734,330)	(1,633,230)	(1,560,270)	(1,557,270)
9,190	Central and Departmental Support	7,750	8,340	8,730	8,840	8,930	9,040	9,130
(5,545)	Recharged Income	(5,530)	(5,520)	(5,580)	(5,630)	(5,690)	(5,750)	(5,800)
1,481,723	Asset Charges	1,524,820	1,502,940	1,462,050	1,388,110	1,307,240	1,248,870	1,246,470
(376,710)	NET	(380,760)	(371,950)	(361,540)	(343,010)	(322,750)	(308,110)	(307,470)
Town Centre Developments - Cost Centre 0046/0066/0067								
113,951	Premises Related Expenses	121,500	100,880	104,080	104,570	110,090	110,600	111,130
2,564	Supplies and Services	3,640	2,940	2,940	2,940	2,940	2,940	2,940
26,043	Contracted Services	26,250	26,940	27,310	27,650	27,990	28,350	28,700
(586,766)	Income	(519,550)	(628,680)	(629,510)	(636,730)	(650,480)	(626,130)	(626,130)
(444,208)	Net Controllable	(368,160)	(497,920)	(495,180)	(501,570)	(509,460)	(484,240)	(483,360)
79,601	Central and Departmental Support	75,450	79,110	82,540	83,520	84,450	85,380	86,340
0	Asset Charges	0	0	0	0	0	0	0
(364,607)	NET	(292,710)	(418,810)	(412,640)	(418,050)	(425,010)	(398,860)	(397,020)
Coach Station - Cost Centre 0085								
36,591	Premises Related Expenses	37,270	37,830	38,200	38,820	39,450	40,120	40,780
9,716	Supplies and Services	7,710	7,060	7,190	7,360	7,570	7,790	8,010
17,650	Contracted Services	19,590	18,340	18,590	18,930	19,280	19,620	19,980
(33,994)	Income	(36,750)	(34,750)	(34,750)	(34,750)	(34,750)	(34,750)	(34,750)
29,963	Net Controllable	27,820	28,480	29,230	30,360	31,550	32,780	34,020
3,610	Central and Departmental Support	3,550	3,790	3,970	4,020	4,060	4,110	4,150
319,943	Asset Charges	20,270	20,930	20,930	20,930	20,930	20,930	20,930
353,516	NET	51,640	53,200	54,130	55,310	56,540	57,820	59,100
Town Centre - Cost Centres 0045/0047								
27,782	Premises Related Expenses	20,000	27,500	27,500	27,500	27,500	27,500	27,500
(340,000)	Income	(293,000)	(500,300)	(355,000)	(395,000)	(395,000)	(395,000)	(395,000)
(312,218)	Net Controllable	(273,000)	(472,800)	(327,500)	(367,500)	(367,500)	(367,500)	(367,500)
4,385	Central and Departmental Support	3,880	2,250	2,340	2,360	2,380	2,410	2,440
3,131,434	Asset Charges	92,930	92,940	92,930	92,940	140,930	140,930	140,930
2,823,601	NET	(176,190)	(377,610)	(232,230)	(272,200)	(224,190)	(224,160)	(224,130)
2,435,800	TOTAL TOWN CENTRE MANAGEMENT	(798,020)	(1,115,170)	(952,280)	(977,950)	(915,410)	(873,310)	(869,520)

TOWN CENTRE and VISITOR ECONOMY PORTFOLIO
BUDGETS 2016/17, 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22

2015/16 Actual £		2016/17		2017/18	2018/19	2019/20	2020/21	2021/22
		Original £	Probable £	Original £	Original £	Original £	Original £	Original £
PROGRAMME AREA - VISITOR INFORMATION CENTRE								
Visitor Information Centre - Cost Centre 0534								
116,241	Employee Expenses	122,160	133,050	135,000	137,010	138,320	139,640	140,970
25,682	Premises Related Expenses	31,550	31,800	32,290	33,020	33,770	34,560	35,340
282	Transport Related Expenses	300	410	410	410	410	410	410
26,364	Supplies and Services	25,470	21,440	22,650	21,810	22,710	21,870	22,770
9,501	Contracted Services	9,420	10,570	10,820	11,030	11,260	11,480	11,710
(53,085)	Income	(60,710)	(55,250)	(52,550)	(52,550)	(52,550)	(52,550)	(52,550)
124,985	Net Controllable	128,190	142,020	148,620	150,730	153,920	155,410	158,650
25,461	Central and Departmental Support	29,980	32,750	34,460	34,580	34,270	34,570	34,840
9,540	Asset Charges	9,540	9,540	9,540	9,540	9,540	9,540	9,540
159,986	NET	167,710	184,310	192,620	194,850	197,730	199,520	203,030
159,986	TOTAL VISITOR INFORMATION CENTRE	167,710	184,310	192,620	194,850	197,730	199,520	203,030

TOWN CENTRE and VISITOR ECONOMY PORTFOLIO

SUMMARY SUBJECTIVE ANALYSIS

2015/16 Actual £	2016/17		2017/18 Original £	2018/19 Original £	2019/20 Original £	2020/21 Original £	2021/22 Original £
	Original £	Probable £					
<u>Expenditure:</u>							
2,084,680 Employee Expenses	2,057,340	1,878,090	1,994,610	2,033,240	2,054,970	2,076,290	2,097,400
1,870,805 Premises Expenses	1,869,510	1,883,510	1,908,350	1,941,290	1,975,170	2,005,230	2,035,270
47,702 Transport Expenses	49,280	48,390	48,490	48,510	48,530	48,550	48,570
1,881,821 Supplies & Services	1,700,410	1,776,730	1,829,120	1,860,630	1,868,040	1,873,160	1,881,040
493,343 Contracted Services	501,070	510,060	520,910	528,940	539,230	546,520	553,850
0 Transfer to Earmarked Reserve	0	0	8,800	11,000	11,000	11,000	11,000
782,097 Central and Dept. Support	810,600	729,560	762,190	771,750	777,490	789,870	801,400
5,213,214 Asset Charges	2,326,150	2,271,550	2,175,630	2,105,710	2,187,190	2,127,830	2,124,440
12,373,662 Total Expenditure	9,314,360	9,097,890	9,248,100	9,301,070	9,461,620	9,478,450	9,552,970
<u>Income:</u>							
(12,437) Government & Other Grants	(74,580)	(74,420)	(74,420)	(63,980)	(63,980)	(63,980)	(63,980)
(1,857,572) Other Income	(275,700)	(322,730)	(315,590)	(318,370)	(299,380)	(302,380)	(294,710)
(346,257) Sales	(327,650)	(349,050)	(576,290)	(651,650)	(664,850)	(678,050)	(692,450)
(2,481,837) Fees and Charges	(4,632,980)	(4,586,270)	(4,515,160)	(4,727,190)	(4,790,350)	(4,929,240)	(4,940,820)
(4,725,493) Rents & Service Charges	(3,921,740)	(4,102,860)	(3,929,320)	(3,895,640)	(3,811,430)	(3,728,680)	(3,733,180)
Recharges:							
(358,859) General Fund	(376,690)	(298,830)	(301,530)	(308,140)	(314,780)	(321,990)	(329,400)
0 HRA	0	0	0	0	0	0	0
(5,545) Other	(5,530)	(5,520)	(5,580)	(5,630)	(5,690)	(5,750)	(5,800)
(9,788,000) Total Income	(9,614,870)	(9,739,680)	(9,717,890)	(9,970,600)	(9,950,460)	(10,030,070)	(10,060,340)
2,585,662 NET EXPENDITURE	(300,510)	(641,790)	(469,790)	(669,530)	(488,840)	(551,620)	(507,370)

TOWN CENTRE and VISITOR ECONOMY PORTFOLIO
BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Car Parking</u> <u>Overspend £65,850</u>		
Employees salaries & wages employee insurances		(56,670) (3,950)
Premises rents & NNDR energy costs insurances	2,380 560	(640)
Supplies & Services structural surveys on Saltergate MSCP	10,000	
Contracted Services grounds maintenance		(8,000)
Controllable income Saltergate MSCP - fees & charges New Beetwell MSCP - season tickets Surface Parking - fees & charges CPE Income from off-street parking	6,000 140,000	(1,500) (9,000)
Central Support revised allocations		(12,410)
Asset Charges		(150)
Other minor variations (Net)		(770)
	158,940	(93,090)
Net Increase for Programme Area	65,850	
<u>CCTV</u> <u>Underspend £106,410</u>		
Employees salaries - vacancies & new rotas employee insurances		(68,960) (1,210)
Supplies & Services line rental - new contract		(2,700)
Controllable Income CCTV monitoring		(1,870)
Central Support revised allocations		(12,870)
Asset Charges		(19,280)
Other minor variations (Net)	480	
	480	(106,890)
Net Decrease for Programme Area	(106,410)	

TOWN CENTRE and VISITOR ECONOMY PORTFOLIO
BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Cultural Venues</u> <u>Underspend £59,930</u>		
Employees		
Museum salaries/oncosts		(16,390)
Museum overtime	4,250	
Winding Wheel salaries/wages/oncosts		(20,920)
Winding Wheel overtime	28,850	
Community Halls salaries/wages/oncosts		(13,020)
Pomegranate Theatre salaries/wages/oncosts		(5,140)
Pomegranate Theatre overtime	33,800	
Venues - redundancy insurance	11,220	(4,880)
Premises		
electricity/gas/water/sewerage charges	3,460	
refuse collection charges	1,440	
Supplies & Services		
Museum collection insurance	1,580	
Winding Wheel artistes' fees	27,500	
Winding Wheel bar & catering provisions	8,600	
Pomegranate Theatre artistes' fees	28,000	
equipment hire/materials	3,650	
security charges	1,800	
internet booking fees		(4,500)
bank charges		(7,100)
Contracted Services		
building cleaning, introduction of Living Wage	6,150	
Controllable income		
Winding Wheel promotions		(54,500)
Winding Wheel lettings	10,000	
Winding Wheel bar & catering		(16,800)
Pomegranate Theatre general	4,000	
Pomegranate Theatre front of house		(3,000)
Pomegranate Theatre productions		(71,890)
Central Support		
revised allocations		(28,640)
Asset Charges		
revised allocations	10,170	
Other minor variations (net)	2,380	
	186,850	(246,780)
Net Decrease for Programme Area	(59,930)	
<u>Festivals and Events</u> <u>Overspend £6,720</u>		
Supplies & Services		
Christmas Illuminations - repair of feeder pillar	850	
support for Women's Tour cycle race	8,300	
Controllable income		
fireworks display		(3,750)
Central Support		
revised allocations	440	
Other minor variations (net)	880	
	10,470	(3,750)
Net Increase for Programme Area	6,720	

TOWN CENTRE and VISITOR ECONOMY PORTFOLIO
BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Markets</u> <u>Overspend £62,010</u> <u>Markets</u>		
Employees		
salaries & wages	1,670	
employee insurances		(1,820)
Premises		
rents & NNDR - Calow Lane store		(4,050)
refuse collection - includes deep cleaning of area	9,000	
Controllable income		
electricity recharges	3,000	
open market - rents & includes Aviva cycle tour	48,000	
christmas market	1,000	
medieval market	1,000	
car boot rents	2,000	
Central Support		
revised allocations		(9,590)
Asset Charges		(24,130)
Other minor variations (Net)	70	
	65,740	(39,590)
<u>Market Hall & Market Hall Café</u>		
Employees		
salaries & wages		(1,800)
employee insurances	310	
Premises		
energy expenses	5,360	
insurances	530	
Supplies & Services		
general equipment & materials for café	6,700	
general equipment & materials for Market Hall	2,500	
Contracted Services		
building cleaning	4,750	
Controllable income		
storage charges	2,000	
rents & service charges	16,940	
Central Support		
revised allocations		(1,760)
Other minor variations (Net)	330	
	39,420	(3,560)
	105,160	(43,150)
Net Increase for Programme Area	62,010	
<u>Tourism Strategy</u> <u>Underspend £8,970</u>		
Employees		
Tourism Publicity salaries/oncosts/insurance		(1,580)
Arts Development Officer salary/oncosts		(4,570)
Arts Development Officer - redundancy	4,520	
Cultural & Visitor Services Manager - post deleted		(61,660)
Supplies & Services		
Visit Peak District contribution, vired from IT budget	3,460	
Arts projects/subscriptions		(4,800)
Central Support		
revised allocations		(11,500)
Internal Rechargeable Income	67,520	
Other minor variations (net)		(360)
	75,500	(81,470)

TOWN CENTRE and VISITOR ECONOMY PORTFOLIO
BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
	75,500	(84,470)
Net Decrease for Programme Area	(8,970)	

TOWN CENTRE and VISITOR ECONOMY PORTFOLIO
BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
Town Centre Management		
Underspend £317,150		
<u>Pavements & Pavements Service Charge</u>		
Employees		
general salaries & wages		(6,810)
employee insurance		(5,070)
Premises		
energy expenses	1,210	
general & electrical repairs	5,250	
Supplies & Services		
general equipment & materials	3,480	
Contracted Services		
building cleaning	5,200	
Controllable income		
rents & service charges	26,640	
Central Support		
revised allocations	590	
Asset Charges		(21,880)
Other minor variations (Net)		200
	42,370	(33,560)
<u>Town Centre Properties</u>		
Premises		
energy expenses	1,910	
NDR		(22,510)
insurances		(30)
Controllable income		
insurance recharges		(2,250)
rents & service charges		(104,380)
Bad Debt Provision		(2,500)
Central Support		
revised allocations	3,660	
	5,570	(131,670)
<u>Coach Station</u>		
Contracted Services		
building cleaning		(1,300)
Controllable income		
coach station - coach usage charges	2,000	
Central Support		
revised allocations	240	
Asset Charges	660	
Other minor variations (Net)		(40)
	2,900	(1,340)
<u>Vicar Lane & TC Maintenance</u>		
Premises		
general repairs	7,500	
Controllable income		
rent of land (back dated head rent non-recurring)		(207,300)
Central Support		
revised allocations		(1,630)
Asset Charges	10	
	7,510	(208,930)
	58,350	(375,500)
Net Decrease for Programme Area	(317,150)	

TOWN CENTRE and VISITOR ECONOMY PORTFOLIO
BUDGET VARIANCES - ORIGINAL TO PROBABLE 2016/17

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Visitor Information Centre</u> <u>Overspend £16,600</u>		
Employees		
salaries/oncosts	3,020	
overtime payments	6,800	
insurance	1,070	
Supplies & Services		
bank charges		(3,070)
Contracted Services		
building cleaning, introduction of Living Wage	1,150	
Controllable Income		
commission on sales, National Express	5,300	
Central Support		
revised allocations	2,770	
Other minor variations (net)		(440)
	20,110	(3,510)
Net Increase for Programme Area	16,600	
TOTAL FOR PORTFOLIO	(341,280)	

TOWN CENTRE and VISITOR ECONOMY PORTFOLIO**BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18**

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Car Parking</u> <u>Overspend £121,190</u>		
Employees		
general sals & wages - incl pay inflation		(50,340)
employee insurances		(3,710)
Premises		
energy costs	3,690	
insurances	820	
Contracted Services		
grounds maintenance		(4,000)
Controllable income		
Saltergate MSCP - closure for refurbishment	213,000	
season tickets	4,500	
Surface parking - fees & charges adj on Ashgate & QPSC	53,110	
CPE Income from off-street parking		(9,000)
Central Support		
revised allocations		(4,680)
Asset Charges		(81,600)
Other minor variations (Net)		(600)
	275,120	(153,930)
Net Increase for Programme Area	121,190	
<u>CCTV</u> <u>Underspend £101,410</u>		
Employees		
salaries - includes new rotas		(75,850)
employee insurances		(1,070)
Supplies & Services		
line rental - new contract		(2,410)
Controllable income		
monitoring income		(1,740)
Central Support		
revised allocations		(17,970)
Asset Charges		(2,960)
Other minor variations (Net)	590	
	590	(102,000)
Net Decrease for Programme Area	(101,410)	

TOWN CENTRE and VISITOR ECONOMY PORTFOLIO
BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Cultural Venues</u> <u>Underspend £62,430</u>		
Employees		
Museum salaries/oncosts, incl. pay award/increments		(7,230)
Museum overtime	3,650	
Winding Wheel salaries/wages/oncosts, incl. pay award		(13,890)
Winding Wheel overtime	28,850	
Community Halls salaries/wages/oncosts, incl. pay award		(12,550)
Pomegranate Theatre salaries/wages/oncosts, incl. pay award	3,420	
Pomegranate Theatre overtime	33,800	
insurance		(4,220)
Premises		
electricity/gas/water/sewerage charges	5,060	
business rates (Ashgate Road/Winding Wheel)		(8,990)
refuse collection charges	1,700	
Supplies & Services		
Museum collection insurance	1,770	
Winding Wheel artistes' fees	27,500	
Pomegranate Theatre artistes' fees	12,000	
equipment hire/materials	1,200	
security charges	1,840	
internet booking fees	5,000	
bank charges		(2,500)
Contracted Services		
building cleaning, introduction of Living Wage/indexation	6,730	
Controllable income		
Winding Wheel promotions		(54,500)
Winding Wheel lettings		(3,850)
Swanwick Memorial Hall - lease ended	2,860	
Pomegranate Theatre booking fees		(40,000)
Pomegranate Theatre productions		(56,400)
Central Support		
revised allocations		(10,350)
Asset Charges		
revised allocations	14,750	
Other minor variations (net)	1,920	
	152,050	(214,480)
Net Decrease for Programme Area		(62,430)
<u>Festivals and Events</u> <u>Underspend £2,430</u>		
Controllable income		
fireworks display		(3,750)
Central Support		
revised allocations	340	
Other minor variations (net)	980	
	1,320	(3,750)
Net Decrease for Programme Area		(2,430)

TOWN CENTRE and VISITOR ECONOMY PORTFOLIO
BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
Markets <u>Overspend £30,420</u> Markets		
Employees		
general sals & wages - incl pay inflation & living wage	4,260	
employee insurance		(1,610)
Premises		
refuse collection - includes deep cleaning of area	10,640	
Supplies & Services		
general equipment & materials		(1,500)
other services & artist fees		(1,000)
Controllable income		
recharges & storage	2,980	
open market - rents	42,000	
christmas market	1,000	
car boot rents	2,000	
Central Support		
revised allocations		(11,070)
Asset Charges		(20,330)
Other minor variations (Net)	1,140	
	64,020	(35,510)
Market Hall & Market Hall Café		
Employees		
general sals & wages - incl pay inflation	88,640	
employee insurance	2,240	
Premises		
energy costs	6,850	
rents	14,400	
NNDR	3,280	
Supplies & Services		
general equipment & materials for café	99,020	
Contracted Services		
building cleaning	5,740	
Controllable income		
rents & service charges	15,280	
café sales		(248,640)
Central Support		
revised allocations	2,910	
Asset Charges	1,730	
Invest to save	8,800	
Other minor variations (Net)	1,660	
	250,550	(248,640)
	314,570	(284,150)
Net Increase for Programme Area	30,420	
Tourism Strategy <u>Underspend £25,270</u>		
Employees		
Arts Development Officer salary/oncosts; salary re-allocation		(17,080)
Cultural & Visitor Services Manager - post deleted		(61,660)
Supplies & Services		
Visit Peak District contribution, vired from IT budget	3,460	
Arts projects/subscriptions		(4,800)
Central Support		
revised allocations		(11,380)
Internal Rechargeable Income	67,520	
Other minor variations (net)		(1,330)
	70,980	(96,250)
Net Decrease for Programme Area		(25,270)

TOWN CENTRE and VISITOR ECONOMY PORTFOLIO
BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Town Centre Management</u>		
<u>Underspend £154,260</u>		
<u>Pavements</u>		
Employees		
general sals & wages - incl pay inflation	14,860	
employee insurances		(4,950)
Premises		
energy expenses	2,440	
insurances	820	
Contracted Services		
building cleaning	6,270	
security services	2,760	
Controllable income		
rents & service charges	58,770	
Central Support		
revised allocations	930	
Asset Charges		(62,770)
Other minor variations (Net)	90	
	86,940	(67,720)
<u>Town Centre Properties</u>		
Premises		
energy expenses	990	
NNDR - potential voids		(19,540)
Contracted Services		
building cleaning	850	
Controllable income		
insurance recharges		(2,250)
rents & service charges		(105,210)
Bad Debt Provision		(2,500)
Central Support		
revised allocations	7,090	
Other minor variations (Net)		640
	8,930	(128,860)
<u>Coach Station</u>		
Controllable income		
coach station - coach usage charges	2,000	
Central Support		
revised allocations	420	
Asset Charges	660	
Other minor variations (Net)		(590)
	3,080	(590)
<u>Vicar Lane & TC Maintenance</u>		
Premises		
general repairs	7,500	
Controllable income		
rent of land (increased head rent)		(62,000)
Central Support		
revised allocations		(1,540)
	7,500	(63,540)
	106,450	(260,710)
Net Decrease for Programme Area	(154,260)	

TOWN CENTRE and VISITOR ECONOMY PORTFOLIO
BUDGET VARIANCES - ORIGINAL 2016/17 TO ORIGINAL 2017/18

Programme Area & Detail	Increase in Net Expenditure £	Reduction in Net Expenditure £
<u>Visitor Information Centre</u> <u>Overspend £24,910</u>		
Employees		
salaries/oncosts, incl. pay award/increments	6,060	
overtime payments	5,550	
insurance	1,230	
Supplies & Services		
bank charges		(3,070)
Contracted Services		
building cleaning, introduction of Living Wage/indexation	1,400	
Controllable Income		
commission on sales, National Express	8,000	
Central Support		
revised allocations	4,480	
Other minor variations (net)	1,260	
	27,980	(3,070)
Net Increase for Programme Area	24,910	
TOTAL FOR PORTFOLIO	(169,280)	

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For publication

General Fund Revenue Budget Summary (J170R)

Meeting:	Cabinet
Date:	13 th December 2016
Cabinet portfolio:	Deputy Leader & Cabinet Member for Planning
Report by:	Director of Finance & Resources

1.0 Purpose of report

- 1.1 To provide Cabinet with an update on the development of the General Fund Revenue Budget for 2017/18 and future years.

2.0 Recommendations

- 2.1 To note the updated budget projections for 2016/17 and future years (**Appendix A**).
- 2.2 That work continues to refine the draft estimates and to develop budget saving proposals.

3.0 Background

- 3.1 The Council's Budget Strategy is to set a sustainable and affordable budget over the medium term. The budget forecasts included in this report cover the current and five future financial years.
- 3.2 The portfolio budget reports are included elsewhere on the agenda. This report brings them together with the non-portfolio items to produce an overall summary (**Appendix A**) which shows the latest surplus/deficit forecast for each financial year. The

budgets are a first draft as the Local Government Provisional Finance Settlement has not yet been announced and the Business Rates tax base cannot be completed until January 2017.

- 3.3 The Chancellor's **Autumn Statement** on 23rd November made very few changes that would impact on lower tier authorities with spending plans almost entirely unchanged. No further cuts to Local Government funding for 2017/18 were announced. This will hopefully ensure that there are no changes to the 4 year RSG settlement figures provided this year. The movement to 100% Business Rates retention is still a significant historical announcement we need to understand and plan for.
- 3.4 There was no mention made about the referendum limit for council tax increases in 2017/18. It seems likely that the regime for 2016/17 will be continued, which for district councils means a referendum will be required for increases of 2% or more. Chesterfield Council has the option to increase the Council Tax by £5 per annum (equivalent to an increase of 3.34%) or 2%.
- 3.5 There could still, however, be funding risks as part of the Provisional Grant Settlement e.g. changes to the New Homes Bonus scheme reducing the funding from 6 to 4 years, set out in the recent consultation.

4.0 Budget Assumptions and Forecasts

- 4.1 The following assumptions have been made in preparing the draft budgets:

Budget Assumptions				
	2017/18	2018/19	19/20	20/21>
Pay inflation	1%	2%	2%	2%
Energy inflation	2%	3%	3%	3%
Business rates increase	2.0%	3.0%	3.0%	3.0%
Vacant posts allowance	£240k	£240k	£240k	£240k
Council tax increase	£5	£5	£5	1.99%
Fees & Charges Increase Av	+3%	+3%	+3%	+3%
Investment returns	0.62%	0.55%	0.88%	0.88%

4.2 The updated Medium Term Budget Forecast is shown in **Appendix A**. It must be pointed out that many of the figures in the Financing section (the second page of the appendix) are provisional estimates. Unfortunately, some of these figures (e.g. Retained Business Rates Growth and Pooling) are **significant sums which could be subject to wide variations**. At this stage it has not been possible to provide accurate forecasts for these due to:

- a) The Provisional Grant Settlement not being announced and completion of the NNDR1 in January;
- b) The need to assess the impact of the Business Rates changes arising from the 2017 Business Rates Revaluation;
- c) The ongoing uncertainties caused by outstanding Business Rates appeals which in some cases they can be back dated for many years, up to 2010; and
- d) Any changes to New Homes Bonus funding from 6years to 4 years (set out in recent consultation).

The forecasts at this stage, therefore, come with a very significant health warning. The forecasts will be updated over the next few weeks as further information becomes available and any significant changes reported to the Cabinet at the earliest opportunity so that any corrective action can be considered before the final budget report is submitted to the full Council in February 2017.

5.0 2016/17 Revised Budget

5.1 At the start of the year, there was a budget savings target of £1,029k which if achieved would have left a deficit of £236k which was to be met either from reserves or further savings. During the year, savings of £796k have been achieved. Savings achieved are incorporated into the future year's portfolio budget positions. Although this is below the target, increased income particularly from industrial and commercial rents and leisure activities has helped to mitigate this issue. At the end of Quarter 2 the deficit forecast stood at £326k.

- 5.2 The latest revised budget for 2016/17 (**Appendix A**) shows a projected deficit of £186k. The detailed Portfolio budget figures are included elsewhere on this agenda. Further work is underway to identify and realise budget savings.
- 5.3 The use of reserves has increased significantly in 2016/17 to finance the upfront costs associated with the agile working required to enable the Town Hall restack scheme to begin and to meet the costs of voluntary redundancy required to provide more efficient service delivery models which will provide savings in future years. We need to replenish reserves as well as balance the General Fund to enable future investment.
- 5.4 The “financing section” of the budget, showing income from Council Tax and Government grants, generally remains fixed at the original budget estimates. There are, however, elements of the retained business rates income which are subject to in-year changes, namely the Business Rates Pooling gain and the Levy payable to the Government. Business rate income is predicted to be higher than originally anticipated in 2016/17 although an allowance has been made to mitigate the impact of any late surge in back-dated business rate appeals arising from the 2017 business rate revaluation exercise. One issue in particular, purpose-built doctors surgeries, had a significant impact on the amount of money that has had to be set-aside as a provision for refunds in 2015/16 and this had an impact on the amount of income available for distribution via the Derbyshire pooling arrangement in that year. At this stage it has been assumed that the Council’s pooling gain will reduce to £250k to reflect the amount received in 2015/16 from the pool (from £412k per the original budget) but this revised estimate is subject to confirmation once all authorities have completed their business rates forecasts which they must do by the end of January 2017.
- 5.5 In the remaining few months of the financial year every effort will be made to eliminate the £186k revised forecast deficit. Also, in order to avoid any ‘surprises’ at the end of the year, budget holders will undergo some further financial scrutiny in January 2017 around income projections and spend. We will continually monitor their budgets and report any changes so that they can be included in the final budget report which will go to the Council in February 2017.

6.0 Budget Forecast 2017/18

- 6.1 The forecast for 2017/18 in **Appendix A** shows a deficit of **£62k** but this is before savings targets outside Stop and Reduce are included. The budget assumes that the full amount of the estimated New Homes Bonus allocation (£907k) will be used to support the budget and that the Derbyshire Pooling gain remains at the £250k level. The Business Rates income forecast will require revision before the final budget is brought to Council in February 2017.
- 6.2 An allowance of £140k has been added to meet the possible increase in pension costs arising from the 2017 revaluation of the pension fund. The actuaries are expected to provide an update in January 2017. If this allowance is not required our budget position would benefit.
- 6.3 The Crematorium surplus is normally budgeted at £110,000 per annum. At a future JCC Committee we are looking at proposals to reduce reserves so CBC can use them and distribute more profits, hence we are forecasting a greater income as a 55% shareholder. No decisions have yet been made.
- 6.4 The Living Wage Foundation proposals to increase the living wage are included on an ongoing basis in the budget.
- 6.5 Further budget saving proposals are still being developed and we have included some 'Stop and Cease' proposals (bowling greens, public conveniences, community rooms and card payment fees) that would need to be delivered. Further significant discretionary spend budget reductions are required. They will have to be subjected to a rigorous risk assessment before they are included in the final budget report.
- 6.6 The Spirepride business model predicts savings of £374k from the two restructuring activities of 'Environmental Services' (redundancies) and future income generation.
- 6.7 We have budgeted pay inflation of 1% in 2017/18. We have also budget for ongoing staff vacancy savings.

- 6.8 The Government RSG Funding Settlement has not yet been confirmed but the expectation is that it will not change significantly from that announced in the Provisional Settlement. The Business Rates Pooling Gain figure (£250k) is also provisional at this stage and could be subject to considerable variance depending on the final business rate income forecasts for each of the Derbyshire districts.
- 6.9 Once again, the challenges for 2017/18 will be:
- (a) Setting a balanced budget; and
 - (b) Delivering the savings proposals in time and at the required level.

7 Medium Term Forecasts

- 7.1 The draft estimates in **Appendix A** include the four year funding settlement figures published earlier this year. Retained business rate income is forecast to grow steadily in future years and remain around £1.5m above the target in all years. The assumption on council tax increases in future years is for £5 per annum (an increase of 3.3%) until 2019/20 and to rise by 1.99% per annum each year thereafter.
- 7.2 Business Rates Pooling - From 2018/19 it has been assumed that the £250k Derbyshire Pooling gain will cease. The future of business rate pooling remains uncertain and there may be opportunities of a new revenue stream from another pooling arrangement, this time a 'virtual pool' within the Sheffield City Region (SCR) which is designed to retain the Government's share of business rates growth (which is quite distinct from the Levy saving in the Derbyshire pool). It would not however be prudent to budget for any income from either source at this stage.
- 7.3 New Homes Bonus – beyond 2016/17 it is difficult to know how the grant will be affected by the changes that are likely to be proposed in the 2016/17 finance settlement. No further details have been published on how these changes would look. For now the medium term forecast assumes that the grant will remain in its current form of 6 years.

- 7.4 The latest forecast deficits are £15k in 2018/19 increasing to £919k by 2021/22, this is after allowing for the estimated savings from the current GPGS programme, proposed stop and reduce but before the recurring impact of any other savings proposals which are yet to be agreed.
- 7.5 The forecasts will be updated when the settlement figures are finalised and as other variances are identified. The scale of the forecast deficits is such that further significant savings will have to be found in future years. We need to formulate plans over the coming months to enable savings to be delivered in 2017/18.
- 7.6 Our future forecasts are also dependant on our core trading income streams holding up (car parks, leisure, business rents, winding wheel etc.). These income lines are sensitive to changes in the market.

8.0 Reserves

- 8.1 The **General Working Balance** was reduced from £1.75m to £1.5m at the start of this financial year. The on-going financial risks associated with the business rates retention scheme and other funding sources would suggest that it would be imprudent to consider reducing the level any further until a more stable financial footing is established. In addition to the General Working Balance the Council maintains a number of other reserves. Many of the reserves are earmarked and committed for specific purposes, such as property repairs and vehicle & plant replacements.
- 8.2 Over recent years the Council has operated three major reserves where it has wider discretion on how they are used – the Budget Risk Reserve, the Invest to Save Reserve and the Service Improvement Reserve. The Invest to Save Reserve is virtually fully committed with total uncommitted balances of £882k across the three. The Budget Risk Reserve is used to fund the redundancy costs resulting from restructures/service delivery changes and has a current uncommitted balance of £475k. Reserves have been 'heavily' called upon this year and we need to replenish reserves for future investment initiatives.

- 8.3 Given the budget deficit forecast for 2017/18 and the lead-in time inherent in many savings initiatives, the Council needs to press ahead with budget savings.
- 8.4 The opportunities and implications of using reserves to support the budget will be explored further and proposals included in the final budget report in February.

9.0 Conclusion & Next Steps

- 9.1 This report presents the first draft of the budget for 2017/18 but there are some elements of the budget that are still to be confirmed and other budget variances could be identified during the coming weeks. The latest forecast shows deficits in each financial year which are increasing as reductions in government funding continue.
- 9.2 The full Council will approve the final budget and the Council Tax for 2017/18 at its meeting on 23rd February. The Cabinet will have to agree its final budget proposals ahead of the Council meeting. In the meantime, the budget forecasts will continue to be updated as the Provisional Local Government Finance Settlement proposals and other budget savings/variances are confirmed. The Budget Workshop sessions for Cabinet Members and the Corporate Management Team will continue to meet in the run-up to setting the budget in order to consider the updated forecasts and agree further savings proposals for inclusion in the final budget.

10.0 Risk Management

- 10.1 There are a number of significant risks inherent in any budget forecasting exercise and the risks increase as the period covered increases. The most significant budget risks at the moment include:
- Business rate pooling opportunities and threats.
 - Business Rate appeals, valuation changes, etc. - particularly the full revaluation due in 2017.

- New Homes Bonus allocations – the implications of the possible changes to the scheme, particularly the reduction in the period of entitlement from 6 to 4 years.
- Achieving income targets for rents, fees, charges and interest.
- Delivering the required budget savings on time and to the value required. It is important that a rigorous risk assessment is undertaken for each saving proposals before they are included in the final budget report.
- The introduction of Universal Credit – the full implementation at a future date. There are unknowns in terms of the extent, timing and funding of these changes.
- Retender of the Waste Collection contract in 2018, a provisional sum has been built into the forecasts.

These and other financial risks will be evaluated more fully in the Budget Risk & Sensitivity Analysis, which will be included in the final budget report in February 2017.

11.0 Legal and data protection implications

- 11.1 It would be unlawful for the Council to set a deficit budget. Section 33 of the Local Government Finance Act 1992 requires the Council to set a balanced budget.

12.0 Equalities Impact Assessment (EIA)

- 12.1 The budget process and forecasts produced do not require an EIA but any decisions to vary budgets and service provision later in the process might well require EIA's specific to those options.

13.0 Recommendations

- 13.1 To note the updated budget projections for 2016/17 and future years (**Appendix A**).
- 13.2 That work continues to refine the draft estimates and to develop budget saving proposals.

14.0 Reasons for Recommendations

- 14.1 To keep Members informed on the development of the budget proposals for 2017/18 and to provide an update on the medium term financial forecasts.

Decision information

Key decision number	686
Wards affected	All
Links to Council Plan priorities	To provide value for money services

Document information

Report author	Contact number/email
Helen Fox	01246 345452 helen.fox@chesterfield.gov.uk
Background documents These are unpublished works which have been relied on to a material extent when the report was prepared.	
None	
Appendices to the report	
Appendix A	General Fund Revenue Estimates Summary

GENERAL FUND REVENUE ESTIMATES SUMMARY

	2016/17		2017/178	2018/19	2019/20	2020/21	2021/22
	Original	Revised	Estimate	Estimate	Estimate	Estimate	Estimate
	£	£	£	£	£	£	£
<u>Per Lead Member reports:</u>							
Leader - Regeneration	602,740	591,830	611,920	619,940	625,250	630,680	635,990
Dep Leader - Planning	629,840	657,320	404,240	416,270	401,140	492,000	505,580
Town Centre & Visitor Economy	(300,510)	(641,790)	(469,790)	(669,530)	(488,840)	(551,620)	(507,370)
Housing General Fund	1,210,440	951,750	1,116,090	1,125,390	1,132,770	1,141,430	1,150,540
Health & Wellbeing	7,734,190	7,003,290	7,020,630	7,250,780	7,481,070	7,507,580	7,525,870
Governance	2,668,080	2,594,990	2,700,760	2,742,530	2,867,400	2,807,780	2,834,250
Business Transformation	1,456,920	1,913,590	1,825,460	1,897,280	1,936,770	1,988,450	2,041,440
Portfolios Total	14,001,700	13,070,980	13,209,310	13,382,660	13,955,560	14,016,300	14,186,300
Spirepride surplus	(75,000)	(75,000)	(374,000)	(374,000)	(374,000)	(374,000)	(374,000)
Trading surplus	0	(5,000)	(47,000)	(47,000)	(47,000)	(47,000)	(47,000)
Apprentice Levy			30,500	30,800	31,100	31,400	31,700
Living Wage	73,000						
Holiday Pay on overtime etc	12,000						
Crematorium surplus	(268,290)	(268,290)	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)
Audit consortium surplus		(14,500)					
GP:GS	(156,470)	134,900	46,610	(115,400)	(115,400)	(240,840)	(240,840)
Savings - "Stop or Reduce" Programme	(200,550)	0	(114,562)	(173,660)	(173,660)	(173,660)	(173,660)
Savings Proposals - Appendix B	(1,051,000)	0					
Less allowance for delay etc	378,600	0					
Pay award contingency				141,000	141,000	141,000	141,000
Pension Costs - 2017 Revaluation			140,000	140,000	140,000	140,000	140,000
Staff vacancies allowance	(150,000)		(240,000)	(240,000)	(240,000)	(240,000)	(240,000)
Total Service Expenditure	12,563,990	12,843,090	12,400,858	12,494,400	13,067,600	13,003,200	13,173,500
Interest & capital charges	(2,058,360)	(1,764,470)	(1,918,440)	(2,017,900)	(2,408,290)	(2,496,810)	(2,496,810)
Contrib to/(from) Invest to Save	0	0	0	0	0	0	0
Contrib to/(from) Service Improve't Reserve	25,320	(162,900)	(14,000)				0
Contrib to/(from) Revenue Risk Reserve		(338,400)	0	0	0	0	0
Contribution to R&R Fund	146,000	146,000	146,000	146,000	146,000	146,000	146,000
Bad debt provision	50,000	40,000	50,000	50,000	50,000	50,000	50,000
New burden grants/other income		(44,949)					
Surplus/(deficit) - savings target	(236,411)	(185,756)	(62,242)	(14,671)	(664,951)	(825,194)	(919,338)
NET EXPENDITURE	10,490,539	10,532,615	10,602,176	10,657,829	10,190,359	9,877,196	9,953,352
Total Savings Target	(1,265,831)		(130,194)	(303,731)	(954,011)	(1,239,694)	(1,333,838)

GENERAL FUND REVENUE ESTIMATES SUMMARY

	2016/17		2017/178	2018/19	2019/20	2020/21	2021/22
	Original	Revised	Estimate	Estimate	Estimate	Estimate	Estimate
	£	£	£	£	£	£	£

Financed By:							
RSG	1,836,074	1,836,074	1,239,465	859,193	434,451	0	0
Business Rates Baseline	3,087,390	3,087,390	3,148,114	3,240,985	3,344,573	3,428,187	3,513,892
Settlement Funding	4,923,464	4,923,464	4,387,579	4,100,178	3,779,024	3,428,187	3,513,892
Retained Business Rates Growth	659,320	856,365	743,818	800,909	856,996	870,401	886,478
Business rate pooling	412,000	250,000	250,000				
NNDR Fund Surplus/(Deficit)	(1,851,506)	(1,851,506)	(100,792)				
Contrib (to)/from Business Rate Reserve	1,185,568	1,185,568		252,391			
Council tax support grants to parishes	(46,301)	(46,301)	(39,686)	(33,071)	(26,456)	(19,841)	(13,226)
Council Tax Fund Surplus/(Deficit)	68,221	68,221	38,295				
New Homes Bonus	902,146	909,177	907,370	956,500	833,000	732,000	578,000
Council Tax (taxbase x tax below)	4,237,627	4,237,627	4,415,592	4,580,922	4,747,795	4,866,450	4,988,208
TOTAL FINANCING	10,490,539	10,532,615	10,602,176	10,657,829	10,190,359	9,877,196	9,953,352

Council Tax Income:							
Taxbase Growth				0.5%	0.5%	0.5%	0.5%
Taxbase Estimate	28,271.58	28,271.58	28,507.92	28,650.46	28,793.71	28,937.68	29,082.37
Tax increase			3.34%	3.23%	3.13%	1.99%	1.99%
Band 'D' Tax	149.89	149.89	154.89	159.89	164.89	168.17	171.52
Yield =- taxbase x Band 'D'	4,237,627	4,237,627	4,415,592	4,580,922	4,747,795	4,866,450	4,988,208

BR Growth Retention:							
Growth rate							
CBC 40% share of income	14,816,238	15,129,446	15,188,000	15,722,000	16,274,000	16,680,850	17,097,871
Less tariff	(11,141,329)	(11,141,329)	(11,364,000)	(11,705,000)	(12,056,000)	(12,357,400)	(12,666,335)
Add s31 grant re SBRR	580,483	649,508	689,000	713,000	738,000	756,450	775,361
Add s31 grant re other reliefs	19,739	22,540			0	0	0
Gross income before levy	4,275,131	4,660,165	4,513,000	4,730,000	4,956,000	5,079,900	5,206,898
Less Baseline Funding	(3,087,390)	(3,087,390)	(3,148,114)	(3,240,985)	(3,344,573)	(3,428,187)	(3,513,892)
Growth	1,187,741	1,572,775	1,364,886	1,489,015	1,611,427	1,651,713	1,693,005
Levy (NB 50% on nndr3 not nndr 1)	(593,870)	(786,388)	(682,443)	(744,508)	(805,714)	(828,200)	(848,910)
Adjs to Levy & Tariff	(177,478)	(177,478)	(180,725)	(185,698)	(190,817)	(195,212)	(199,717)
Retained BR re renewable energy	12,100	12,100	12,100	12,100	12,100	12,100	12,100
Grant re Multiplier Cap	230,827	235,356	230,000	230,000	230,000	230,000	230,000
BR Growth Retained above Baseline	659,320	856,365	743,818	800,909	856,996	870,401	886,478
Add Baseline Funding	3,087,390	3,087,390	3,148,114	3,240,985	3,344,573	3,428,187	3,513,892
Total BR Income Retained	3,746,710	3,943,755	3,891,932	4,041,894	4,201,569	4,298,588	4,400,370

For publication

Chesterfield Local Plan – Approval of draft for Consultation (J010R)

Meeting:	Cabinet
Date:	13 th December 2016
Cabinet portfolio:	Planning
Report by:	Strategic Planning and Key Sites Manager

1.0 Purpose of report

- 1.1 To seek approval for the Draft Local Plan and supporting material.
- 1.2 To seek approval to commence a public consultation on the Draft Plan running from Thursday 5th January for a six week period.

2.0 Recommendations

- 2.1 That Cabinet agree the draft Local Plan and associated material for public consultation.
- 2.2 That the Strategic Planning and Key Sites Manager has delegated authority, in consultation with and with the agreement of the Executive member for Planning, to make minor amendments and corrections to the Draft Local Plan and associated material to make it ready for public consultation.

3.0 Background

- 3.1 *The draft Local Plan is attached to this report as Appendix 1. The Local Plan is also accompanied by a policies map showing site*

specific policies and allocations. This has not been attached due to its size but will be made available at the meeting and is also available on request.

- 3.2 The current planning policies which guide development in the borough are set out in the Local Plan Core Strategy, which was adopted by the council in 2013, and some policies saved from the Replacement Chesterfield Borough Local Plan 2006. The Core Strategy provides the overall spatial strategy for the borough up to 2031, including housing and employment growth targets, and policies for Development Control purposes.
- 3.3 Aside from allocating a Strategic Site at the former Staveley Works, the Core Strategy did not include site specific allocations for development (and protection from development). These were to be brought forward through a separate 'Sites and Boundaries' Development Plan Document. Public consultation was undertaken on issues and options for the 'Sites and Boundaries' at the end of 2012/ beginning of 2013. This included 91 potential residential sites, 27 employment sites and boundaries for Strategic Gaps and Green Wedges.
- 3.4 Since the Core Strategy was adopted by the Council in 2013, the government has made numerous of changes to the planning system such as new permitted development rights and the removal of the Code for Sustainable Homes, and new evidence has been published, such as the results of the 2011 Census. There is also new data on air quality and the health of the borough's residents. In addition, the new Local Plan will need to take account of new plans/strategies produced by other organisations, such as Combined Authority Growth Plans and devolution deals, and High Speed Rail 2.
- 3.5 This means there is pressure to review and update the Core Strategy, and in April 2015 Cabinet approved the proposal to bring together the work on sites and boundaries with a review of the Core Strategy to form a new, single Local Plan.

Core Strategy – Key Aspects of Review

- 3.6 The overall strategy of concentrating new development within walking distance of centres and in areas where it can deliver much-needed regeneration, and maximising the use of 'brownfield' land,

which is set out in the adopted Core Strategy, remains sound. This overall strategy will be retained in the new Local Plan but there are a number of key changes to specific elements.

3.7 In summary, the draft Local Plan proposes:

- Coverage from 2011-2033
- 4629 new homes (272 dwellings per year from 2016)
- A reserve of approximately 1000 further homes to provide for LEP growth aspirations
- Strategic Sites at Chesterfield Waterside and the Staveley and Rother Valley Corridor
- 83ha of new employment land
- No significant changes to the green belt
- Protected Strategic Gaps and Green Wedges
- Safeguarded land for the Chesterfield-Staveley Regeneration Route, Hollis Lane Link Road and restoration of Chesterfield Canal

Housing

3.8 In terms of the Strategic Housing requirement, members will be aware that housing delivery has fallen significantly below the target set out in the Core Strategy of 380 dwellings a year. This has increased pressure for development on greenfield sites and caused difficulties in demonstrating a five year supply of housing sites (currently the council can demonstrate such a supply). The latest evidence on the borough's housing requirement indicates a lower annual target of 244 homes per annum would be appropriate. Adding the shortfall in delivery from 2011 to 2016 (the date the requirement projections start from) and spreading it over the remaining plan period (2016 to 2033) would result in an annual target of 272 dwellings a year from 2016 onwards. The revised housing requirement is a critical part of the Core Strategy review and determines the requirement for housing sites.

3.9 In order to also demonstrate the ability to plan for the more ambitious levels of growth sought by the Sheffield City Region and D2N2 LEP economic growth plans, we are proposing additional Reserve Sites for housing beyond the 244 homes per annum target. Reserve sites are pieces of land not in the Green Belt at the

edges of urban areas that are identified to help us cater for future growth. They are 'greenfield sites' which may not be developed until later on, or beyond the plan period, but could be brought forward in the event of higher than expected housing growth or if there are difficulties in delivering other allocated sites.

- 3.10 The government has introduced optional standards for adaptable and accessible housing. We think there is enough local evidence on the need for such housing to support a policy requiring a proportion of new homes to be built to these higher standards of accessibility.
- 3.11 The council will continue to seek up to 30% affordable housing on all sites of more than 10 dwellings (reduced from 15 dwellings to bring it in line with national policy).

Employment

- 3.12 New evidence indicates a slightly higher requirement for employment land in order to help meet the growth sought by the Sheffield City Region and Derbyshire/ Nottinghamshire economic growth plans. We are confident that this can be delivered from existing, identified locations including the existing industrial and business estates, Markham Vale, Chesterfield Waterside and town centre developments. The new Local Plan will have a target of delivering 83 hectares of new employment land (up from 79ha in the adopted Core Strategy).

Renewable Energy

- 3.13 National planning guidance on wind energy was revised in 2015 to take account of a ministerial statement stating that planning permission should only be granted for new wind energy proposals if the development site is in an area identified as suitable for wind energy development. Such areas need to be identified clearly in a Local Plan. (Previously plans were able to identify only areas of constraint). If the Local Plan does not define such areas without

good reason, there is a risk of failure at examination. The plan proposed a number of such areas based on evidence of wind speeds and distance from residential properties.

Environmental Quality

- 3.14 Due to the designation of an Air Quality Management Area in the borough, the policy on environmental quality needs to be revised to reflect this.

Open Space and Play

- 3.15 Since the Core Strategy was adopted the Council has published new evidence on open space and sports requirements in the borough. These standards need to be set out in policy.

Strategic Gaps and Green Wedges

- 3.16 Boundaries are proposed for the Strategic Gaps and Green Wedges (which were set out in the Core Strategy) based on the recommendations of a report prepared by consultants. There are two recommended deletions of Green Wedges at Hasland/Spital and Hasland River Rother Corridor, due to lack of public access. There is also one new Green Wedge proposed at land between Dunston and Sheepbridge. The Gap between Brimington and Tapton has been extended at following consultation with the council's Local Plan Steering Group to reflect concerns over the impact on landscape and footpaths.
- 3.17 The Strategic Gaps and Green Wedges will replace the blanket protection provided to Open Countryside provided by the saved policy EVR2 from the 2006 plan, which is no longer appropriate or in accordance with the National Planning Policy Framework.

Retail and Centres

- 3.18 Changes are proposed to identify primary shopping areas as required by the NPPF, and include Derby Road North, Duckmanton, Hollingwood, Lowgates East and Station Lane as

new Local Centres, and re-designate Littlemoor and New Whittington as Local Service Centres. The Retail Study update is not yet complete, but it is not anticipated that requirements for new retail floorspace will be reduced from the adopted Core Strategy.

Site Allocations

- 3.19 The draft plan includes a basket of potential housing sites which will be published for comment. To ensure all potential sites have been considered, a call for sites was held in January this year. In order to make the plan as robust as possible and the site allocation process transparent and fair, all sites (including previous sites, those consulted on as part of the sites issues and options and new sites) have been assessed in the same way through a three stage Land Availability Assessment (LAA).
- 3.20 The Planning Team has assessed over 300 potential housing sites that were put forward by residents, landowners and other public comments for consideration as development sites. The housing sites included in the draft Local Plan are those that have passed the first two stages of assessment (demonstrating that they are 'available' for development and 'suitable' in practical, terms) and do not clash with other proposed policies of the plan. It is not anticipated that all of these will need to go on to be allocated for development in the new local plan.

Gypsy and Traveller Accommodation

- 3.21 The NPPF requires that Local Plans make suitable provision of sites for Gypsies and Travellers. If land is not allocated to meet the five year pitch requirement that is set out in the NPPF there is a significant risk of a soundness challenge to the plan at examination.
- 3.22 The Derby, Derbyshire, Peak District National Park Authority and East Staffordshire Gypsy and Traveller Accommodation Assessment (TAA) 2015 identifies a need for 2 pitches for gypsies and travellers in the borough (in addition to the 2 approved pitches at Hady Lane) in the period 2014-2019, with no requirement for the subsequent periods.

3.23 This means that a site must be found to accommodate two pitches. No private sites were submitted in response to the 'Call for Sites' undertaken earlier this year and we therefore need to consider potential council owned sites. Initial investigation has focussed on the current review of Council owned garage sites. Further assessment needs to be undertaken to generate a shortlist of potential sites, which will need to be the subject of a further consultation before a pre-submission plan can be prepared (in order to ensure that the plan is sound and can demonstrate that 'reasonable alternatives' were considered).

Strategic Sites

3.24 The former Staveley Works site will continue to be the biggest development site in the borough, with around 1500 new homes, new jobs and a proposed depot to serve a new High Speed Rail Line, and is a priority for the council.

3.25 Work is now underway on the Basin Square phase of Chesterfield Waterside which, as a whole site, will deliver up to 1550 new homes over 10-15 years, alongside new jobs in 30,000sqm of office space and a new leisure and retail destination.

3.26 As well as these brownfield sites, some large greenfield sites will also be needed for new housing. The majority will be within the areas that were identified in the adopted Core Strategy Regeneration Priority Areas; Duckmanton, Holme Hall, Mastin Moor and Poolsbrook. Others will be sites that already have planning permission, such as Dunston Lane. However there will need to be some others too, which will need to meet the overall strategy of concentration.

Reserve Sites

3.27 As noted above, we are proposing to allocate Reserve Sites for housing in order to provide flexibility and retain control over the development of land for housing should the council be in a position where it does not have a 5 year supply of land for housing, or if growth is exceeding that predicted and more land is needed. A number of large greenfield sites were assessed as part of the Core Strategy, and these sites are being re-assessed and put through sustainability appraisal to establish which should be allocated as a Reserve Site. Based on the evidence we have at the

current time, the proposed preferred option is to allocate the land north of Dunston as a Reserve Site.

Sustainability Appraisal

3.28 As part of the Local Plan process the council is required to undertake a Sustainability Appraisal (SA) of the Plan which will take account of these and other matters in testing all of the policies and allocations of the plan. This is an ongoing process throughout preparation, with a final report being submitted as part of the submission of the plan to the Secretary of State. The council is currently consulting with statutory consultees on the full scope of the SA, as required by the relevant regulations.

4.0 Human resources/people management implications

4.1 There are no human resources implications at this stage.

5.0 Financial implications

5.1 The council has set aside a reserve to pay for the examination of the Local Plan. The preparation of evidence and consultation on the draft Local Plan will be paid for from existing budgets.

6.0 Legal and data protection implications

6.1 The plan has been prepared in accordance with The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) and the guidance set out in the National Planning Policy Framework and National Planning Policy Guidance.

6.2 The plan has been prepared in accordance with the Duty Co-operate set out in the Localism Act.

7.0 Consultation

7.1 The draft plan will be the subject of a minimum of six weeks public consultation in accordance with the council's adopted Statement of Community Involvement.

7.2 A statement of Consultation will be published alongside the draft plan setting out the details of consultation undertaken so far in preparing the plan.

8.0 Risk management

Description of the Risk	Impact	Likelihood	Mitigating Action	Impact	Likelihood
Objections received to draft local plan through consultation	Medium	Certain	Objections assessed, considered and reported in preparing revised plan	Low	Certain
Local Plan is not approved for consultation – council does not meet timetable set out in approved Local Development Scheme (risk of government intervention)	High	Low	Plan has been prepared in accordance with LDS and regulations Adopted plan already in place from 2013. Briefing sessions held with members and senior officers	Low	Low
Local Plan is not approved for consultation – Risk of not being able to demonstrate five year housing supply for longer	High	Low/	Approach to five year supply re-assessed (may be challenged at appeal)	Med	Low

9.0 Equalities Impact Assessment (EIA)

9.1 As the draft Local Plan retains the overall strategy from the adopted Local Plan Core Strategy, and as this stage of consultation is an informal stage, a preliminary Equalities Impact Assessment is being undertaken at this stage, with a full assessment to be undertaken prior to 'pre-submission' consultation, the stage before the final plan is submitted to the Secretary of State.

- 9.1 The preliminary EIA is currently being undertaken. The draft report indicates that there are no anticipated negative impacts of the plan and a number of potentially positive impacts. It concludes that a full EIA is not required at this stage.

10.0 Alternative options and reasons for rejection

- 10.1 Where there are options in how the Local Plan might address a specific issue, these are set out in the draft plan, along with the council's preferred approach.
- 10.2 The alternative approach to preparing a Local Plan, which of retaining the existing Core Strategy and continuing with a separate Sites and Boundaries Development Plan Document, was considered in a cabinet report on the council's Local Development Scheme in April 2015 and dropped in favour of the current approach.
- 10.3 The council is required to prepare a Local Plan and does not have the option of not preparing a plan.

11.0 Recommendations

- 11.1 That Cabinet agree the draft Local Plan and associated material for public consultation.
- 11.2 That the Strategic Planning and Key Sites Manager has delegated authority, in consultation with and with the agreement of the Executive member for Planning, to make minor amendments and corrections to the Draft Local Plan and associated material to make it ready for public consultation.

12.0 Reasons for recommendations

- 12.1 To allow consultation to be undertaken on a draft plan with in accordance with the council's published Local Development Scheme.
- 12.2 To allow for minor amendments in the event of further information coming forwards.

Glossary of Terms <i>(delete table if not relevant)</i>	
<i>NPPF</i>	<i>National Planning Policy Framework</i>
LDF	Local Development Framework
DPD	Development Plan Document
SCI	Statement of Community Involvement
LDS	Local Development Scheme
LAA	Land Availability Assessment
SA	Sustainability Appraisal

Decision information

Key decision number	674
Wards affected	All
Links to Council Plan priorities	<p>A thriving Borough, where everyone has access to the jobs, training and support they need.</p> <p>A clean, green and attractive Borough, where our open spaces and built heritage are valued.</p> <p>A healthy and safe Borough, where the community is free from the fear of crime.</p> <p>A place where everyone has fair access to a decent and affordable home.</p> <p>An inclusive Borough, where everyone feels valued and has equal and fair access to local services.</p>

Document information

Report author	Contact number/email
Alan Morey	01246 345371 Alan.morey@chesterfield.com
Background documents	
These are unpublished works which have been relied on to a material extent when the report was prepared.	

None	
Appendices to the report	
Appendix A	Draft Local Plan 2016-2033

Introduction

What is a Local Plan?

Every Local Planning Authority is expected to have a Local Plan for its area. The Local Plan sets out a vision and framework for the development of the area covering housing, the economy, community facilities and infrastructure – as well as a basis for safeguarding the environment, adapting to climate change and securing good design¹.

Planning Law also requires that applications for planning permission must be determined in accordance with the development plan unless material considerations indicate otherwise.

Why is a one being prepared?

The council already has a Local Plan in place, the Local Plan Core Strategy, from 2013, but parts of it need updating. The following document is an update of that plan and draws heavily on it rather than starting from scratch. It is a draft plan at this stage and we welcome comments on it.

Throughout this draft plan you will find summary boxes explaining how the plan differs from the one before it and why it has been changed.

What is in it?

The plan contains **Development Management** policies, which will apply to all developments or developments of a particular type (for example policies about design or housing).

It also includes proposed **Site Allocations** set out on an accompanying **Policies Map**. These are policies that only apply in specific locations in the borough' these include sites for new housing or economic development as well as areas to be safeguarded for their environmental, leisure or social benefits, set out on a draft Proposals Map

How do I get involved?

The draft plan will be available for anyone to comment on between XX and XX. Details of how you can comment and what happens next are available on the council's website www.chesterfield.gov.uk

¹ <http://planningguidance.communities.gov.uk/blog/guidance/local-plans/local-plans-key-issues/>

Vision and Strategic Objectives

Why is this section being changed?

This section needs to be updated to reflect the Council's new Vision for the borough, and to add a new objective on health and wellbeing in the Strategic Objectives. This is to reflect recent evidence, the publication of IMD data in 2015 which showed that the health of the borough has got worse since 2010, with 19 of the lower super output areas now in the 10% most deprived compared to 7 in 2010, and 33 areas now in the 20% most deprived compared to 19 in 2010 ([link to IMD Presentation](#)).

Vision

Our approach to the Local Plan Vision is based on the Council's Vision for Chesterfield Borough and is supported by a fuller, descriptive Spatial Vision to provide clarity and detail.

<i>A thriving Borough, where everyone has access to the jobs, training and support they need.</i>
<i>A clean, green and attractive Borough, where our open spaces and built heritage are valued.</i>
<i>A healthy and safe Borough, where the community is free from the fear of crime.</i>
<i>A place where everyone has fair access to a decent and affordable home.</i>
<i>An inclusive Borough, where everyone feels valued and has equal and fair access to local services.</i>

We want Chesterfield Borough to be a thriving Borough, where everyone has access to the jobs, training and support they need where...

Former industrial land in the Staveley and Rother Valley Corridor, south of Chatsworth Road, in the A61 Corridor and at Markham Vale, is put to the best use.

There will be 83 ha of land provided by 2033 for new high quality employment development so that together with existing employment areas, a range of jobs and training opportunities are easily accessible to those who need them. All this new development will be in areas with an established industrial character or areas of regeneration specifically designated for mixed use. Economic activity and employment opportunities are focussed where the regeneration benefits can be maximised, particularly in the Staveley and Rother Valley Corridor and along the A61 Corridor where there is significant need for work and training. High employment density uses such as offices are located in the most accessible locations near to town and district centres.

The borough has a strong economic role within the Sheffield city region, and the infrastructure needed to support business growth is secured. The development of Markham Vale as part of the Sheffield City Region Enterprise Zone is supported. A range of education and employment opportunities create and retain skilled residents to support economic prosperity. The role of Chesterfield College in providing quality training and education is recognised and encouraged. Regeneration and development projects boost the local economy through encouraging the use of local labour and local supply chains.

Retail, employment, leisure and community activity is focussed in the town and district centres. The vitality of existing centres and of Chesterfield Market remains of paramount importance. Chesterfield Town Centre acts as the focus for retail, economic, cultural and leisure activity across the north east Derbyshire sub-region, whilst Staveley Town Centre provides a focus for activity in the north east of the borough. District and Local Centres build on their own, distinct character while ensuring residents have easy access to services meeting their day to day needs. These centres are sustainable places for the provision of community and cultural facilities and the council will encourage their location and development there. Voluntary organisations are key partners for the council in achieving and maintaining this ambition.

The visitor economy is strong, complementing the role of Chesterfield as a sub-regional centre and a destination both in its own right and in relation to the Peak District and internationally significant attractions such as Chatsworth, Bolsover Castle and Hardwick Hall. The Peak Resort proposal is delivered and provides many jobs locally, as well as providing visitor accommodation and leisure facilities. Other locally important attractions such as the Barrow Hill Roundhouse Railway Centre, Chesterfield Canal, Chesterfield Market, Staveley Hall and Chesterfield Museum are enhanced and promoted. The town is recognised for the variety of its cultural offer and its wide selection of places to eat. The borough has a range of accommodation including value for money bed and breakfasts, luxury hotels, budget hotels and

environmentally sustainable caravan and camping sites. Overall, the number of visitors choosing to stay in the borough, whether for business or leisure, increases.

We want Chesterfield Borough to be a clean, green and attractive Borough, where our open spaces and built heritage are valued, where...

There continues to be a Green Belt around the north, west and south west of the borough and all key green wedges between the settlements of Brimington, Staveley and Chesterfield are safeguarded. Green wedges and strategic gaps between villages and between distinct parts of the urban areas are also maintained. Green Belt, Green Wedges and Strategic Gaps function as an integral part of the borough's green infrastructure.

Green spaces and open land are enhanced and connected to provide and link high quality and diverse habitats for wildlife and important spaces for sport, recreation, leisure and healthy living. Everyone in the borough can access a variety of green spaces, including local play areas, informal recreational space and larger sports facilities, properly looked after with long term maintenance and management.

River and canal corridors are recognised and protected as major assets and enhanced, and opened up where possible to create routes for sustainable travel, tourist attractions, recreation areas and wildlife corridors. Links are made between key water corridors, including the Pools Brook / Doe Lea and the Chesterfield Canal following the restoration of the canal to a navigable state along all its length in the borough.

Maximum use is made of sustainable drainage so that new development is less at risk from risk of flooding and does not exacerbate flooding problems in existing developed areas both within the borough and downstream. SuDs and the management of floodplains present positive habitat opportunities and contribute to the wider network of Green Infrastructure. Action is taken to lessen the risk of breach at places along the river Rother on Derby Road, Clayton Street, and the Slitting Mill Farm area. All developments pay due regard to flood risk from all sources, including surface water run-off, whether the risk bears on the development itself or might affect other places. Careful and innovative design solutions enable some development to take place in key brownfield sites deemed at risk of flooding.

Our buildings and spaces are designed to adapt to climate change, minimising energy use, planting for a drier climate and urban cooling. All new development contributes to reducing greenhouse gas emissions through design measures that lower the energy used. Proposals for renewable and low carbon energy generation are supported. Good physical planning, high standards of design and proper management of the public realm are essential features of a sustainable urban environment.

The borough's overall contribution to climate change is reduced through tree planting in areas of poorer biodiversity where it would not adversely affect the landscape character or habitat availability for ground-nesting birds and other wildlife.

Food growing opportunities are maximised, and land for growing food, especially within and adjoining residential areas in allotments and community gardens and the best and most versatile agricultural land, is safeguarded. Waste generation is reduced, and the energy efficiency of existing buildings, particularly housing, is improved to reduce both fuel poverty and greenhouse gas emissions. Minerals resources are protected from unnecessary sterilization, and consideration is given to prior extraction of mineral resources.

Heritage assets, including locally important buildings are protected and enhanced, retaining the features that make our communities distinctive, and enabling people to engage with the local character and heritage of our built environment on a day to day basis.

Different landscape characteristics, such as the gently undulating farmland, coalfield villages, well-wooded and species-rich areas along the eastern fringe, and ecologically important riverside meadows, are recognised as important features, influencing the design and layout of all new development.

We want Chesterfield Borough to be a healthy and safe Borough, where the community is free from the fear of crime, where...

People feel safe, whether in their homes or out and about. Future environments are designed to minimise opportunities for crime and anti-social behaviour. Where possible improvements are made to safety features in areas where crime rates are relatively high, particularly in Chesterfield Town Centre, Grangewood, St Augustines, Birdholme, Boythorpe, Staveley Town Centre, Poolsbrook, Barrow Hill, Netherthorpe, Duckmanton, Middlecroft, Newbold Moor and Whittington Moor.

Opportunities for anti-social behaviour in new developments are minimised, especially in the hot spots of Chesterfield Town Centre, Dunston, Moor and St Helens Ward, and Holmebrook and Rother Ward, paying attention to the Chesterfield Community Safety Partnership and Safer Neighbourhoods Team Local Priorities.

People are protected from the harmful effects of development, whether they are the legacy of mining hazards, flooding, traffic risks for pedestrians and cyclists, or pollution of any kind.

Everyone has the opportunity to have a healthier lifestyle, through improved walking and cycling routes, parks and access to nature, and locating facilities such as sports centres and fresh food shops in accessible locations.

We want Chesterfield Borough to be a place where everyone has fair access to a decent and affordable home, where...

Sites are made available for an additional 4591 homes by 2033, the majority of which are located on brownfield land at Staveley and Rother Valley Corridor and Waterside, and within easy walking and cycling reach of the existing district and town centres. Some new housing development will be directed to areas suffering from deprivation to aid the regeneration of these communities. Some of this housing will need to be in well-designed, sensitive urban extensions on greenfield sites. Local centres and

community facilities there will need to be improved. In addition, some housing is also concentrated around 'Local Service Centres'.

Everyone has the opportunity of a decent, affordable and accessible home. People who need specialist accommodation, such as warden-aided housing, will be able to access it in locations that are suitable and well served by community facilities and public transport.

We want Chesterfield Borough to be an inclusive Borough, where everyone feels valued and has equal and fair access to local services where...

Deprivation in key areas is addressed by focussing regeneration and new development in those places and improving accessibility to employment opportunities.

Opportunities for walking, cycling and use of public transport are prioritised and maximised, to encourage healthy lifestyles, reduce the rate of increase in traffic congestion and minimise any worsening of air quality. New forms of sustainable transport are encouraged. Networks of walking and cycling routes are extended and well maintained. Current levels of car parking are maintained, but most new public car parking takes the form of park and ride or park and walk schemes.

Development is located to minimise the need to travel and designed to prioritise walking, cycling and public transport. Opportunities to make links between different modes of transport are maximised to achieve a seamless network of public transport, walking and cycling routes throughout the borough.

There is appropriate transport infrastructure to serve new development in Staveley and Rother Valley Corridor and the east of the borough, and to relieve congestion on the A619. The adverse impacts of additional traffic on M1 Junctions 29, 29a and 30 are minimised by working with the Highways Agency and other authorities in the M1 corridor. There is a town centre loop road to take traffic away from St Mary's Gate and improve the accessibility of the railway station, and a rail freight head at Markham Vale to encourage freight off the roads and onto the railways. Railway infrastructure such as the track bed between Seymour Junction and the Clowne Linear Park in Bolsover is safeguarded, for future use as a rail transport route and as a walking and cycling route in the meantime. Land is safeguarded for future passenger rail halts at Barrow Hill and at Markham Vale. Extensions to existing greenways and new routes are secured, in particular to connect Chesterfield town centre with the north of the borough and Dronfield.

Strategic Objectives

The Strategic Objectives are focussed on delivering the vision.

S1: Minimise greenhouse gas emissions in line with Government targets, increase the use of renewable energy and help the borough adapt to the effects of climate change.

S2: Provide sites for 4629 homes to be built between 2016 and 2033 to meet the housing requirement for Chesterfield borough

S3: Support the growth, vitality and viability of Chesterfield and Staveley town centres and the borough's district and local centres.

S4: Adopt the approach to flood risk set out by the Government in allocating land for development, so that risk of flooding at existing and new properties is reduced.

S5: Deliver significant amounts of affordable and adaptable housing to meet identified needs.

S6: Provide 83 ha of new employment land between 2016 and 2033

S7: Promote a net gain in biodiversity and protect and improve the borough's key green infrastructure assets and landscape character

S8: Ensure that new development is designed to a high standard, promotes architectural quality, protects and enhances the boroughs historic environment and reflects local distinctiveness.

S9: Tackle traffic congestion, improve air quality, secure strategic improvements to the transport system in the borough and enable healthier and more sustainable transport choices.

S10: Ensure that all development is supported by appropriate and inclusive infrastructure provision.

S11: Maintain and enhance the Green Belt.

S12: Restore the Chesterfield Canal to a navigable state along all its length within the borough.

S13: Enhance the health and wellbeing of the borough's residents.

Spatial Strategy

Why is this policy being changed?

The overall strategy for the Borough as set out in the Core Strategy does not need to change, and remains the best approach, therefore we are not proposing any options to change the overall strategy of **concentrating new development within walking distance of centres, and focussing on areas that need regenerating**. In terms of walking distance and accessibility, Policy CS2 has been revised to clarify what we mean by a reasonable walking distance. Regeneration areas are covered below.

Through the Sustainability Appraisal we have checked to make sure this is still the most sustainable approach to growth compared to the other options that were considered for the Core Strategy², taking into account the proposed changes to housing and employment land requirement (link to Interim SA Report).

There are, however, key aspects within the overall strategy that do need to change to reflect new evidence. The Policy CS1 has been broken down to show more clearly where we are proposing changes. If there are any options, these are also clearly set out. The final section is where we set out our preferred option and the proposed text and policy for the new Local Plan.

Regeneration Priority Areas

2015 IMD data ([link to CBC Summary Paper](#)) confirms that the existing RPA areas remain appropriate. Middlecroft has worsening levels of deprivation and is now within the top 10% most deprived communities. There are no major development opportunities at Middlecroft however, and it is similar to Rother Ward in this respect.

Regeneration Priority Areas - What are the options?

Option 1 - No change to RPAs

Option 2 - Update to reflect 2015 IMD and include Middlecroft

Option 3 - Only include as RPAs those areas with potential for growth. This would mean removing Rother and not including Middlecroft – This is our preferred option.

-
1. ²Concentrate development in existing centres of Chesterfield, Staveley and Brimington
 2. Expansion at key locations (Dunston, Staveley Works, Brimington North and South, Duckmanton, Mastin Moor)
 3. Disperse development throughout the borough
 4. Concentration and regeneration

Housing growth

Since the Core Strategy was adopted delivery of new housing has fallen significantly below the target of 380 dwellings a year, meaning that the council has not been able to demonstrate a 5 year supply of land for new housing. New evidence has been published (Strategic Housing Market Assessment 2014) that indicates a lower annual target of 244 homes per annum is required to meet the boroughs housing needs.

Housing Target - What are the options?

Option 1 - SHMA OAN 244 – Meets needs but does not offer flexibility for future growth.

Option 2 – LEP aspirational growth 345 – Would require additional greenfield sites. Unlikely to achieve annual targets for substantial part of plan period. Not realistic or deliverable.

Option 3 - SHMA OAN 244 plus Reserve Sites – provides option to bring forward sites should growth be faster/greater than expected, meets needs and is deliverable and realistic - This is our preferred option.

Economic Growth

An update of the Employment Land Requirements paper has provided a number of scenarios for meeting growth. This new evidence needs to be reflected in the policy.

Employment Land - What are the options?

Option 1 - 77 hectares meeting identified need

Option 2 - 83 hectares LEP aspirational growth scenario A– allows for sufficient flexibility - This is our preferred option.

Option 3 - 90 hectares LEP aspirational growth scenario B– there may be competition with housing sites and questions over the extent to which this is deliverable

Green Belt

There are no changes proposed for this element of the Spatial Strategy.

Strategic Gaps and Green Wedges

The Core Strategy identified broad locations for six strategic gaps and four green wedges. In 2016 independent consultants were commissioned to review the council's evidence for the gaps and wedges and to recommend detailed boundaries. These recommendations have been used to inform the proposed boundaries as shown on the Policies map. There are two recommended deletions of Green Wedges at Hasland/Spital and Hasland River Rother Corridor, due to lack of public access. There is one new Green Wedge at land between Dunston and Sheepbridge.

There are no options proposed.

Spatial Strategy

Regeneration Priority Areas

Regeneration including new development can address the needs of communities experiencing deprivation. The RPAs reflect multiple deprivation and spatial concentrations of deprivation, expressed by the national IMD data. Other parts of the borough are ranked higher than some of the RPAs in some individual indices, but the identification of the RPAs also reflects other spatial issues such as concentrations of social housing stock, proximity to major new employment development at Markham Vale, and dwindling local services and facilities.

Housing Growth

The Strategic Housing Market Assessment 2014 indicates a target of 244 homes per annum is required to meet the boroughs housing needs.

The total objectively assessed need requirement for the 17 year plan period 2016-2033 is therefore proposed as 244 dwellings per annum.

Over the plan period of 2016-2033, this equates to 4148 dwellings.

Because there has been an under-delivery of homes since 2011, a shortfall of 481 dwellings is added which will be spread over the plan period. This gives a total Objectively Assessed Need requirement of 4629 dwellings, which is 272 dwellings per annum.

In order to meet the growth aspirations of the council and of the Sheffield City Region and Derbyshire/Nottinghamshire economic plans, evidence suggests that a higher level of housing growth could be sought. It is proposed that the aspirational growth is

accommodated by allocating reserve housing sites, which can come forward if the anticipated growth occurs. (See the section on Housing for more information on Reserve Sites).

For more information on how these figures have been derived see the Strategic Housing Requirement Review paper.

Economic Growth

The Council has done an update of the Employment Land Requirements for the Local Plan period ([link to Employment Land Paper Update](#)). Key findings include:

- Local employment growth has failed to keep pace with growth seen nationally
- Commuting patterns and relationship with neighbouring districts remain broadly the same
- There is a particular dependence on the public sector for employment and an under-representation of the Financial, Business and Professional Services sector
- The claimant count unemployment rate in Chesterfield has actually fallen below the national average, but the broader measure of worklessness (the number of working age people claiming key out of work benefits) is significantly higher with 7,770 people (or 11.8%) claiming these benefits (compared to 9.2% nationally)
- A decline in Public Admin/Health/Education and Manufacturing sectors is likely
- Construction employment is expected to increase by around 300 jobs
- Wholesale / Retail: Chesterfield to maintain its role as a sub-regional retail centre
- Transport and Storage: significant increase in employment (1,800 jobs) largely reflecting the development of Markham Vale as a logistics hub
- opportunities for further growth in Accommodation & Food Services and ICT
- Financial and Business Services: It is projected that this sector will deliver the biggest absolute increase in employment

This work concludes that 77 hectares of employment land are required between 2011-2036, split into B1 8.5 ha, B2 – 24.2 ha and B8 – 43.8 ha. Chesterfield needs to be able to offer an appropriate range of employment sites, in terms of quantity, size and location. The quality of site provision is key, and the best employment sites must be protected. Two further scenarios are provided to show how much land would be needed to accommodate the aspirational growth set out in the LEP Growth Plans. In order to offer potential for additional growth the Council will allocate 83 hectares of land for employment uses.

Green Belt

The openness and permanence of the Green Belt is of great importance. It contains urban development, prevents the coalescence of settlements, protects the countryside, preserves the setting and character of historic towns such as Chesterfield, and aids urban regeneration by encouraging the use of previously developed urban land. The underlying principles and policies for protecting the Green

Belt are set out in National Planning Policy Framework.

The Green Belt is a highly valued part of the borough's green infrastructure, and as such the council will seek opportunities to provide access, outdoor sport and recreation for the benefit of the community.

As there is sufficient land outside the Green Belt to meet the borough's housing and employment land needs, it is not necessary to review the Green Belt at this time. The council has, however, agreed to a joint methodology as part of Sheffield City Region which would guide a review if and when this occurs. There is no current plan or timeframe to review the Green Belt, but the Council is committed to working with partners on a strategic review in the future.

It is not proposed to delete any areas of land from the Green Belt, except where minor adjustments are necessary to reflect current anomalies e.g. garden extensions.

Green Wedges and Strategic Gaps

Strategic gaps give distinct identity to different areas, prevent neighbouring settlements from merging into one another, and maintain open space. Green Wedges provide access to the countryside from urban areas. The boundaries are based on an independent assessment of the character of the proposed Green Wedge or Strategic Gap and its contribution to; the setting and identity of the borough and its urban areas; landscape character, habitat and biodiversity; access to countryside and recreation; the ability to connect areas of green infrastructure; and the impact that development would have on the function of the Green Wedge or Strategic Gap.

CS1 Spatial Strategy

The overall approach to growth will be to concentrate new development within walking distance of centres, and to focus on areas that need regenerating.

Regeneration Priority Areas

The council will maximise development opportunities that offer regeneration benefits to communities in the following areas:

- **Eastern Villages– Barrow Hill, Duckmanton, Mastin Moor, Poolsbrook**
- **Holme Hall**

Housing Growth

The council will make provision for the delivery of a minimum of 4629 dwellings over the period 2016 to 2033. New housing development will be in line with the strategy of 'Concentration and Regeneration'.

Economic Growth

To maintain economic growth and quality of provision, the council will make provision for 83 hectares of new employment land (B1, B2 and B8 uses) over the period 2016 to 2033. The key areas for employment land are at the already committed Markham Vale development, and at Staveley and Rother Valley Corridor. Policy CS13 sets out broad locations for employment uses.

Green Belt

The existing Green Belt will be maintained and enhanced.

Strategic Gaps and Green Wedges

Strategic gaps give distinct identity to different areas, prevent neighbouring settlements from merging into one another, and maintain open space. Green Wedges provide access to the countryside from urban areas. The open character of Strategic Gaps will be protected from development between:

- Brimington and Tapton
- Ringwood and Hollingwood
- Lowgates / Netherthorpe and Woodthorpe / Mastin Moor
- Woodthorpe and Markham Vale
- Old Whittington and New Whittington
- Brimington North

Green Wedges provide access to the countryside from urban areas. Green Wedges will be protected from development at:

- Walton River Hipper Corridor
- Holme Hall and Newbold Green
- Dunston and Sheepbridge

The boundaries of Strategic Gaps and Green Wedges are identified on the Policies Map.

Principles for Location of Development

Why is this policy being changed?

Some clarification is required which means that Policy CS2 needs to be amended. The main change is the inclusion of wording to clarify what is meant by 'walking distance' is Policy CS1. The policy text on amenity has been moved to Policy CS8 Environmental Quality (now entitled A Healthy Environment'). As clarifications, there are no options proposed for this Policy.

There are no proposed amendments or updates to Policy CS3 Presumption in favour of Sustainable Development.

There are certain principles and criteria that will apply to all development within the borough. These development management considerations are fundamental to the successful delivery of the other Local Plan policies. They are also intended to protect sensitive or vulnerable users and adjoining occupiers (whether proposed or existing), and to do this the borough council will take into account the character and use of development proposals and their settings.

CS2 Principles for Location of Development

In allocating new development, or assessing planning applications for developments that are not allocated in a DPD, sites will be assessed by the extent to which the proposals meet the following requirements:

- a) deliver the council's Spatial Strategy (policy CS1);**
- b) are on previously developed land that is not of high environmental value;**
- c) are not on the best and most versatile agricultural land;**
- d) deliver wider regeneration and sustainability benefits to the area;**
- e) utilise existing capacity in social infrastructure (policy CS17) or are of sufficient scale to provide additional capacity, either on site or through contributions towards off-site improvements;**
- f) maximise opportunities for walking and cycling and the use of public transport (policy CS20);**
- g) meet sequential test requirements set out by other national or local policies.**

Exceptions to the council's Spatial Strategy will be considered where development proposals can clearly demonstrate that the proposed use:

- i. needs to be in a specific location in order to serve a defined local catchment or need, to access specific resources or facilities (including transport connections) or to make functional links to other, existing uses; or**
- ii. is required to regenerate sites and locations that could not**

otherwise be addressed or to support existing community facilities that otherwise would be at risk of closure.

New residential development will be expected to be within walking distance (800m) of an existing or proposed Local, District or Town Centre, via a safe, lit, convenient walking route, or demonstrate the ability to deliver equivalent provision on site.

Presumption in favour of sustainable development

The NPPF (para 15) states that all plans should be based upon and reflect the presumption in favour of sustainable development. Policy CS3 sets out what this means in practice, and how the presumption will influence decisions on development proposals.

CS3 Presumption in favour of sustainable development

When considering development proposals the Council will take a positive approach that reflects the presumption in favour of sustainable development contained in the National Planning Policy Framework. It will always work proactively with applicants jointly to find solutions which mean that proposals can be approved wherever possible, and to secure development that improves the economic, social and environmental conditions in the area.

Planning applications that accord with the policies in this Local Plan (and, where relevant, with polices in neighbourhood plans) will be approved without delay, unless material considerations indicate otherwise.

Where there are no policies relevant to the application or relevant policies are out of date at the time of making the decision then the Council will grant permission unless material considerations indicate otherwise – taking into account whether:

- a) Any adverse impacts of granting permission would significantly and demonstrably outweigh the benefits, when assessed against the policies in the National Planning Policy Framework taken as a whole; or**
- b) Specific policies in that Framework indicate that development should be restricted.**

Infrastructure Delivery

Why is this policy being changed?

The policy has been updated to reflect that the Council has now introduced a Community Infrastructure Levy charging schedule.

The policy has been updated to reflect events.

There are no alternative options to consider.

Most new development will have an impact on infrastructure capacity in the Borough, and so will need to make contributions to the delivery of new or enhanced infrastructure. This should be in proportion to the scale of development and the impact it causes. The definition of infrastructure is wide although most commonly thought of in terms of physical infrastructure (such as new roads and flood mitigation, electronic communications networks, including telecommunications and high speed broadband; green infrastructure (such as parks, greenways and allotments), and social infrastructure (including schools and health facilities)..

The appropriate mechanism for delivering infrastructure will vary between developments, but on-site infrastructure that primarily meets the need of the occupants of new development (e.g. landscaping, amenity open space, road access) will normally be dealt with via planning conditions or a Section 106 agreement. Other more strategic infrastructure requirements will be met via the Community Infrastructure Levy (CIL). The Council's Infrastructure Delivery Study & Delivery Plan sets out what the Borough's strategic infrastructure requirements will be over the Local Plan period. The updated Delivery Plan is shown in Appendix A. The CIL charging schedule took effect in Chesterfield on 1st April 2016. It sets out the types of eligible development and the rates which will be applied in each charging zone.

The Council will work co-operatively and jointly with partners to ensure delivery of the infrastructure required to enable development and improve existing facilities. Key partners include Derbyshire County Council as the Waste Disposal, Education and Highways Authority, the Highways Agency, private sector partners, the Environment Agency, utility companies and other public sector organisations.

As infrastructure requirements are likely to change over time, the Infrastructure Delivery Plan is viewed as a living document and will be updated and reviewed regularly. It provided the starting point for Council to identify its priorities for the Community Infrastructure Levy (known as the CIL Regulation 123 list). Whilst over time the Community Infrastructure Levy may provide significant contributions to infrastructure delivery, core public funding will continue to bear the main burden of infrastructure funding. The Levy is intended to fill the funding gaps that remain once existing sources of funding have been taken into account. To ensure efficient and effective negotiation, applicants are advised to engage with the Council and its

partners in pre-application discussions to ensure clarity over assessments of infrastructure requirements in advance of applications being submitted.

The Council is committed to ensuring the viability and deliverability of schemes.

CS4 Infrastructure Delivery

The Borough Council will normally require that on-site infrastructure requirements are met via planning conditions or a Section 106 agreement. Developers will be required to demonstrate that the necessary infrastructure (green, social and physical) will be in place in advance of, or can be provided in tandem with, new development, and where appropriate arrangements are in place for its subsequent maintenance.

Where the provision of infrastructure is considered to be a strategic need and is included in the Council's CIL Regulation 123 list then development, if liable, will be required to contribute via the Community Infrastructure Levy (CIL).

Section 106 contributions will not be sought for infrastructure that is included in the Council's CIL Regulation 123 list.

All infrastructure requirements will be co-ordinated and delivered in partnership with other authorities and agencies.

A Changing Climate

Why is this policy being changed?

The policy has been updated to reflect recent changes in national planning guidance for renewable energy.

This is the Council's preferred option.

The Council has identified on the Policies Map potential Areas Suitable for Wind Energy Development, informed by the available evidence.

This policy is proposed in order to accord with national planning guidance and there are no alternative options to consider.

One of the major issues facing the Borough Council and our partners is climate change; how best to adapt to the changes that are inevitable and how best to minimise our contribution to global warming. Reducing our carbon footprint and being more resilient to changing climate conditions is a critical thread running through the whole Local Plan. The Borough Council has signed the Nottingham Declaration on Climate Change a pledge to tackle the issue by addressing the causes and preparing for the impacts of climate change. Minimising carbon emissions associated with growth within the authority area is key to this objective. This section, and policies in other sections of the Plan such as those relating to Design and Travel and Transport, are aimed at both reducing CO₂ emissions and helping the Borough adapt to a changing climate.

Renewable and Low Carbon Energy

The government has a target to generate 15% of the UK's energy needs by 2020 (comprising 30% in electricity, 12% in heat, and 10% in transport). The Chesterfield Borough Renewable and Low Carbon Energy Study (2010) identified areas in the Borough where there is potential for different forms of renewable and low carbon energy generation. Areas suitable for district heating are within Chesterfield town centre and on large development sites.

National guidance acknowledges that the approach to assessing the landscape and visual impact of large scale solar farms is likely to be the same as assessing the impact of wind turbines.

National planning guidance on wind energy was revised in 2015³ to take account of a ministerial statement⁴ stating that planning permission should only be granted for

³ <http://planningguidance.communities.gov.uk/blog/guidance/renewable-and-low-carbon-energy/particular-planning-considerations-for-hydropower-active-solar-technology-solar-farms-and-wind-turbines/>

new proposals if the development site is in an area identified as suitable for wind energy development. Such areas need to be identified clearly in a Local or Neighbourhood Plan.

The Renewable and Low Carbon Energy Study analysed the potential of a range of renewable technologies and their potential deployment in Chesterfield. The Study concluded that the wind speeds across the Borough were relatively low, that the wind resource was highly constrained due to Borough's urban nature, offering few opportunities for delivering large scale turbines. However the study did identify areas with most potential for wind energy. These are primarily to the north of the Borough. These areas are defined on the Policies Map as potential 'Areas Identified as Suitable for Wind Energy Development'; The identified areas were included in the consultation on the Sites & Boundaries report in 2013. A small number of concerns were received in response, primarily around the importance of protecting residential amenity, and potential landscape, visual, and cumulative impacts. It will be important for any proposals which do come forward during the plan period to address such issues and comply with the criteria in Policy CS5. Some of the identified areas lie within the Green Belt. In order to meet national policy, any proposals coming forward within these areas will need to provide evidence to demonstrate very special circumstances.

CS5 Renewable Energy

The Council will support proposals for renewable energy generation particularly where they have wider social, economic and environmental benefits, provided that the direct and cumulative adverse impacts of the proposals on the following assets are acceptable, or can be made so:

- a) the historic environment including heritage assets and their setting;**
- b) natural landscape and townscape character;**
- c) nature conservation;**
- d) amenity – in particular through noise, dust, odour, and traffic generation.**

Proposals will be expected to:

reduce impact in the open countryside by locating distribution lines below ground where possible include provision to reinstate the site if the equipment is no longer in use or has been decommissioned.

- e) incorporate measures to enhance biodiversity**

Wind Energy

Proposals for wind energy development will be supported where they:

- 1. lie within an 'Area Identified as Suitable for Wind Energy**

⁴ <http://www.parliament.uk/documents/commons-vote-office/June%202015/18%20June/1-DCLG-Planning.pdf>

Development' as defined on the Policies Map; or can be demonstrated to be community-led or set out within an area defined as being suitable for wind energy development within an adopted Neighbourhood Plan; and

- 2. are able to demonstrate, following public consultation, that all material planning impacts identified by affected local communities have been adequately addressed; and**
- 3. meet criteria a) to d) above.**

In addition to meeting criteria 1. to 3. above, wind energy development located within the Green Belt will constitute inappropriate development and planning permission will only be granted where very special circumstances (as set out in the NPPF) can be demonstrated.

Renewable Heat

New developments will connect to or be designed for future connection to community heating networks where appropriate. Where no district heating scheme exists or is proposed in the proximity of a major new development, the potential for developing a new scheme on the site should be explored and pursued where feasible. Priority sites for district heating include Staveley and Rother Valley Corridor, Town Centre Northern Gateway, and South of Chatsworth Road.

Hydro Power

Developments along the river and canal corridors (watercourses) will be expected to investigate the feasibility of using small scale hydro power.

Sustainable Design and Construction

Why is this policy being changed?

Following the Deregulation Bill 2015 it has been necessary to make changes to the Council's Sustainable Design and Construction policy (previously Policy CS6). This Policy has now been deleted and the remaining elements that still apply have been added to Policy CS18 Design.

Sustainable Management of the Water Cycle

Why is this policy being changed?

The policy has been updated to reflect changes in national guidance on managing flood risk.

What are the options?

The policy has been updated to reflect events. There are no alternative options to consider.

Flooding is a natural hazard causing immeasurable stress to the people affected and can have serious economic impacts. Recent flood events in the Borough have emphasised the possible extent and impact of flooding that can occur. Over the last century, pressures for development have resulted in the widespread development within floodplains, particularly in areas like Chesterfield Borough which have a history of industrial development alongside rivers. This has increased the risk of flooding and caused problems not only in the area developed on but also in areas further downstream.

Consequently, every effort should be made to ensure development only takes place in areas least at risk, or constructed safely, and not increasing risk either on the proposed site or elsewhere. The Borough Council has in place a Strategic Flood Risk Assessment (2009) and will also have the Chesterfield Integrated Model to allow it to make more informed judgements about potential development sites in the Local Plan. Strategic decisions can therefore be made on where development is most appropriate in relation to flood risk.

A key objective of the Spatial Strategy is to focus development within existing urban areas or on large brownfield sites, particularly in Chesterfield town and Staveley and a number of these sites fall within areas of flood risk. However, in order for the key objectives of the Spatial Strategy to be delivered flood mitigation measures will be required. The need for regeneration may be an overriding reason to allow development in areas at risk of flooding where it can be demonstrated that the level of flood risk can be managed or reduced through measures such as improved water management or the separation of more vulnerable uses horizontally onto parts of the site at low flood risk, or vertically above less vulnerable or flood compatible uses. In all cases the council will work closely with the Environment Agency in considering development proposals, and will seek to ensure satisfactory emergency planning, as well as safe access and egress during a flood event.

Derbyshire County Council is the lead local flood authority, responsible for managing local flood risk across Derbyshire. It published a Flood Risk Management Strategy (2015). Related guidance includes the Chesterfield Integrated Model, a project co-ordinated by the Environment Agency which recognises the nature and extent of

flood risk in the Borough and identifies solutions to mitigate future flooding of development areas.

Tackling flooding means more than just defending against floods. It means understanding the complex causes of flooding and taking co-ordinated action. Given that hard surfacing resulting from development (including roofs) reduces the ability of the land to absorb and/or store water, it is important that Sustainable Drainage Systems (SuDS) and other methods are utilised for water management. This will include grey water recycling, rainwater harvesting, green roofs, permeable paving, infiltration areas and soakaways. Ultimately, developers are required to move towards an integrated approach, managing the runoff from new developments to hold back rainfall from reaching the drainage and river systems too quickly.

The council's approach to water management complements the work of the Environment Agency as set out in the River Basin Management Plan for the Humber River Basin District. In particular the Core Strategy has an important role in the key actions of promoting water efficiency, SuDS, re-use of water and the value of green infrastructure. The Borough Council will specifically require major development proposals to demonstrate that a sustainable urban drainage system will be put in place and that there are clear arrangements for on-going maintenance over the developments lifetime, unless SuDS are otherwise demonstrated to be inappropriate. On smaller development the Borough Council considers that Sustainable Drainage Systems (SuDS) are desirable and encourages their use by developers. Drainage schemes should be appropriate and adequate for developments and should not increase flood risk to land and property either upstream or downstream of the development site.

CS7 Managing the Water Cycle

Flood Risk

The council will require flood risk to be considered for all development commensurate with the scale and impact of the proposed development.

Development proposals and site allocations will:

- a) be directed to locations with the least impact on flooding or water resources;**
- b) be assessed for their contribution to overall flood risk, taking into account climate change.**

Within areas of functional floodplain, development is expected to preserve or enhance the contribution of the area to water management / reducing flood risk.

Outside flood zone 1, the redevelopment of previously developed land will be permitted where proposals can demonstrate that:

- i. the development will deliver the economic, social and environmental regeneration of the borough that outweighs the risk of flooding and reduces flood risk overall;**
- ii. the safety of the development and users from flooding can be**

achieved and, as a minimum, there will be no increase in on- or off-site flood risk demonstrated through a site-specific flood risk assessment;

- iii. the proposed uses are compatible with the level of flood risk, and;
- iv. a sequential approach to the location of uses has been taken within the site itself, including matching the vulnerability of uses to the risk of flooding.

Improving the drainage network

The council will seek opportunities to increase the capacity of the floodplain safely, make space for water across the whole borough, and to remove problems from the drainage network, particularly in connection with new development.

Sustainable Drainage Systems (SuDS) and clear arrangements for their on-going maintenance over the lifetime of the development, should be incorporated into all major development, unless it can be demonstrated that this is not appropriate in a specific location. The council will seek the maximum possible reduction in surface water run-off rates based on the SFRA or most recent national guidance.

The Council will require minor developments that require new surface water drainage to give priority to sustainable drainage systems

Environmental Quality

Why is this policy being changed?

The policy has been updated to take account of existing and future Air Quality Management Area designations, and to include the policy text on amenity that has been moved from CS2. These are relatively minor changes to reflect the situation in the Borough and to be in line with national guidance and as such no alternative options are proposed.

Ensuring a safe and healthy environment is a challenge, taking into account areas of poor air quality and areas of unstable and contaminated land (often a legacy of mining and industrial development). Directing new development to these areas is essential to aid regeneration, but due regard must be paid to ensuring the safety and health of users and occupiers.

At the time of writing, the Borough has declared one Air Quality Management Area (AQMA) at Church Street in Brimington (which came into force on 1st September 2015). An Air Quality Action Plan is currently being drafted.

CS8 A Healthy Environment

The quality of the environment will be recognised at all levels of the planning and development process with the aim of protecting and enhancing environmental quality.

All developments will be required to have an acceptable impact on the amenity of users or adjoining occupiers, taking into account noise, dust, odour, air quality, traffic, appearance, overlooking, shading (daylight and sunlight) and glare and other environmental impacts.

Air Quality

Where appropriate, development proposals will include an assessment of impact on air quality and incorporate measures to avoid or mitigate increases in air pollution and minimise the exposure of people to poor air quality. Development that would make a declared Air Quality Management Area (AQMA) materially worse will not normally be permitted unless there are significant material considerations that would outweigh the harm.

New development will have regard to the measures set out in any Air Quality Action Plan.

Water Contamination

Where any such risk exists, developments must include measures to

reduce or avoid water contamination and safeguard groundwater supply.

Unstable and Contaminated Land

Proposals for development on land that is, or is suspected as being, contaminated or unstable will only be permitted if the land is capable of remediation and fit for the proposed use and shall include:

- a) a desk top survey with the planning application**
- b) a phase II study and strategy for remediation and final validation where the desk top survey (a) indicates remediation may be necessary, on any full or reserved matters planning applications**

A programme of remediation and validation must be agreed before the implementation of any planning permission on contaminated and/or unstable land. The requirement to undertake this programme will be secured using planning conditions.

Green Infrastructure & Biodiversity

Why is this policy being changed?

This section has been updated to take account of recent events since the adoption of the Core Strategy, and to reflect new evidence (prepared in 2016) prepared to support the Council's approach to identifying Green Wedges and Strategic Gaps in the Borough.

The approach to open space, play provision and sports facilities has been removed from Policy CS9 and set out in a new policy CS9 (b)

What are the alternative options?

Policy CS1 set out the approach to Green Wedges and Strategic Gaps. There are no alternative options.

Green Infrastructure is a network of multi-functional green space, both new and existing, both rural and urban, which supports the natural and ecological processes and is integral to the health and quality of life of sustainable communities. Green infrastructure refers to a wide variety of 'green assets' such as parks, open spaces, Green Belt, farmland, open countryside, woodlands, wildlife sites, allotments, private gardens, greenways (multi-user trails) and river/canal corridors. It also includes any adopted Local Green Spaces.

This type of network has multiple benefits and many functions, including recreation, sport, water management, biodiversity, walking, cycling, food growing and tranquillity. In addition to increasing biodiversity and recreation opportunities, protecting and enhancing the borough's green infrastructure network will also provide significant economic benefits for the Borough, which is in a process of economic restructuring away from a legacy of heavy industry. The emphasis will be on creating well-designed natural environments which provide a focus for investment via tourism, recreation and biodiversity improvements.

Whilst thought of as an urban area, almost half of Chesterfield borough is open space and open countryside containing rivers/canal corridors, parks, farmland, hedgerows and woodland. In many instances these assets are firmly established and are key elements of the boroughs identity, for example, the Chesterfield Canal corridor and Pools Brook Country Park.

Biodiversity

Under the National Environment and Rural Communities Act 2006, all public bodies have a statutory duty to promote and enhance biodiversity. The Borough Council has adopted *A Greenprint for Chesterfield*, the Council's action plan for conserving and strengthening biodiversity. The Council will update the Greenprint to take account of the most recent Lowland Derbyshire Local Biodiversity Action Plan (LDBAP) and to identify corridors and stepping stones that link sites. The LDBAP is based on a landscape scale and identifies and maps components of the local ecological network,

and also highlights areas for habitat restoration and creation. Development proposals will be expected to demonstrate that they will not adversely affect, or result in the loss of, features of recognised importance. Regarding landscape, *The Landscape Character of Derbyshire* document sets out the types of landscape present in the borough, highlighting its qualities and sensitivities.

The Chesterfield Greenprint aims to increase the tree cover in the Borough for the benefit of both people and wildlife as well as improve landscape quality. Tree and woodland planting will help the borough to respond to climate change and flood alleviation, as well as improve biodiversity and levels of amenity.

Green Wedges and Strategic Gaps

The Spatial Strategy (CS1) sets out the locations of a series of Green Wedges and Strategic Gaps. These are areas of generally open land that help to shape the urban form of the borough and provide relief and access to open countryside.

The purpose of the Green Wedges is to:

- Maintain open areas between parts of settlements within the urban area of Chesterfield to prevent them from merging.
- provide a ‘Green Lung’, penetrating from open countryside into an urban area
- Support recreational purposes which allow access from urban areas to the countryside and, where appropriate, contains informal and formal outdoor recreational facilities.
- Maintain existing or influence the form and direction of urban development.

The purpose of the Strategic Gaps is to:

- Maintain open land between neighbouring settlements to prevent merging (perceptual and physical) and protect the setting and separate identity of settlements.
- Support appreciation and wider perceptual benefits of open countryside.
- Maintain existing or influence form and direction of settlements.

CS9 Green Infrastructure and Biodiversity

Chesterfield borough’s green infrastructure network will be recognised at all levels of the planning and development process with the aim of protecting and enhancing the network. Development proposals should demonstrate that they will not adversely affect, or result in the loss of, features of recognised importance.

Development proposals are required to meet the following criteria where appropriate, and should:

- a) not harm the character or function of the Green Belt, Green Wedges and Strategic Gaps, and Local Green Spaces shown on the adopted Proposals Map**
- b) enhance connectivity between, and public access to, green**

infrastructure

- c) increase the opportunities for cycling, walking and horse riding
- d) enhance the multi-functionality of the Borough's formal and informal parks and open spaces
- e) Protect or enhance Landscape Character
- f) Protect and enhance the borough's biodiversity including where possible the linking of habitats
- g) protect existing ancient and non-ancient woodland and increase tree cover in suitable locations in the borough
- h) in cases where loss of a green infrastructure asset is unavoidable, include provision of alternative green infrastructure, on site where possible, to ensure a net gain in quantity, quality or function

The council will require with planning applications the submission of ecological surveys and assessments of the biodiversity and geological value of sites proportionate to the nature and scale of the development.

Where new green infrastructure is proposed, there must be clear funding and delivery mechanisms in place for its long term management and maintenance, prior to the development commencing.

Open Spaces, Play Provision and Outdoor Sports Facilities

Why is this policy being changed?

The approach to open space, play provision and sports facilities has been removed from Policy CS9 and set out in a new policy CS9 (b). This reflects the introduction of the Community Infrastructure Levy in the Borough and the relationship between CIL and s.106 Agreements in providing open space, play provision and sports facilities through new development

What are the options?

The policy approach to the provision of open space, play provision and sports facilities was established in the Core Strategy. There are no alternative options to consider.

Open space, play provision and sports facilities are important elements of both green infrastructure and social infrastructure, enabling healthy lifestyles and positive community relationships.

In 2014 the Council adopted the Chesterfield Parks and Open Spaces Strategy 2015-2024 and the Chesterfield Playing Pitch and Outdoor Sports Strategy following public consultation. These Strategies consider supply and demand for open space, sport and recreation facilities and include an assessment of the quantity, quality and

accessibility of different types of open space. The Parks and Open Spaces Strategy found that the Borough has a more than adequate provision of publicly accessible parks and open spaces in relation to the size of its population. However, provision is unevenly distributed with some wards containing well above average and others falling significantly short. The Playing Pitch and Outdoor Sports Strategy requires the protection of the majority of sites but not all, with a need to reconfigure provision to better fit local need. The Local Plan strategy is therefore to ensure that overall quantity and quality of provision is maintained on a Borough scale and appropriately redistributed where possible and where necessary increased or enhanced to cater for new development. Open Space should only be lost where there is clear evidence that it is surplus to the Borough's requirements.

The Parks and Open Spaces Strategy sets clear priorities for addressing open space need arising from new developments and these should be applied in decision making on new development. It also acknowledges the increasing financial constraints on the council to maintain existing open spaces and contains a policy of requiring developers to ensure private management and maintenance of new public open space where provided within developments.

When considering new residential development or development that affects existing open space, the council will have regard to the locally adopted quantitative and qualitative standards for public open space that are set out in the Parks and Open Spaces Strategy. The quantitative standards are set out in the following table: -

Type	Definition Summary ⁵	Quantity (area in hectares per 1000 population)	Accessibility (distance in metres)
Parks	Destination Parks are of substantial size and/or historic importance and provide a wide range of attractions and facilities to locals and visitors.	0.5ha	3200m
	Community Parks serve a local area and accommodate a reasonable range of attractions and facilities.		480m
Play	Equipped play and games areas and informal play areas	0.8ha	480m
Outdoor Sport	Spaces with opportunities for formal or informal sports	1.6ha	No Standard
	Accessible for informal recreation and of nature	1.0ha	720m

⁵ Full definitions are set out in the CBC Parks and Open Spaces Strategy

Natural/Semi-Natural Green Space	conservation importance		
Amenity Green Space	Open Space not falling in the other types and accessible for informal recreation or enhances the appearance of a locality.	No Standard	No Standard

Built Sports Facilities

The council undertook and adopted in 2014 a Sports Facilities Strategy that aims for a high quality sporting infrastructure which meets the needs of residents at all levels and promotes participation and physical activity across the borough. Specifically the Strategy looked at sports halls, swimming pools and artificial grass pitches and is focused on providing facilities for the most popular activities and which have the highest participation rate across the borough. The Strategy concludes that existing public swimming pools, sports halls and artificial grass pitches are to be protected up to 2028 with a need for a new artificial grass pitch.

Allotments

The council has a total of 28 allotments (20.94ha). The adopted allotment strategy 2012-2016 contains an objective to protect all existing sites and identifies areas of deficiency in the wards of Linacre, Loundsley Green, Dunston, Walton, South of Rother, South of Hasland, Hollingwood and Inkersall. The Strategy acknowledges a need for further work in order to consider options for statutory sites that are uncultivated and also to seek to provide additional allotments in areas of need.

CS9(b) Open Space, Play Provision, Sports Facilities and Allotments

Where a need is identified, developments must contribute to public open space, sports and play provision in accordance with the Council's adopted standards through on and/or off-site provision.

Contributions to off-site provision will be secured through CIL and/or S106 agreement as appropriate.

On-site provision will be incorporated into development proposals with suitable management and maintenance arrangements secured through S106 agreements.

Planning permission will not be granted for development which would have a negative impact on, or result in the loss of, open space, play provision and sports facilities unless they are:

- i. identified as surplus to demand, based on evidence and locally defined standards; or,**
- ii. The development would result in alternative or improved**

- provision that better meets locally defined standards; and**
- iii. The site is not needed for other open space, play provision or sports facilities identified in locally defined standards**

Homes and Housing

Flexibility in Delivery of Housing

Why is this policy being changed?

As set out in the section on Spatial Strategy, the Council's preferred option is to allocate sites to meet objectively assessed housing needs, but to also include reserve sites that can be brought forward to meet the higher aspirational growth of the LEPS should that occur.

Reserve sites are pieces of land not in the Green Belt at the edges of urban areas that are identified to help us cater for future growth. They are 'greenfield sites' which means they haven't been built on before. Reserve sites may not be developed until later in, or beyond the plan period.

The changes to the policy are to set out the circumstances in which these reserve sites will be brought forward and to clarify the circumstances in which the council will consider granting planning permission for these and unallocated greenfield sites.

What are the options?

- 1 Identify reserve sites for years 11+ with criteria to allow for early development if required
- 2 Identify reserve sites for beyond the plan period with criteria to allow for early development if required – This is our preferred option

Flexibility in Delivery of Housing

To meet the housing needs of a growing population and a growing economy, a total of at least 4629 new dwellings must be built in Chesterfield Borough between 2016 and 2033. This is derived from the objectively assessed need figure of 244 dwellings per annum plus the shortfall in delivery since 2011. This requires the completion of, on average, 272 dwellings each year over the 17 year period. This strategic housing requirement is not a ceiling, and may be exceeded provided that it is sustainable, it can be supported by existing or new infrastructure and it meets the objectives and policies in the Local Plan.

The distribution of housing within the borough is guided by the approach set out in policies CS1 and CS2. It is also be guided by the assessment of suitable developable and deliverable housing sites as set out in the borough council's Land Availability Assessment. Specific sites for developments of 5 or more dwellings are allocated in the Local Plan.

Well over 60% of new development in the borough has been delivered on previously developed land or through re-use of buildings in the form of conversions. The priority for development will be to continue delivering and regenerating brownfield land. In the borough a minimum of 60% completions on brownfield land will continue to be sought, although it is acknowledged that greenfield sites will also have to be allocated in order to deliver the strategic housing requirement on an annual basis.

Policy CS10, 'Flexibility in Delivery of Housing' is intended to ensure a supply of deliverable housing sites sufficient for five year as set out in the NPPF that meets the aims of the Local Plan's Spatial Strategy, and allows for some uncertainty in the timing of delivery of housing on allocated sites. It sets out the council's position on the development of reserve and unallocated greenfield sites for housing and how this relates to the principles for the location of development set out in policy CS2. The council will take action if the Authority's Monitoring Report (AMR) is unable to demonstrate that the council has a supply of deliverable housing sites sufficient for 5 year (plus 5 or 20%, depending upon delivery rates) due to either under delivery increasing the shortfall requirement or improved delivery resulting in a reduced pool of remaining sites.

CS10 Flexibility in Delivery of Housing

Planning permission for reserved housing sites will only normally be permitted where the council is unable to demonstrate a 5 year supply of deliverable sites from other sources.

Planning permission for housing-led greenfield development proposals on unallocated sites will only be permitted if annual monitoring shows that the council cannot demonstrate a 5-year supply of deliverable sites and other reserved sites are insufficient to meet the need , and where they accord with the strategy of 'Concentration and Regeneration' as set out in policy CS1 and the criteria set out in policy CS2; or

It can be demonstrated that they will meet specific housing need that can only be met within a particular location; or

They meet either of the exceptions set out in policy CS2 and would otherwise meet the NPPF test of 'Sustainable Development'

Range of Housing

Why is this policy being changed?

This section needs to be updated to reflect new evidence on housing needs (2014 SHMA), new information from the release of 2011 Census data, and new and emerging policy from the Government on affordable housing thresholds, Starter Homes and Housing Standards.

Affordable Housing

The 2014 SHMA (*insert link*) identifies a continuing need for affordable housing in the borough. The proportion of affordable housing sought from new development will remain at up to 30% in line with the Council's viability evidence which supported the Community Infrastructure Levy.

The Council is not proposing any options on this aspect of the policy.

In terms of site Thresholds for affordable Housing, since the adoption of the Core Strategy the Government has published guidance (National planning guidance (Paragraph: 031 Reference ID: 23b-031-20160519)) which outlines specific circumstances where contributions for affordable housing should not be sought from small scale and self-build development. This follows the order of the Court of Appeal dated 13 May 2016, which give legal effect to the policy set out in the Written Ministerial Statement of 28 November 2014. The guidance states that contributions should not be sought from developments of 10-units or less, and which have a maximum combined gross floorspace of no more than 1000sqm.

Affordable Housing Thresholds - What are the options?

Site threshold for affordable housing

1. Option 1 – continue to threshold of 15 from Core Strategy
2. Option 2 – adopt new threshold of 11 to be in line with national government threshold on small site contributions – This is our preferred option

This will need to be tested through the viability testing of the Local Plan.

Starter Homes

In March 2015, the Government introduced a new policy requirement for Starter Homes Exception Sites through revised national planning policy. It was introduced by a Written Ministerial Statement and was supported by amendments to national planning practice guidance. This guidance requires local planning authorities to take a positive and proactive approach to the delivery of Starter Homes, directing the approval of applications on exception sites provided by underused or unviable commercial or industrial land.

The detailed guidance has yet to be published. In order to ensure that the Local Plan is in conformity with national planning policy at the time of submission, a reference to Starter Homes needs to be included in the Policy.

There are no options proposed for this aspect of the Policy changes.

Accessible and Adaptable Housing

In 2016 new National Housing Standards came into force, which require a Local Plan policy in order to be secured through planning permissions.

The Council is of the view that there is sufficient local evidence on need for adaptable and accessible housing ([link to paper](#)) to support a policy requiring a proportion of new homes to meet the new higher building regulations.

What are the options?

1. Do not have a specific policy and continue to negotiate on a case by case basis
2. A policy to require 25% of all new housing to be adaptable housing (M4(2) Building regulations standard), and a proportion of wheelchair accessible (M4(3) building regulations standard) will be sought by negotiation – this is our preferred option

We will need to test this through the viability assessment of the plan

National planning guidance encourages the creation of sustainable, inclusive and mixed communities. This means delivering a well-integrated mix of decent housing of different types and tenures to support a range of households of different sizes, ages and incomes. Local Development Documents are expected to achieve a broad balance of different households, to translate this into a provision between affordable housing and normal market provision and to address the needs of specific groups such as disabled and elderly people. Opportunities for self-build schemes will be encouraged.

The Strategic Housing Market Assessment (SHMA) 2014 estimated what type and amount of housing is required in the borough. This includes the need for affordable housing.

Recommended Mix of Homes, 2011-31

	1 bed	2 bed	3 bed	4 + bed
Market	5-10%	35-40%	35-40%	15-20%
Affordable	30-35%	35-40%	15-20%	10-15%

This takes account of both local need and the potential for delivery of larger aspirational housing which helps to diversify the housing mix in the Borough and to support economic regeneration and reduce in-commuting of higher earners. If the Council wishes to focus more specifically on meeting local needs the mix of market housing needed would be focused slightly more towards two and three bedroom homes than that shown, with lower expected delivery of homes with four or more bedrooms.

Affordable Housing

The 2014 SHMA estimated a net need for 359 affordable homes per annum over the 2013-18 period. This falls to 212 affordable homes per annum if expressed over the period to 2031. Some affordable housing need (around 289 households per annum) is met by the private rented sector, supported by Local Housing Allowance, although this is an imperfect solution and is not formally recognised as affordable housing. The SHMA also noted that increasing the supply of affordable housing will not address affordability because the issue is the need to improve incomes.

The affordable housing needs evidence does not provide clear evidence that overall housing provision needs to be adjusted upwards; although it does demonstrate a continuing need to deliver affordable housing within the Borough.

The SHMA recommended a mix of affordable housing with 90% comprising social and affordable rented homes, and 10% intermediate affordable housing.

Adaptable and Accessible Housing

The 2014 SHMA found that 28% of households in Chesterfield Borough have support needs, projected to rise to 29.8% in 2031. In addition to this, the 2011 Census data identified that a quarter of households in the Borough contain older persons. In addition to this, the number of people aged 65 and above in Chesterfield is projected to grow rapidly:

Age Group	2012 Population	2036 Population	Increase	% Change
65-74	10800	14200	3400	24%
75-84	6400	11100	4700	42%
85+	2900	6600	3700	56%
All Persons	103800	110400	6600	6%

National planning guidance emphasises the need for policy to be deliverable and viable. Developments should not be subject to such a scale of obligations and policy burdens that their ability to be developed viably is threatened. As part of the work to prepare a Community Infrastructure Levy, an Affordable Housing Viability Assessment has been carried out. This recommends that, subject to viability, up to 30% affordable housing could be delivered in the borough. The Affordable Housing Viability Assessment splits the borough into three zones – low, medium and high value. The proportion of affordable housing the council will seek to negotiate will vary up to a maximum of 30%, and will be informed by the CIL zones. The zones will be reviewed alongside CIL rates when updated viability evidence is available.

CS11 Range of Housing

In order to increase local housing choice, respond to emerging needs and promote the creation of sustainable communities, in new housing developments the council will require a range of dwelling types and sizes based on the council’s assessment of local housing needs and characteristics of the area.

On sites totalling 11 or more dwellings (including phases of those sites) up to 30% of affordable housing and 25% of adaptable and accessible housing and, where appropriate, wheelchair accessible housing, will be sought by negotiation informed by the charging zones set in the council's CIL, subject to viability assessment and any requirements for starter homes.

The tenure of the affordable accommodation will be split between social rented accommodation and intermediate accommodation in accordance with the assessment of need. Where appropriate a financial contribution will be sought for provision off-site.

Homes and Housing

Travellers

Why is this policy being changed?

Since the adoption of the Core Strategy new evidence has been published (link to 2014 GTAA) that identifies a pitch requirement for the Borough of 4 pitches over the period 2014 to 2019, with no requirement for the remainder of the plan period. Half of this need has been met through the granting of a planning permission.

Whilst this does not necessitate significant changes to the Policy, it is important to set out how the Council will allocate Traveller Sites.

What are the options?

No privately owned sites were put forward in the Call for Sites as potential traveller sites, and as such the Council must look to its own land holdings. Due to the small size of site required for 2 pitches the assessment will concentrate of vacant and under-used Council owned garage sites.

In the absence of any submissions of private land there are not considered to be any options.

The Council is seeking to allocate one site to accommodate 2 pitches, which would be around 1000sqm (0.1 hectare) in size.

The council is currently assessing a range of council-owned sites and will publish a further consultation in due course, setting out the range of sites considered suitable and the process by which they have been identified.

The Derbyshire Gypsy and Traveller Accommodation Assessment 2014 (GTAA) concluded that Chesterfield Borough has a pitch requirement of 4 over the period 2014 to 2019, with no requirement for the remainder of the plan period. Half of this need has been met through the granting of a planning permission.

The government published guidance Planning Policy for Travellers in March 2012. This guidance takes 'travellers' to mean gypsies and travellers and travelling showpeople. This guidance requires local planning authorities to make a robust assessment of need for sites for travellers and to identify and update annually a supply of sites to meet pitch targets set to meet the need identified. Sites to address a five year supply are allocated in the Local Plan.

Policy criteria also need to be stated in case an unanticipated need for a site arises. When considering proposals the council will take account of the most recent government guidance 'Planning Policy for traveller sites' (March 2012), including:

- The existing level of local provision and need for sites
- The availability (or lack) of alternative accommodation for the applicants
- Other personal circumstances of the applicant

The 'Designing Gypsy and Traveller Sites Good Practice Guide 2008' should also be considered in relation to detailed design.

CS12 Sites for Travellers

Traveller sites will be permitted on sites allocated for Traveller pitches on the Policies Map, and on:

Unallocated sites to meet the accommodation needs of Travellers where:

- a) the site is not located in the Green Belt or adopted Local Green Spaces;**
- b) there is no unacceptable impact on the function and purpose of Strategic Gaps, Green Wedges or on wildlife sites or other protected green spaces;**
- c) the site is reasonably accessible to community services and facilities;**
- d) The site provides adequate levels of amenity for users**
- e) the site can be adequately serviced with drinking water and sewerage disposal facilities;**
- f) the site is of sufficient size to accommodate the proposed number of caravans, vehicles and ancillary work areas as appropriate;**
- g) there is satisfactory boundary treatment to ensure privacy and to maintain visual amenities.**

Jobs, Centre's and Facilities

Growth of Businesses

Why is this policy being changed?

The policies target for employment land has been updated, to 83ha, to reflect Updated demographic and economic projections set out in the council's Employment Land Requirement Paper, published in 2016.

Amendments have been made to reflect the additional permitted development rights created since 2013 for 'B' class uses to change to residential (C3), which may not be appropriate in some Established Business Areas and to clarify the council's approach to business uses outside of Established Business Areas.

The supporting text has been updated to reflect the growing role of the Local Economic Partnerships and the government's Devolution Agenda.

What are the options?

There are three options for the borough's employment land target, which are set out under policy CS1

The government's objective is to proactively drive and support sustainable economic development to deliver business and industrial units, infrastructure and thriving local places. A healthy and active economy is an essential requirement for a sustainable borough and employment is a key factor in ensuring a good quality of life for residents. The borough is an important sub-regional centre for employment and economic activity for northern Derbyshire and parts of South Yorkshire, with a strong history of innovation and industry which continues to this day.

Chesterfield sits within the extents of two Local Economic Partnerships (LEPs): Sheffield City Region (SCR), and the Derbyshire and Derby and Nottinghamshire and Nottingham (D2N2) partnership. Both LEPs have growth plans in place to encourage aspirational levels of economic growth. Both completed in March 2014, the SCR growth plan seeks to create 70,000 new jobs and 6,000 new businesses across the region and the D2N2 plan 55,000 new jobs across the two counties over the next decade,

SCR is currently pursuing a Devolution Deal for the City Region, with the structure of a potential deal at an advanced stage. As of October 2016 Chesterfield Borough had signaled its intention to become a full constituent member of SCR subject to the decision of the SoS and election of a City Region Mayor.

The 2011 census showed that over 52,110 people were employed in Chesterfield, more than half of whom (30,660) were resident in the borough. The level of local employment has been relatively static in recent years with job's growth in public and private sector services off-set by declines in the area's traditional industrial base. As a sub-regional centre, employment in Chesterfield is spread across a range of sectors beyond the 'B' class uses; including retail and leisure. A particularly high proportion are also in the public sector (35.8% of jobs as of 2014) in public administration, education and health, due to the presence of head offices for a borough, Chesterfield College and the Walton and Chesterfield Royal hospitals.

The locational needs of these employment sectors can differ substantially. Retail and leisure uses will remain predominantly in town, district and local centres as (set out in policy CS15 and CS16), along with the majority of office use. However it will remain important to maintain a supply of land suitable for a wide range of business and industrial use (within use classes B1, B2 and B8) in order to promote economic growth and a diverse and vibrant business sector. This flexibility in employment land is essential and will allow the council to welcome opportunities for new models of economic growth, such as clusters of high-tech businesses, should such opportunities arise.

Business and industrial sites are also likely to be suitable for a range of other employment uses that share similar characteristics, such as industrial processes that do not fit into particular use classes or training uses that have an industrial character (such as training in building trades). Some sites with an employment history may also be better suited to alternative uses now, but in order to maintain a suitable land supply it will be necessary to carefully control the release of existing employment sites for non-employment uses (such as for residential or town centre uses), whilst also allowing sufficient flexibility. The council will consider the requirements for waste management sites in reviews of the scale, distribution and type of employment land allocated in the Local Plan once the Derbyshire Waste Local Plan has been adopted.

The 2016 Employment Land Study, recommended that Chesterfield Borough should provide approximately 83ha of new land for Business and Industrial use between 2016 and 2036 in order to provide sufficient jobs for the borough’s population and wider catchment.

In order to meet both current and future employment / business requirements, Chesterfield needs to be able to offer an appropriate range of employment sites, in terms of quantity, size and location. There is a need to ensure that the best employment sites are safeguarded for employment use and not lost to other uses such as housing. This is not to preclude the development of mixed uses on former industrial sites so long as appropriate provision is made to meet employment land requirements. The council will restrict the future permitted development rights of uses, including through the use of Article 4 directions where appropriate, to ensure the long-term vitality of key employment sites.

Chesterfield Borough already possesses significant amounts of potential Business and Industrial land, either as vacant previously developed sites or as existing permissions not yet developed (approximately 174ha as at 2006). This supply is potentially sufficient to allow for the all the growth to be accommodated within existing areas of planned development such as Markham Vale, Waterside and Staveley and Rother Valley Corridor, whilst also allowing for the release of some sites for more appropriate alternative uses, retaining some flexibility for specific locational needs and small scale development to support the borough’s smaller communities.

Enabling economic growth is a high priority for the council, evidenced by the inclusion of Markham Vale in the Sheffield City Region Enterprise Zone. Alongside this the 'Destination Chesterfield ' place-marketing project is seeing the council, local employers and businesses work together to promote Chesterfield, strengthen existing businesses and attract new inward investment. The council is committed to ensuring the viable re-development of currently vacant and underused business and industrial land for a range of uses. Delivery of employment sites will be monitored closely, working with the economic development team and taking account of vacancy rates and the frequency of enquires about sites and premises.

CS13 Economic Growth
Development should deliver sustainable economic growth by

supporting existing jobs and businesses and delivering inward investment. Proposals that facilitate a mix of uses will be encouraged.

A range of sites suitable for employment use will be identified in the Local Plan: Sites and Boundaries for approximately 83 ha of new employment land between 2011 and 2031. Allocations and proposals for new employment development will be encouraged where they accord with the council's overall spatial strategy as set out below:

- a) B1(a) Office development within and on the edge of existing town and district centres and at developments at Chesterfield Waterside and Markham Vale as set out in policies PS3 and PS4
- b) B1(b&c) Light Industrial in locations within and close to existing town and district centres
- c) B1(b&c) and B2 Industrial uses within Established Business Areas (as shown on the proposals map) and at areas at Markham Vale, the Staveley and Rother Valley Corridor, and the Chatsworth Road Corridor
- d) B8 uses at Markham Vale and the Staveley and Rother Valley Corridor. In other Established Business Areas, new B8 uses will only be permitted where they would not have an unacceptable adverse impact as a result of traffic movements.

Other business and industrial uses, not falling within the B1, B2 or B8 classes, and 'B' class uses outside of the criteria set out above will be considered based upon the locational criteria set out in policy CS2, the suitability of the use for the location and the employment generation of the proposed use when compared to the existing or previous use, and will normally be permitted where they would otherwise not have a significant adverse impact upon the surrounding area.

Where appropriate, conditions will be used to manage the future use of developments, including the restriction of future permitted development rights where these are appropriate to ensuring the viability and vitality of employment areas in the future.

Proposals for farm and rural diversification developments, live/work units and rural businesses will be supported where they are appropriate to the character and scale of the area and otherwise meet the policies of the plan.

Subject to policy CS2, the redevelopment or change of use of existing business and industrial sites for non-employment uses will only be permitted where:

- i. It would not lead to a quantitative and/or qualitative deficiency in the supply of available employment land; and
- ii. It would not inhibit existing or future business and industrial activity on adjacent sites

Where appropriate, conditions will be used to manage the use of such developments.

For major development proposals, the council will seek to negotiate agreements with developers and occupiers covering recruitment, training and procurement to benefit the local economy and supply chain, so as to contribute to the sustainability of the borough and the surrounding area, both during construction and on a long-term basis.

Tourism and the Visitor Economy

Why is this policy being changed?

Reference has been added to the Peak Resort scheme and encouraging physical activity

What are the options?

No options are presented for this change.

Tourism is important to the chesterfield borough economy. In 2009, tourism brought £117m into the borough's economy and supported 1,836 jobs across a range of sectors (Derbyshire STEAM Model). The Core Strategy seeks to maximise the potential of the major regeneration areas, particularly Waterside and the Staveley and Rother Valley Corridor. The borough has many attractions, natural, historical and cultural. The Chesterfield Canal restoration is drawing more visitors to the canal and the borough in general. Complementary uses such as slipways/moorings, food and drink uses and small scale accommodation will help boost the canal as a tourist attraction. The borough also boasts a rich railway and industrial heritage including the Roundhouse (Barrow Hill Engine Sheds) and historical industrial buildings such as Walton Works and Cannon Mill.

Chesterfield is increasingly acting as a hub for visitors to the Peak District, providing attractions such as the market and the Crooked Spire, cultural events, evening activity, accommodation and transport links. The Peak Resort leisure and tourism development will provide a significant boost to the borough's tourism offer, with high quality visitor accommodation and unique leisure attractions, and up to 3,000 new jobs. There is also high quality countryside within the borough, and there are opportunities for agricultural diversification to create quiet recreation and small scale sensitively designed visitor attractions and accommodation.

Visitor Accommodation

A recent study (NLP Retail Study 2008) identified the scope for medium size hotels (40 beds) up to 2011, and scope for large hotels (100+ beds) in the longer term, and noted that the borough lacks 4 star provision. This has been partly addressed by the new Casa hotel and the planning permissions at the Peak Resort and Chesterfield Waterside, but there will continue to be capacity for high quality hotel provision in the longer term. The approach to locating visitor accommodation in existing centres and close to Chesterfield railway station is appropriate in most cases. However, there needs to be a range of visitor accommodation available in the borough, including types of accommodation that cannot necessarily be located in existing centres or close to the train station, such as country hotels, holiday cottages, camping accommodation and small scale accommodation such as bed and breakfasts. All forms of visitor accommodation can play a role in establishing Chesterfield Borough as a destination.

The borough council will work collaboratively with partners to promote and secure sustainable tourism development. A more diverse and high quality tourism offer will be encouraged that seeks to expand the tourism season, increase the number of people visiting, provide local job opportunities and help to regenerate the economy. Growth in tourism must be sustainable and not harm the historic, natural and cultural assets on which it is based.

CS14 Tourism and the Visitor Economy

The Council will promote and enhance tourism development in the borough where it is:

- a) located in areas that can accommodate additional visitor numbers without detriment to the environment or the vitality of existing centres**
- b) appropriate to the local environment and context**
- c) contributes to sustainable economic growth and the delivery of the Core Strategy**
- d) in locations that are well connected to other tourist destinations and amenities, particularly by public transport, walking and cycling**

In particular, proposals for tourism development will be encouraged where they are related to:

- i. enhancing the offer of existing centres**
- ii. the restoration and enhancement of Chesterfield Canal**
- iii. supporting delivery of the Peak Resort scheme**
- iv. railway and industrial heritage**
- v. connections with the Peak District National Park**
- vi. rural diversification**
- vii. opportunities to encourage physical activity**

Vitality and Viability of Centres

Why is this policy being changed?

The hierarchy of centres needs to be amended to reflect updated survey information on the borough's centres, and to acknowledge the role of small shops.

The Policy needs amending to provide the framework for the allocation of Primary Shopping Areas.

Hierarchy of Centres – What are the options?

1. Make no changes to the hierarchy
2. Include Staveley as a small town centres in the same category as the district centres – this is our preferred option

Local Centres - What are the options?

1. Keep all existing Local Centres designations and make no changes
2. Include Derby Road North, Duckmanton, Hollingwood, Lowgates East and Station Lane as new Local Centres, and re-designate Littlemoor and New Whittington as Local Service Centres This is our preferred option

Primary Shopping Areas – What are the options?

Which Centres should have Primary Shopping Areas?

1. The main retail centre of Chesterfield town centre – This is our preferred option
2. Chesterfield Town centre, Staveley town centre, Chatsworth Road District Centre and Whittington Moor District Centre

Policy Approach Options to control uses within Primary Frontages

1. Additional criteria to the existing Core Strategy policy – this is our preferred option
2. A new policy based on a minimum proportion of A1 uses in any frontage.

Town, district and local centres lie at the heart of local communities and their primary role is providing shopping and community services. These are critical to the future prosperity, quality of life and sustainability of the borough. A key aim of the Local Plan is to promote the vitality and viability of the borough's town, district and local centres. The borough council will achieve this by emphasizing new economic growth and development of the main town centre uses including retailing, leisure,

entertainment, offices, arts, culture, tourism facilities, towards existing centres. The outcomes of this focus will:

- Encourage variety, choice and quality of retail provision in the town centre and other district and local centres;
- Support healthy, competitive and successful town centre provision;
- Enhance town, district and local centre environments as a focus for community and civic activity.

Town and District Centres

Chesterfield is the largest town in Derbyshire. As well as a focus for shopping and service provision and a focus of economic activity within the borough, it is also a significant centre for the wider North Derbyshire and South Yorkshire area. In 2015 the borough council adopted an updated non-statutory masterplan for Chesterfield town centre, emphasizing its future development and management. Chesterfield town centre will be the main location for new shopping development in the borough. The town's 800 year old market tradition will continue to be a central part of shopping and visitor activity. Chesterfield town centre should continue as the hub for cultural, civic and commercial office activity within the borough. There will also be scope for the adjustment of the town centre boundary to incorporate further commercial, retail and office development, principally in the Northern Gateway area which is identified for future expansion of Chesterfield town centre (see policy PS1).

Staveley town centre and the Chatsworth Road and Whittington Moor district centres meet the day to day needs of their local catchment and week to week needs of many people outside the local catchment. Each of the centres serves a primary local, convenience function for the surrounding residential areas, as well as providing significant specialist comparison retail. All three centres have a reasonable range of local shopping facilities including major food stores in Staveley and Chatsworth Road and smaller food stores in Whittington Moor. They include a number of service uses which complement the retail uses. The aim is to preserve and enhance the vitality of these centres.

Staveley town centre will have an increasingly important role as a centre in terms of supporting further growth within the Staveley and Rother Valley Corridor and the eastern villages of Poolsbrook, Barrow Hill, Mastin Moor and Duckmanton.

Local Centres

Local centres offer a smaller range of facilities and serve a smaller catchment than a District Centre, but play an important role in meeting the day-to-day shopping needs for the community, particularly the less mobile and elderly. Local centres often add to the character of neighbourhoods, giving them a focal point and enhancing sustainability by being easily accessible to people's homes by walking or cycling.

Typically, local centres include a range of small shops of a local nature such as a small supermarket, a newsagent, a sub-post office and a pharmacy. Other facilities could include a hot-food takeaway and launderette.

The borough contains a large number of local centres that vary in size and form, from purpose-built centres within housing developments, single linear streets and parades of shops through to more sprawling and/or scattered layouts.

Each centre should maximise on any opportunities for enhancement as they arise, to ensure their continued vitality. The borough also has a number of individual small shops that serve an essential function in some communities.

Local Service Centres

'Local Service Centres' at Brimington, Hasland, Holme Hall, Littlemoor and New Whittington are regarded as being capable of serving a larger population as they already have a good provision of retail, service and community facilities and good public transport. The priority is to preserve the health of these centres, enhance them and retain and expand the current range of facilities. To do this, the strategy is to focus development in and around the centres and to take other land use, promotional and other improvement measures to increase economic and community activity and to improve the attractiveness of these centres. Such measures can include environmental improvements, community safety improvements, transport enhancements, parking initiatives, rate relief on units and accessibility improvements.

New Local Centres

New local centres will be required in settlements or areas being earmarked for significant growth over the plan period which do not have any significant groupings of current provision. These are at Chesterfield Waterside, Mastin Moor and Staveley and Rother Valley Corridor.

Small Shops

Small convenience shops outside of centre provide a vital day to day resource for residents of the borough, allowing for small scale, 'top-up' and 'out of hours' shopping within walking distance of home. These opportunities are particularly important for those with mobility issues or outside a reasonable walking distance of an existing centre. There has been significant growth in small shops recently, with the major supermarkets now investing in 'local' convenience retail stores. The council generally supports the creation of new small shops within residential areas provided they would not harm the amenity of local residents or the vitality and viability of existing centres, and support the retention of existing small shops where there loss would lead to a gap in provision.

Retail Parks

The borough currently contains four identified retail parks. These provide retail opportunities that are more difficult to accommodate within existing centres due to the nature of the goods sold or the scale of floorspace. Chesterfield benefits from these parks being well-related to existing town and district centres, with the potential to create linked trips. Footfall surveys of Chesterfield Town Centre in particular have demonstrated strong walking connections between Ravenside and Lordsmill Street retail parks, and Chesterfield Town Centre.

Hierarchy of centres

A hierarchy of centres has been identified based on current scale and type of development within existing centres. The hierarchy of centres has been developed to reflect the pattern of provision across the borough and to provide an understanding of the roles different centres play for their community and how they relate to other centres. Also identified within the hierarchy are places where new centres will need to be created to support existing and expanding populations. In addition to town, district and local centres, the borough has a number of other retail areas, including purpose-built retail parks such as Ravenside, Markham Road and Lordsmill Street, and other established destinations like those along Wheatbridge Road and Sheffield Road. These areas are distinct because they are in edge of centre or out of centre locations and have a ‘bulky goods’ and/or large format retailing or retail warehousing element. Links between these retail parks and nearby centres need to be strengthened.

Centres will continue to remain important for retail serving the borough and will continue to provide shopping and other town centre uses including cultural facilities for localised catchments, reflecting the role and function of the settlement in the spatial development strategy and the hierarchy of centres.

Hierarchy of Centres

<u>TYPE OF CENTRE</u>	<u>LOCATION</u>
Large Town Centre	Chesterfield Town Centre
Small Town Centres and District Centres	Chatsworth Road Whittington Moor Staveley Town Centre
Local Service Centres	Brimington Hasland Holme Hall Littlemoor New Whittington
Local Centres	Abercrombie Birdholme Derby Road North Duckmanton Grangewood Hollingwood

	Inkersall Green Loundsley Green Lowgates East Mastin Moor (new) Newbold Old Whittington Station Lane Staveley and Rother Valley Corridor (new) Storrs Road Walton Waterside (new)
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Out of Centre Retail Locations

Retail Parks	Lordsmill Street Ravenside Retail Park Sheffield Road Wheatbridge Road
Out of Centre foodstores	Sainsburys, Rother Way Tesco, Lockoford Lane Aldi, Sheffield Road

Main Town Centre Uses

- 1. Retail development (including warehouse clubs and factory outlet centres)**
- 2. Leisure, entertainment facilities, and the more intensive sport and recreation uses (including cinemas, restaurants, drive-through restaurants, bars and pubs, night-clubs, casinos, health and fitness centres, indoor bowling centres, and bingo halls)**
- 3. Offices**
- 4. Arts, culture and tourism development (including theatres, museums, galleries and concert halls, hotels and conference facilities)**

Primary Shopping Areas

NPPF paragraph 23 encourages local planning authorities to set out planning policies that are positive, promote competitive town centre environments and set out policies for the management and growth of centres over the plan period.

In drawing up Local Plans, Local Planning Authorities should ***‘define the extent of town centres and primary shopping areas, based on a clear definition of primary and secondary frontages in designated centres, and set policies that make clear which uses will be permitted in such locations.’***

The NPPF defines a *Primary Shopping Area* as an area where retail development is concentrated, a core area, generally comprising the primary and those secondary frontages which are contiguous and closely related to the primary shopping frontage. *Primary frontages* are likely to include a high proportion of retail uses which may include food, drinks, clothing and household goods. *Secondary frontages* provide greater opportunities for a diversity of uses such as restaurants, cinemas and businesses.

In line with the NPPF, frontage designations are the most important mechanism for ensuring that retail uses, particularly A1 Use Class, are maintained allowing maximum opportunity for development of specified areas within Town Centres.

Primary Retail Frontages

Primary retail frontages will generally be characterised as those parts of centres with a high proportion of shops and with the greatest footfall. These areas are also likely to be characterised by the presence of key anchor stores and other main town centre uses, uses such as cinemas. The Council notes that such uses will both increase footfall and will, in themselves, have an impact on the character of that part of the centre.

Secondary retail frontages will generally be the areas with a wider range of uses, including A2 Financial and Professional services, A3, A4 and A5 restaurants, cafes, bars and public houses and hot food takeaways.

The NPPF defines primary and secondary frontages as follows:

“Primary frontages are likely to include a high proportion of retail uses which may include food, drinks, clothing and household goods. Secondary frontages provide greater opportunities for a diversity of uses such as restaurants, cinemas and businesses.”

The council considers that as there is no distinction in the NPPF definition between different use classes, the use of the words ‘food’ and ‘drinks’ could be interpreted as including café and restaurant uses. However, the definition for secondary frontages includes reference to ‘restaurants’ which indicates that uses in Classes A3, A4 and A5 may be more appropriately related to secondary retail areas.

It is important that the primary frontage designation is distinguishable from the NPPF’s secondary frontage definition.

For these reasons the council considers that the use of ‘retail’ in the context of primary retail frontages should be Class A1 retailing, and Primary shopping frontages should be defined as where there is a high proportion of Use Class A1 retail uses.

However, it is important to note that changes to permitted development rights necessitate a more flexible approach.

In terms of what constitutes a 'high proportion of retail uses', the Core Strategy policy CS15 set out that the mix of uses will be controlled in order that town centres uses other than A1 retail will 'not overwhelm the retail function of the centre, street or frontage where it is located by having a detrimental impact on vitality and viability'. 'Overwhelm' was not defined as a certain proportion, but it is reasonable to consider that usually this would mean exceeding 50% of units.

The council seeks to maintain this flexible approach in relation to primary shopping frontages, acknowledging that retail can benefit from having diverse, non-A1 neighbours, creating a richer mix of footfall. It allows the council to maintain a primary shopping function in the defined frontages whilst allowing other 'A' class uses which can also add to the attractiveness and vitality with a town centre. However, it is imperative that a balance is maintained and the focus of centres remains A1 based.

CS15 – Vitality and Viability of Centres

Role of centres

The council will support the role of the town, district, local service centres and local centres in providing shops and local services in safe, accessible and sustainable locations. New retail development within centres shown on the proposals map should:

- a) make a positive contribution to the centre's viability and vitality**
- b) be of an appropriate scale**

To ensure the vibrancy, inclusiveness and economic activity of the borough's centres, main town centre uses including health, leisure, entertainment, community facilities, sports, offices, art, food and drink, cultural and tourism facilities will be encouraged. .

Within centres and Chesterfield Town Centre Primary Shopping Area planning permission will normally be granted for A1 retail uses. Main town centre uses other than A1 retail will normally be permitted where they will:

- a) not overwhelm the retail function of the centre, street or frontage where it is located by having a detrimental impact on vitality and/or viability;**
- b) provide active ground floor uses;**
- c) contribute to an active, well-used and safe environment in the evening with acceptable impacts on residential amenities;**
- d) cater for a wide public through diversity of leisure and cultural attractions and events;**
- e) contribute to an appropriate mix of licensed premises; and**
- f) contribute to efforts to tackle vacant, under-used and derelict buildings within centres, particularly in historic buildings.**

Within Secondary shopping areas of Chesterfield Town Centre planning permission will normally be granted for any main town centre uses.

Residential uses (C3) will normally only be permitted at first floor level and above (with the exception of suitable provision for access)

Proposals for comprehensive redevelopment of a centre or part of a centre will be considered where the proposals can demonstrate the community benefits of redevelopment and justify any loss of retail facilities. The provision of new local centres may be considered where a need arises.

Retail

Why is this policy being changed?

The threshold for small shops has been changed from 200 sqm to 280 sqm to bring it in line with the definition of a small shop in the Sunday Trading Act 1994.

Clarification has been added over the potential loss of local shops.

Proposed local thresholds for retail impact assessments have been set out.

What are the options?

1. Local impact thresholds as set out in the proposed policy
2. Don't set Local Impact thresholds and rely on the NPPF
3. Local impact thresholds set at a different level

The National Planning Policy Framework states that local authorities should quantify the need for additional retail development and then identify locations for such development by applying a sequential approach which prioritises town centre locations. The council supports this approach as a means of ensuring the vitality and vibrancy of its centres.

An updated joint Retail Study for Bolsover, Chesterfield and North East Derbyshire is being produced by Nexus. This study is modelling future retail expenditure growth for the borough up to 2033 and the potential implications for new floorspace. These findings will need to be considered against the 2010 CACI study entitled 'Chesterfield's Retail Offer' which examined the make-up and extent of the borough's existing and potential retail catchment and how in particular Chesterfield town's offer may change to maximise its market share.

It is anticipated that there will not be any significant changes in the required amount of new retail floorspace. The findings of the Nexus study will inform the pre-submission Local Plan.

CS16 Retail

Across the borough, a sequential approach will be used to assess sites for retail and other town centre uses, to focus such development on town, district, local service centres and local centres to meet the requirements of national planning policy.

Retail impact assessments will be required to accompany planning applications for new retail development as follows:

- **Within Town and District Centres, impact assessment will be expected to accompany new retail proposals in accordance with the NPPF;**
- **Within Local Centres and Retail Parks an Impact Test will normally be required to accompany any proposal with a gross internal sales floorspace more than 50 % of the largest existing unit or in line with the NPPF, whichever is the lower;**
- **Outside of centres for any development with a gross internal sales floorspace greater than 280m²**

Specific forms of retail use outside Use Class A1 that require large premises such as showrooms, trade counters and wholesale premises, will normally be permitted in the identified retail Parks and may be permitted in other edge or out of centre locations if, due to reasons such as scale and servicing, the use would be unsuitable within a centre. In such cases, conditions will be applied where appropriate to define permissible changes of use and the range and type of goods or services sold.

Individual small shops (up to 280m² net retail floorspace) designed to serve local day to day needs will normally be permitted outside defined centres (as shown on the proposals map).

Applications for development that would result in the loss of isolated local shops will be considered under CS16 Social Infrastructure.

Social Infrastructure

There are no changes proposed for this policy.

The provision of community, leisure, cultural, religious, education and health facilities including local shops, public houses and places of worship, is essential to the quality of life of the borough's residents. Such facilities are considered to be vital social infrastructure, and places benefit when the people who live there have a sense of local identity and actively participate in community life. As expressed in the 'Vision' section at 3.22 the council recognises the importance of voluntary organisations to the life of the borough and wishes to support their work. For reasons of sustainability, equality and diversity, it is important that good quality services and facilities are available locally. Not least of these reasons is reducing the need to travel which leads to environmental benefits as well as contributing to improving health and wellbeing.

The provision and enhancement of social infrastructure assets and their location within town, district and local service centres are to be encouraged across the borough. The extent of existing provision has been identified in the Community Infrastructure Study 2009 (available at www.chesterfield.gov.uk/evidencebase) and it is important that facilities and services are provided in the most effective and accessible way. In areas that are not well served, existing social infrastructure assets must be protected and enhanced wherever practical, since their loss can have a major impact on communities.

The Community Infrastructure Study found that in general the borough has a good coverage of community facilities, ward by ward, and relatively good accessibility by public transport. Chesterfield faces a number of key issues. It contains some of the most deprived areas of Derbyshire, with many residents having poor health. Residents in the north east part of the borough have the longest travel times to get to key facilities. In the west of the borough, Walton Ward has limited provision. This area does however benefit from facilities in neighbouring wards and has access to good public transport links and high levels of car ownership. Improving the health of the borough is about more than access to medical treatment and services. It is about lifestyle, including routine exercise and fitness for all ages and interests. It is also about living in a safe environment and feeling part of an inclusive community.

Another key issue for the borough is how to improve the ability of its residents to access skills, training and education, particularly amongst young and long-term unemployed people. To ensure convenient and equal access to educational facilities, any expansion of education and skills provision should be accompanied by the access to public transport or other travel modes to achieve a good match between new development and education and skills provision.

Although some local schools within the borough have spare capacity and can take the extra pupils who will be living in new housing development, public resources for

education are limited. It is important to make best use of this existing capacity. A number of schools across the borough are oversubscribed. In addition, where schools have spare capacity their facilities may be in need of upgrading.

CS17 Social Infrastructure

Location of new development
Social infrastructure facilities will be permitted in and on the edge of the town, district and local service centres where they are accessible by public transport, cycling and walking, unless they are meeting a specific local need. Opportunities to deliver new or enhanced provision as part of new developments will be maximised, depending on the capacity and suitability of existing services.

Co-location of facilities
The co-location and multi-use of facilities will be encouraged. Where proposals involve the provision of new or expanded social infrastructure facilities, they should be well related to existing centres and settlements and public transport infrastructure, and should provide high standards of accessibility for all sectors of the community.

Improvement of existing facilities
The quality, functionality and accessibility of existing social infrastructure facilities will be improved at sites including Chesterfield Royal Hospital, Walton Hospital and Chesterfield College, so as to allow for their future expansion. Masterplans will be required to accompany proposals to ensure the sustainable and co-ordinated development of the hospital and college sites.

The amalgamation and loss of facilities
Development will not be acceptable where it includes the change of use, amalgamation of uses or redevelopment of existing local community or recreational facilities, if it would result in the loss of a facility which is required to meet a local need or contributes to the network of facilities throughout the borough unless:

- a) There is an equivalent facility available in the locality or an equally accessible one is made available prior to the commencement of redevelopment to serve the same need; or
- b) It can be demonstrated through a viability assessment that the current use is economically unviable and all reasonable efforts have been made to let or sell the unit for the current use over a 12 month period.

Design and the Built Environment

Why is this policy being changed?

Following the Deregulation Bill 2015 it has been necessary to make changes to the Council's sustainable design and construction policy (previously policy CS6), which has now been deleted and the remaining elements that still apply added to this policy.

The Council's percent for art policy has been previously linked to the cost of development. This did not recognise that some developments where viability may be more marginal (such as on previously developed sites) may have disproportionately higher than average costs. The revised policy links percent for art to development value instead to reflect the overall viability and value of development whilst still allowing flexibility to consider viability.

What are the options?

- 1. Link percent for art to development value – This is our preferred Option**
- 2. Link percent for art to development costs as in the previous Core Strategy**

Design

A key principle of the Core Strategy is to nurture local distinctiveness and good design. Good design is fundamental to sustainable development. Improving our places through raising the quality of the built environment is one of the Core Strategy's main challenges. In addition, there is a need to continue to identify, protect and enhance the best of the borough's built and natural environment and the characteristics of its landscape and its communities that make different parts of the borough special. This has to do with the way places are used and managed (such as Chesterfield Market and the area around the Crooked Spire), as well as their physical form.

The quality of the public realm and built environment is an important factor in their identity and sense of place. This is most notable in the historic town centre where many of the borough's shops and civic buildings date from the 18th and 19th centuries and provide a strong sense of place. Areas of uniform or bland development and public realm results from the use of standardised designs and lack of consideration of local character, traditions and distinctive qualities.

Townscape is the character and appearance of spaces and buildings in an identified area of a town. The borough has an important archaeological and built heritage, linked to its industrial and commercial past, which help to define its character. The character of new developments also contributes to the local townscape. There should not be a conflict between historic character and new development if there is high

quality sensitive design. Materials are an important aspect of local distinctiveness and make an essential contribution to the character and appearance of a place. Historically local coal measures sandstone and brick made of local clay have been used in many of the town's older buildings and these materials are distinctive to our borough. Styles of building and design often show the influence of local industries.

Over the years the borough's industrial heritage has had its effects on the borough's townscape and architecture. Parts of the borough's built environment, for example Hasland and New Whittington, have the character of separate settlements. Landscape character is also a part of local distinctiveness and its variations within the borough need to be recognised and maintained in new development and in schemes of management as described in the Landscape Character of Derbyshire (Derbyshire County Council 2003).

Ensuring that buildings and places are safe is an integral part of design, and should be considered at the earliest stages of the process. The council's adopted SPD 'Designing Out Crime' includes useful guidance.

The priority for the future is to protect the assets that enhance the borough's quality, and improve those elements that detract. In looking to the future of the borough good high quality urban design, landscape design and high quality architecture that respects Chesterfield's heritage whilst promoting innovative forms of development will be essential to the process of regeneration. Vibrant, safe places with a distinct identity are important to the quality of life of all Chesterfield Borough's residents as well-being essential tools for promoting Chesterfield Borough as a destination.

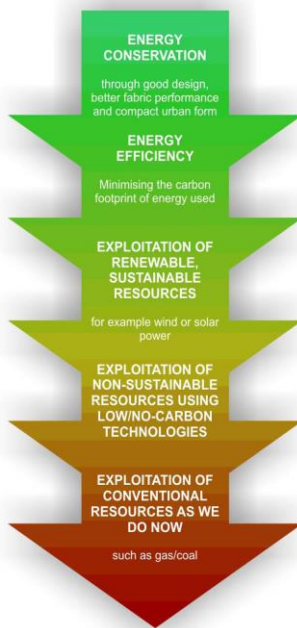
To assist developers in achieving good design the council is preparing a Residential Design SPD jointly with North East Derbyshire, Bolsover and Bassetlaw District Councils. Proposals that are considered to be locally significant or strategic will be referred to design review with an appropriate local provider that adheres to the Design Council CBE principles for design review. The council will expect applicants to respond positively to recommendations made. Design review should take place as early as possible in the life of a proposal, preferably at pre-application stage.

Reducing Emissions

The Borough Council is working towards a long-term goal of reducing the Borough's carbon footprint in line with a national target set out in the Climate Change Act 2008. The Act aims to encourage the transition to a low-carbon economy in the UK through unilateral legally binding emissions reduction targets. This means a reduction from 1990 levels of at least 34 percent in greenhouse gas emissions by 2020 and at least 80 percent by 2050. Each carbon budget covers a five-year period. The ⁶fifth, running from 2028-2032, was set in law at the end of June 2016. A key component of the government's approach to achieving these targets is the Energy Hierarchy which primarily aims to reduce the need for energy followed by being more energy efficient, then using renewable energy. The Energy Hierarchy is shown in Diagram 6 below.

⁶ <https://www.gov.uk/guidance/carbon-budgets>

Diagram xx: Energy Hierarchy



Changes to the Building Regulations in 2013 brought in higher standards for CO₂ emissions, meaning there is now less need for planning policies to include a target percentage of energy to come from renewable sources. The Borough Council also recognises that different energy technologies and CO₂ reduction strategies will suit different parts of the borough and different types of development. In some cases it has better CO₂ savings, and is more cost effective, to improve the building fabric rather than generate a certain percentage of the buildings' energy use from renewable energy technologies.

Adapting to a changing climate

As well as warmer, wetter winters and more intense episodes of rainfall, climate change will bring with it hotter, drier summers, intensification of the urban heat island effect and more occasions of high wind speeds. All these trends have implications for the way we should design and use our buildings and spaces. For example, designing buildings to keep them cool without using power will become very desirable, and conservation of water will be more and more important. Landscape planting may need to use different species and increasing tree cover will bring many benefits. Water is a precious resource and the impacts of climate change will place pressure on the demand for water and its quality. Minimising water use will not only reduce the environmental impacts of climate change but also reduce greenhouse gas emissions associated with water abstraction, treatment, transport, use and disposal

Percent for Art

The Borough Council considers art to be integral to good quality design. Works of art can make a positive contribution to the built environment by giving new and refurbished buildings a unique identity. This helps to create a sense of place and adds to the character of the neighbourhood. It can encourage economic

development and tourism. By engaging with the local communities the Percent for Art process can promote social inclusion. The inclusion of art within a development or provided off-site can help to mitigate against any visual or aesthetic impact of the development.

The Borough Council has operated a highly successful percent for art policy since 1994. To date over 60 schemes have been completed. There has been considerable community involvement in developing schemes, with artists leading workshops in schools, colleges and with community groups. The borough council will encourage developers to engage an artist at the earliest possible stage in the project to work in collaboration with the architect.

Viability of development is an important consideration for the council. In this respect abnormal site costs would be acknowledged as well as general viability. It has been the practice of the borough council to negotiate with developers as to the precise figure of percent for art in relation to a S106 agreement. The council intends to continue this approach. However the inclusion of public art is in addition to, and should not replace, good design. For housing development in particular the council publishes a residential design guide. Developers should not seek to trade off good design and public art when negotiating Section 106 agreements.

The policy is directed at major developments with a value in excess of £1 million, but the Borough Council would also encourage other smaller development schemes to consider including works of art within their developments. The preference to incorporate art work within the design of the development, although contributions to off-site provision will be considered, particularly where multiple sites may be able to contribute to a scheme.

CS18 Design

All development should identify, respond to and integrate with the character of the site and surroundings and respect the local distinctiveness of its context.

Development will be expected to:

- a) promote innovative forms and building designs that positively contribute to the distinctive character of the borough, enrich the quality of existing places and enhance the quality of new places;**
- b) respect the character, form and setting of the site and surrounding area by virtue of its function, appearance and architectural style, landscaping, scale, density, massing, detailing, height and materials;**
- c) be at a density appropriate to the character of the area whilst not excluding higher densities in and close to centres;**
- d) contribute to the vitality of its setting through the arrangement of active frontages, accesses, and functions, including servicing;**
- e) ensure that the interface between development boundaries and their surroundings are attractive and take account of the**

- relationship between public and private spaces;
- f) provide appropriate connections both on and off site, including footpath and cycle links to adjoining areas to integrate the development with its surroundings;
 - g) provide adequate and safe vehicle access and parking;
 - h) provide safe, convenient and attractive environment for pedestrians and cyclists;
 - i) preserve or enhance the landscape character and biodiversity assets of the borough;
 - j) be designed to be adaptable and accessible for all;
 - k) have an acceptable impact on the amenity of users and neighbours;
 - l) be designed to be safe and secure and to create environments which reduce the potential for crime;
 - m) minimise the impact of light pollution

Reducing Emissions

All development should, as far as possible, contribute towards reduction of CO2 emissions and generation of renewable energy.

Planning applications for new development should be accompanied by a statement which sets out how the development:

- a) makes effective use of resources and materials through sustainable design and construction
- b) minimises water use and provide for waste reduction and recycling
- c) uses an energy hierarchy that seeks to use less energy, source energy efficiently, and make use of renewable energy
- d) is sited and designed to withstand the long-term impacts of climate change

The Council will consider the extent to which sustainability has informed the design of proposals, taking account of:

- Impact on viability
- Scale and nature of development
- Operational requirements of the proposed use
- Site specific constraints
- The need to meet other planning policy requirements

Percent for Art

For major developments with a value in excess of £1 million, the council will seek to negotiate up to 1% of the total development cost of the scheme for the design, installation and maintenance of public artwork, secured by a legal agreement and/or conditions where necessary.

Historic Environment

Why is this policy being changed?

This policy has had minor changes to reflect progress on a Local List of heritage assets and add reference to the use of measures to control permitted development rights.

What are the options?

There are no alternative options for this policy

The Borough possesses a rich historic environment with an array of heritage assets. As of April 2016 the borough has a variety of nationally recognized heritage assets which includes 244 Listed Buildings, including 1 Grade I Listed, 17 Grade II* Listed Buildings and a Grade II* Listed Historic Park & Garden at Queen's Park. There are 2 Scheduled Ancient Monuments; (Brampton Barn and Tapton Castle Hill) and 12 Conservation Areas designated. A programme of Conservation Area Appraisals and Management Plans has been completed for all of the borough's conservation areas. These will also have an important role to play when decisions are being made on planning applications.

Within the Borough there are other locally recognised historic sites, such as the 4 locally important Historic Parks and Gardens at Tapton House and grounds, Ringwood Hall grounds, Tapton Grove and Dunston Hall Deerpark. There are other archaeologically important areas across Chesterfield borough that have been identified in the Historic Environment Record (HER); this includes an area known as the Historic Town Centre Core. Where possible, the council will work to preserve and enhance these areas through positive action and management.

In addition to the heritage assets which are statutorily nationally designated, the borough has many more non-designated buildings, structures, parks, gardens and views (including cemeteries and open spaces) that are special because of their local historic or architectural interest. These contribute to local heritage and local identity and their importance should be recognised for that reason. The Borough Council will identify non-designated heritage assets in a local list specifying the local heritage assets within the borough that will be afforded protection. This will be done in consultation and collaboration with partners, local people, landowners, neighbouring authorities and other stakeholders on a rolling basis. The council is currently preparing a Local List of Heritage Assets which is expected to be in place by 2017.

The Council will work with English Heritage to support flexible and sensitive solutions to address issues of those heritage assets identified as at risk where this would remove an asset from English Heritage's at-risk register or local records of heritage at risk.

CS19 Historic Environment

The council will protect the historic environment and heritage assets throughout the borough and seek to enhance them wherever possible. All new development must preserve or enhance the local character and distinctiveness of the area in which it would be situated.

The council will do this through:

- a) a presumption against development that would unacceptably detract from views of St Mary's Church (The Crooked Spire) by virtue of its height, location, bulk or design;**
- b) the protection of Designated Heritage Assets and their settings including Conservation Areas, Listed Buildings, Scheduled Monuments and Registered Parks and Gardens;**
- c) the use of Conservation Area Appraisals and associated Management Plans to ensure the preservation or enhancement of the individual character of each of the borough's conservation areas;**
- d) the identification and, where appropriate, protection of important archaeological sites and historic environment features;**
- e) the identification and, where appropriate, protection of non-designated heritage assets of local significance, set out in and referred to as The Local List;**
- f) Enhancing the character and setting of Queens Park, Chesterfield Market Place, the Hipper River Valley, Chesterfield Canal and locally important Historic Parks and Gardens.**

The council will consider the use of measures including Article 4 directions and Local Development Orders where they are appropriate to ensure the preservation and enhancement of heritage assets.

The council has a presumption in favour of retaining heritage assets on The Local List. Development that involves substantial harm or loss of a non-designated heritage asset will not be acceptable unless it can be demonstrated that:

- i. the asset is structurally unsound and poses a safety risk**
- ii. it is unviable to repair or maintain the asset**
- iii. alternative uses have been fully explored**
- iv. it would have wider social, economic or environmental benefits as part of a masterplanned regeneration scheme**

Where a proposal that involves unavoidable harm or loss of a heritage asset on The Local List meets the criteria above, the council will seek a replacement development of a similar quality, where possible retaining the features of the heritage asset.

Where the council is satisfied that the loss of heritage assets (both designated and non-designated) is considered to be justified, the

council will require the developer to have the asset surveyed and recorded by a suitably qualified professional prior to the development commencing, and the records made publically available.

Travel and Transport

Why is this policy being changed?

Reference to parking standards has been removed in line with the ministerial statement of March 2015. Additional policy text has been added to clarify the approach to car parking in the absence of specific standards.

What are the options?

No alternative options are presented for this policy

Chesterfield borough is well located on the national transport network, with a main line railway station, three junctions of the M1 motorway close to the east side of the borough and several major roads (notably the A61 and the A619) converging at Chesterfield itself. Whilst this general level of accessibility has advantages, there are also disadvantages when through traffic and local traffic competes to use the road network at peak hours. In particular the road network becomes congested when there are traffic flow problems on the M1, since the A61 acts as an alternative north-south route for many users and several of the routes connecting it to the M1 junctions have very limited capacity. As a result of this congestion a number of areas in the borough suffer from poor air quality, particularly in Brimington where an Air Quality Management Area has been designated.

While congestion is less of an issue in the more rural parts of the borough, such as Barrow Hill, Poolsbrook, Mastin Moor and Duckmanton, there is an issue over access to services, jobs and facilities, worsened by the low levels of car ownership in these villages, where levels of deprivation are higher than average. Public transport however is relatively good, enabling residents to access key facilities by bus in reasonable times.

Improvement of the networks for public transport, walking and cycling will allow a range of smarter travel choices to be made, to reduce reliance on the private car and help towards overcoming congestion and improving air quality on the main routes in and out of Chesterfield; the A61 corridor, Chatsworth Road and the A619 to the east, Derby Road and the A61 to the north.

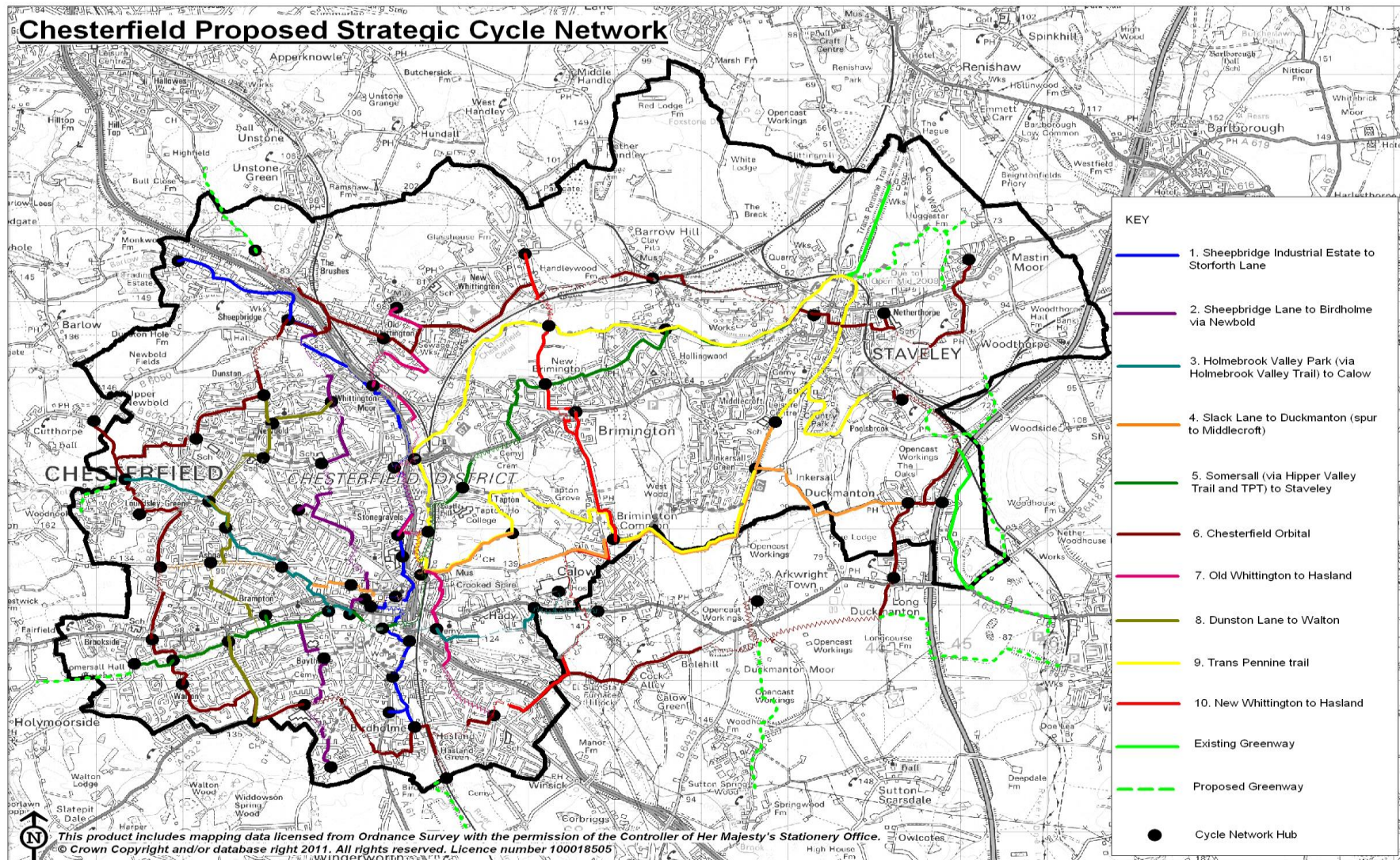
Walking and Cycling

Ultimately the aim is to reduce congestion and carbon emissions, tackle air pollution and increase accessibility for all the borough's residents. The provision of joined-up strategic walking and cycling networks will assist in meeting this aim. To do so will allow sustainable access to key facilities such as schools, employment areas and the town centre, as well as providing recreational opportunities via greenways and the rights of way network.

As well as replacing car use for shorter journeys, walking and cycling can also promote healthy lifestyles and provide access to the countryside. Greenways, such as the Trans Pennine Trail which follows the Chesterfield Canal, are particularly important as they provide recreational opportunities and can also help boost tourism in the borough. Derbyshire County Council has identified a number of existing and potential Greenways in the East Derbyshire Greenways Strategy. Several of these are designated sections of the National Cycle Route network.

A strategic cycle network for the borough has been drawn up by a partnership of Derbyshire County Council, Chesterfield Cycle Campaign and the borough council. It is officially recognised by both councils and is set out in Policy TF2 of the third Local Transport Plan (LTP). The strategic network is indicated on Diagram 7. More information is available by following the link to the LTP at www.chesterfield.gov.uk/evidencebase. The council is working with Derbyshire County Council and local partners to identify and designate a similar network of walking routes, having regard to the Derbyshire County Council Rights of Way Improvement Plan. Both networks will be the subject of further work during the Local Plan period to improve, promote and where appropriate, extend them.

Diagram 7: Strategic Cycle Network



Public Transport

Access to the rail network is provided by Chesterfield railway station which is located at the edge of the town centre. The capacity and facilities at the station are the responsibility of Network Rail, which has highlighted the following issues (Draft East Midlands Route Utilisation Strategies 2010)

- Total passenger demand in the East Midlands is expected to grow by 28 percent over the next 10 years, particularly the market for rail travel to and from Birmingham (including Chesterfield) with the number of trips increasing by 40 percent over the same time frame.
- The route between Chesterfield and Birmingham via Derby is one of the major drivers of performance in the East Midlands, the mix of fast and stopping passenger trains and freight services presents a major performance challenge.

Chesterfield has excellent access by rail to most parts of Britain. Many service levels and facilities have been improved over the last 10 years so that Chesterfield now has two trains per hour to London, a minimum hourly service on the Cross Country network, and direct links to Derby, Sheffield, Nottingham Leeds and Manchester as well as good local connections.

The proposed route of HS2 phase 2B (Birmingham to Leeds) passes through the borough. The revised route to serve Sheffield is also expected to result in HS2 services stopping at Chesterfield Railway Station using 'Classic Compatible' Services. An Infrastructure Maintenance Depot to serve phase 2B is also planned for the site of the former Staveley Works.

Bus services are generally good across the borough, with the vast majority of residents able to access key services such as GPs by public transport and/or walking in 30 minutes or under. Although there is no single bus interchange in the borough, there are a number of locations that have multiple route stops and have a similar function to an interchange, such as New Beetwell Street in Chesterfield Town Centre and Market Street/High Street in Staveley Town Centre. In addition to local services, the borough also has Chesterfield Coach Station which provides services to towns and cities throughout England, including Manchester, and East Midlands airport and the London airports.

Influencing the demand for travel

First and foremost, in tandem with other Local Plan themes, development will be located so that the need to travel is reduced. This policy seeks to ensure that travel behaviour is influenced through the design of developments, so that peoples' travel needs can be met by the use of a range of transport choices other than the private car. The way that the network is managed will be crucial to the success of this intention, requiring close working with a range of partners, above all the local highway authority, Derbyshire County Council. The council will have regard to the Local Transport Plan, particularly the detailed policy statements in Appendix B, when considering development proposals. In terms of influencing sustainable travel choices, the council will work with Derbyshire County Council to implement Smarter Choices techniques where appropriate, according to priorities outlined in the LTP.

CS20 Influencing the Demand for Travel

To reduce congestion, improve environmental quality and encourage more active and healthy lifestyles, the Council will seek to maximise walking, cycling and the use of public transport through the location and design of development and parking provision. Priority will be given to measures to encourage more sustainable travel choices.

To secure this aim, the council will expect development proposals to demonstrate the following:

- a) Prioritisation of safe and convenient pedestrian and cycle access to and within the site**
- b) Protection of, or improvements to the strategic pedestrian and cycle network**
- c) Demand management measures such as car clubs, car sharing and appropriate parking provision**
- d) Protection of, or improvements to public transport provision and/or facilities**
- e) Provision of opportunities for charging electric vehicles where appropriate**

The impacts of any remaining traffic growth expected, shall be mitigated through physical improvements to the highways network where necessary, to ensure that development has an acceptable impact on the functioning and safety of the highway network.

The level of parking provision appropriate to any individual proposal will take into account the circumstances of the particular scheme, including in particular:

- The size of the dwellings proposed.**
- The type, mix and use of the development.**
- The proximity of facilities such as schools, shops or employment**
- The availability of and capacity for safe on-street and public car parking in the area.**
- Proximity to and availability of public transport and other sustainable transport options.**
- The likelihood that any existing on-street parking problems will be made worse**

Any necessary mitigation measures should be set out in development proposals, including within Transport Statements, Transport Assessments and Travel Plans where these are required, and secured through conditions and/or legal agreements.

Priority areas for combinations of sustainable transport measures and highways improvements will be:

- i. The A61 Corridor**
- ii. The A619 Chatsworth Road**
- iii. The A619 corridor through Brimington and Staveley**
- iv. Chesterfield Town Centre**
- v. Access to Chesterfield Railway Station**

For masterplanned or phased developments, provision for the monitoring of traffic impact, and mitigation of identified problems will be made through the use of legal agreements.

Major Transport Infrastructure

Why is this policy being changed?

The description 'Hollis Lane Link Road' has replaced 'Chesterfield Town Centre Relief Road'

References to rail provision at Barrow Hill and Markham Vale have been removed as no longer deliverable or necessary.

What are the options?

No alternative options are presented for this policy

In accordance with the themes from the spatial vision, one of the aims of the transport policies is to make the best use of the existing road network. New roads do not necessarily address the causes of congestion and they may have damaging environmental impacts. However, limited new road building may be required in particular circumstances to support the borough's regeneration objectives, such as in conjunction with the development of the Staveley and Rother Valley Corridor.

The route of HS2, and associated land including that required for the IMD, is expected to be safeguarded by a Hybrid Bill to be laid before parliament in 2019 following consultation on the revised phase 2B route. The Local Plan does not therefore safeguard land for HS2.

A number of major transport routes have been safeguarded in the local plan and identified in the Derbyshire County Local Transport Plan (LTP). The most significant of these is the Chesterfield-Staveley Regeneration Route. Derbyshire County Council is currently reviewing this scheme and will be considering alternative options for and alignments of any major new road infrastructure. The Staveley and Rother Valley Corridor Area Action Plan will also consider the most appropriate transport options to provide access to the corridor.

CS21 Major Transport Infrastructure

The council will safeguard land for major new transport infrastructure as shown on the Proposals Map, including:

- **Chesterfield-Staveley Regeneration Route between Rother Way on the A619 and Bilby Lane**
- **Staveley Northern Loop Road Phase 2**
- **Hollis Lane Link Road**

Neighbourhood Plans

The Localism Act of 2011 introduced a new right for communities to shape their local areas. Neighbourhood Plans are an opportunity for local people to actively and positively help to make their local area a great place to live and work. The borough council will support community groups and bodies such as Town and Parish Councils who wish to prepare a plan, provided that it is done in accordance with the regulations.

PS6 Neighbourhood Plans

Where the views of a community are expressed in a Neighbourhood Plan they will be taken into account in the planning system provided that the plan:

- **has been endorsed by Chesterfield Borough Council;**
- **is in conformity with the LDF; and**
- **can be regularly updated if necessary.**

New Policy - Regeneration Priority Areas

Why this policy been added

This policy has been added to provide guidance on what the council expects from developments within the Regeneration Priority Areas.

What are the options?

No specific options are presented for this policy.

Regeneration, including new development, can address the needs of communities experiencing deprivation. The RPAs reflect multiple deprivation and spatial concentrations of deprivation, expressed by the national IMD data. Other parts of the Borough are ranked higher than some of the RPAs in some individual indices, but the identification of the RPAs also reflects other spatial issues such as concentrations of social housing stock, proximity to major new employment development at Markham Vale, and dwindling local services and facilities. The Council will engage meaningfully and actively with local communities and other stakeholders to ensure that deprivation is minimised. New development can help provide jobs and homes for local people, improve the environment, introduce new and potentially more active households to a deprived area. The Borough Council will seek to ensure that regeneration addresses the needs of households experiencing deprivation by:

- Rebalancing the housing market
- Negotiating local labour agreements as part of major development schemes
- Ensuring that new development contributes to the enhancement of the area
- Seeking new facilities and improvements to existing facilities for the benefit of the local community.
- Adding value by drawing in public subsidy where possible
- Working in partnership with the local community and external organisations to help achieve non-planning measures

RPAs are a key area for growth as set out in the Spatial Strategy and are identified on the Policies map. They are: Barrow Hill, Duckmanton, Holme Hall, Mastin Moor, and Poolsbrook

Rather than allocating specific sites at the RPAs, the Council considers that designating a broad area at each RPA allows for more flexibility in securing development, with the emphasis on what regeneration benefits can be secured, rather than a specific site allocation approach. All the sites that make up the broad areas are assessed to the same level of detail as all other housing sites.

Barrow Hill

Barrow Hill is a small community to the north of the Borough, formerly closely associated with employment in the Staveley Works complex. Although its nineteenth century heritage is still visible in some attractive buildings, many of which are within a Conservation Area, and at the unique, working railway roundhouse, the village itself now is challenged with deprivation and high unemployment. Barrow Hill is within the top 10% of most deprived areas in England in terms of multiple deprivation, income, income affecting children, employment, education skills and training and health and disability,. It has only a limited range of community facilities and is at some distance from the services to be found in Staveley town centre to the south. It is therefore dependent on public transport to reach the town centre and destinations like the secondary schools at Middlecroft and Netherthorpe.

The Barrow Hill Conservation Area provides an example of surviving mid-nineteenth century company housing and is an important record of the historical development of the village. There are also a number of listed buildings within the settlement, and non-listed assets including St Andrews Church, one of the earliest collaborations of Raymond Unwin and Richard Barry Parker, leading figures in the Arts and Crafts movement.

Barrow Hill Roundhouse is the only remaining functioning railway roundhouse in the country. As well as being a popular visitor attraction, with active plans and planning permission for expansion, and a range of events during the year (including steam days, concerts and the 'Rail Ale' festival), it is also a centre for rail related employment, training and business activity, providing research and rolling stock maintenance. The potential exists to develop this activity further in the future, particularly the possible links with HS2 and the proposed Infrastructure Maintenance Depot which will be located close by on the former Staveley Works site.

The settlement has a high proportion of public sector housing, particularly within the 'London Boroughs' estate, parts of which suffer from poor environmental quality. In 2014 Chesterfield Borough Council's Housing Services appointed landscape architects to develop and manage a £4 million programme of environmental improvements at the London Boroughs Estate at Barrow Hill. The proposals were approved by the council in March 2015 and planning permission was granted for the works in October 2016.

Duckmanton

Duckmanton is located within the eastern part of the Borough close to the boundary of North East Derbyshire (to the south) and the M1 (to the east). Whilst the settlement's history goes back to the medieval period (it is recorded in the Domesday book), the village is now primarily associated with the local coal mining industry and was constructed to house local miners, mainly those working at Markham Vale Colliery which closed in 1992.

As a result of the decline of the mining industry and associated businesses, the village and surrounding area suffered from economic decline. This has meant reduced economic opportunities, a rise in social deprivation and in some instances, environmental degradation. Duckmanton is within the top 10% of most deprived

areas in England in terms of income, income affecting children, employment, education skills and training and health and disability, But Duckmanton remains socially cohesive, is located in attractive countryside; has good transport links and improving employment opportunities due to the re-development at Markham Vale.

Consequently there are opportunities for sustainable regeneration in the form of new housing and associated infrastructure and services.

Holme Hall

Holme Hall is based around a large housing estate built in the 1970s. The Holme Hall Estate is a mixture of owner occupied and council owned properties. Holme Hall has a strong local centre, identified as local service centre. Outside of the local centre there is also a primary school (Holme Hall Primary School) and a public house (The Holmebrook Tavern).

Development at Holme Hall would support the vitality and viability of both the centre and the services and facilities they offer. Holme Hall is within the top 10% of most deprived areas in England in terms of multiple deprivation, income, income affecting children and older people, employment, and health and disability.

In Holme Hall itself there are few employment opportunities, regular bus services give good access to other parts of the Borough where jobs are located. There is a good footpath and cycle network, the estate has easy access on to Holmebrook Valley Park and Trail which is a greenway into Chesterfield Town Centre suitable for both walkers and cyclists.

To the south of the Holme Hall Local Service Centre is Ashgate Plantation, a designated Local Wildlife Site. Further to the local wildlife site Holme Hall has one of the Borough's largest green infrastructure assets, Holmebrook Valley Park on its doorstep.

Mastin Moor

Mastin Moor flourished when employment was available locally in the coal mines. The last of these local mines, Markham Colliery and the nearby Bolsover Colliery, eventually closed in 1993. Since then Mastin Moor has faced difficulties in respect of deprivation and high unemployment, and services have dwindled, although it is relatively well-served by public transport. Mastin Moor is characterised by social housing, with most homes being of one size and tenure, resulting in social imbalance and not meeting the diverse needs of local people. Mastin Moor is within the top 20% of most deprived areas in England in terms of multiple deprivation, income, income affecting children and older people, employment, education skills and training and health and disability.

To the south of Mastin Moor the significant Markham Vale employment development is currently taking shape, around the new motorway junction 29A built specifically to serve it. The development will eventually provide many employment opportunities.

Mastin Moor village has two convenience stores, one of which includes a Post Office, a Methodist Church, Mastin Moor Miners Welfare, a fast food takeaway (Chinese), a Community Garden and a children's play area. Two local primary schools (Norbriggs Primary and Woodthorpe CofE Primary) serve the village. Pharmacy and GP facilities are beyond the lower walk threshold, and currently residents in Mastin Moor use the GP surgery at Barlborough in Bolsover district, or at Staveley.

Local public transport serving Mastin Moor is reasonable with two regular Stagecoach services running 2 buses per hour and one per hour on Sundays. There is a reasonable footpath network, but the area is relatively isolated in terms of the strategic cycle network.

In the early 1900's there was a pumping engine in the vicinity of Pump House Farm. This was associated with a tramway running to Seymour Colliery. There is some archaeological potential relating to early post-medieval buildings on Woodthorpe Road and buried archaeology of medieval date associated with the medieval hamlet/demesne of Woodthorpe. There is low potential of hitherto unknown archaeology anywhere in the non-opencast areas. The area that has been subject to opencast coal extraction is unlikely to retain any archaeological potential.

The closest area identified at being at risk of flooding is Flash Local Nature Reserve to the west of Mastin Moor. There is also an area susceptible to surface flooding along the well vegetated stream corridor running between the fields in a generally east-west orientation towards Norbriggs. This watercourse has historically caused flooding during heavy rain in the vicinity of Norbriggs Primary School.

Land to the north of Mastin Moor is Greenbelt. Land to the west of Mastin Moor is Netherthorpe Flash Nature Reserve

Poolsbrook

Poolsbrook is a former mining village on the eastern side of the Borough near Staveley.

The village of Poolsbrook was built by Staveley Coal and Iron Company towards the end of the 19th Century to provide housing for workers employed at the nearby Speedwell and the later Ireland Collieries.

The area has a number of challenges facing it, including reduced economic opportunities and associated deprivation mainly as a result of the decline in the mining industry and associated trades. Poolsbrook is within the top 10% of most deprived areas in England in terms of multiple deprivation, income, employment, education skills and training and health and disability.

But whilst there has been an economic decline, Poolsbrook remains socially cohesive. It is located in attractive countryside, has good transport links and improving employment opportunities as a result of development at Markham Vale to the south.

In terms of services, the village currently has a convenience store, a Primary School and a Miner's Welfare. One of the main challenges for Poolsbrook is ensuring that these facilities can be maintained. Development at Poolsbrook would help support these and could bring about enhancement of some existing facilities and the provision of new facilities where there is a demonstrated need.

LPX Regeneration Priority Areas

Within the RPA boundary as shown on the Policies Map, the Council will expect a masterplanned approach to deliver sustainable high quality residential development, enhanced community facilities, respecting the constraints of the area and sensitive to the adjoining open countryside and existing residential communities.

Masterplans are expected to investigate the potential to, and support projects that, improve the quality of the area and the existing housing stock through refurbishment and/or redevelopment.

Within the RPA boundaries as shown on the policies map, the Council will grant planning permission for development which supports regeneration and where it would:

- **Extend the type, tenure and quality of housing;**
- **Deliver environmental improvements;**
- **Provide additional community facilities;**
- **Provide training and employment opportunities to existing residents by entering into a Local Labour Agreement**
- **Increase trees and tree groups to enhance landscape character**

The level of housing growth for each RPA may be exceeded if the landscape and infrastructure impacts are acceptable and if the additional growth is needed to secure regenerations benefits as demonstrated through a viability appraisal.

Within the Barrow Hill Regeneration Priority Area, development is expected to:

- **Deliver 50 new homes**
- **Preserve or enhance the character or setting of heritage assets;**
- **Support the activities of Barrow Hill Roundhouse as a visitor attraction and centre for employment.**
- **Provide safe and convenient walking and cycling connections to New Whittington, the Chesterfield Canal and the Staveley and Rother Valley Corridor**

Within the Duckmanton Regeneration Priority Area, development is expected to:

- **Deliver 400 new homes**
- **provide safe and convenient walking and cycling access to job**

opportunities at Markham Vale

- Provide safe and convenient walking and cycling connections to Poolsbrook and Poolsbrook Country Park
- Promote building designs that positively contribute to the surrounding area, including Duckmanton Model Village and Long Duckmanton
- Deliver highway and pedestrian improvements at Tom Lane and Duckmanton Road

Within the Holme Hall Regeneration Priority Area, development is expected to:

- Deliver 300 new homes
- deliver a sustainable high quality residential development in line with the adopted masterplan
- support the existing services and community facilities on offer in and around the local service centre
- Provide safe and convenient walking and cycling connections to Linacre Road, Wardgate Way (Local Service Centre) and the Holmebrook Valley Park and Trail.
- provide an appropriate buffer to minimise and mitigate any adverse impacts upon the Ashgate Plantation Local Wildlife Site

Within the Mastin Moor Regeneration Priority Area, development is expected to:

- Deliver 400 new homes
- Provide safe and convenient walking and cycling access to job opportunities at Markham Vale, the community garden and Norbriggs Primary School
- Provide a new Local Centre with additional community facilities and the opportunity for provision of health facilities;
- Provide safe and convenient walking and cycling connections to the surrounding rights of way network, including connections to The Cuckoo Way and Chesterfield Canal
- Promote building designs that positively contribute to the surrounding area and reflect heritage features, including the pumping engine and tramway
- Deliver a new and/or improved pedestrian and cycle crossing over the A619
- Protect and enhance the setting of and access to the community garden
- Minimise visual impact on the ridgelines along Worksop Road and Woodthorpe Road
- Provide a defined edge of development and a clear break to prevent continued coalescence and extension of ribbon development along Worksop Road
- Maintaining the distinct identities and settings of Mastin Moor and Woodthorpe through the use of landscaping and open space

Within the Poolsbrook Regeneration Priority Area, development is expected to:

- Deliver 100 new homes
- Provide safe and convenient walking and cycling access to job

opportunities at Markham Vale

- **Provide safe and convenient walking and cycling connections to the surrounding rights of way network, including connections to Duckmanton and Poolsbrook Country Park**
- **Preserve or enhance the surviving buildings of the Model Village and their setting**

New Policy - River and Canal Corridors

Chesterfield Canal

Why this policy been added

This policy has been added to preserve and enhance the restoration of Chesterfield Canal and to deliver suitable development to support the restoration and use of the canal. It takes account of representations received following the Sites and Boundaries Issues and Options Consultation in 2012/13.

What are the options?

No specific options are presented for this policy.

The Chesterfield Canal is a route of “national strategic significance”. The canal runs for 46 miles from the River Trent to the middle of Chesterfield, linking Nottinghamshire, South Yorkshire and Derbyshire and Every yard of the canal can be walked on the towpath known as The Cuckoo Way. The Borough Council is a member of the Chesterfield Canal Partnership, which aims to restore to navigation those remaining disused sections of the canal. Within the Borough the section of the canal between Mill Green, Staveley and the Borough boundary to the south of Renishaw is disused and derelict. It is proposed that the canal should be restored on its original line wherever possible. There is a need to protect the character of the Chesterfield Canal and any historic features and structures associated with the canal as well as its immediate setting.

Significant progress has already been made in restoring the canal. Since 1989, 12 miles of the canal have been restored along with 37 locks and 11 bridges, and 2 new marinas have been built. Only 12 miles are now left to restore, including the stretch north of Staveley Basin within Chesterfield Borough. Since 2013 progress on this section of restoration has been affected by the proposed route of HS2 Phase II, which crossed the line of the canal in a number of locations with both the main route and the access to the proposed Infrastructure Maintenance Depot at Staveley. In July 2016 HS2 published a revised route for this section of Phase II which showed a significant reduction in the impact upon the canal.

Measures will be taken by the Borough Council, working with partners and through development where appropriate to enhance the environment of the canal for the benefit of nature conservation and where appropriate, public access and recreation including walking and cycling that are a positive benefit to healthy communities.

The restoration of the canal will create opportunities for business activities associated with the increased use of the canal corridor for recreation, including waterside developments. These should be accommodated within the urban areas close to the canal wherever possible and within easy walking distance of it. Specifically there is already provision planned for:

- Chesterfield Waterside: a new canal basin at the southern terminus of the canal has been constructed and outline planning permission is in place to deliver access to this and improvements to the canal and River Rother as part of a major mixed-use scheme (policy XX)
- Staveley and Rother Valley Corridor; an opportunity exists north of the canal adjacent to Works Road for canal related commercial activity as part of the wider regeneration of this corridor (policy XX)
- Staveley Basin; a new canal basin and lock has already been constructed at Hall Lane at Staveley and there is an opportunity for further development in this location to support the canal.

LPX Chesterfield Canal

The council will safeguard the route of Chesterfield Canal as shown on the policies map. Development which prejudices the existing character of and/or the future potential for the improvement and enhancement of the chesterfield canal, including public access, environment and recreation, will not be permitted.

Proposals for development associated with the recreation and leisure potential of the canal will be permitted close to its route provided that they do not have an adverse impact on habitats, the environment or public health and accord with other relevant policies of the plan.

Where new development, including infrastructure, is proposed adjacent to the canal, it will be required to preserve and enhance the route of the canal, including restoring the canal along its original route wherever possible. New developments should include provision for safe and convenient walking and cycling access to the canal

On land at Staveley Basin, as shown on the policies map, and subject to an approved masterplan for the whole site, planning permission will be granted for development that delivers:

- An events area adjacent to the canal; and**
- Moorings and facilities for visiting boats; and**
- A mix of uses including residential (C3), food and drink uses (A3 and A5), and/or business and light industrial use (B1(a) and B1(b))**

BOUNDARY REQUIRED ON PROPOSALS MAP AS SHOWN IN SITES AND BOUNDARIES WITH AMENDMENTS FOR MISSING SECTIONS

River Corridors

Why this policy been added

This policy has been added to preserve and enhance the river environments of the borough. It takes account of representations received following the Sites and Boundaries Issues and Options Consultation in 2012/13.

What are the options?

No specific options are presented for this policy.

The rivers and other water features in the Borough provide valuable amenity, wildlife and leisure areas. They are a crucial part of local ecological networks and provide wildlife corridors and stepping stones that link many wildlife sites, open spaces and areas of green infrastructure in the borough, including areas such as Holmebrook Valley Park, Poolsbrook Country Park, Somersall Park, Norbriggs Flash. They also relate to a number of the Green Wedges and Strategic Gaps set out in policy CS1 and strategic walking and cycling routes such as the Hipper Valley and Holmebrook Valley Trails.

With the decline of heavy industry in Chesterfield and wider North East Derbyshire the water and ecological quality of the borough's rivers has improved considerably.

Although access to rivers is good in many locations in the borough, including the parks, wildlife sites and trails mentioned above, in other areas it is less so. This includes some areas of the borough where rivers are culverted or canalise under or at the rear of development. Some of these are related to areas of high flood risk. There are also a number of weirs in place that limit further ecological enhancements by acting as a barrier to aquatic species.

LPX River Corridors

Development which prejudices the existing character of and/or the future potential for the improvement and enhancement of the environment of rivers as shown on the policies map, including public access and recreation as shown on the proposals map, will not be permitted.

New development proposals on or adjacent to a river corridor should include provision for safe and convenient walking and cycling access wherever possible.

Planning permission will be granted for proposals that result in the removal or enhancement of existing weirs to allow for improved fish passage, and for hydroelectric power scheme subject to the provisions above and other relevant policies of the plan

Making Great Places

In addition to the Core Policies included in the previous chapter, there is a set of policies for particular sites and areas in the borough.

Chesterfield Town Centre

Why is this policy being changed?

The policy has been updated to reflect changes to the Northern Gateway Scheme and the adoption of a new Town Centre Masterplan in 2015.

What are the options?

No alternative options are presented for this policy

Chesterfield Town Centre is well known for its parish church of St Mary and All Saints ('The Crooked Spire'), and for its historic Market Square and Market Hall, which attract visitors from far afield. It is also a vibrant sub regional centre for shopping, services, and employment with a very active night-time economy. The town centre also acts as a major hub for transport services, with bus services serving much of North East Derbyshire and the Peak District, a modern Coach Station serving national services and direct main line rail access to destinations including London, Birmingham, Manchester and Edinburgh. The historic core of the town was recently enhanced through a Townscape heritage Initiative (THI) programme and the restoration of the town's historic, listed Market hall.

In retail terms Chesterfield town centre is ranked 125th out of 4,200 retail centres nationally (source CACI 2015), with a catchment covering a total population of 1.6 million people. As well as a strong offer from multiple retailers, Chesterfield town centre has a unique independent retail offer, complemented by a thriving, regular market. Despite a challenging economic climate, the town centre offer has remained strong, with vacancy rates not rising above the national average since the economic downturn in 2008. However here have been high profile vacancies resulting from the collapse of regional and national change including BHS and the East Midlands Co-Operative department stores that need to be addressed.

In 2015, the borough council approved an updated Town Centre Masterplan for Chesterfield. The masterplan sets out a long-term vision for Chesterfield Town Centre to be:

".....recognised as a distinctive historic market town, with a thriving centre built around the market squares, national and independent retailers and leisure operators. The town will embrace the opportunities created by new technology and be a popular place to live and visit, with an economy based on employers attracted by great access, beautiful environments and a specialised well qualified workforce."

The masterplan acknowledges the role of the centre in providing office accommodation and identifies the potential for new investment in this sector, which largely relies on older, smaller premises. The masterplan also recommends moving through traffic out of the town centre in order to create a more attractive environment generally and around the 'Crooked Spire' in particular.

The masterplan identifies 7 character areas:

- Northern Gateway
- Civic Quarter
- Markham Road
- Historic Core
- The Spire Neighbourhood
- Station Arrival
- Educational Quarter

As a result of changes to the retail market generally and the large foodstore sector in particular, the council has chosen not to progress the development of the proposed Northern Gateway scheme (which was to have been a foodstore and retail led, mixed use extension of Chesterfield Town Centre) at this time. However the site still presents the key opportunity for any further physical expansion of the retail offer of Chesterfield Town Centre.

In bringing these sites forwards for development the council will use a combination of masterplans, site-specific planning briefs, SPD's and Outline Planning Applications.

PS1 Chesterfield Town Centre

Subject to policy CS15, planning permission will be granted for development that contributes towards:

- a) Protecting and enhancing the centre's sub-regional and local role in providing employment, services, leisure and retail**
- b) Supporting the objectives of Chesterfield town centre masterplan**
- c) Economic development and community safety by providing a diverse range of uses including retail, office, community facilities, leisure and food and drink uses**
- d) Protecting and enhancing the historic character of the centre and the role of the Historic Market and Market Hall**
- e) Improving accessibility between the centre and surrounding areas, including Chesterfield Railway Station, Waterside, Queen's Park, Chesterfield College and Ravenside Retail park**
- f) Enhancing walking, cycling and public transport provision**
- g) Maintaining the overall level of provision of public car parking; new off street car parking will usually only be permitted when justified through a transport assessment or travel plan**

- h) Reducing through traffic**
- i) Enhancing the range and quality of residential uses within Chesterfield town centre**

Outside of the Primary and Secondary Town Centre areas as shown on the policies map and set out in policy CS15, planning permission will not normally be granted for new retail uses (A1) other than small shops as set out in policy CS16. Planning permission will normally be granted for other main town centre uses, B1(a) offices, health and education uses subject to the other policies of this plan.

Northern Gateway

Land between Newbold Road/Holywell Street and Saltergate, as shown on the policies map, will be safeguarded for the future expansion of Chesterfield Town Centre.

Within this area, planning permission will only be granted for proposals that enhance and support the centre's sub regional role in providing employment, services, leisure and retail and where they can demonstrate that they would not prejudice the future development of the site.

Station Approach

As part of development proposals and where appropriate, the council will seek improvements to the connections between the town centre and Chesterfield Waterside, Chesterfield College and the railway station, including enhanced pedestrian and cycle links over the A61 and environmental improvements to the route of the A61.

Railway Terrace

Land between Hollis Lane and Crow Lane, adjacent to Chesterfield Railway Station will be the subject of masterplanning work to identify development to maximise the benefits of any future HS2 services utilising the station, including provision of the Hollis Lane Link Road Safeguarded by policy CS21.

Spire Neighbourhood

Planning permission will be granted for new residential development between St Mary's Gate and the A61, subject to re-provision of any public car parking lost elsewhere within or closely related to Chesterfield Town Centre.

Chatsworth Road Corridor

The Chatsworth Road Corridor stretches westwards from Chesterfield town centre along the A619 from the West Bars roundabout to Morrison's supermarket; forming the main route from Chesterfield town centre to the Peak District. At the area's heart is the Chatsworth Road district centre, whilst to the south lies a corridor of former industrial land containing a mixture of active, under-utilised and vacant sites following the line of the River Hipper. The corridor also contains a variety of small employment premises and residential areas, mixed in with other uses.

The district centre that runs along the frontage of Chatsworth Road is undergoing a renaissance, with a variety of new uses giving it renewed vigour. Further development within the district centre should nurture and harness this. Parking within the district centre is an issue and can add to levels of congestion in the area. Improved areas of car parking will be required to meet needs of the additional numbers of people living and using the facilities within the centre. The aspiration is that the former industrial land south of Chatsworth Road will integrate and provide strong links with both the district centre and surrounding communities. This will provide a new variety of uses that include cafes, restaurants, independent shops and creative businesses creating a mixed, sustainable community for all to enjoy.

In September 2005, a masterplan for the land south of Chatsworth Road was adopted by the council. This guides future development of the former industrial area and provides a starting point for redevelopment proposals. This land presents a range of opportunities to regenerate an under-used area for a mix of new, high quality development, including potential for a prestigious residential setting using the Grade II* listed Walton Works building, new employment opportunities and enhancement of the River Hipper as a wildlife corridor and walking and cycling route. The masterplan also seeks to tackle the risk of flooding from the River Hipper, which has historically been a problem in this area, and to build on the successful east-west Hipper Valley cycle trail by improving north-south walking and cycling connections across the area.

As a main transport route, Chatsworth Road suffers from high levels of traffic and associated air quality issues. Available transport evidence identifies that Chatsworth Road also has a problem with severance. The existing and potential mix of uses also makes it an attractive and sustainable location to live and work, however. Development in this area should emphasise access to sustainable transport and integration with the opportunities and services of the district centre, by reducing the need to travel by car.

Within the wider context of the Chatsworth Road Corridor the Chesterfield Town Centre Masterplan was adopted in October 2009. The masterplan identifies the importance of West Bars located at the eastern end of Chatsworth Road. West Bars is acknowledged as a key gateway site to both Chatsworth Road and the Peak District and to Chesterfield town centre.

PS2 – Chatsworth Road Corridor

Planning permission will only be granted for development that

contributes towards:

- a) **The vitality and viability of Chatsworth Road district centre**
- b) **Improving the West Bars gateway to Chesterfield town centre.**
- c) **Strengthening the links between the land south of Chatsworth Road with the Chatsworth Road district centre and surrounding communities.**
- d) **Providing a new variety of uses that will create a mixed, sustainable community.**
- e) **The improvement of identified transport and highway issues.**
- f) **The enhancement of walking, cycling and public transport provision**

Within the defined district centre, proposals for development will be considered in accordance with policy CS15. Outside the district centre development will be focussed on new housing and compatible uses.

Within the regeneration area south of Chatsworth Road a comprehensive scheme providing a mix of uses will be permitted in accordance with the adopted masterplan, including: employment generating uses, open space and housing. The sites of Walton Works (including the re-use of the Grade II* listed building) and Griffin Mill/Wheatbridge Mill shall be for housing-led mixed use development. Development proposals for the Griffin Mill and Wheatbridge Mills area should include the re-use of the Grade II listed Cannon Mill. To ensure that development within the regeneration area south of Chatsworth Road provides a mixed, integrated, sustainable community within the Chatsworth Road Corridor, developments must demonstrate that they have:

- i. **Taken a comprehensive approach to flood risk management;**
- ii. **Incorporated the Hipper Valley walking and cycle route and improved north-south walking and cycling links;**
- iii. **Integrated the site into a network of green spaces, such as Walton Dam, Somersall Park and the Walton river corridor green wedge, connected by the River Hipper and footpaths and cycleways**

Proposals for development should demonstrate how they accord with the adopted masterplan through site-specific masterplans and/or development briefs.

Chesterfield Waterside and the Potteries

Why this policy is being changed

The policy has been updated to reflect progress in implementing the policy set out in the 2013 Core Strategy.

What are the options?

No options are presented for this policy

The Chesterfield Waterside area is a corridor of land centered on the River Rother and Chesterfield Canal, important parts of Chesterfield's green infrastructure. Historically the area contained a range of employment uses, some of which are now vacant or underused.

Outline planning permission was granted in 2011 for the comprehensive redevelopment of the Chesterfield Waterside area for:

- Up to 1550 new dwellings (C3);
- Up to 30,000sqm of new office space (B1(a));
- Retail and food and drink uses (A1 to A5);
- doctors surgery and creche (D1); two hotels (C1); health and fitness (D2); nursing home (C2);;
- a new canal link and basin, open space including linear and eco parks;
- Two multi-storey car parks
- A section 106 agreement covering community infrastructure, open space, public art, community safety, affordable housing, and an extensive travel plan.

Development of the site has commenced, with the first 19 dwellings complete on Brimington Road and the canal Basin already constructed. At the time of writing planning applications are being considered for the first phase of apartments and works to restore navigation along the River Rother.

PS3 Chesterfield Waterside and the Potteries

Within the Chesterfield Waterside area as set out on the policies map, planning permission will only be granted for development that contributes towards:

- **Creating jobs in office, industry, retail, tourism and education**
- **Restoring Chesterfield Canal and the River Rother to navigation and creating a new canal terminus**
- **Achieving a mix of uses including residential, office, employment and leisure**

- **Improving access to the site including enhancing the footpath and cycle network**
- **A high quality urban environment including eco-park and green infrastructure corridor**
- **Managing flood risk**

Land within the Chesterfield Waterside area will be comprehensively redeveloped in accordance with an approved masterplan, including provision of a new Local Centre located adjacent to the existing canal basin.

Planning applications submitted for development outside of the existing outline planning permission, but which otherwise deliver the objectives of the approved masterplan, will be expected to contribute towards the overall delivery of the infrastructure required for comprehensive development, secured through a section 106 agreement.

Markham Vale

Markham Vale is a 127.3 hectare employment site which straddles the three local planning Authorities in north eastern Derbyshire on the site of the former Markham Colliery. Two thirds of the site is located in the south east of the borough. Its regeneration is a key part of the area's response to the loss of the mining industry, providing a strategic site serving a sub-regional area, with the potential to create up to 2,000 jobs. In 2012, Markham Vale was declared a part of the Sheffield City Region Enterprise Zone, which seeks to encourage growth in the advanced manufacturing sector within the M1 corridor in North Derbyshire and South Yorkshire through tax allowances and business rates relief.

Outline planning permission was granted for the scheme in 2005 (and amended in 2010) establishing the principal objectives for this area, setting out that the development must incorporate the following elements:

- A new junction on the M1 (now constructed as J29a)
- Provision of the Staveley Loop Road (the first phase of which, from J29a to Hall Lane at Staveley, is now open)
- Provision of public transport connecting to surrounding settlements, to include bus services, a park and ride facility and, where feasible, passenger rail services
- Provision for a rail freight terminal
- Land for B2, B1(b&c) and B8 employment uses
- Limited B1 (a) office use
- Provision for a hotel in the southern part of the site not exceeding 1 hectare in area
- A design framework for the development, including public art
- Substantial landscaping and tree planting

Significant elements of the original permission have now been implemented, although the outline permission will continue to provide the context within which the whole development takes place. Junction 29A of the M1 and the majority of the road infrastructure is complete. The following policy is included in the Core Strategy to make the council's intentions for the site clear, and to give a continuing policy context. The policy will also inform decisions on any planning applications for new uses and works or variations to the original outline planning permission that may be proposed in response to changes in economic circumstances, technologies and the emerging needs of business already on or planning on being on the site.

PS4 Markham Vale

All development within the Markham Vale area must contribute to the role of the area as a strategic employment site of sub-regional importance.

Within the Markham Vale area, as indicated on the policies map,

planning permission for works or development not covered by the existing outline planning permission (and any subsequently approved amendments) will only be granted where they can demonstrate that they:

- a) Support the principal objectives of the Markham Vale development and the advanced manufacturing sector in particular; and**
- b) Support job creation; and**
- c) Meet the needs of businesses on the site; and**
- d) Minimise any adverse impact on the local and national highways network; and**
- e) have no unacceptable impacts upon heritage assets, their settings and key views outside of the Borough at Bolsover Castle and Sutton Scarsdale Hall; and**
- f) Accord with the approved design framework for the site; and**
- g) Meet the requirements of other relevant policies in the plan.**

Staveley and Rother Valley Corridor

Why is this policy being changed?

The policy has been updated to provide more detailed guidance for the determination of planning applications following on from the decision not to pursue a separate Area Action Plan.

It has also been updated to reflect the announcement of the route of HS2 phase 2 and the associated Infrastructure Maintenance Depot on the site.

What are the options?

No alternative options are presented for this policy

The Staveley and Rother Valley Corridor is the largest regeneration opportunity within Chesterfield Borough (covering approximately 150 ha). As such, it has major implications in terms of its ability to deliver new housing, employment and improved environment, although this must be balanced with the impact of development on the transport network, existing community infrastructure and the wider landscape.

The corridor lies in the north east of the Borough, to the north of the settlements of Staveley and Brimington. The site consists of mostly vacant former industrial land. Historically this was a site of heavy industry that provided the focus, and much of the employment for, the communities of Barrow Hill, Hollingwood and Staveley. Employment on the site has declined over a number of decades, leaving left the Clocktower and Devonshire Business Centres on Works Road as the only active employment uses within the site. The area has in the past been subject to a range of uses, including foundries, chemical works and areas of opencast coal mining and landfill. All of these have left a difficult legacy of contaminated land and problematic ground conditions. The decline of manufacturing on the site has also left a legacy of economic and social problems in the surrounding settlements. In particular Barrow Hill, which as well as having relied heavily on the site for jobs, has become physically isolated by vacant and derelict land.

Although economic activity on the site is much reduced, the corridor is in an excellent location. The quality of the wider environment and landscape is high, being located in the valley of the River Rother (which runs through the site), with open countryside close by and the restored Chesterfield Canal also running through the site. The potential for creating links between the site and surrounding areas is strong, with a number of connecting footpaths (including the long-distance Trans Pennine Trail/Cuckoo Way, which provides off-road cycle and pedestrian access to Chesterfield Town Centre), although some are currently unattractive. Vehicle access into the site is restricted at present, with the central parts served by Works Road, which has limited width in parts and is constrained by low rail bridges. The site is split in half by the River Rother and, although a connecting bridge exists, it is currently closed. The construction of a new Loop Road around Staveley as part of the Markham Vale development, giving direct access to Junction 29a of the M1, has significantly improved vehicle access at the eastern end, however.

The presence of the River Rother means that parts of the site are identified by the Environment Agency as being at high flood risk. Although parts of the site undoubtedly flood, further investigation has suggested that a significant proportion of this risk is as a result of poor drainage rather than fluvial flooding, which could be addressed on site. Survey work carried out on parts of the site by landowners also indicates that contamination and ground conditions vary greatly across the site and significant parts are suitable for development with appropriate remediation.

The scale of the whole site and its location, provide a unique opportunity in the Borough for a large-scale regeneration that can tackle both the physical and environmental issues of the site. It can do this while also addressing some of the economic and social issues of the surrounding area, in particular the isolation of Barrow Hill. Public consultation on four development options, over the summer of 2009, demonstrated support for the principle of regenerating this key brownfield site and for doing so through a mix of uses. The consultation also demonstrated the importance of preserving and enhancing the character of the landscape and features such as Chesterfield Canal in particular. Further consultation was carried out through the preparation of the Core Strategy in the lead up to its adoption in 2013, leading to the preparation of a preferred option. . Rather than pursuing the proposals through an Area Action Plan, the Borough Council has taken the decision to work closely with landowners and other key stakeholders in masterplanning the area to set the strategic framework for subsequent planning applications.

The complexity and size of the area inevitably means that regeneration will be a long-term project, with distinct phases. It will need to be carried out in a comprehensive and coordinated manner, involving a range of parties and bodies.

The development potential of this site is also linked to proposals for a Chesterfield to Staveley Regeneration Route (CSRR). This long standing highway proposal was intended to follow the line of the then disused Chesterfield Canal, providing a link between the M1 and Chesterfield that avoids Staveley and Brimington. The rebirth of the Chesterfield Canal and the regeneration of the Staveley and Rother Valley Corridor now provide an opportunity to review this route and consider its value and potential alternatives. The proposed CSRR has been identified as a key infrastructure project in Derbyshire County Council's Local Transport Plan and the Sheffield City Region Infrastructure Investment Plan (SCRIP).

The site was identified as the preferred location for an Infrastructure Maintenance Depot (IMD) as part of the proposals for the eastern leg of HS2. Work undertaken by Chesterfield Borough, Derbyshire County and Chatsworth Settlement Trust in response to this demonstrated that the IMD proposal could be accommodated as part of regeneration proposals with minor changes to the proposed layout of the depot and a revised IMD layout has now been safeguarded that takes these changes into account. The proposed IMD is located in the eastern most portion of the site, which is likely to be brought forwards as part of a later phase of development due to more complex ground conditions and ownership arrangements. The proposed timescales of HS2 are therefore not expected to delay the delivery of the earlier, housing-led phases.

PS5 Staveley and Rother Valley Corridor

The Borough Council will support the comprehensive redevelopment of the Staveley and Rother Valley Corridor to create a sustainable urban extension in a landscape setting through a masterplanned approach.

The overall objectives of the masterplan will be to:

- a) Deliver a range of new housing opportunities focussed on the centre and western end of the corridor**
- b) Create employment opportunities focussed on the Hall Lane end of the corridor and around Works Road**
- c) Deliver the section of the Chesterfield to Staveley Regeneration Route between Bilby Lane and Hall lane, connected to the route safeguarded under policy CS21 and the existing Staveley Northern Loop Road Phase 1**
- d) Accommodate an Infrastructure Maintenance Dept to serve the eastern leg of HS2**
- e) Provide a new local centre to serve both the development itself and adjacent communities of Barrow Hill and Hollingwood**
- f) Make provision for a new primary school to serve the development**
- g) Develop a sustainable community including on-site energy generation where possible and practicable.**
- h) Enhance the quality of and access to the landscape and green infrastructure, particularly the Chesterfield Canal and River Rother waterways**
- i) Deliver access and transport improvements, emphasising sustainable transport**
- j) Improve water management on site, including new wetland habitat associated with the River Rother**
- k) Provide for the remediation and re-use of contaminated and unstable land where possible and practicable**
- l) conserve and enhance the quality of the historic environment, taking account of designated and non-designated heritage assets within and closely related to the site.**
- m) Secure a structured approach to delivery of infrastructure to ensure it is delivered in a timely fashion to support new residential and employment communities and limit the need to travel off-site to access services.**

Development proposals must be brought forward as part of a comprehensive masterplan for the area and must demonstrate how they will deliver these objectives.

Planning applications for development within this area will be expected to demonstrate how they have addressed these objectives.

Planning applications submitted for specific character areas and/or phases of development will be expected to contribute appropriately

towards the overall delivery of the infrastructure required for comprehensive development, secured through a section 106 agreement.

Planning applications specifically for the Works Road and Lagoon Character Areas will be expected to include information demonstrating:

- A joint masterplan as part of a Design and Access Statement and evidence of how the application addresses this masterplan and the delivery of critical infrastructure
- A Transport Assessment based on modelling of the overall impact of development and a Travel Plan setting out how the overall impact of traffic will be managed
- A phasing plan setting out the approach to delivery of critical infrastructure, including transport and community infrastructure

WORKS ROAD CHARACTER AREA

Planning permission will be granted for a mixed use development incorporating:

- a new Local Centre on Works Road (use classes A1 to A5 and other Main Town Centre uses, to include a single foodstore of no more than 1000 sqm),
- residential (C3)
- Up to 10 ha of employment space (B1)
- Re-instatement of the former Works Road canal wharf, including associated commercial activity Canal-related commercial activity including food and drink uses (A3 and A4) and employment (B1)
- Retention of the Clocktower building
- A site for a new Primary School
- Flood mitigation measures for the River Rother/Works Road bridge

THE LAGOON CHARACTER

Planning permission will be granted for a residential led development incorporating:

- residential (C3)
- Retail (A1) limited to single units of no more than 280 sqm to serve local needs
- Extension of the Bluebank Pools Local Nature Reserve
- Restoration of the former settling pond as public open space
- An enhanced landscape buffer between the site and Chesterfield Canal

HALL LANE CHARACTER AREA – KEY OBJECTIVES

Planning permission will be granted for an employment led development incorporating:

- **Development of Approximately 30ha of Employment generating development within use classes B1, B2 and B8 or, in the event that land is no longer safeguarded for HS2 purposes, up to 50 ha.**
- **Housing (C3) led development for western end eastern end of the Character Area and ancillary uses where it is well-related to the existing settlement of Barrow Hill and Works Road**
- **The improvement of walking and cycling connections between Barrow Hill and Staveley Town Centre**
- **New wetland habitat in the south of the character area associated with the River Rother**

The Staveley and Rother Valley Corridor indicative diagram and strategic site area are shown on the following maps.

For publication

Local Council Tax Support Scheme 2017/18 (B170)

Meeting:	Council Cabinet
Date:	14 th December 2016 13 th December 2016
Cabinet portfolio:	Business Transformation
Report by:	Director of Finance & Resources

1.0 Purpose of report

- 1.1 To gain approval for the Local Council Tax Support (LCTS) scheme to apply in 2017/18.

2.0 Recommendations

- 2.1 That Council agrees to continue with the current Local Council Tax Support scheme for 2017-18. The scheme is based on The Council Tax Reduction Scheme England Regulations 2012 amended to reflect the following local decisions concerning the key principles of the scheme:

- For those of working age the maximum amount of Council Tax that will be eligible for reduction is 91.5% of their full Council Tax Liability.
- The Council continues its policy of disregarding war pensions for the purposes of calculating income in respect of the Local Council Tax Support scheme.

- The 'taper', i.e. the rate at which support is withdrawn as income increases be maintained at 20%.
- 2.2 That the Director of Finance and Resources be granted delegated powers to update the 2017/18 scheme to reflect such up-ratings of premiums, allowances and non-dependent deductions as may be determined by the Department of Work and Pensions, and for other minor technical changes which may be required.
- 2.3 That the current local council tax discounts, which were originally implemented in 2013/14, be continued (para. 3.4).

3.0 Background

- 3.1 Prior to April 2013 central government funded the actual cost of the Council Tax Benefit scheme (CTB). In the 2010 Spending Review the Government announced its intention to introduce a Localised Council Tax Support Scheme (LCTSS) from April 2013 to replace the national CTB scheme.
- 3.2 As part of a wider package of public expenditure reductions and reforms to the welfare benefit system the proposals were required to deliver a 10% reduction in expenditure. The Council implemented a local scheme in respect of 2013/14 which required property occupiers of working age to pay at least the first 8.5% of the Council Tax liability for their property. Those of pensionable age continued to receive up to 100% support.
- 3.3 Under the localised arrangements local councils were required to manage the 10% reduction in Government support and in future years to absorb the burden of any additional funding required should caseloads and costs increase. These additional financial costs are shared between the precepting authorities through the mechanisms of the Collection Fund, which based on the 2016/17 precepts gives the following shares: Derbyshire County Council (73.9%), the Borough Council (9.5%), the Police Authority (11.2%), Fire and Civil Defence (4.5%) and the Parish Councils (0.9%).
- 3.4 To help mitigate the 10% funding reduction, the Council agreed a number of changes to other Council Tax discounts and exemptions from April 2013. The changes included:

- A local discount of 100% for vacant properties, which would previously have qualified for an exemption under class C, for periods of up to three months. A three month discount (reduced from six months) was agreed to avoid having to collect small amounts of debt which would arise as residents sold or moved property. In a situation where a property becomes occupied or furnished for a period of 6 weeks or less it will only be eligible to receive discount for any of the original three month period which remains.
- A local discount of 100% for properties which are uninhabitable due to them requiring or undergoing major structural repairs or alterations that would have previously qualified for exemption under class A for a period of up to 12 months was also agreed. While this exemption is unchanged it has now become a locally determined discount.
- Removal of the residual 10% discount for second homes.
- A 150% charge for property empty for more than 2 years.

4.0 Previous Years' Schemes

4.1 The key statistics to note include:

- The number of working age people receiving support has reduced from 6,438 on 1st April 2013 to 5,996 as at 28th November 2016; a reduction of 442 or 6.9%.
- The number of pensioners receiving support has reduced from 5,342 on 1st April 2013 to 4,324 as at 28th November 2016; a reduction of 1018 or 19.1%.
- The number of households receiving support has reduced from 13,925 in 2013/14 to 10,320 in 2015/16 (to date); a reduction of 3,605 or 25%.
- The value of the support given has reduced from £8.24m in 2013/14 to £7.98m in 2016-17 to date; a reduction of £256k or 3%.
- The collection rate for the element of tax that is payable by those who previously received 100% Council Tax Benefit was 71% for 2013/14, 80% for 2014/15, 85% for 2015/16 and 67% to date for 2016/17.

4.2 The collection rates achieved to date, whilst in excess of the 67% collection rate forecast originally assumed when the local scheme was first introduced, is nevertheless well below the rate for the other Council Tax payers of above 97%.

5.0 Proposed Scheme for 2017/18

5.1 Welfare Reform changes to the benefits and tax credits people can receive continues. There is a three year freeze on working age benefit increases. Because the allowances and premiums used to assess Council Tax Support for working age claimants mirror those in Housing Benefit, this freeze applies to working aged Council Tax Support recipients also. There is also the extension of the benefit cap to more households as the total amount of benefit income (excluding CTS) has reduced from 7th November. This means that currently 80 households in Chesterfield are subject to Housing Benefit restrictions compared to 12 cases before the 7th November. The Implication on Council Tax Support expenditure of other benefit reductions is being monitored. It is difficult to forecast what the financial impact on the CTSS would be and what mitigating actions might be required.

5.2 If the Council plan to make any significant changes to the scheme there is a legal duty to consult stakeholders and to undertake an equalities impact assessment, an exercise that would take a few months to do properly. In view of these uncertainties and constraints it is proposed to leave the scheme unchanged for 2017/18.

5.3 The experience of the schemes in previous years has also been a key consideration in arriving at the recommendation to continue with the current scheme for 2017-18. The collection rate at 31st March 2016 at 85% has surpassed our initial forecast of 67% when the scheme was first introduced. If the minimum contribution rate is increased above the current 8.5% level the contributions would inevitably become more difficult to collect and could become uneconomic to recover.

5.4 The operation of the scheme depends upon the premiums, allowances and non-dependent deductions for the elderly being uprated in accordance with figures provided by the Department for Work and Pensions. For working age claimants, the premiums and

allowances are updated in accordance with those provided by the DWP for Housing Benefits and the non-dependent deductions are the same as those for elderly cases. It is recommended that delegated powers are granted to the Director of Finance and Resource to amend the 2017/18 local scheme with the relevant details. In addition to these specific delegations it is considered appropriate that the delegation should be extended to cover other minor technical changes where amendment of the scheme may be necessary during the course of the financial year in order to ensure that the local scheme reflects accepted practice and DWP guidance.

- 5.5 Given the continued financial pressures on the Council's finances it is also recommended that the Council Tax Discounts and Exemptions outlined in paragraph 3.4 be maintained at their current levels. While these measures do create an added financial burden for the tax payers affected they do, nevertheless, act as incentives to bring property into use.
- 5.6 The Council will continue to work with individuals and the local advice agencies to ensure that those experiencing difficulties paying will receive appropriate advice and support.
- 5.7 The impact of the welfare, tax and living wage changes will be monitored throughout 2017-18 to enable a review of the options in good time for setting the scheme for 2018-19.

6.0 Financial Considerations

- 6.1 Local Council Tax Support will be calculated using 91.5% of the Council Tax liability, leaving residents of working age to pay a minimum of 8.5% themselves. Assuming they were living in a Band A property then the Council Tax Liability would be in the region of £88.59 per annum (£1,042.21 x 8.5%) for a couple or £66.44 per annum (£88.59 less 25% discount) for a single person, before any award of CTS. Those of pensionable age will be eligible for CTS of up to 100% of their council tax liability.
- 6.2 Continuing with an 8.5% minimum contribution rate will mean that part of the cost of the Local Scheme will fall upon the Council, rather than being passed on to those of working age. A key factor in this decision has been that if the full cost of the

reduction in Central Government support were passed on to claimants the amount due may well become uncollectable. On the basis of evidence to date a Council Tax liability of 8.5% for those of working age is a collectable amount in most cases, with a recorded collection rate of 85% in previous financial years.

- 6.3 If Council adopts the recommended approach then the income that will be generated from charging a minimum of 8.5% Council Tax to those of working age on benefits is estimated to be some £510k after an assumed non-collection rate of 15%. The income will be shared amongst the precepting authorities.
- 6.4 It is not possible to quantify precisely what the LCTSS costs because the major element of funding, Government grant, is no longer separately identified but is now combined into the overall Funding Settlement. The Settlement Funding amount continues to reduce each year as part of the Government's austerity measures. In the first year of the scheme (2013/14), when the funding was separately identified, it was estimated that the net cost of the scheme, after Government funding, was £1.1m. Of the £1.1m, it was estimated that the changes to other discounts and the requirement to pay the first 8.5% would reduce the net cost down to £0.4m which was then to be shared amongst the precepting authorities through the mechanics of the Collection Fund. It should also be noted that as case load decreases, which has happened each year since 2013/14, this will increase the Tax Base and increase the overall tax raising capacity. It is estimated that by 2016/17, 584 Band 'D' equivalent properties will have been added to the Tax Base since the first year of the CTSS (2013/14), potentially generating over £0.8m additional income to the Collection Fund.
- 6.5 In 2013/14, £66k of the CTS funding which the Council received was earmarked as relating to the parish councils and this amount was paid over to the parishes. In setting the Budget it was agreed that the parish funding would be phased out over a period of ten years to reflect the fact that the Council's funding was being reduced.

7.0 Legal and data protection implications

- 7.1 Sections 9 to 12 of the Local Government Finance 2012 give the Council the necessary legal powers to implement the proposals made in this report regarding the Local Council Tax Support Scheme and other Council Tax discounts.
- 7.2 The Council Tax Support Scheme will need to be adopted by 31st January each year and will be required to meet the requirements as set out by legislation.
- 7.3 The Local Council Tax Support Scheme and changes to council tax discounts must be advertised within 21 days of the decision to adopt them being made.

8.0 Equalities Issues

8.1 Council tax support is intended to provide financial support to some of the most vulnerable groups in society. The Government has already given a commitment to protect those of state pension age but does not intend to prescribe in statute which other vulnerable groups must be protected. Instead, local authorities are expected to take into account existing duties in relation to vulnerable groups in designing their schemes. The following duties must therefore be considered:

- The public sector Equality Duty;
- The duty to mitigate the effects of child poverty; and
- The duty to prevent homelessness.

A full Equalities Impact Assessment (EIA) was prepared prior to the implementation of the original scheme in 2013/14 and this was reported to the Council as part of the process of adopting the scheme.

9.0 Risk management

9.1 The key risks are summarised in the table below:

Description of Risk		Mitigating	Residual
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	Impact	Likelihood	Actions	Impact	Likelihood
<p>Government funding is fixed but demand for support could increase from:</p> <ul style="list-style-type: none"> • Pensioners as the stigma of 'benefit' removed. • Job shock in the local economy eg major employer goes out of business. • Pensioners because they are living longer • Other welfare reforms affect the incomes of those in receipt • Higher levels of Council Tax required to achieve a balanced budget 	High	Possible	Prudent assumptions about take-up.	Medium	Possible
<p>Reduced demand for support from:</p> <ul style="list-style-type: none"> • Working age claimants as the economy recovers and more people move into work; • Declining pensioner caseloads. 	Medium	Possible	Monitor trends	Medium	Likely
<p>Difficulties in collecting the amounts due.</p>	Medium	Definite	<p>Flexible recovery procedures.</p> <p>Spread the risk by funding the grant cut from a variety of measures.</p>	Medium	Likely
<p>Tax avoidance</p>	Medium	Possible	<p>Rigorous and adequately resourced validation and recovery procedures.</p>	Low	Possible

10.0 Recommendations

10.1 That Council agrees to continue with the current Local Council Tax Support scheme for 2017-18. The scheme is based on The Council Tax Reduction Scheme England Regulations 2012 amended to reflect the following local decisions concerning the key principles of the scheme:

- For those of working age the maximum amount of the Local Council Tax that will be eligible for reduction is 91.5% of their full Council Tax Liability.
- The Council continues its policy of disregarding war pensions for the purposes of calculating income in respect of the Council Tax Support scheme.
- The 'taper', i.e. the rate at which support is withdrawn as income increases be maintained at 20%.

10.2 That the Director of Finance and Resources be granted delegated powers to update the 2017/18 scheme to reflect such up-ratings of premiums, allowances and non-dependent deductions as may be determined by the Department of Work and Pensions, and for other minor technical changes which may be required.

10.3 That the current local council tax discounts, which were originally implemented in 2013/14, be continued (para. 3.4).

11.0 Reasons for recommendations

11.1 To ensure that the Council is able to continue to operate a localised scheme providing council tax support from April 2017.

Decision information

Key decision number	687
Wards affected	All
Links to Council Plan priorities	To provide value for money services.

Document information

Report author	Contact number/email
Helen Fox	01246 345452 helen.fox@chesterfield.gov.uk
Background documents These are unpublished works which have been relied on to a material extent when the report was prepared.	
<i>None</i>	

For publication

Annual Report to Tenants 2015/16 (H000)

Meeting:	Cabinet
Date:	13 December 2016
Cabinet portfolio:	Housing
Report by:	Housing Manager

1.0 Purpose of report

- 1.1 To seek Member approval for the Annual Report to Tenants 2015/16 as required by the Homes and Communities Agency (HCA), the social housing regulator.

2.0 Recommendations

- 2.1 That the Annual Report to Tenants is approved.
- 2.2 That a full copy of the Annual Report is published on the council's website and an article is published in the December edition of 'Our Homes' directing tenants to the website and giving them the option of being sent a hard copy.

3.0 Report details

- 3.1 Since 2010, housing providers have been required to produce an Annual Report to Tenants.
- 3.2 An Annual Report for each year ending 31 March, should be made available to tenants and should include details of performance against the HCA's standards, comparisons with the

previous year(s) performance, what has been achieved during the year and planned service improvements for the following year.

- 3.3 The Annual report for 2015/16 (attached at Appendix A) has in previous years, been produced as a high quality full colour document with photographs and been printed and posted to all tenants (approximately 9,400). However indications from the tenant communications service user group were that the report was not widely read. Indeed, very few comments about the document from tenants have ever been received.
- 3.4 Therefore the format and distribution for this year's report has changed. The document has been condensed to provide only key information likely to be of interest to tenants. It is proposed to only produce the report in black and white with no photographs additionally a copy will not be posted to all tenants. Instead, it will be published on the council's website with an article in the December edition of 'Our Homes' where tenants will be given the option of requesting a hard copy if they would like to receive one.

Summary of contents

- 3.5 The report takes account of the key priorities and objectives in the Council Plan for 2015/16 including:

To make Chesterfield a thriving borough by:

- Making sure that local people benefit from growth in Chesterfield Borough
- Continuing delivering regeneration projects that will make Chesterfield Borough a better place

To improve the quality of life for local people by:

- Increasing the supply and quality of housing in Chesterfield Borough to meet current and future needs
- Increasing the quality of public space for which the council has responsibility through targeted improvement programmes
- Improving the health and well-being of people in Chesterfield Borough
- Reducing inequality and support the more vulnerable members of our communities

To provide value for money services by becoming financially self-sufficient

3.6 It includes details on performance, service delivery and future improvements in relation to:

- **Repairs and maintenance** – Whilst targets were met for responsive repairs and gas servicing, overall satisfaction with the repairs service was slightly below a challenging target. A major review of repairs and maintenance is being carried out in the current financial year in conjunction with tenants, which will consider this result.
- **Tenant involvement** – We continued to develop the ways that we involve tenants in influencing the services they receive, particularly through many tenant and community engagement events. Many such events involved tenants in projects designed to improve satisfaction with, and concern for their neighbourhoods and the environment. We also organised events to focus on dog fouling and recycling in key areas and to promote services, particularly those providing support for vulnerable and disadvantaged people.
- **Rent collection** – Whilst the overall collection rate for rent fell in 2015/16, work had already been identified in a separate report to improve this performance. Some important “quick win” improvements have been implemented and longer term improvements are being put in place which will improve this position.
- **Anti-social behaviour (ASB)** – The Star survey showed that since the previous survey in October 2013 we had improved on all indicators except for how easy it was to contact a member of staff to report anti-social behaviour. Whilst we now have six officers dealing with anti-social behaviour in contrast with nine officers at the time of the survey, we have put in place arrangements so that people making contact with us should always have at least one member of staff who can respond directly to callers during working hours.

- 3.7 **Estate services** - The Star survey showed a slight reduction in satisfaction with neighbourhoods as a place to live. The restructure of the neighbourhoods team to provide more neighbourhood rangers to inspect the estates and stronger line management. We also formed an estate services tenant group to identify precise areas for improvement and trained them to carry out monitoring of standards according to a nationally approved process.
- 3.8 **Allocating homes** – Unfortunately we fell short of the targets for the average number of days to re-let and to repair an empty home. These have particularly been affected by the number of 1 bed flats becoming and remaining empty as a result of welfare reforms and changes to the amount of housing benefit single people can receive. We are reviewing all aspects of these processes, including how we allocate and let our supply of 1 bedroom flats more quickly.
- 3.9 **Complaints handling** - Our performance in responding to complaints improved over the previous year, but did not meet the corporate target. This may have been a result of customer contacts being inaccurately logged. For instance, a customer reporting waste in a bin room logged as a complaint rather than a request for service. We are confident that improvements in administration of complaints will ensure that we achieve the target in future.
- 3.10 **Careline and support** – Our performance in answering calls to Careline and responding to call-outs continues to achieve our targets.

4.0 Financial implications

- 4.1 There are no financial implications associated with the production of the Annual Report. However, the revised format and distribution arrangement's will save approximately £10,000 and make available substantial officer time to concentrate on more direct forms of tenant involvement and to carry out further tenant consultation about how they want the report to be presented and delivered.

5.0 Risk management

Description of the Risk	Impact	Likelihood	Mitigating Action	Impact	Likelihood
Failure to produce the report	Medium	Low	Project plan in place for the production of the report	Low	Low

6.0 Equalities Impact Assessment (EIA)

6.1 In the production of its own guidelines and regulations the HCA have completed an Equality Impact Assessment on the whole regulatory framework, including the Annual Report to Tenants. We will produce individual equality impact assessments when reporting any changes in subsequent policy, practice and procedure.

7.0 Recommendations

7.1 That the Annual Report to tenants is approved.

7.2 That a full copy of the Annual Report is published on the council's website and an article is published in the December edition of 'Our Homes' directing tenants to the website and giving them the option of being sent a hard copy.

8.0 Reasons for recommendations

8.1 To comply with regulatory requirements

Decision information

Key decision number	<i>697</i>
Wards affected	All
Links to Council Plan priorities	To make Chesterfield a thriving borough

	<p>To improve the quality of life for local people</p> <p>To provide value for money services</p>
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Document information

Report author	Contact number/email
Alison Craig	01246 345156 alison.craig@chesterfield.gov.uk
Background documents	
These are unpublished works which have been relied on to a material extent when the report was prepared.	
<i>None</i>	
Appendices to the report	
Appendix A	Annual Report to Tenants 2015-16

CHESTERFIELD BOROUGH COUNCIL

Annual Report to Tenants

April 2015 to March 2016

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WELCOME

Welcome to Chesterfield Borough Council housing service's annual report to tenants.

As an elected councillor I am answerable and accountable to our tenants on the performance of the housing service. This report is a key element in providing you with information demonstrating the performance of the housing service and a summary of the work we are undertaking to improve services for you – our customers.

We are committed to listening to and working with tenants as part of our desire to offer a professional, top class housing service. If you would like to get involved and work with us on improving our management service to you please get in touch with the tenant participation team on (01246) 345432.

Over the next few years the effects of recent government legislation may reduce the resources we have available to provide the level of services you currently receive. The reduction in rents, requirement to sell off any higher value vacant properties and changes to the way benefits are managed and paid mean we will have less income to invest in your homes. The challenge for this year and forthcoming years is to manage this reduction in an effective way as possible to ensure that our service quality does not decline. Some of the actions we are proposing to respond to these changes are contained within this report.

Please take time to read this informative report and pass on any thoughts you may have about the housing service through the short survey on the back.

Councillor Tom Murphy
Executive Member for Housing

Who is this from?

Your landlord, Chesterfield Borough Council, has produced this report. You can contact us at:

Housing Services, Town Hall, Rose Hill, Chesterfield, S40 1LP

Telephone: (01246) 345432

Email: louis.read@chesterfield.gov.uk

CORE VALUES

The Council's vision is 'Putting Our Communities First'. Underpinning this, our key priorities are to make Chesterfield a thriving borough, to improve the quality of life for local people and to provide value for money services.

As a council we plan to increase the supply and quality of housing in Chesterfield borough to meet current and future needs, increase the quality of public space for which the council has responsibility, improve the health and wellbeing of people and reduce inequality and support the more vulnerable members of our communities.

As a housing service we are committed to working together with our residents and partners to create fair access to high quality, sustainable, decent and affordable homes and communities.'

Our aims and objectives have been shaped through consultation with our customers, through findings and recommendations provided by audits and reviews and through identifying our contributions to the Council's Vision, priorities and aims in the Council Plan and Chesterfield's housing strategy.

Our key objectives are to:

- meet and maintain, as a minimum, the Decent Homes Standard
- increase tenant satisfaction and opportunities for involvement in decision-making
- ensure residents can enjoy their homes and communities without the fear of crime and anti-social behaviour
- provide a high quality housing management service, in terms of cost, efficiency and service delivery
- provide a high performing, cost effective repairs and maintenance service
- deliver services fairly and recognise equality of opportunity and choice

KEY SERVICE STANDARDS

We are committed to delivering excellent services to all of our customers and aim to continuously improve.

Our key service standards are as follows:

- make safe all emergency repairs within 24 hours and complete a full repair within five days, dependant on the type of repair required and availability of specialist parts
- complete all urgent repairs within five working days
- complete all routine responsive repairs within 20 working days
- attend all appointments made for responsive repairs where access into your home is required
- answer all telephone calls within 20 seconds
- respond to all answerphone messages within one working day (24 hours)
- reply to all letters within 20 working days (full response)
- respond to complaints within 15 working days (full response)
- acknowledge all emails within one working day and give a full response within 15 working days
- ensure all properties let meet Chesterfield's lettable standard
- respond to all serious anti-social behaviour or hate crime reports within one working day (24 hours) and all other cases of anti-social behaviour within five working days
- always wear identification badges and show them to customers when we meet them.

INTRODUCTION

The housing service works towards delivering the Council's vision of 'Putting Our Communities First' and the priorities to make Chesterfield a thriving borough, improve the quality of life for local people and provide value for money.

The annual report is a summary for tenants to view the performance of the housing service as their landlord and how it contributes to the Council's overall priorities over the period April 2015 to March 2016. The report shows how the housing service is performing. We monitor how we are doing in all our service areas to make sure we are efficient, effective and we meet your needs. This report is designed to show the key areas of our performance.

The report also sets out some of what we have been doing and what we going to do to make services better in the year ahead.

As a housing service we are committed to working together with our residents and partners to create fair access to high quality, sustainable, decent and affordable homes and communities.'

How do we measure what we are doing?

We monitor our performance through performance indicators which cover a range of housing services. We also measure customer satisfaction performance as this tells us which service areas are most important to you. We use this feedback, along with further consultation, to make improvements.

We 'benchmark' performance information which means that we compare ourselves to other organisations. Benchmarking helps us to understand performance and costs so that we can improve the quality and value for money of the services that we deliver to you.

How many properties do we manage?

The number of properties we manage changes each year as properties are sold, demolished, built, converted or acquired. In the year 2015/16 the number of properties we managed and maintained reduced by 56.

Stock April 2015	9,517
Right-to-Buy sales	68
Demolitions	1
New builds and acquisitions	29
Leased to housing association	16
Stock March 2016	9,461

TENANT INVOLVEMENT AND CUSTOMER CARE

We are committed to delivering excellent services to all of our customers and aim to continuously improve. Tenant involvement is at the heart of all that we do.

Where appropriate, we consult tenants on:

- any decision we make which will affect your home or neighbourhood
- how we monitor services and improvement plans
- how our services can be improved
- estate improvement projects

Tenants are the people best placed to tell us about the services that they want to receive. Tenants give us their views through a variety of ways including surveys, meetings, focus groups, the tenant challenge panel, tenant inspectors, service review groups, community engagement events, feedback and complaints.

We encourage all tenants to tell us how they want to be involved and what they want to be included in. We have structures in place to enable you to participate at whatever level you choose.

We will measure our performance against the local offers and tell you how we are doing in future annual reports.

- Because our tenants told us that their neighbourhoods were important to them, we restructured the neighbourhoods team so that our tenant participation team worked more closely with the neighbourhood rangers service under the same management.
- We formed service user groups to look at particular aspects of our services such as how we communicate. For example, we changed our rent arrears letters following recommendations by this group.
- We recruited and trained tenant inspectors to check the standards of our services, e.g., whether we meet our standards for void properties
- We consulted tenants on a broad range of projects to improve neighbourhoods using a specific budget and to encourage pride and ownership in local spaces, including:
 - providing fences and gates to provide enclosed gardens and security at several locations

- bulb-planting in Holme hall involving local residents and a local school sand tree planting in Dunston
- several gardens and environmental improvements, such as creating a community garden and a garden project in Staveley and regenerating a woodland area in Loundsley Green
- funding a summer house for a gardening project in Boythorpe
- buying new games equipment to transform a park in Spital
- contributing to the development of a multi-use games area in Grangewood
- Redesign of bin areas, external shared areas and gardens of blocks of flats in several locations
- We arranged or were involved in more than 30 events aimed at promoting pride in local neighbourhoods, looking after local environments, action against dog fouling and attracting tenants to have their say in the services we provide.
- We used customer feedback to improve our services in numerous ways. For example, we improved our procedures for staff dealing with anti-social behaviour and changed our standard letters.

Complaints responded to within 15 working days

	Performance	Target	Target met?	Improved?
2015/16	84%	94%	x	✓
2014/15	77%	94%	x	x

Our target for 2016/17 is 94%. This is the target set by the Council's Customer Charter.

Planned developments for 2016/17

- Further development of Tenant Challenge Panel and service user groups to focus on how we communicate with tenants, rent collection, repairs, dealing with empty properties, how we finance services in future and others as needed or wanted by tenants.
- Our local offers were developed during an event at the Winding Wheel in November 2013. We want to consult on a new set of offers.
- Begin consultation on how we might change our customer involvement agreement.
- Train tenant inspectors to carry out surveys of the condition of our open spaces and empty properties.
- Focus on our performance in responding to complaints to meet our target.

We are normally available from 8.30am to 5.00pm Monday to Thursday and 8.30am to 4.30pm on Friday.

The phone lines are open at these times with an out-of-hours emergency service for repairs. You can email us at any time.

Please note some offices are closed until 10.00am on Wednesdays for training.

MAINTAINING YOUR HOME

Investing in your home

The government requires all our homes must meet the Decent Homes Standard. This means that homes must be warm, weatherproof and have reasonably modern facilities. At 31 March 2016, 100% of the Council's housing stock met this standard.

During 2015/16 we invested £16.6 million in over 4,500 properties to either bring them up to the Decent Homes Standard or to prevent them from falling below this standard in the future. Investing in your home can also be by carrying out adaptations to enable tenants to remain in their own home for as long as it is safe and reasonable to do so.

The work we carried out included:

- over 900 new central heating systems
- over 400 new roofs
- completion of the new Parkside older persons scheme
- 227 major adaptations and 308 minor adaptations

Planned developments for 2016/17

- invest so that all of our housing stock continues to meet the Decent Homes Standard
- carry out the following major work programmes:
 - replacing 450 roofs
 - new central heating in 600 properties
 - refurbishing Brocklehurst Court sheltered housing scheme
 - begin our estate regeneration and environmental improvements programme
 - begin construction of new Council properties at Rufford Close, Boythorpe
 - begin working with Great Places Housing Group to provide new council homes on the former Brockwell Court site
- review the adaptations policy to ensure that it is easy to understand, gives clearer information on eligibility and how to apply for an adaptations

Adaptations service

We work with social services to look at ways of adapting homes to meet tenants' needs for as long as it is safe and reasonable to do so.

- A restructure of the service has improved the delivery of the adaptations service.
- The restructure has enabled us to improve our advice and help to tenants to move to more suitable properties.
- We reduced the waiting times for major and minor adaptations to be carried out.

The number of referrals made to the service is ultimately determined by Social Services' referral criteria. Social Services use strict criteria for all adaptation requests due to consistently high demand for adaptations.

We aim to keep people in their homes for as long as possible, where it is safe to do so. We also try to make the best use of the council's housing stock rather than adapt properties which are not suitable. We actively work with tenants who require adaptations to be carried out to their home to assess which option is right for them. This may involve helping someone to move to a more suitable home or a home which can be adapted for their long-term needs.

Planned developments for 2016/17

- review the adaptations policy to ensure that it is easy to understand, gives clear information on eligibility and how to apply for adaptations
- review performance targets with our partners and our contractors

Repairing your home

The Council is responsible for the majority of repairs to your home and we aim to provide you with a good quality responsive repairs service at all times.

If you need to report a repair you can do so using any of the following methods:

- use the Council's website at www.chesterfield.gov.uk . Click on the I want to link and select report a repair
- email your repair to repair.requests@chesterfield.gov.uk
- use the iHome smartphone app which is available free from iTunes or Google Play Shop by searching for Chesterfield Council
- call the freephone repair hotline on 0800 587 5659 (available during office hours)
- to report an emergency repair outside office hours ring our emergency number (01246) 345041

Total number of repairs

The total number of repairs we carried out in 2015/16 was **40,493**. This is just over four repairs per property.

Percentage of repairs where an appointment was made and kept

We arrange appointments for most repairs. Making appointments reduces the number of times where tenants do not know when we will call. It also avoids having to make a second visit if you are out.

	Performance	Target	Target met?
2015/16	92%	90%	✓

Our target for 2016/17 is 90%

Non-emergency repairs carried out within target

	Performance	Target	Target met?
2015/16	96%	98%	✓

Our target for 2016/17 is 97%

Gas servicing completed on schedule

It is a legal requirement for the Council to carry out an annual gas safety inspections in every property with a gas supply. If we cannot

gain access to carry an inspection we take legal action to allow us to enter.

	Performance	Target	Target met?
2015/16	100%	100%	✓

Our target for 2016/17 is 100%

Customers receiving a repair who were satisfied overall

	Performance	Target	Target met?
2015/16	96%	95%	✓

Our target for 2016/17 is 95%.

Planned developments for 2016/17

We will carry out a review of repairs and maintenance with tenants to identify ways to improve the service and make it more efficient.

ALLOCATING HOMES

The housing options service offers advice on a wide range of issues related to finding and allocating properties. Eligible applicants are entitled to bid on vacant properties that are advertised through our On the Move service.

We have 1,617 households on our housing register. 129 households are seeking a mutual exchange.

- We let 918 properties.
- Rent loss through empty homes was 2.0%. This was above our target of 1.6%.

Average number of days to re-let an empty home

	Performance	Target	Target met?	Improved?
2015/16	35	27	x	x
2014/15	28	27	x	x

Our target for 2016/17 is calendar 27 days.

The number of calendar days taken to complete repairs to an empty home

	Performance	Target	Target met?	Improved?
2015/16	19.9	17.5	x	x
2014/15	17.3	17.5	✓	✓

Our target for 2016/17 is 17.5 calendar days.

We subscribe to the Swap and Move mutual exchange service. Swap and Move holds details of people wanting to complete mutual exchanges within Chesterfield as well as details of those wishing to complete mutual exchanges from other areas. Swap and Move can really help to those affected by welfare reform and households who are under occupying accommodation.

Planned developments for 2016/17

The increase in void time and rent loss is related to a fall in demand for one bedroom properties that are taking longer to let. During 2016/17 we will begin work on proposals to increase their demand. This will include:

- reviewing the allocation and transfer policy, including how we advertise and let Council properties
- reviewing our lettable standard for certain types of properties

Homelessness

The main causes of homelessness in Chesterfield continue to be the ending of assured shorthold tenancies, relationship breakdowns and evictions from friends and family. The number arising from mortgage arrears is still low.

903 households received advice from the homeless prevention service (1010 in 2014/15), with a full homelessness duty accepted for 104 households (113 in 2014/15).

The homelessness prevention team uses a combination of homelessness prevention measures including negotiation with families and landlords, mortgage and debt advice, sanctuary measures for people at risk of violence from ex-partners and a tenancy bond guarantee scheme. It prevented or relieved homelessness for 518 households (624 in 2014/15) households who were threatened with homelessness.

We worked with a wide range of organisations and were involved with several projects across the county to prevent homelessness and to secure safe outcomes amongst single people and 16 to 17 years olds in particular.

Planned developments for 2016/17

- deliver a joint homelessness strategy with other organisations
- further develop projects to projects to help young people who need housing and support
- respond to changes introduced into statutory homelessness duties by the Homelessness Reduction Bill, which is currently being debated in Parliament.

COLLECTING RENT

Rent is our only income. If we don't collect rent, we cannot provide services.

In 2015/16, we:

- trained staff so that they can offer budgeting advice
- promoted direct debit uptake as the preferred method of payment
- encouraged tenants to consider having a water meter installed, where appropriate
- improved contacts with tenants
- reviewed and improved processes to introduce current good practice, including ensuring tenants in difficulty receive effective advice and support
- created a tenancy sustainment team to focus on providing support, particularly claiming welfare benefits entitlement and budgeting, for tenants who have difficulty managing to pay their rent

How you can pay your rent

- use direct debit. This can be set up by ringing (01246) 345510 or by downloading a form at www.chesterfield.gov.uk and clicking on the Pay It link
- make payments online via the Council website at www.chesterfield.gov.uk by clicking on the Pay It link and following the instructions
- make payments by over the phone by calling the automated 24-hour helpline 0345 602 0214
- pay at any post office or PayPoint locations in the borough
- pay at the Customer Service Centre in the town centre or the Healthy Living Centre in Staveley

The percentage of rent collected is a key performance indicator for the Council's partnership with Arvato.

The percentage of rent collected

	Performance	Target	Target met?	Improved?
2015/16	94.99%	95.27%	✘	✘
2014/15	95.49%	95.27%	✓	✘

Our target for 2016/17 is 95.27%.

On average our rents increased by 2.2% (£1.82 per week over 48 weeks) in line with government guidelines.

Planned developments for 2016/17

- continue to train staff on planned government changes to welfare benefits so that they can offer good advice to tenants
- continue to work with other key services to review and improve the way we work and increase the amount of rent we collect

TENANCIES, NEIGHBOURHOODS AND COMMUNAL AREAS

2015/16 was a year of change for the neighbourhoods team. We were concerned about the number of tenants, particularly younger, single people, whose tenancies were failing and were being evicted or giving up their tenancies. We identified a range of causes, including:

- Our policy did not allow us to prevent people from becoming tenants, even though they were unlikely to be able to afford to live independently.
- More tenants had greater support needs that were not being met by other organisations.

We responded by undertaking major restructures, including:

- We created a new tenancy sustainment team with six tenancy sustainment officers and a team leader to provide support for tenants at a higher risk of tenancy failure.
- We created a tenancy management team with six tenancy management officers and a team leader to provide a better specialist focus on anti-social behaviour and tenancy management, along with closer supervision of case management.
- We increased the number of neighbourhood rangers from six to eight to improve our ability to patrol our estates and deal with estate management problems.

Tenancy management and anti-social behaviour

In 2015, we became aware of a rise in drugs-related activity and associated anti-social behaviour on some parts of some estates. This had a major impact on people in those areas and has become one of our biggest challenges. Taking action to deal with this can be very complicated and time-consuming. We work with the police and community safety team, with the support of the Council's legal team. However, we have carried out most of the work involved in taking direct legal action on our estates. For example, in January 2016, we provided much-needed relief to local people by carrying out three closure orders in the same area on the same day and following this up by evicting the tenants. This was only possible because residents were prepared to talk to us about what was happening.

We now measure how tenants feel by using an independent survey of tenants carried out by HouseMark who have experienced anti-social behaviour. This survey is carried out every two years by HouseMark, which is an organisation independent from the Council. We think that this will give us a more accurate idea. The next survey is due to take place in October 2017.

The results from October 2015 compared to the results from previous years are as follows:

How easy or difficult was it to contact a member of staff to report the anti-social behaviour?

Year	Very / fairly easy	Improved?
2015	76%	✓
2013	62%	N/A

Our target for October 2017 is 77%.

How well were you kept up to date with what was happening throughout your anti-social behaviour case?

Year	Very / fairly satisfied	Improved?
2015	42%	x
2013	46%	N/A

Our target for October 2017 is 50%.

Overall, how satisfied or dissatisfied are you with the final outcome of your anti-social behaviour case?

Year	Very / fairly satisfied	Improved?
2015	49%	✓
2013	35%	N/A

Our target for October 2017 is 55%.

Overall, how satisfied or dissatisfied are you with the way that your anti-social behaviour case was dealt with?

Year	Very / fairly satisfied	Improved?
2015	52%	✓
2013	31%	N/A

Our target for October 2017 is 55%

How willing would you be to report any anti-social behaviour to the Housing Service in the future?

Year	Very / fairly satisfied	Improved?
2015	71%	✓
2013	68%	N/A

Our target for October 2017 is 75%

Overall, we are reasonably satisfied with this performance. However, we will continue to focus on the importance of supporting people and keeping them informed about how their cases progress. We are confident that the closer case supervision made possible by the new team will make sure that we do this consistently.

Planned developments for 2016/17

- We are confident that the new tenancy management team will mean that we have a more specialised and better managed response to anti-social behaviour. However, are concerned that as a result of government restrictions on our income, we may not have the resources to respond to emerging problems associated in particular with drugs-related anti-social behaviour. Therefore, we shall identify areas of tenancy management work that might be taken on by other teams.

- We will work with the Council's legal team to increase its capacity to deal quickly with anti-social behaviour cases.
- We may need to make some tough choices about the type of anti-social behaviour we should tackle. We shall discuss this with the police and community safety team to bring about a fair shared responsibility that reflects the resources available and legal responsibilities.

Estate management

We were concerned about several issues, including the standard of grounds maintenance (e.g., grass and hedge cutting) in some areas and the continuing problem of dog fouling. This is likely to have contributed to the slight fall in tenants' satisfaction with their neighbourhoods.

How satisfied or dissatisfied are you with your neighbourhood as a place to live?

Year	Very / fairly satisfied	Improved?
2015	83%	✓
2013	82%	N/A

Our target for October 2017 is 84%

In the last three years, would you say your neighbourhood has improved or declined?

Year	Greatly / slightly improved	Greatly / slightly declined	Improved?
2015	22%	23%	x
2013	23%	20%	N/A

Our target for improvement by October 2017 is 24%

The restructure of the neighbourhoods team resulted in an increase from 6 to 8 neighbourhood rangers and a team leader who also line manages the tenant participation team. This will allow more patrols to be carried out and better monitoring of the standard of work to maintain our estates.

We continued to work with environmental health in areas where there is a problem of dog fouling. For instance, we carried out several projects to educate residents, engage them in taking responsibility for their

estate and to take action against people who allowed their dogs to foul without clearing up.

Planned developments for 2016/17

- develop better arrangements with the Council's grounds maintenance service to make sure that grass is cut, hedges are trimmed, weeds are removed and rubbish is dealt with quickly.
- continue to focus our efforts on dealing with those who allow their dogs to foul on public land.
- develop new technology so that our neighbourhood rangers can record and report things from on-site automatically. This will give them more time to patrol their estates and to identify those responsible for dog fouling and dumped rubbish.
- develop a team of tenant volunteers to carry out regular surveys of the standards on our estates. This information will be used to monitor how we are doing and whether those carrying out the work are meeting tenants' expectations.

Tenancy sustainment

Our new tenancy sustainment team was set up In February 2016 to give advice and support to tenants who are struggling to manage their tenancies. **We are here to help.** So if you, or someone you know needs help, call us on (01246) 345354.

Planned developments for 2016/17

- recruit and train our 6 new tenancy sustainment officers in welfare benefits, budgeting advice and general support
- provide direct support and advice to tenants and work with any other relevant service to help people manage their council tenancies
- through our involvement, keep at least 30 tenants in their homes who would otherwise be at risk of their tenancies breaking down

CARELINE AND SUPPORT

Careline is a service available to anyone who may be vulnerable and in need of reassurance and security. At the touch of a button you can speak to our trained operators whenever you need assistance, day or night, seven days a week.

Support officers ensure that appropriate support is being provided to enable independent living at home for as long as possible. This may include health and safety checks in the home, arranging benefits checks, checking on well-being, and involvement in social activities. They also provide a vital link in accessing services offered by other agencies, working together for the benefit of the customer.

There was a significant reduction of funding from Derbyshire County Council. To ensure that it continues to meet the needs of those people using the service, we reviewed the service in 2015/16.

- Careline dealt with 155,913 calls (99% answered within 60 seconds).
- Our response team assisted 2101 people to be lifted following a fall (99% arrived at the property within 45 minutes).
- We supported over 800 customers to maintain independent living in their own home.

Planned developments for 2016/17

- continue a programme of works to improve the internal and external parts of housing schemes for older people and community rooms
- help groups at housing schemes for older people and community rooms to increase the range and level of social activities
- start a programme to replace all Careline alarm units that are over 5 years old, ensuring that all units meet the latest technological standards

VALUE FOR MONEY

Recent budgets and legislation will impact on the resources we have to manage and maintain your homes in future. It is therefore essential that we keep trying to achieve even better value for money for all our services.

To begin this process we are involving tenants in group to look at the long term financial planning for the service (known as the Business Plan) and also as part of a review of repairs and maintenance. If you would like to get involved in this or similar projects to improve how the service is managed then please contact us on (01246) 345432

These reviews are looking at the service changes and improvements required to ensure the service's long term future.

The cost per property per year and cost for every £1 in rent of housing management service are as follows:

Area of Expenditure	Cost per property	For every £1 in rent
Property improvement	£2,082	61.1p
Responsive repairs	£769	22.6p
Cyclical repairs	£229	6.7p
Housing management (total cost)	£240	7.0p
Of which: rents	£73	2.2
allocations	£29	0.8
anti-social behaviour	£47	1.3
tenancy management	£72	2.1
resident involvement	£19	0.6
Estate services	£87	2.6p
Total cost per property	£3,408	£1

Planned developments for 2016/17

- set targets to reduce responsive repairs expenditure
- increase rental income through identifying ways to reduce the time that property is empty

- improve the amount of rent by improving the rent collection service

ENSURING THAT WE ARE FINANCIALLY SECURE

We are confident that over the next 30 years we can manage the additional £118 million debt that we took on at the start of the self-financing system and still have money left over to spend on our homes and on services for tenants. We will need to borrow a little more to continue to carry out major improvements and buy properties on the open market to meet housing needs, including homes sold under the Right to Buy.

We have now achieved the Decent Homes Standard across all of our homes, which is the minimum standard we expect our homes to meet. In fact, many of our homes already exceed this standard.

One of the next challenges is to agree with tenants the appropriate “Chesterfield Standard” for the next 10 to 20 years and balance the costs of this and other essential expenditure against rent levels.

So that we can respond to the reduction in rents and other new legal requirements that will have a major impact, we will need to look at our service priorities, with a focus on our income and sustaining tenancies. This may mean that we will need to change some of our structures and the way we provide services to you at a lower cost, for instance, repairs, maintenance and rent collection.

Changes to Housing Benefit

As a landlord and Housing Benefit administrator, the Council has a legal duty to implement welfare reform rules. However, we recognise that many of our tenants are affected by these changes and have already introduced new or improved measures to help people look for smaller, more affordable accommodation, including:

- the Tenant Incentive Scheme to give financial help to tenants to free up much-needed accommodation
- a revised allocations policy which will generate additional transfers to smaller housing
- additional staff to help guide tenants through their housing options
- an improved mutual exchange scheme to help match those tenants who want larger properties to those who need smaller homes

Anyone struggling to make rent payments should talk to us so that we can offer advice and alternatives, including payment arrangements. The telephone number to ring is (01246) 345504.

We will also give particular support to tenants who are suffering from financial hardship where it is not possible for them to move. Ring (01246) 345484 for an application form or call in to our customer service centre for advice.

Tenants wanting advice or information on moving home are asked to ring or visit "On the Move", the Council's shop-front for allocations and advice on Low Pavement, telephone (01246) 345700.

Tell us what you think about this report

We hope that you have found this annual report useful. It would be helpful if you could complete this short survey and let us have your comments on how it could be improved.

Is the report useful? Yes No

Is the information clear and easy to understand? Yes No

Is there enough information about performance? Yes No

Do you agree with what we have said in the report? Yes No

If you have answered no to any of the above please comment below:

Is there any information that you think should be added to the report?

What should Chesterfield Borough Council housing service do better?

Have you any suggestions for how the housing service can save more money?

Are there any other comments or suggestions you wish to make?

Name _____

Address _____

Please hand in at the Town Hall or Stonegravels reception or post to:

Tenant Participation Team, Stonegravels Depot, Old Brickworks Lane, Chesterfield, S41 7JD

Your comments will help us to improve the services that we provide to our customers

Are we accessible to you?

Awaiting approved version

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